



**OFFICE OF THE SECRETARY OF DEFENSE
SEXUAL ASSAULT PREVENTION
AND RESPONSE OFFICE**

Generate SAFE Kit Expiration Notification

DSAID Use Case Specification

Version 1.6.3

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Generate SAFE Kit Expiration Notification

1 Description

This use case describes how the Defense Sexual Assault Incident Database (DSAID) generates a Sexual Assault Forensic Examination (SAFE) kit expiration notification with the victim(s) information to all assigned Sexual Assault Response Coordinators (SARCs) and Major Command (MAJCOM)/Supervisory SARC who is responsible for victim's Assigned SARC location and is within the same service of the assigned SARC(s). The notification contains a list with the DSAID Control Number, the SAFE kit expiration date and the Evidence Identifier. DSAID starts to send notifications to all assigned SARC(s) and MAJCOM/Supervisory SARC, if the SAFE kit(s) for the victim(s) will expire within 60 days prior to the SAFE kit expiration date. If the assigned SARC(s) or MAJCOM/Supervisory SARC has not contacted the victim(s) after the notification has been sent, DSAID notifies the assigned SARC(s) and MAJCOM/Supervisory SARC again until the assigned SARC or MAJCOM/Supervisory SARC indicates in DSAID that the victim has been notified, the victim has died or the victim has ETS/Retired. The notification is auto-generated by DSAID for restricted cases that have either an "Open" or "Closed" status.

2 Actors

DSAID

3 Pre-Conditions

UC8.1.1 DSAID number is created for the victim.

UC8.1.2 Expiration date of SAFE kit is saved in the victim case profile.

4 Triggers

N/A

5 Basic Flow – Generate SAFE Kit Expiration Notification

UC8.2.1 The use case begins when the system checks the expiration date of the SAFE kit if the SAFE kit is approaching the expiration date for all the restricted reports that are in "Open" or "Closed" status.

SYS60 The system shall check on a daily basis, if there is any SAFE kit that is expiring in 60 days for all the restricted reports that are in "Open" or "Closed" status.

UC8.2.2 If there is any SAFE kit in the restricted cases that is expiring in 60 days or the assigned SARC or MAJCOM/Supervisory SARC has not contacted the victim(s) after the notification, the system generates a notification including the new victim(s) SAFE kit expiration information and previously notified victim(s) SAFE kit expiration information

until the victim has been notified, the victim has died or the victim has ETS/Retired. The notification shall include required information for the assigned SARC(s) and the MAJCOM/Supervisory SARC.

If no SAFE kit in restricted reports is expiring in 60 days, and all victims from the previous notifications have been notified, go to step 4.

SYS61 The system shall generate a SAFE kit expiration notification for the new SAFE kit(s) that is expiring in 60 days.

DR1.4 Victim Number (DSAID Control Number)

DR1.63 Expiration Date of SAFE Kit

DBR29 Expiration Date of SAFE Kit is always one year from Date of Forensic Exam and populated by DSAID.

DR1.64 Storage Location of SAFE Kit

DR1.65 Evidence Identifier

DBR30 Evidence Identifier is only required when the victim reports the incident as "Restricted".

SYS62 If the assigned SARC or MAJCOM/Supervisory SARC has not contacted the victim after the notification, the system shall regenerate the notification again, regardless of SAFE Kit Expiration Date.

DR1.4 Victim Number (DSAID Control Number)

DR1.63 Expiration Date of SAFE Kit

DBR29 Expiration Date of SAFE Kit is always one year from Date of Forensic Exam and populated by DSAID.

DR1.64 Storage Location of SAFE Kit

DR1.65 Evidence Identifier

DBR30 Evidence Identifier is only required when the victim reports the incident as "Restricted".

SYS63 The system shall generate a notification with all the required information regarding the expiring SAFE kit.

DR1.4 Victim Number (DSAID Control Number)

DR1.63 Expiration Date of SAFE Kit

DBR29 Expiration Date of SAFE Kit is always one year from Date of Forensic Exam and populated by DSAID.

DR1.64 Storage Location of SAFE Kit

DR1.65 Evidence Identifier

DBR30 Evidence Identifier is only required when the victim reports the incident as "Restricted".

SYS65 If there is no SAFE Kit(s) expiring in 60 days, the assigned SARC or MAJCOM/Supervisory SARC had contacted the victim(s) after post notification, the system shall not generate the notification.

DR1.66 Victim Notified SAFE Kit Due to Expire

SYS383 If the victim has died or the victim has ETS/Retired, the system shall not generate the notification.

DR1.68 If No, Reason (Victim Notified SAFE Kit Due to Expire)

DBR32 If No, Reason is only required when Victim Notified SAFE Kit Due to Expire is "No".

BR17 A notification must be generated for the new SAFE kit(s) that is expiring in 60 days.

BR18 If the assigned SARC or MAJCOM/Supervisory SARC has not contacted the victim after the initial notification, the notification must be regenerated again until the victim is notified, regardless of SAFE Kit Expiration Date.

BR99 No further notification is to be sent if the victim has died or the victim has ETS/Retired.

DR1.68 If No, Reason (Victim Notified SAFE Kit Due to Expire)

DBR32 If No, Reason is only required when Victim Notified SAFE Kit Due to Expire is "No".

UC8.2.3 The system sends the notification to all assigned SARC(s) and to MAJCOM/Supervisory SARC who is responsible for victim's Assigned SARC(s) Location and is within the same Service of the Assigned SARC(s).

