

Home Health Study Contract
Survey of Access to Home Health Services for Medicare Beneficiaries
Cover Letter for Home Health Agencies

<Date>

<Inside Address>

Dear Mr./Ms. [Last Name],

I am writing to ask for your help in learning about problems vulnerable Medicare beneficiaries may face in accessing home health care and the costs associated with treating these beneficiaries. Your participation is very important in representing the full range of home health agencies working with these populations and gaining a complete picture of access to home care services for Medicare fee-for-service patients. The Centers for Medicare & Medicaid Services (CMS) has contracted with L&M Policy Research, and their partner, Social & Scientific Systems, to gather this information to be used to inform CMS, Congress, and other policymakers as they consider changes to payments for home health services.

You can help by completing the enclosed questionnaire and returning it to Social & Scientific Systems (SSS) in the stamped return envelope provided. The questionnaire should take no longer than 15 minutes to complete, and your answers will be kept confidential. We are interested in hearing from the administrator of your home health agency or from agency staff in a better position to provide the most reliable answers, so please feel free to pass the questionnaire along to the appropriate person. If you have any questions, please call 1-800-XXX-XXXX and ask for the Study Manager, Jane Doe. The staff at SSS will do everything they can to make it easy for you to participate in this effort.

We thank you in advance for your help with this important study and appreciate your valuable time in providing input on whether vulnerable Medicare beneficiaries can access the home health services they need.

Sincerely,

<someone from the research team>