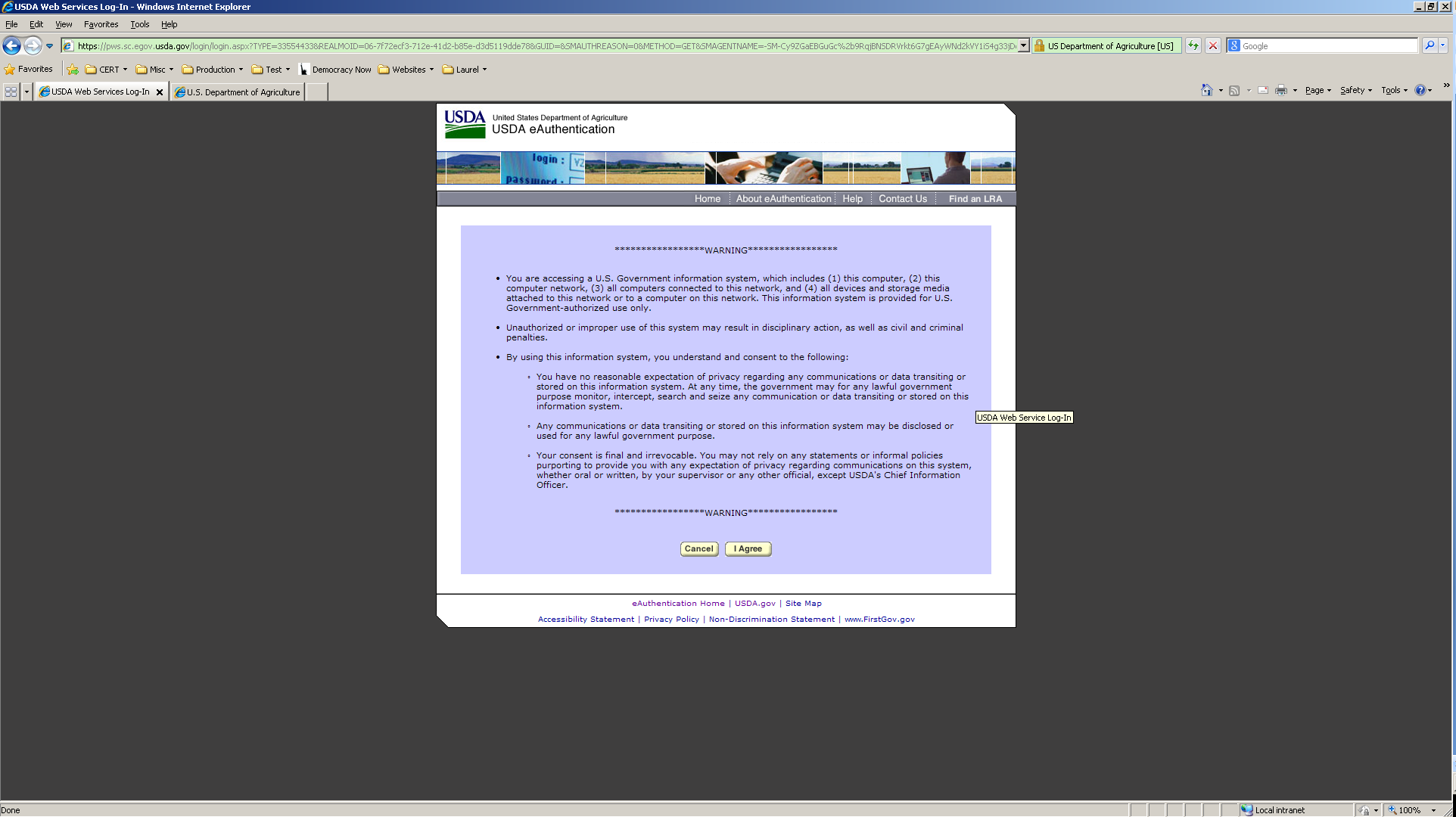
Broadband Access Loan and Loan Guarantee Program (Broadband Loan Program)