SYS64 The system shall send the SAFE Kit Expiration notification on a weekly basis to all Assigned SARC(s) and MAJCOM/Supervisory SARC who is responsible for victim's Assigned SARC(s) Location and is within the same Service of the Assigned SARC(s).

DR1.24 Victim Assigned Location Code

DBR122 Victim Assigned Location Code is only required when the Victim Type is "Military", "DoD Civilian", "DoD Contractor" or "Other Government Civilian".

DR5.14 SARC Location Code

DBR108 If a user manually enters the Location Code, it must be one of the Location Codes maintained in DSAID.

There can be more than one Location Code associated with a Field Level SARC or a MAJCOM/Supervisory SARC.

BR19 The Safe Kit Expiration notification must be sent to all the Assigned SARC(s) and to MAJCOM/Supervisory SARC who is responsible for victim's Assigned SARC(s) Location and is within the same Service of the assigned SARC(s).

UC8.2.4 The use case ends.

6 Alternative Flows

N/A

7 Exception Flows

N/A

8 Post Conditions

UC8.3.1 A notification is sent to the assigned SARC(s) and to MAJCOM/Supervisory SARC who is responsible for victim's Assigned SARC(s) Location and is within the same Service of the assigned SARC(s) with all the required information regarding the expiring SAFE kits.

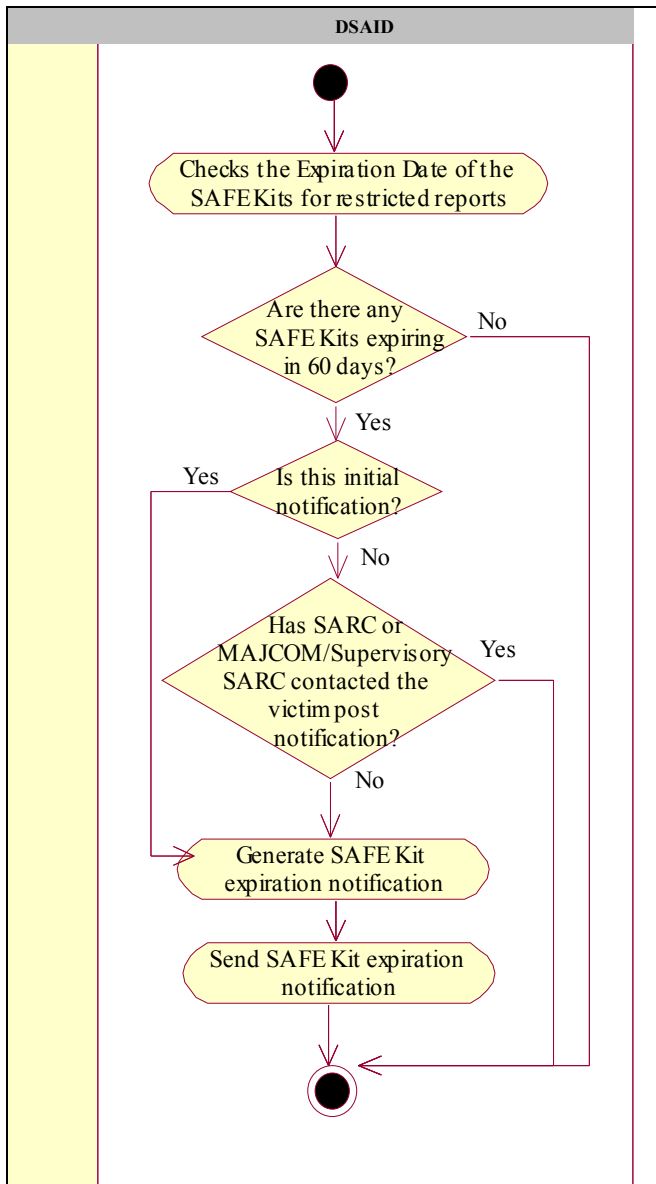
9 Extension Points

N/A

10 Special Requirements

N/A

11 Activity Diagram



12 References

REF3 DoDI 6495.02 Section E3.2.7.6.3.

Evidence shall be stored until a victim changes to unrestricted reporting, but may not exceed 1 year from the date of the victim's restricted report of the sexual assault.

REF4 DoDI 6495.02 Section E4.3.4

At least 30 days prior to the expiration of the 1-year storage period, the activity shall notify the appropriate SARC that the 1-year storage period is about to expire. Accordingly, the SARC shall ensure notification to the victim. If the victim does not desire to change from a restricted report to an unrestricted report, and does not request the return of any personal effects or clothing maintained as part of the evidence prior to the expiration of the 1-year storage period, in compliance with established procedures for the destruction of evidence, the activity shall destroy the evidence maintained under that victim's RRCN. The evidence shall similarly be destroyed if, at the expiration of 1-year, a victim does not advise the SARC of his or her decision, or the SARC is unable to notify a victim because the victim's whereabouts are no longer known. If, prior to the 1-year period, a victim changes his or her reporting preference to the unrestricted reporting option, the SARC shall notify the respective MCIO, who shall then assume custody of the evidence maintained by the RRCN from the activity under established chain of custody procedures. MCIO established procedures for documenting, maintaining, and storing the evidence shall thereafter be followed.

REF7 DoD SAPR Data Collection & Reporting System Concept Design Report