- <<Name>>
- <<Title>>
- <<Company>>
- <<Address 1>>
- <<Address 2>>
- <<City, State Zip>>

Dear <<Salutations>>:

I am writing to inform you that the Office on Smoking and Health (OSH) is in receipt of the Ingredient Report submitted <<Date>> on behalf of <<Company>>, for the <<Brand Name>> brand of cigarettes for the calendar year of 2012. The submission meets the requirements and is in full compliance with the Federal Cigarette Labeling and Advertising Act, 15 U.S.C. § 1335a. I appreciate your response and anticipate your subsequent submission due by March 31, 2013.

If you need additional assistance please contact Ruth L. Hayes, (770) 488-5743, or visit the FCLAA web page, http://www.cdc.gov/tobacco/fclaa.

Sincerely yours,

Yim A. McAfee, MD, MPH

Director

Office on Smoking and Health

National Center for Chronic Disease Prevention and Health Promotion