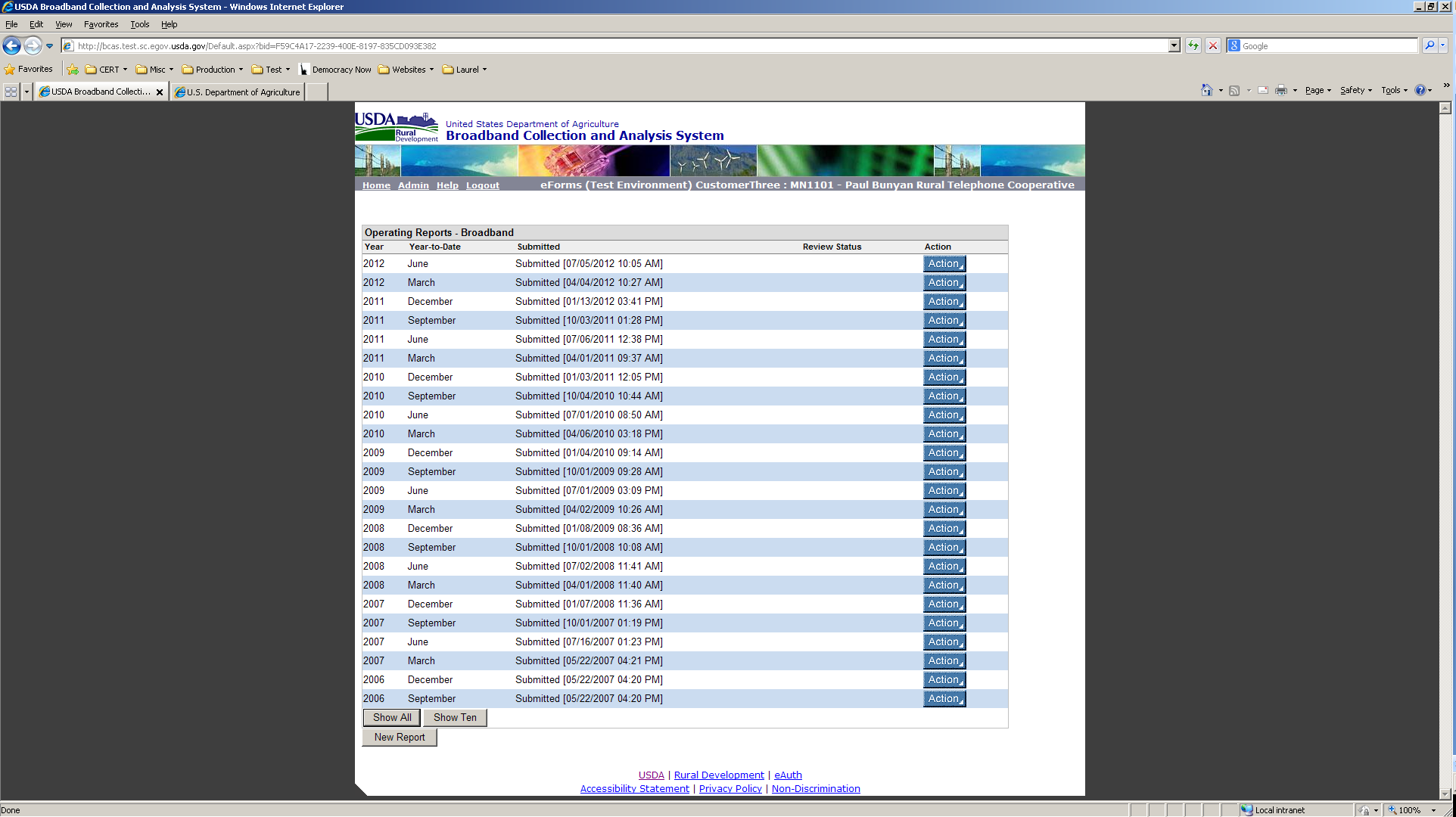
Broadband Collection and Analysis System (BCAS)

Quarterly Operating Report Submission

