

OMB APPENDIX N1.
INCENTIVE EXPERIMENT ADVANCE LETTER

\$5 Prepay/\$15 Post Pay



UNITED STATES DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

National Center for Education Evaluation and Regional Assistance

Date

Dear Parent/Guardian of [Student Name],

It is not very often any of us gets selected to give feedback to the U.S. Department of Education about our child's experiences at school. You are one of 18,000 parents selected nationwide to participate in the National Longitudinal Transition Study (NLTS 2012). We are writing again to ask you to set aside 30-35 minutes to help evaluate programs in our schools. The survey can be scheduled at any time most convenient for you or completed in several short calls. Now, more than ever, government money must be spent wisely. With your help, this study will improve programs to help our nation's youth make a successful transition from school and meet their goals.

Your participation is completely voluntary, although it is very important to us. If you do take part, all your answers to the questions will be kept confidential.

Your participation is vital to this study, and we ask you to reconsider your decision and participate. Previously, we have promised you \$20 to complete this interview. As a show of good faith, we have enclosed \$5 now and will pay the remaining \$15 after you complete the interview.

We'd also like to hear from your child and will send a \$10 gift card for completing a 30-minute telephone interview about experiences with school and hopes for life after high school. You can help your child complete the interview, if necessary. With your consent, we will also:

- Ask your child's teachers to complete a survey
- Contact you and your child again in 2014 to complete another survey over the phone
- Conduct a 30-40 minute in-person assessment in 2014 of your child's skills in reading, math, and other subjects

You do not have to agree to all of the above to complete the interview and be paid for your time.

If you have any questions, please call our toll-free number (866-964-7962) or email us (NLTS2012@mathematica-mpr.com). You may also visit the study website at <http://ies.ed.gov/ncee/nlts>. We look forward to speaking with you.

Sincerely,

Yumiko Sekino, Ph.D., Project Officer
National Center for Education Evaluation and Regional Assistance
Institute of Education Sciences, U. S. Department of Education

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 30 minutes per principal response, 30-35 minutes per parent, 30 minutes per each student, and 30 minutes per teacher for each of his or her selected students, and 30 additional minutes per each student aged 16-18 in 2014. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Yumiko Sekino at 555 New Jersey Ave NW, Washington DC, 20208 or email yumiko.sekino@ed.gov and reference OMB Control Number. Note: Please do not return the completed data forms to this address.