

**General Instructions for the Reporting of the
Capital Assessments and Stress Testing information collection
(FR Y-14Q/M)**

This Report is required by law: section 165 of the Dodd-Frank Act (12 U.S.C. § 5365) and section 5 of the Bank Holding Company Act (12 U.S.C. § 1844). Public reporting burden for quarterly schedules in this information collection is estimated to vary from 8 to 1,720 hours per response, with certain schedules only reported by respondents that meet certain materiality thresholds. Public reporting burden for monthly information collection is estimated to 430 hours per response. These estimates include time to gather and maintain data in the required form and to review instructions and complete the information collection. Comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing the burden, may be sent to Secretary, Board of Governors of the Federal Reserve System, 20th and C Streets, NW, Washington, DC 20551, and to the Office of Management and Budget, Paperwork Reduction Project (7100-0341), Washington, DC 20503.

General Instructions for Preparation of the Quarterly Capital Assessments and Stress Testing Reports FR Y-14Q/M

The FR Y-14Q/M reports collect detailed data on bank holding companies' various asset classes and categories of pre-provision net revenue (PPNR) on a quarterly/monthly basis, which will be used to support supervisory stress testing models and for continuous monitoring efforts. The FR Y-14Q/M reports include data schedules for Securities Risk; Retail Risk; PPNR; Wholesale Risk; Trading, Private Equity, and Other Fair Value Assets (Trading); Basel III and Dodd-Frank (Basel III); and Regulatory Capital Instruments. All of the data schedules, other than the Basel III schedule and Regulatory Capital Instruments schedules are to be submitted each reporting period. The Basel III and Regulatory Capital Instruments data schedules are to be submitted for all quarters, except for the third quarter.

(1) Who Must Report

(i) Reporting Criteria

- a. Large BHCs that meet an annual threshold of \$50 billion or more in total consolidated assets, as defined by the capital plan rule (12 CFR 225.8), are required to submit the Capital Assessment and Stress Testing report to the Federal Reserve. The capital plan rule defines total consolidated assets as the average of the company's total consolidated assets over the course of the previous four calendar quarters, as reflected on the BHC's consolidated financial statement for bank holding companies (FR Y-9C). The calculation shall be effective as of the due date of the bank holding company's most recent FR Y-9C.
- b. The specific reporting requirements for each bank holding company depend upon the size of the holding company and the level of activity in certain risk types. The number of schedules each bank holding company is required to complete is subject to materiality threshold.
 - 1) **PPNR schedule, Basel III schedule, and Regulatory Capital Instruments schedule:** All bank holding companies must submit these schedules.
 - 2) **Trading schedule:** Only BHCs with greater than \$500 billion in total consolidated assets who are subject to the amended market risk rule (12 CFR Parts 208, Appendix, E and 225, Appendix E) must submit this schedule and worksheets.
 - 3) **All other quarterly and monthly schedules:** The remaining schedules are subject to materiality thresholds. Material portfolios are defined as those with asset balances greater than \$5 billion or asset balances greater than 5 percent of Tier 1 capital on average for the four quarters preceding the reporting quarter. For schedules that require the institutions to report information on serviced

loans, the materiality threshold is based on the asset balances associated with the BHC's owned portfolio. All data used to determine materiality should be measured as of the close of business of the last calendar day of the quarter, and assets included in a given portfolio are defined in the instructions for each schedule. BHCs will have an option to complete the data schedules for immaterial portfolios. If the BHCs do not complete the schedules, the Federal Reserve will assign losses to immaterial portfolios in a manner consistent with the given scenario to produce supervisory estimates.

(ii) Exemptions

- a. Only bank holding companies that did not meet the reporting criteria listed in paragraph one above are exempt from reporting.

(2) Where to Submit the Reports

- (i) **All bank holding companies** subject to these reporting requirements must submit their completed reports electronically. Bank holding companies will be provided information on how to transmit data directly to the Federal Reserve or to the Federal Reserve through data aggregators.