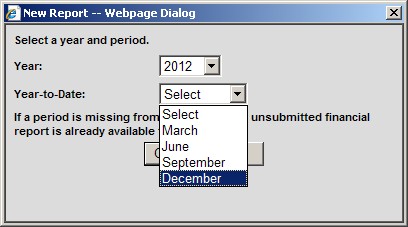
Login to system using USDA Level II eAuth ID



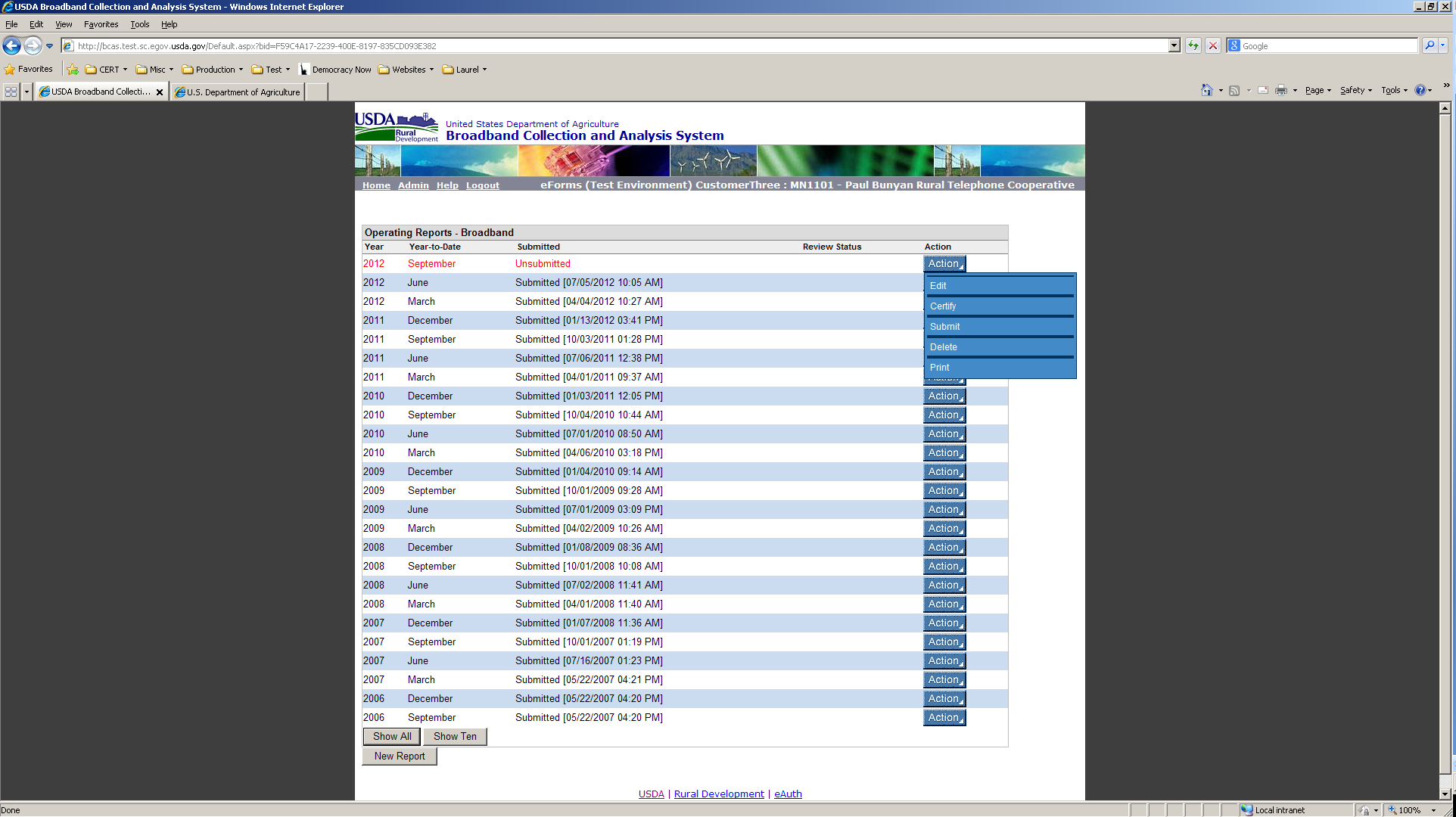
