

**INFORMATION AND INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR VETERANS  
RETRAINING ASSISTANCE PROGRAM (VRAP)  
(VA FORM 22-1990R)**

Use this form to apply for the Veterans Retraining Assistance Program only. Other benefits require different application forms that can be completed on-line and printed at [www.va.gov/vaforms](http://www.va.gov/vaforms) or can be obtained from the nearest VA regional office.

NOTE: The numbers on the instructions match the item numbers on the application. Items not mentioned are self-explanatory.

**Item 4.** Please check "Yes," for currently unemployed if you do not have a job, have actively looked for work in the prior 4 weeks, and are currently available for work. If you are not working and were waiting to be recalled to a job from which you had been temporarily laid off, you are also included as unemployed. Receiving benefits from the Unemployment Insurance (UI) program has no bearing on whether you are classified as unemployed.

**Item 14.** Please check "Yes," if you have ever received educational assistance in any of the following benefit programs:

- Montgomery GI Bill (MGIB) chapter 30 of title 38, U.S. Code
- Vocational Rehabilitation and Employment Program chapter 31 of title 38, U.S. Code
- Post - Vietnam Era Veterans' Educational Assistance Program (VEAP) chapter 32, U.S. Code, or section 901 or section 903 of Public Law 96-342
- Post-9/11 GI Bill chapter 33 of title 38, U.S. Code
- Survivors' and Dependents' Educational Assistance chapter 35 of title 38, U.S. Code
- Montgomery GI Bill - Selected Reserve (MGIB - SR) chapter 1606 of title 10, U.S. Code
- Reserve Educational Assistance Program (REAP) chapter 1607 of title 10, U.S. Code

**Item 16.** Tell us the name of the school you would like to attend or are attending. To help processing, please spell out the full name of the school. Do not use abbreviations. VRAP benefits can only be paid for approved programs offered by a community college or technical school.

**Note:** The course you pursue must be approved for veterans and other eligible persons.

**Item 17.** Tell us the month your training will start or started. VRAP benefits cannot be paid for enrollments which begin *prior* to **July 1, 2012** or *after* **March 31, 2014**.

**Item 18.** Indicate the type of courses you will take to complete your study. If you are attending an institution of higher learning, this is the degree you are pursuing, for example, "Accounting." If you are attending a trade school, this is the name of your course, for example, "Carpentry."

Note: VRAP benefits can only be paid for Associate Degree or Certificate programs.

**Item 19.** Please identify the high demand occupation that your program will train you for. See Attachment A or visit [www.benefits.va.gov/VOW](http://www.benefits.va.gov/VOW) for a complete listing of high demand occupations.

**ADDITIONAL HELP:** If you need more help in completing this application, call VA Toll Free at 1-888-GI-BILL-1 (1-888-442-4551). If you use the Telecommunications Device for the Deaf (TDD), the Federal Relay number is 711. You can also get education assistance after normal business hours at our education internet site at [www.gibill.va.gov](http://www.gibill.va.gov) and [www.benefits.va.gov/VOW](http://www.benefits.va.gov/VOW).

**Eastern Region:  
VA Regional Office  
P.O. Box 4616  
Buffalo, NY 14240-4616**

Serves the following states:

CT	DE	DC	ME
MD	MA	NH	NJ
NY	OH	PA	RI
VT	VA	WV	Foreign Schools

**Central Region:  
VA Regional Office  
P.O. Box 66830  
St. Louis, MO 63166-6830**

Serves the following states:

CO	IA	IL	IN
KS	KY	MI	MN
MO	MT	NE	ND
SD	TN	WI	WY

**Western Region:  
VA Regional Office  
P.O. Box 8888  
Muskogee, OK 74402-8888**

Serves the following states:

AK	AL	AR	AZ
CA	HI	ID	LA
MS	NM	NV	OK
OR	TX	UT	WA
Philippines	Guam	APO/FPO AP	

**Southern Region:  
VA Regional Office  
P.O. Box 100022  
Decatur, GA 30031-7022**

Serves the following states:

FL	GA	NC	SC
PR	US Virgin Islands	APO/FPO AA	

**Privacy Act Notice:** VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or title 38, Code of Federal Regulations, section 1.576 for routine uses (e.g., VA sends educational forms or letters with a veteran's identifying information to the veteran's school or training establishment to (1) assist the veteran in the completion of claims forms or (2) for the VA to obtain further information as may be necessary from the school for the VA to properly process the veteran's education claim or to monitor his or her progress during training) as identified in the VA system of records, 58VA21/22/28, Compensation, Pension, Education, and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is required to obtain or retain education benefits. Giving us your SSN account information is voluntary. Refusal to provide your SSN by itself will not result in the denial of benefits. The VA will not deny an individual benefits for refusing to provide his or her SSN unless the disclosure of the SSN is required by a Federal Statute of law enacted before January 1, 1975, and still in effect. The requested information is considered relevant and necessary to determine the maximum benefits under the law. While you do not have to respond, VA cannot process your claim for education assistance unless the information is furnished as required by existing law (38 U.S.C. 3471). The responses you submit are considered confidential (38 U.S.C. 5701). Any information provided by applicants, recipients, and others may be subject to verification through computer matching programs with other agencies.

