

- The DVD is released twice during the year.
  - The first release will ship the beginning of January 2013.
  - The final release will ship the beginning of March 2013.

Purchase the DVD from National Technical Information Service (NTIS) at [www.irs.gov/cdorders](http://www.irs.gov/cdorders) for \$30 (no handling fee) or call 1-877-233-6767 toll free to buy the DVD for \$30 (plus a \$6 handling fee).



**Phone.** Many services are available by phone.

- *Ordering forms, instructions, and publications.* Call 1-800-TAX-FORM (1-800-829-3676) to order current-year forms, instructions, and publications, and prior-year forms and instructions (limited to 5 years). You should receive your order within 10 days.
- *TTY/TDD equipment.* If you have a hearing or speech disability with access to TTY/TDD equipment call 1-800-829-4059 to order forms and publications. You can also access the IRS through relay services such as the Federal Relay Service at [www.gsa.gov/fedrelay](http://www.gsa.gov/fedrelay).
- *TeleTax topics.* Call 1-800-829-4477 to listen to pre-recorded messages covering various tax topics.

**Evaluating the quality of our telephone services.** To ensure IRS representatives give accurate, courteous, and professional answers, we use several methods to evaluate the quality of our telephone services. One method is for a second IRS representative to listen in on or record random telephone calls. Another is to ask some callers to complete a short survey at the end of the call.

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on these forms to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to figure and collect the right amount of tax.

Sections 170(f)(12), 199, 220(h), 223, 408, 408A, 529, 530, 853A, 6039, 6041, 6041A, 6042, 6043, 6044, 6045, 6047, 6049, 6050A, 6050B, 6050D, 6050E, 6050H, 6050J, 6050N, 6050P, 6050Q, 6050R, 6050S, 6050T, 6050U, 6050W and their regulations require you to file an information return with the IRS and furnish a statement to recipients. Section 6109 and its regulations require you to provide your TIN on what you file.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. If you fail to provide this information in a timely manner, you may be subject to penalties.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103. The time needed to complete and file the following forms will vary depending on individual circumstances. The estimated average times are:

|           |            |
|-----------|------------|
| 1096      | 13 minutes |
| 1097-BTC* | 16 minutes |
| 1098      | 7 minutes  |
| 1098-C*   | 18 minutes |
| 1098-E    | 7 minutes  |
| 1098-T    | 13 minutes |
| 1099-A    | 9 minutes  |
| 1099-B    | 20 minutes |
| 1099-C    | 13 minutes |
| 1099-CAP* | 11 minutes |
| 1099-DIV  | 18 minutes |
| 1099-G    | 19 minutes |
| 1099-H*   | 18 minutes |
| 1099-INT  | 13 minutes |
| 1099-K    | 20 minutes |
| 1099-LTC  | 13 minutes |
| 1099-MISC | 18 minutes |
| 1099-OID  | 11 minutes |
| 1099-PATR | 15 minutes |
| 1099-Q    | 11 minutes |
| 1099-R    | 25 minutes |
| 1099-S    | 8 minutes  |
| 1099-SA   | 8 minutes  |
| 3921*     | 11 minutes |
| 3922*     | 12 minutes |
| 5498      | 24 minutes |
| 5498-ESA  | 7 minutes  |
| 5498-SA   | 10 minutes |
| W-2G      | 18 minutes |

\* Privacy Act does not pertain to this form.

Burden estimates are based upon current statutory requirements as of October 2012. Estimates of burden do not reflect any future legislative changes that may affect the 2013 tax year. Any changes to burden estimates will be included in IRS' annual Paperwork Reduction Act submission to the Office of Management and Budget (OMB) and will be made publicly available on [www.reginfo.gov](http://www.reginfo.gov).

If you have comments concerning the accuracy of these time estimates or suggestions for making these forms simpler, we would be happy to hear from you. You can write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:M:S, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send these forms to this address. Instead, see part D.