User Home Screen - select “New Report” to create a new Quarterly Operating Report



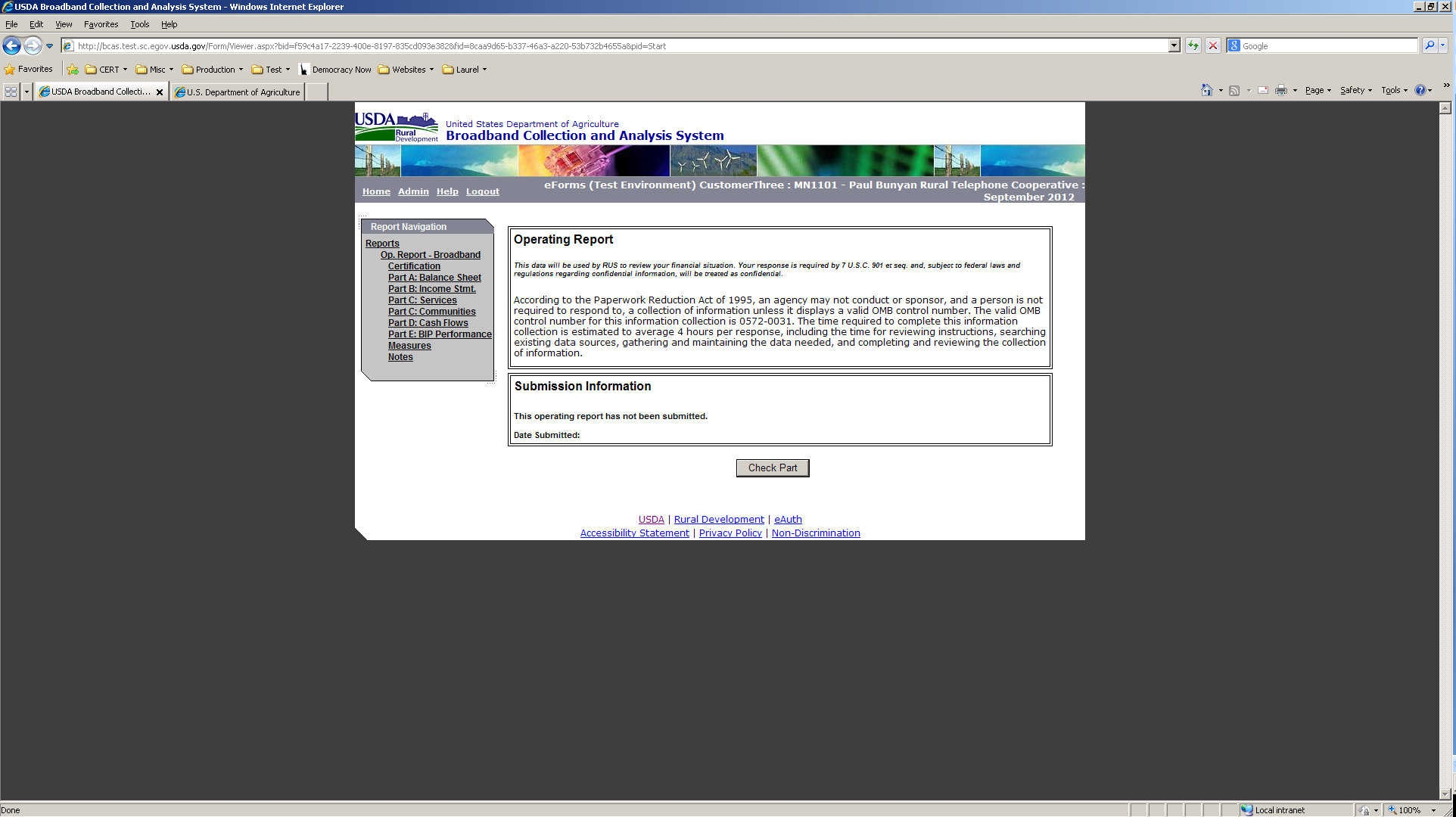
