

**U. S. DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
DAIRY PROGRAMS**

EQUIPMENT REVIEW REQUEST

Applicant (Name and Address)	Party Responsible for Payment if other than Applicant (Name and Address) Confirmation Required (Letter or Fax) Received <input type="checkbox"/>	Equipment Located at (Name and Address)
Website		
Tax Identification No. (TIN)	Tax Identification No. (TIN)	Inspection Date(s) Requested:
Contact	Contact	Contact
Telephone	Telephone	Telephone
Fax	Fax	Fax
Type of Equipment:	Review for: <input type="checkbox"/> Dairy <input type="checkbox"/> Livestock and Poultry <input type="checkbox"/> 3-A Third Party Verification	
Signature of Applicant (typed signature will suffice)	Date	Email

Domestic Inspection:
A minimum of thirty (30) working days notification is required to insure specialists have ample time to make arrangements for the trip. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Foreign Inspection:
A minimum of forty-nine (49) working days advance notice is required for any foreign travel. The 49 days will start from the date this request form is received by the Dairy Grading Branch. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Hotel accommodations (USDA Dairy must pay): Best mode of transportation from airport (train, taxi, company pickup...):
Does the Hotel accept Visa credit cards: Yes No

Mail or Fax this form for All Reviews to:

USDA/AMS/DAIRY PROGRAMS
Dairy Grading Branch
Design Review Section
Room 2746 – South Building
1400 Independence Ave. SW STOP 0230
Washington, DC 20250-0230
Tel: 202 720-3171
Fax: 202 720-2643

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FOR OFFICIAL USE ONLY

Date Received: _____	Specialist Assigned: _____
Date Assigned: _____	Project Number (s): _____