

**DATE:** JULY 16, 2012

**MEMORANDUM FOR:** DENISE PEPE  
*Special Surveys Branch  
Demographic Surveys Division  
Census Bureau*

**MEMORANDUM FROM:** ANYA STOCKBURGER  
*Branch of Revision Planning and Special Projects  
Division of Consumer Prices and Price Indexes  
Bureau of Labor Statistics*

**SUBJECT:** TPOPS Requirement for Q124, Part I

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This requirement specifies changes to the TPOPSHLP parameter file, the advance letters, and the wording on the screen Intro\_1<sup>st</sup>.

**I. Advance letter updates**

Updated advance letters will be delivered to Census early August, the changes to the letters will include the following:

- Updating from title 15 to title 13
- Directing respondents to new content on the respondent website.

**II. Instrument screen Intro\_1ST update**

The last sentence on this screen should change to reflect the update from title 15 to title 13

From: "Title 29, Section 2 and Title **15** of the United States Code authorize us to conduct this survey"

To: "Title 29, section 2 and Title **13** of the United States Code authorize us to conduct this survey"

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