Select the Appropriate Reporting Period



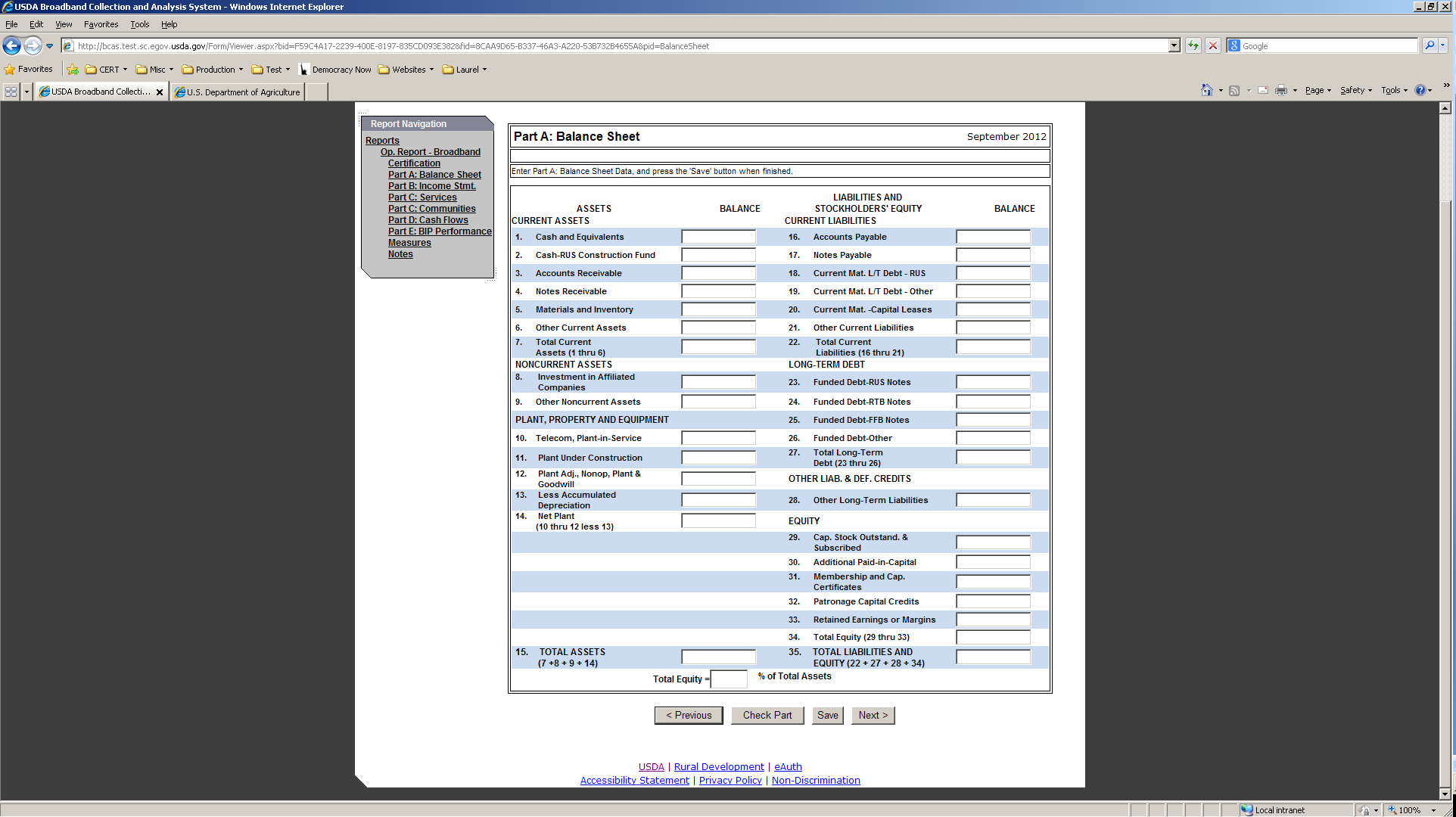
New Quarterly Operating