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To: Office of Management and Budget

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Date: 5/29/2012

Re: Nonmaterial/non-substantive Change to OMB 0920-0914

We are requesting a nonmaterial/non-substantive change to our OMB Approved Information Collection titled 'Workplace Violence Prevention Programs in NJ Healthcare Facilities' (OMB control number 0920-0914) with expiration date 1/31/2015. Our changes are as follows: (1). Nurse Survey – added question 2 on page 1 regarding advanced degrees. We added a 3rd check box under the section *Violence Based Safety Programs* ..., question 2 (facility does not have a workplace violence prevention committee), and question 5 (facility does not have policies). Under the section *Experiences with Violence*, questions 1 through 4 have the added statement that begins "For patient perpetrators, this is regardless of their state of being..." We added Perpetrator is a Patient or Family Member to column two on page 3, and added Perpetrator is a Coworker or Administrator to column three on page 3. We added Physical Assault and Electronic Aggression to work-related violence events on page 4. We added the six types of workplace violence to questions 2 and 3 on page 4. (2). Sample Size - Increased sample size from 2000 to 4000.

Justification of changes for the nurse survey: allow a more comprehensive data on types of workplace violence and on the perpetrator of workplace violence towards registered nurses (RNs) and licensed practical nurses (LPNs). These changes came after our focus groups with nurses. The nurse survey **does not** change in length at four pages.

Justification of change of sample size: to get a more precise workplace violence assault estimate for LPNs since there are substantially less LPNs compared to RNs in the healthcare workforce. This is an insignificant change for the RNs and LPNs since the time to complete the nurse survey **does not** change (remains at 20 minutes).

The requested changes will not change the scope of the study. For this form, burden hours will increase from 667 to 1,333 (regarding the increased sample size).

Attachment: Nurse Survey 5.24.2012 (clean copy)