



Six-Month Verification Form

Name: SSN: XXX-XX-	Current Phor Current Addr	
Program: Service Status:	Years Obligated: Projected Obligation End Date:	Discipline/Specialty: Assignment:
TO BE COMPLETED BY THE	SITE REPRESENTATIVE:	
Service Site: Work Phone:	Service Site A	Address:
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Signature	Printed Name/Title	Date
TO BE COMPLETED BY THE	SITE REPRESENTATIVE:	
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Service Requirements

Below are the general service requirements for programs sponsored by the Bureau of Clinician Recruitment and Service. Participants are responsible for ensuring compliance with the service requirements, as defined in their service contract or through subsequent program modifications. For the most current service requirements, refer to the Program Guidance for the program under which you are contracted to provide services, which is available on the program's web site.

National Health Service Corps Loan Repayment and Scholarship Programs (NHSC LRP & SP) (www.nhsc.hrsa.gov) Full-Time Clinical Practice. Clinician works a minimum of 40 hours/week, for a minimum of 45 weeks/service year.

- All Health Professionals, except as noted below: At least 32 hours/week are spent providing direct patient care or teaching at the approved service site(s). The remaining 8 hours/week are spent providing clinical services for patients or teaching at the approved site(s), providing clinical services in alternative settings (e.g., hospitals, nursing homes, shelters) as directed by the approved site(s), or performing practice-related administrative activities. Practice-related administrative activities shall not exceed a total of 8 hours/week. Teaching activities at the approved site(s) shall not exceed 8 hours/week, unless the teaching takes place in a Teaching Health Center. Teaching activities in a Teaching Health Center shall not exceed 20 hours/week.
- Behavioral and Mental Health providers, OB/GYNs, Certified Nurse Midwives, Family Medicine Physicians who practice obstetrics on a regular basis, providers of geriatric services, and pediatric dentists:
 At least 21 hours/week are spent providing direct patient care or teaching at the approved service site(s). The remaining 19 hours/week are spent providing clinical services for patients or teaching at the approved site(s), providing clinical services in alternative settings (e.g., hospitals, nursing homes, shelters) as directed by the approved site(s), or performing practice-related administrative activities. Practice-related administrative activities shall not exceed a total of 8 hours/week. Teaching activities at the approved site(s) shall not exceed 8 hours/week, unless the teaching takes place in a Teaching Health Center. Teaching activities in a Teaching Health Center shall not exceed 20 hours/week.
- For clinicians working in an approved inpatient Critical Access Hospital:

 At least 16 hours/week must be spent providing direct patient care or teaching in the CAH-affiliated outpatient setting.

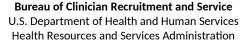
 The remaining 24 hours/week are spent providing clinical services for patients or teaching at the CAH or the CAH-affiliated outpatient setting, providing direct patient care at the CAH-affiliated skilled nursing facility or swing bed unit, or performing practice-related administrative activities. Practice-related administrative activities shall not exceed a total of 8 hours/week. Teaching activities at the approved site(s) shall not exceed 8 hours/week, unless the teaching takes place in a Teaching Health Center. Teaching activities in a Teaching Health Center shall not exceed 20 hours/week.

Half-Time Clinical Practice. Clinician works between 20 and 39 hours/week, for a minimum of 45 weeks/service year.

- All Health Professionals, except as noted below:

 At least 16 hours/week are spent providing direct patient care at the approved service site(s). The remaining 4 hours/week are spent providing care to patients or teaching at the approved site(s), providing patient care in alternative settings (e.g., hospitals, nursing homes, shelters) as directed by the approved site(s), or performing practice-related administrative activities. Teaching and practice-related administrative activities shall not exceed a total of 4 hours/week.
- Behavioral and Mental Health providers, OB/GYNs, Certified Nurse Midwives, Family Medicine Physicians who practice obstetrics on a regular basis, providers of geriatric services, and pediatric dentists:

 At least 11 hours/week are spent providing direct patient care at the approved service site(s). The remaining 9 hours/week are spent providing care to patients or teaching at the approved site(s), providing patient care in alternative settings (e.g., hospitals, nursing homes, shelters) as directed by the approved site(s), or performing practice-related administrative activities. Teaching and practice-related administrative activities shall not exceed a total of 4 hours/week.
- For clinicians working in an approved inpatient Critical Access Hospital: At least 8 hours/week must be spent providing direct patient care or teaching in the CAH-affiliated outpatient setting. The remaining 12 hours/week are spent providing care to patients or teaching at the CAH or the CAH-affiliated outpatient setting, providing patient care at the CAH-affiliated skilled nursing facility or swing bed unit, or performing practice-related administrative activities. Teaching and practice-related administrative activities shall not exceed a total of 4 hours/week.





Nursing Education Loan Repayment Program (NELRP) (www.hrsa.gov/loanscholarships/repayment/nursing/index.html)

- Registered Nurse at a Critical Shortage Facility: must be employed full-time as a registered nurse for a minimum of 32 hours per week for a minimum of 45 weeks per service year.
- Registered Nurse Serving as Nurse Faculty: must be considered full-time faculty (as defined by the employer) for a minimum of 9 months per service year at a public or private nonprofit school of nursing.

Nursing Scholarship Program (NSP) (www.hrsa.gov/loanscholarships/scholarships/Nursing/index.html)

- <u>Full-Time Clinical Practice</u>: defined as a minimum of 32 hours per week for a minimum of 45 weeks per year. At least 26 hours per week must be spent providing clinical services to patients. The remaining 6 hours may be spent on administrative or other non-clinical activities.
- <u>Part-Time Clinical Practice</u>: defined as a minimum of 16 hours per week, up to a maximum of 31 hours per week, for a minimum of 45 weeks per year. Prior approval from the Secretary of Health and Human Services or his/her designee is required. At least 80 percent of the participant's weekly schedule must be spent providing clinical services to patients. For example, a nurse scheduled to work 20 hours per week must spend at least 16 hours per week providing clinical services.

Faculty Loan Repayment Program (FLRP) (www.hrsa.gov/loanscholarships/repayment/Faculty/index.html)

• Must be employed either full- or part-time (as defined by the employing institution) as a faculty member for a minimum of 9 months per service year.