(3) When to Submit the Reports

- (i) Bank holding companies must file the *Capital Assessment and Stress Testing schedules* (FR Y-14Q/M) on the appropriate time schedules as described below:
 - a. Bank holding companies must submit data associated with quarterly data schedules on the same time schedule as the FR Y-9C reported data (40 calendar days after the calendar quarter-end for March, June, and September and 45 calendar days after the calendar quarter-end for December, unless that day falls on a weekend or holiday (subject to timely filing provisions)).
 - b. Bank holding companies must submit data associated with the monthly data schedules by the 30th calendar day after the last business day of the preceding calendar month.
 - c. Beginning in 2012, the quarterly Trading schedule as-of-date for the first, second, and fourth quarters would be the same as the as-of dates for the other reported schedules. For the 3rd quarter, the BHCs will be required to report data as part of a market shock exercise.¹ Due to the nature of this exercise, the Federal Reserve will communicate to the appropriate bank holding companies the specific as-of date for trading data in the fourth quarter, but no later than December 1st. The data would be due 40 calendar days after the notification date (notifying respondents of the as-

¹ See, for example, 18 U.S.C. 1005

- of-date) or, for the 3rd quarter data, December 15th, whichever comes earlier. BHCs may provide these data as-of the most recent date that corresponds to their weekly internal risk reporting cycle as long as it falls before the as-of-date. In addition, for BHCs that are required to re-submit a capital plan, the due date for the quarter preceding the quarter in which the BHCs are required to re-submit a capital plan would be the later of (1) the normal due date or (2) the date that the re-submitted capital plan is due, including any extensions.
- d. **General Timing:** If the submission date falls on a weekend or holiday, the data must be received on the first business day after the weekend or holiday. No other extensions of time for submitting reports will be granted. The data are due by the end of the reporting day on the submission date. Earlier submission aids the Federal Reserve in reviewing and processing the data and is encouraged.

(4) How to Prepare the Reports

(i) Applicability of GAAP, Consolidation Rules, and Other Instructional Guidance

- a. Bank holding companies are required to prepare and file the FR Y-14Q/M schedules in accordance with generally accepted accounting principles (GAAP) and these instructions. The financial records of the bank holding companies should be maintained in such a manner and scope so as to ensure the FR Y-14Q/M can be prepared and filed in accordance with these instructions and reflect a fair presentation of bank holding companies' financial condition and assessment of their performance under stressed scenarios.
- b. **Rules of Consolidation:** Please see the FR Y-9C General Instructions for a discussion of the rules of consolidation.
- c. Bank holding companies should look to the following published documents (in the order listed below) when determining the precise definition to be used in completing the schedules:
- The FR Y-14Q/M instructions.
 - The latest available FR Y-9C instructions published on the Federal Reserve's public web site: <http://www.federalreserve.gov/reportforms>.

(ii) Confidentiality. As these data will be collected as part of the supervisory process, they are subject to confidential treatment under exemption 8 of the Freedom of Information Act. 5 U.S.C. 552(b)(8). In addition, commercial and financial information contained in these information collections may be exempt from disclosure under Exemption 4. 5 U.S.C. 552(b)(4). Disclosure determinations would be made on a case-by-case basis.

(iii) Amended Reports

- a. The Federal Reserve will require the filing of amended reports if reports as previously submitted contain significant errors. In addition, a reporting institution

must file an amended report when it or the Federal Reserve discovers significant errors or omissions subsequent to submission of a report. Failure to file amended reports on a timely basis may subject the institution to supervisory action.

(iv) Legal Considerations for International Exposures

- a. A BHC is not required to report a particular data item if a foreign law prohibits the BHC from providing the information to the Federal Reserve. However, the Federal Reserve is authorized by law to collect information from a BHC regarding its exposures, including foreign exposures.³ A BHC must include with its data submission a legal analysis of the foreign law that prohibits reporting the data to the Federal Reserve.
 - The legal analysis must include, but is not limited to, a detailed description and analysis of the law(s) prohibiting the reporting of the information to the Federal Reserve, a summary description of the exposures omitted, any other information the BHC deems relevant to justify omitting the data from the report, and any additional information required by the Federal Reserve.

- (v) Questions and requests for interpretations.** Bank holding companies should submit any questions or requests for interpretations by email to info@CCAR.frb.org.