

**PAPERWORK REDUCTION ACT
CHANGE WORKSHEET**

Agency/Subagency U.S. Department of Housing and Urban Development Office of Housing, Office of Multifamily Housing Development		OMB Control Number 2502-0059
<i>Enter only items that change</i>		
	Current record	New record
Agency form number(s)		
Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically		
Total annual hours	478,758	479,008
Difference		
Explanation of difference		
Program change		250
Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs	0	0
Total annual costs (O&M)	0	0
Total annualized cost requested	0	0
Difference		0
Explanation of difference		
Program change		
Adjustment		0
Other changes**		
<p>In order to serve its clients better, HUD has made the following non material change to its employment/unemployment documentation requirements.</p> <p>Employment and unemployment verification documents are currently utilized to analyze a borrower's income to ensure it is sufficient to repay the mortgage and other recurring debt. There are no program changes. Rather, further analysis of employment/unemployment documentation will be performed to assess a borrower's current and prior credit performance as it relates to their employment history, as well as their ability to repay mortgage and other recurring debt. Minor burden is estimated for the analysis.</p> <p>The credit analysis function is currently covered under OMB control number 2502-0059. As mentioned in the currently approved collection, previous design and development of the data collection instruments were done in consultation with HUD staff and relevant organizations outside the agency. Consultations were previously conducted with respondents regarding changes under existing information collection. Further consultations may result in future changes.</p>		
Signature of Senior Official or designee:	Date:	For OIRA Use _____ _____

**This form cannot be used to extend an expiration date.
OMB FORM 83-C