

Date: \_\_\_\_\_ Hospital Code: \_\_\_\_\_ (filled in by project staff)

## EVALUATION OF HOSPITAL WORKPLACE VIOLENCE PREVENTION PROGRAMS: COMMITTEE CHAIR INTERVIEW

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### A. COMMITTEE CHAIR INTERVIEWEE INFORMATION

1. What is your job title?

\_\_\_\_\_

2. How long have you been in your current position? \_\_\_\_\_

3. How long have you been the committee chair? \_\_\_\_\_

### B. REGULATIONS

1. Are you familiar with the NJ Violence Prevention in Health Care Facilities Regulations?

•01 Yes

•02 No

#### IF YES:

1a. What do you feel are some of the strengths of the Regulations?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1b. What do you feel are some of the weaknesses of the Regulations?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### C. WORKPLACE VIOLENCE PREVENTION PROGRAM

1. Please describe your facilities policies and procedures for workplace violence prevention.

*Prompts: Types of violence covered, types of medical and psychological care offered to victims*

*Prompts: How violent events are reported, how violent events are investigated, whether trends in violent events are examined and how*

*Prompts: How violence risk assessments of facility are conducted, how often, who conducts them, what's covered*

2. What is the title of the person who supervises the workplace violence prevention program in the facility? \_\_\_\_\_

•99 Unknown

3. Does the local police/Sheriff's department have a role in your workplace violence prevention program?      •01 Yes      •02 No      •99 Unknown

**IF YES:** What is the department's role:

\_\_\_\_\_  
\_\_\_\_\_

4. What have been the barriers in developing and/or implementing the plan?      • No barriers

\_\_\_\_\_  
\_\_\_\_\_

5. Which documents or guidelines were used to develop and now maintain the program? (Check all that apply.)

- OSHA Guidelines for Security and Safety of Health Care Workers
- NJ Violence Prevention in Health Care Facilities Regulations

- Other (Specify: \_\_\_\_\_)
- 99 Unknown

**D. TRAINING**

1. Please describe the type of training employees receive in workplace violence prevention?

*Prompts: Type of training at new hire, who receives training, how training is delivered and by whom, length of training session, training content*

*Prompts: Type of recurring training, who receives training, how training is delivered and by whom, length of training session, training content*

2. What have been the barriers in developing and/or implementing training? • No barriers

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**E. SECURITY SERVICES**

1. How would you describe the organization of the facility's security services?

- 01 In-House (managed by Security Department)
- 02 Contracted to a private agency (Agency Name: \_\_\_\_\_)
- 88 Other (Describe: \_\_\_\_\_)

2. Which facilities in your system does the security department respond to:

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3. How many security officers do you have: \_\_\_\_\_

How many are FTEs: \_\_\_\_\_  
How many are part-time: \_\_\_\_\_  
How many are per diem: \_\_\_\_\_  
How many are contract: \_\_\_\_\_

4. Where are security officers stationed and/or patrol in the facility?

#### F. VIOLENCE PREVENTION COMMITTEE

1. Does your facility have a violence prevention committee?

•01 Yes

•02 No

•99 Unknown

#### IF YES:

2. Who serves on the committee?

- Hospital Administrators
- Security Director
- Staff Nurses
- Other (Specify: \_\_\_\_\_)
- Risk Manager
- Nurse Managers
- Staff Physicians

3. What percentage of the committee engages in direct patient care? \_\_\_\_\_

4. On average, what percentage of committee members regularly attend the meetings?  
\_\_\_\_\_

5. On average, what percentage of clinical staff regularly attend the meetings? \_\_\_\_\_

6. The regulations require that committee members have experience or expertise in violence prevention. What does that mean to you?  
\_\_\_\_\_  
\_\_\_\_\_

7. Please describe the functions and responsibilities of the violence prevention committee?  
\_\_\_\_\_  
\_\_\_\_\_

#### G. FINAL QUESTIONS

1. In your facility, what do you think contributes to the escalation of patient anger or tension?

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2. Are there any features of your workplace violence prevention program that you feel are especially helpful in preventing violent events?

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3. How good would you say your overall workplace violence prevention program is?

- Excellent
- Very good
- Adequate
- Not very good