**Respondent Burden:** We need this information to administer this benefit program. Public Law 112-56 allows us to ask for this information. We estimate that you will need an average of 10 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB (Office of Management and Budget) control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at <http://www.reginfo.gov/public/do/PRAMain>. If desired, you can call 1-800-827-1000 to get information on where to send comments or suggestions about this form.

# ATTACHMENT A

## High Demand Occupational Objective and Occupation

Below is a listing of high demand occupations. Please identify and enter the high demand occupation that your program of education will train you for in Part II, Item 19 of the form.

### Management Occupations

1. General and Operations Managers
2. Construction Managers

### Business and Financial Occupations

3. Wholesale and Retail Buyers, except Farm Products
4. Purchasing Agents, except Wholesale, Retail, and Farm Products
5. Claim Adjusters, Examiners, and Investigators
6. Business Operations Specialists, All Other
7. Appraisers and Assessors of Real Estate
8. Loan Officers
9. Tax Preparers

### Computer and Mathematical Occupations

10. Computer Support Specialists

### Architecture and Engineering Occupations

11. Architectural and Civil Drafters
12. Mechanical Drafters
13. Civil Engineering Technicians
14. Electrical and Electronics Engineering Technicians
15. Environmental Engineering Technicians
16. Industrial Engineering Technicians
17. Mechanical Engineering Technicians
18. Engineering Technicians, except Drafters, All Other
19. Surveying and Mapping Technicians

### Life, Physical, and Social Science Occupations

20. Chemical Technicians
21. Geological and Petroleum Technicians
22. Social Science Research Assistants
23. Environmental Science and Protection Technicians, including Health
24. Forest and Conservation Technicians
25. Life, Physical, and Social Science Technicians, All Other

### Community and Social Services Occupations

26. Substance Abuse and Behavioral Disorder Counselors

### Legal Occupations

27. Paralegals and Legal Assistants

### Education, Training, and Library Occupations

28. Preschool Teachers, except Special Education
29. Library Technicians

### Arts, Design, Entertainment, Sports, and Media Occupations

30. Merchandise Display and Window Trimmers
31. Actors
32. Athletes and Sports Competitors
33. Coaches and Scouts
34. Umpires, Referees, and Other Sports Officials
35. Choreographers
36. Musicians and Singers
37. Audio and Video Equipment Technicians
38. Broadcast Technicians
39. Photographers

### Healthcare Practitioner and Technical Occupations

40. Registered Nurses
41. Radiation Therapists
42. Respiratory Therapists
43. Medical and Clinical Laboratory Technicians
44. Dental Hygienists
45. Cardiovascular Technologists and Technicians
46. Diagnostic Medical Sonographers
47. Nuclear Medicine Technologists
48. Radiologic Technologists and Technicians
49. Emergency Medical Technicians and Paramedics
50. Dietetic Technicians
51. Pharmacy Technicians
52. Psychiatric Technicians
53. Surgical Technologists
54. Veterinary Technologists and Technicians
55. Licensed Practical and Licensed Vocational Nurses
56. Medical Records and Health Information Technicians
57. Opticians, Dispensing
58. Health Technologists and Technicians, All Other

### Healthcare Support Occupations

59. Nursing Aides, Orderlies, and Attendants
60. Occupational Therapy Assistants
61. Physical Therapist Assistants
62. Physical Therapist Aides
63. Massage Therapists
64. Dental Assistants
65. Medical Assistants
66. Medical Equipment Preparers
67. Medical Transcriptionists

### Protective Service Occupations

68. First-Line Supervisors of Correctional Officers
69. First-Line Supervisors of Police and Detectives
70. First-Line Supervisors of Fire Fighting and Prevention Workers
71. Firefighters
72. Correctional Officers and Jailers
73. Detectives and Criminal Investigators
74. Police and Sheriff's Patrol Officers
75. Private Detectives and Investigators
76. Transportation Security Screeners (Federal Only)

### Food Preparation and Serving Related Occupations

77. Cooks, Private Household

### Building and Grounds Cleaning and Maintenance Occupations

78. Pest Control Workers

### Personal Care and Service Occupations

79. Gaming Dealers
80. Funeral Service Managers, Directors, Morticians, and Undertakers
81. Barbers
82. Hairdressers, Hairstylists, and Cosmetologists
83. Manicurists and Pedicurists
84. Skincare Specialists
85. Tour Guides and Escorts
86. Travel Guides
87. Residential Advisors

## ATTACHMENT A (Continued)

### High Demand Occupational Objective and Occupation

Below is a listing of high demand occupations. Please identify and enter the high demand occupation that your program of education will train you for in Part II, Item 19 of the form.

