

7 CFR PART 3555 - OMB No. 0575-0179
2011 PAPERWORK BURDEN PACKAGE - SINGLE FAMILY HOUSING GUARANTEED LOAN PROGRAM

Section of Regulation	Title	Form No. (if any)	Estimated No. of Respondents	Reports filed Annually	Total Annual Responses (D) x (E)	Estimated No. of Man-hours per response	Estimated Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

REPORTING REQUIREMENTS - NO FORMS

Section 3555.107(c) Chapter 12 Administrative Handbook	Uniform Residential Appraisal Report (Lender)	URAR	3,581	37.62	134,727	0.16	21,556	\$38.46	\$829,056
Section 3555.107(e) Chapter 12 Administrative Handbook	Inspections of Construction (Lender)	Written New Construction	3,581	16.65	59,610	0.50	29,805	\$38.46	\$1,146,300
		Existing Dwellings	3,581	59.13	113,179	0.50	56,590	\$38.46	\$2,176,432
Section 3555.107(e) Chapter 15 Administrative Handbook	Standard Credit Documentation-Application	URLA	3,581	37.62	134,727	3.00	404,181	\$16.83	\$6,717,442
Section 3555.256 Chapter 17 Administrative Handbook	Transfer & Assumption (Lender)	Written	2	1	2	0.50	1	\$16.83	\$17
Section 3555.107(h) Chapter 8 and 16 Administrative Handbook	Annual Fee (Lender)	Electronically	859	157	134,727	0.25	33,682	\$16.83	\$566,864
Section 3555.51 Chapter 17 and 18 Administrative Handbook	Guaranteed Rural Housing Loan Status Report	Electronically	859	4	3,436	0.25	859	\$16.83	\$14,457
Section 3555.51 Chapter 17 and 18 Administrative Handbook	Guaranteed Rural Housing Borrower Default Status	Electronically	386	12	4,632	0.50	2,316	\$16.83	\$38,978
Section 3555.301 Chapter 18 Administrative Handbook	Servicing Plan	Written	203	49.25	9,997	1.00	9,997	\$16.83	\$61,599

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Section 3555.306(f) Chapter 19 Administrative Handbook	Property Disposition Plan (Lender)	Written	206	18.14	3,736	1.00	3,736	\$16.83	\$62,877
Section 3555.306 Chapter 20 Administrative Handbook	Future Recovery (Verification of Sale)	Written	206	8.1	1,669	0.16	267	\$16.83	\$4,494
Appendix 6 Administrative Handbook	Overpayment Notification (Lender)	Written	1	1	1	0.50	1	\$16.83	\$8
Section 3555.151(h) (5) Chapters 9 and 11 Administrative Handbook	Mortgage Credit Certificate (Applicant)	Written	83	6.83	567	0.16	91	\$16.83	\$1,527
Section 3555.151(h)6 Chapters 9 and 11 Administrative Handbook	Funded Buydown Account	Written	38	2.34	89	0.16	14	\$16.83	\$240
Section 3555.255 Chapter 17 Administrative Handbook	Mineral or Partial Release	Written	6	4	24	0.25	6	\$16.83	\$101
NO-FORM TOTAL:					601,123		563,101		\$11,620,392

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REPORTING REQUIREMENTS - FORMS APPROVED WITH THIS DOCKET

Section 3555.51(b) (10) Chapter 16 and 17 Administrative Handbook	Guaranteed Rural Housing Lender Record Change	Form 3555-11 Transfer of Servicer	859	13.97	12,000	0.50	6,000	\$16.83	\$100,980
		Form 3555-11 Forced Transfer	6	1	6	0.50	3	\$16.83	\$50
Section 3555.52 Chapter 3 Administrative Handbook	Agreement for Participation Guaranteed/Insured Loan Programs of the U.S. Government	Form 3555-16	765	1	765	4.00	3,060	\$40.87	\$125,062
Section 3555.352 Chapter 20 Administrative Handbook	Rural Housing Guarantee Report of Loss	Form 3555-20	206	20.87	4,299	1.00	4,299	\$16.83	\$72,352
Section 3555.107 Chapter 15 Administrative Handbook	Request for Single Family Housing Loan Guarantee	Form 3555-21	3,581	37.62	134,727	0.50	67,364	\$16.83	\$1,133,728
Section 3555.107(e) Chapter 15 Administrative Handbook	Conditional Commitment for SFH Guarantee	Form 3555-18	3,581	37.52	134,344	1.00	134,344	\$16.83	\$2,261,010
Section 3555.107(h) Chapter 16 Administrative Handbook	Loan Note Guarantee	Form 3555-17	3,581	36.70	131,417	0.08	10,951	\$16.83	\$184,305
Appendix 6 Administrative Handbook	Master Interest Assistance and Shared Equity Agreement with Promissory Note	Form 3555-12 - No Funding or Activity since 1991	0	0	0	1.00	0	\$0.00	\$0
Appendix 6 Administrative Handbook	Annual Interest Assistance Agreement	Form 3555-13 Borrower	27	1	27	0.33	9	\$16.83	\$150
		Lender	10	2.7	27	0.33	9	\$16.83	\$150

FORM TOTAL:

417,612

226,038

3,877,787

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REPORTING REQUIREMENTS - APPROVED UNDER OTHER OMB NUMBERS

Section 3555.107(e) Chapter 9 Administrative Handbook	Request for Verification of Employment RD Form 1910-5 See Standard Credit Documentatin for Burden	Form RD 1910-5 (0575-0172)	0						
Section 3555.107(g) Chapter 16 Administrative Handbook	Guaranteed Loan Closing Report	Form RD 1980-19 (0575-0137)	3,581	36.70	131,415	1.00	131,415	\$16.83	\$2,211,714
Section 3555.107(e) Chapter 9 Administrative Handbook	Certification of Disability or Handicap See Standard Credit Documentatin for Burden	Form RD 1944-4 (0575-0172)	0						
Section 3555.107(e) Chapter 9 Administrative Handbook	Request for Verification of Deposit See Standard Credit Documentatin for Burden	Form RD 1944-62 (0575-0172)	0						
Chapter 12 Administrative Handbook	Plan Certification Standard Flood Determination	Form RD 1924-25 (0575-0172)	3,581	5.55	19,870	0.16	3,179	\$38.46	\$122,272
Section 3555.107(e)	See Standard Credit Documentatin for Burden	SF 81-93 (3067-0264)	0						

