

REVOLVING LOAN FUND MANAGEMENT SYSTEM
 Economic Development Administration | U.S. Department of Commerce

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Grantee Data

Grantee Name:	<input type="text"/>	Contact Person:	<input type="text"/>
Address Line 1:	<input type="text"/>	Contact Phone:	<input type="text"/>
Address Line 2:	<input type="text"/>	Contact Email:	<input type="text"/>
City:	<input type="text"/>	EIN:	<input type="text"/>
State:	<input type="text"/>	DUNS:	<input type="text"/>
Zip Code:	<input type="text"/>	EDA Award Number(s):	<input type="text"/>
Reporting Period: A	<input type="text"/>	Reporting Unit:	<input type="text"/>

Part I: PORTFOLIO STATUS

	No.	RLF \$ Loaned	RLF Principal Outstanding	Loan Losses
1. Current Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Delinquent Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. In Default Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. Total Active Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. Fully Repaid Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6. Written Off Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7. Total Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Part II: PORTFOLIO SUMMARY

A. Summary of Loan Activities

	Total Loans	Active Loans
1. Number of RLF Loans:	<input type="text"/>	<input type="text"/>
2. RLF \$ Loaned:	<input type="text"/>	<input type="text"/>
3. Private Non-RLF \$ Leveraged by RLF:	<input type="text"/>	<input type="text"/>
4. Other Non-RLF \$ Leveraged by RLF:	<input type="text"/>	<input type="text"/>
5. Total \$ Leveraged:	<input type="text"/>	<input type="text"/>
6. Total Project Financing:	<input type="text"/>	<input type="text"/>
7. Private Sector Jobs Created:	<input type="text"/>	<input type="text"/>
8. Private Sector Jobs Saved:	<input type="text"/>	<input type="text"/>
9. Total Private Sector Jobs:	<input type="text"/>	<input type="text"/>
10. RLF \$ Loaned for Fixed Assets:	<input type="text"/>	<input type="text"/>
11. RLF \$ Loaned for Working Capital:	<input type="text"/>	<input type="text"/>
12. RLF \$ Loaned for Start-Up:	<input type="text"/>	<input type="text"/>
13. RLF \$ Loaned for Expansion:	<input type="text"/>	<input type="text"/>
14. RLF \$ Loaned for Retention:	<input type="text"/>	<input type="text"/>
15. RLF \$ Loaned for Industrial:	<input type="text"/>	<input type="text"/>
16. RLF \$ Loaned for Commercial:	<input type="text"/>	<input type="text"/>
17. RLF \$ Loaned for Service:	<input type="text"/>	<input type="text"/>

B. Comparison of RLF Portfolio to RLF Plan:

	RLF Plan	Total Loans	Active Loans
1. Cost per Job:	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Non-RLF Private Leverage Ratios:	<input type="text"/> : <input type="text"/>	<input type="text"/> : <input type="text"/>	<input type="text"/> : <input type="text"/>
3. Non-RLF Private and Other Leverage Ratios:	<input type="text"/> : <input type="text"/>	<input type="text"/> : <input type="text"/>	<input type="text"/> : <input type="text"/>
4. % Working Capital Loans:	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. % Loans for Start-Ups:	<input type="text"/>	<input type="text"/>	<input type="text"/>

6. % Loans for Industrial:

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Part III: PORTFOLIO FINANCIAL STATUS

A. RLF Funding Sources

1. EDA Funding	
2. Local Match	
3. Voluntary Contributions	
4. Total Funding	

B. RLF Income Earned to Date

1. Interest Earned on Loans:	
2. Interest Earned on Deposit Accounts:	
3. RLF Income from Application Fees:	
4. Other RLF Income:	
5. Fees Earned on Closed Loans:	
6. Total RLF Income:	
7. Portion of RLF Income Used for Administrative Expenses:	
8. RLF Income Added to Capital Base for Lending:	

C. Status of RLF Capital

1. Total RLF Funding:	
2. RLF Income Added to RLF Capital Base for Lending:	
3. Loan Losses:	
4. Current RLF Capital Base:	

D. Current Balance Available for New Loans

1. RLF Principal Outstanding on Loans:	
2. Current Balance Available for Lending:	
3. RLF \$ Committed but Not Disbursed:	
4. Current Balance Available, Net of Committed RLF \$:	
5. Current Balance Available, as % of Capital Base:	
6. Balance Available, as % of Capital Base, for Previous Reporting Period:	

Part IV: PORTFOLIO LOAN LIST

Borrower Name:

City:

State:

NAICS:

County:

Zip Code:

Status

Loan Type:

Loan Description:

Loan Purpose:

Principal Repaid:

Interest Repaid:

Loan Account Number:

Loan Status as of End of Reporting Period:

Days Delinquent/In Default:

Amount Delinquent:

Amount in Default:

Amount Written-Off:

Jobs Created:

Jobs Saved:

Financing

Closing Date:

Term Months:

Type of Interest Rate:

Interest Rate:

Amount Guaranteed:

Original RLF \$:

Current RLF \$:

Other Public \$:

Private \$:

New Equity \$:

Restructured/Closed:

Fees (Loan Origination Fees, Loan Servicing Fees, Late Payment Penalties):

Total Financing:

Part V: MISCELLANEOUS INFORMATION & CERTIFICATION

A. Recent Loan Activity (Last 6 Months Only)

1. Number of Applications Received During Reporting Period:

2. Number of Loans Closed During Reporting Period:

B. Capital Utilization

1. Amount of Excess Cash for Reporting Period:

2. Amount of Excess Cash Subject to Sequestration:

3. Change in Excess Cash Subject to Sequestration:

4. Amount Sequestered in a Separate Account, as Reported by Grantee:

5. Name of Bank in which Funds Are Sequestered:

6. Total Interest Remitted to EDA, as of End of Reporting Period:

C. RLF Income and Expenses

1. RLF Income Earned During Reporting Period:

2. RLF Income Used for Administrative Expenses During Reporting Period:

3. % of RLF Income Used for Administrative Expenses During Reporting Period:

D. Administration

1. Has there been any staff turnover during this reporting period?

2. If yes, please list:

3. Date of Most Recent Independent Audit:

4. Type of Most Recent Independent Audit:

5. Was the audit filed with the Federal Audit Clearinghouse on time?

6. If no, why not?

E. SEMIANNUAL RLF PLAN CERTIFICATION

1. Does the Revolving Loan Fund's governing board certify that the RLF is operating in accordance with its EDA-approved RLF Plan?

2. If no, why not?

F. SIGNATURE OF AUTHORIZED REPRESENTATIVE

Signature of Authorized Official

Name of Authorized Official

Date

Title of Authorized Official

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