#### Sales and Related Occupations

- 88. Advertising Sales Agents
- 89. Insurance Sales Agents
- 90. Travel Agents
- 91. Sales Representatives, Wholesale and Manufacturing, except Technical and Scientific Products
- 92. Real Estate Sales Agents
- 93. Sales and Related Workers, All Other

#### Office and Administrative Support Occupations

- 94. Bill and Account Collectors
- 95. Bookkeeping, Accounting, and Auditing Clerks
- 96. Payroll and Timekeeping Clerks
- 97. Procurement Clerks
- 98. Brokerage Clerks
- 99. Court, Municipal, and License Clerks
- 100. Eligibility Interviewers, Government Programs
- 101. Police, Fire, and Ambulance Dispatchers
- 102. Dispatchers, except Police, Fire and Ambulance
- 103. Production, Planning, and Expediting Clerks
- 104. Legal Secretaries
- 105. Medical Secretaries
- 106. Data Entry Keyers
- 107. Insurance Claims and Policy Processing Clerks

#### Construction and Extraction Occupations

- 108. Boilermakers
- 109. Brickmasons and Blockmasons
- 110. Stonemasons
- 111. Carpenters
- 112. Floor Sanders and Finishers
- 113. Terrazzo Workers and Finishers
- 114. Paving, Surfacing, and Tamping Equipment Operators
- 115. Pile-Driver Operators
- 116. Operating Engineers
- 117. Electricians
- 118. Glaziers
- 119. Insulation Workers, Mechanical
- 120. Plumbers, Pipefitters, and Steamfitters
- 121. Reinforcing Iron and Rebar Workers
- 122. Sheet Metal Workers
- 123. Structural Iron and Steel Workers
- 124. Construction and Building Inspectors
- 125. Fence Erectors
- 126. Hazardous Materials Removal Workers
- 127. Highway Maintenance Workers
- 128. Segmental Pavers
- 129. Construction and Related Workers, All Other

#### Installation, Maintenance, and Repair Occupations

- 130. Computer, Automated Teller, and Office Machine Repairers
- 131. Radio, Cellular, and Tower Equipment Installers and Repairs
- 132. Telecommunications Equipment Installers and Repairers, except Line Installers
- 133. Electrical and Electronics Repairers, Commercial and Industrial Equipment
- 134. Electronic Home Entertainment Equipment Installers and Repairers

#### Installation, Maintenance, and Repair Occupations (Cont.)

- 135. Security and Fire Alarm System Installers
- 136. Aircraft Mechanics and Service Technicians
- 137. Automotive Body and Related Repairers
- 138. Automotive Glass Installers and Repairers
- 139. Automotive Service Technicians and Mechanics
- 140. Bus and Truck Mechanics and Diesel Engine Specialists
- 141. Farm Equipment Mechanics and Service Technicians
- 142. Mobile Heavy Equipment Mechanics, except Engines
- 143. Rail Car Repairers
- 144. Motorboat Mechanics and Service Technicians
- 145. Motorcycle Mechanics
- 146. Outdoor Power Equipment and Other Small Engine Mechanics
- 147. Bicycle Repairers
- 148. Recreational Vehicle Service Technicians
- 149. Tire Repairers and Changers
- 150. Mechanical Door Repairers
- 151. Heating, Air Conditioning, and Refrigeration Mechanics and Installers
- 152. Home Appliance Repairers
- 153. Industrial Machinery Mechanics
- 154. Maintenance Workers, Machinery
- 155. Electrical Power-Line Installers and Repairers
- 156. Telecommunications Line Installers and Repairers
- 157. Medical Equipment Repairers
- 158. Maintenance and Repair Workers, General
- 159. Commercial Divers
- 160. Locksmiths and Safe Repairers
- 161. Helpers - Installation, Maintenance, and Repair Workers
- 162. Installation, Maintenance, and Repair Workers, All Other