Report is generated - click on the “Action” button then select “Edit” to edit report



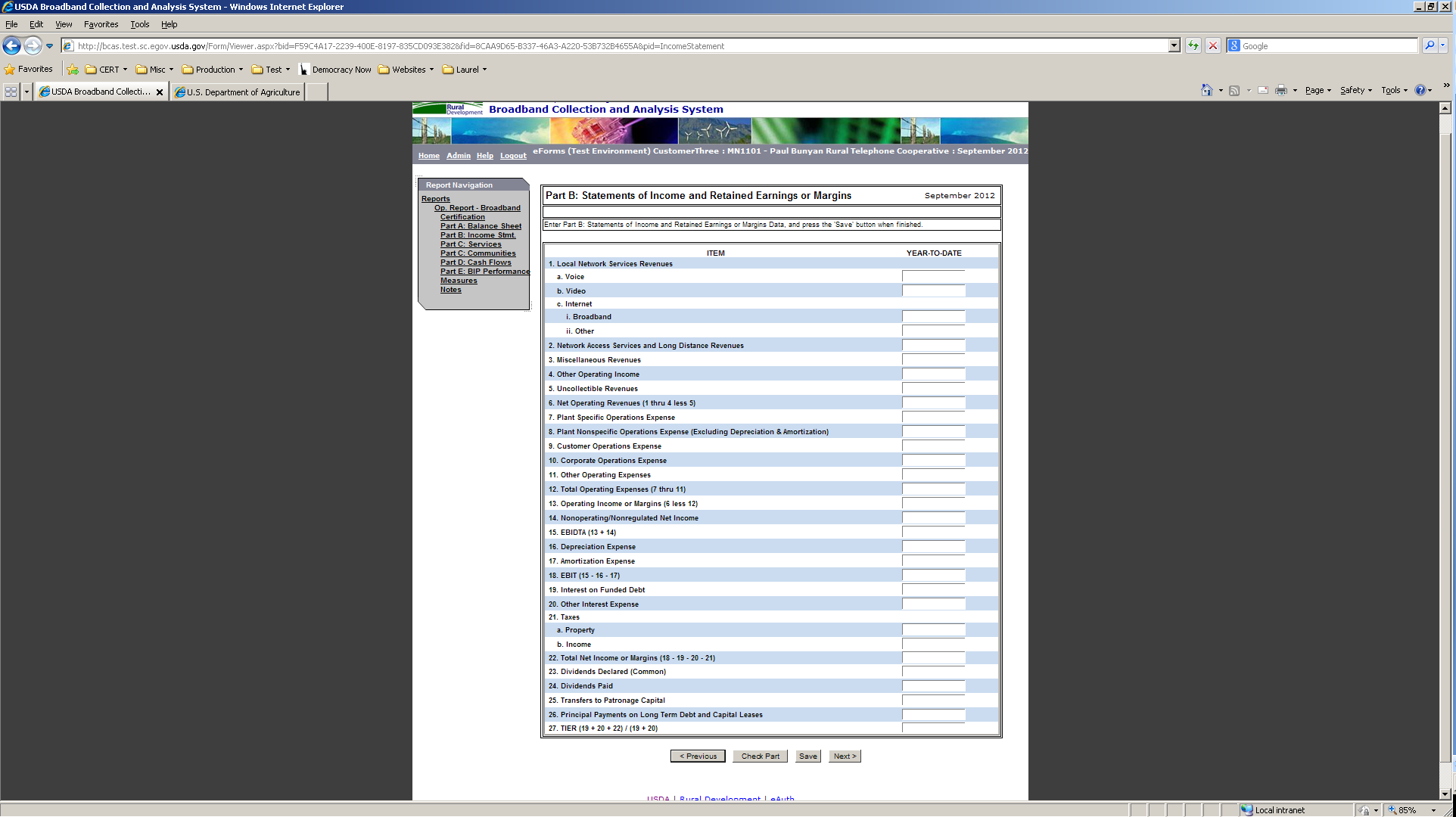