#### Production Occupations

- 163. First-Line Supervisors of Production and Operating Workers
- 164. Aircraft structure, Surfaces, Rigging, and Systems Assemblers
- 165. Structural Metal Fabricators and Fitters
- 166. Team Assemblers
- 167. Assemblers and Fabricators, All Other
- 168. Computer-Controlled Machine Tool Operators, Metal and Plastic
- 169. Extruding and Drawing Machine Setters, Operators, and Tenders, Metal and Plastic
- 170. Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic
- 171. Grinding, Lapping, Polishing, and Buffing Machine Tool Setters, Operators, and Tenders, Metal and Plastic
- 172. Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic
- 173. Machinists
- 174. Metal-Refining Furnace Operators and Tenders
- 175. Molding, Coremaking, and Casting Machine Setters, Operators, and Tenders, Metal and Plastic
- 176. Multiple Machine Tool Setters, Operators, and Tenders, Metal and Plastic
- 177. Welders, Cutters, Solderers, and Brazers
- 178. Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders
- 179. Heat treating Equipment Setters, Operators, and Tenders Metal and Plastic

**ATTACHMENT A (Continued)**  
**High Demand Occupational Objective and Occupation**

Below is a listing of high demand occupations. Please identify and enter the high demand occupation that your program of education will train you for in Part II, Item 19 of the form.

**Production Occupations (Continued)**

- 180. Prepress Technicians and Workers
- 181. Printing Press Operators
- 182. Upholsterers
- 183. Cabinetmakers and Bench Carpenters
- 184. Power Plant Operators
- 185. Stationary Engineers and Boiler Operators
- 186. Water and Wastewater Treatment Plant and System Operators
- 187. Chemical Plant and System Operators
- 188. Petroleum Pump System Operators, Refinery Operators, and Gaugers
- 189. Crushing, Grinding, and Polishing Machine Setters, Operators, and Tenders
- 190. Mixing and Blending Machine Setters, Operators, and Tenders
- 191. Extruding, Forming, Pressing, and Compacting Machine Setters, Operators, and Tenders
- 192. Inspectors, Testers, Sorters, Samplers, and Weighers
- 193. Dental Laboratory Technicians
- 194. Ophthalmic Laboratory Technicians
- 195. Packaging and Filling Machine Operators and Tenders
- 196. Coating, Painting, and Spraying Machine Setters, Operators, and Tenders
- 197. Painters, Transportation Equipment
- 198. Painting, Coating, and Decorating Workers
- 199. Molders, Shapers, and Casters, except Metal and Plastic
- 200. Production Workers, All Other

**Transportation and Material Moving Occupations**

- 201. Airline Pilots, Copilots, and Flight Engineers
- 202. Commercial Pilots
- 203. Air Traffic Controllers
- 204. Flight Attendants
- 205. Ambulance Drivers and Attendants, except Emergency Medical Technical Technicians
- 206. Bus Drivers, Transit and Intercity
- 207. Bus Drivers, School and Special Client
- 208. Locomotive Engineers
- 209. Railroad Conductors and Yardmasters
- 210. Transportation Inspectors



Department of Veterans Affairs

## APPLICATION FOR VETERANS RETRAINING ASSISTANCE PROGRAM (VRAP)

(See attached Information and Instructions)

### PART I - APPLICANT INFORMATION (Department of Labor)

**NOTE:** THE FOLLOWING INFORMATION IS TO BE COLLECTED BY THE DEPARTMENT OF LABOR (Items 1-6).

OMB Control No. 1205-0491  
Respondent Burden: 5 minutes

1. DATE OF APPLICATION

2. NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL)

3. DATE OF BIRTH

### DEPARTMENT OF LABOR ELIGIBILITY INFORMATION

4. ARE YOU CURRENTLY UNEMPLOYED? (Check applicable box)

 YES     NO

5. HAVE YOU BEEN ENROLLED IN A FEDERAL OR STATE JOB TRAINING PROGRAM IN THE PAST 180 DAYS? (Check applicable box)

*(Examples of these programs include any training funded by a local career center, a One-Stop Career Center, or any state or local employment office)*

 YES     NO

6. THE INFORMATION PROVIDED ON THIS APPLICATION WILL BE USED FOR THE PURPOSES OF DETERMINING YOUR ELIGIBILITY TO RECEIVE RETRAINING ASSISTANCE BENEFITS FROM THE DEPARTMENT OF VETERANS AFFAIRS. THE INFORMATION MAY BE AUDITED FOR ACCURACY. BY SIGNING BELOW, YOU AGREE TO THE FOLLOWING STATEMENT:

*"I swear or affirm that the statements on this application, to the best of my knowledge are true and correct. I understand that by submitting this application, I am making a statement to the government for the purposes of obtaining federal benefits. Section 1001 of Title 18 of the U.S. Code makes it a criminal offense for any person to knowingly and willfully make false or fraudulent statements to any department or agency of the United States Government. Additionally, I understand that if the information I have provided on this application is found to be false or incorrect, I will immediately be unable to receive benefits under this program, and I may be required to reimburse the federal government for any benefits I have already received."*

Signature of Applicant \_\_\_\_\_

Date Signed \_\_\_\_\_

**RESPONDENT BURDEN:** According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 5 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection of information is required to obtain or retain the benefit (VOW to Hire Heroes Act of 2011, Pub. L. 112-56 Sec. 211). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, 200 Constitution Avenue, N. W., Room S-4209, Washington, DC 20210 (OMB Control Number 1205-0491).

### PART II - APPLICANT INFORMATION (Department of Veterans Affairs)

**NOTE:** THE FOLLOWING INFORMATION IS TO BE COLLECTED BY THE DEPARTMENT OF VETERANS AFFAIRS (Items 7-24).

OMB Control No. 2900-XXXX  
Respondent Burden: 10 minutes

7. SEX OF APPLICANT

 MALE     FEMALE

8. SOCIAL SECURITY NUMBER

9. ADDRESS OF APPLICANT (Provide number and street or rural route, city or P.O., State, ZIP Code and Country)

10. PRIMARY TELEPHONE NUMBER (Include Area Code)

11. SECONDARY TELEPHONE NUMBER (Include Area Code)

12. E-MAIL ADDRESS (If applicable)

13. DIRECT DEPOSIT INFORMATION:

The Department of Treasury requires all Federal benefit payments be made by electronic funds transfer (EFT), also called direct deposit. Please attach a voided personal check or deposit slip or provide the information requested below to enroll in direct deposit. If you do not have a bank account, you must receive your payment through Direct Express Debit MasterCard. To request a Direct Express Debit MasterCard you must apply at [www.usdirectexpress.com](http://www.usdirectexpress.com) or by telephone at 1-800-333-1795. If you elect not to enroll, you must contact representatives handling waiver requests for the Department of Treasury at 1-888-224-2950. They will encourage your participation in EFT and address any questions or concerns you may have.

Routing or Transit Number (nine digits found at the lower left corner of your check): \_\_\_\_\_

Account Type (Check one box):  Checking     Savings    Account Number: \_\_\_\_\_

14. HAVE YOU EVER FILED A CLAIM WITH VA FOR EDUCATION BENEFITS? (Check)

 YES     NO

**COURSE OF STUDY OR TRAINING**

15. DO YOU KNOW THE NAME OR ADDRESS OF THE SCHOOL OR TRAINING ESTABLISHMENT YOU WANT TO ATTEND (Check)

YES  NO (If "No," skip to Item 17)

16. SCHOOL NAME AND ADDRESS (Provide complete name and address including Street, City, State, ZIP Code and Country)

17. DATE YOUR TRAINING STARTED OR WILL START (Month, Day, Year)

18. COURSE OF STUDY TO ACHIEVE GOAL

19. HIGH DEMAND OCCUPATION (See Attachment A) (Identify the high demand occupation that your program of education will train you for)

**MILITARY SERVICE INFORMATION**

NOTE: It will help VA process your claim if you send a copy of your DD Form 214 (Member 4) for the last period of active duty service (excluding active duty for training)

20. ARE YOU NOW ON ACTIVE DUTY? (Check "No" if you are currently on drilling status in the Selected Reserve or if you are on active duty for training)

YES  NO

21. ARE YOU NOW ON TERMINAL LEAVE JUST BEFORE DISCHARGE? (Check)

YES  NO

22. WHAT IS YOUR LAST PERIOD OF ACTIVE DUTY SERVICE?

Date Entered Active Duty \_\_\_\_\_ Date Separated from Active Duty \_\_\_\_\_

23. SERVICE COMPONENT (Check Branch of Service)

ARMY  NAVY  MARINE CORPS  AIR FORCE

**REMARKS**

24. REMARKS (If more space is needed, please attach a separate sheet of paper. Be sure to include your name and social security number on each sheet)

**CERTIFICATION AND SIGNATURE OF APPLICANT**

**I CERTIFY THAT** my identified course of study will provide training towards my selected High Demand Occupation and all statements in my application are true and correct to the best of my knowledge and belief.  
**PENALTY** - Willful false statements as to a material fact in a claim for education benefits is a punishable offense and may result in the forfeiture of these or other benefits and in criminal penalties.

Signature of Applicant \_\_\_\_\_ Date Signed \_\_\_\_\_