New Operating Report for September 2012



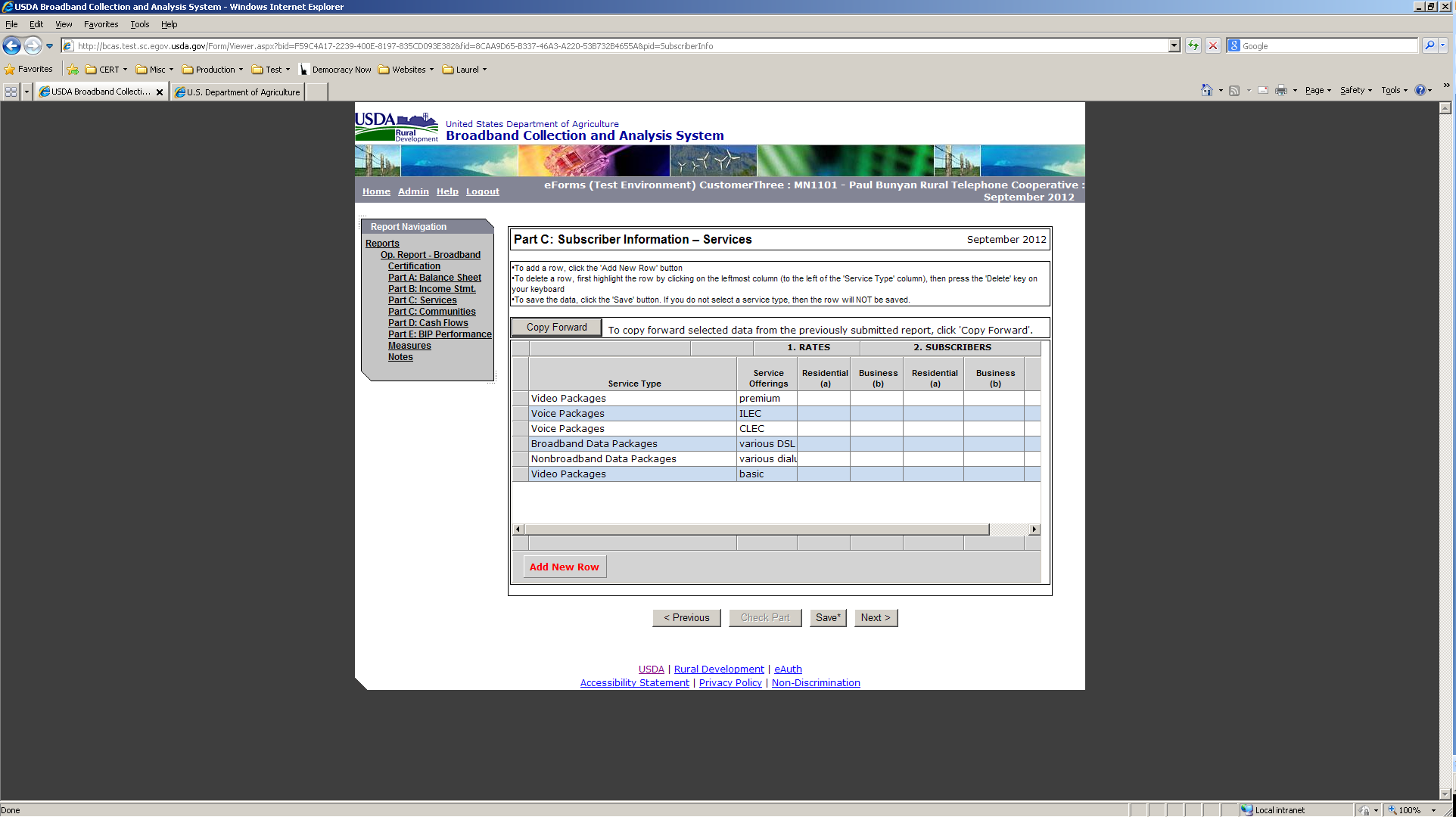
Part A: Balance Sheet



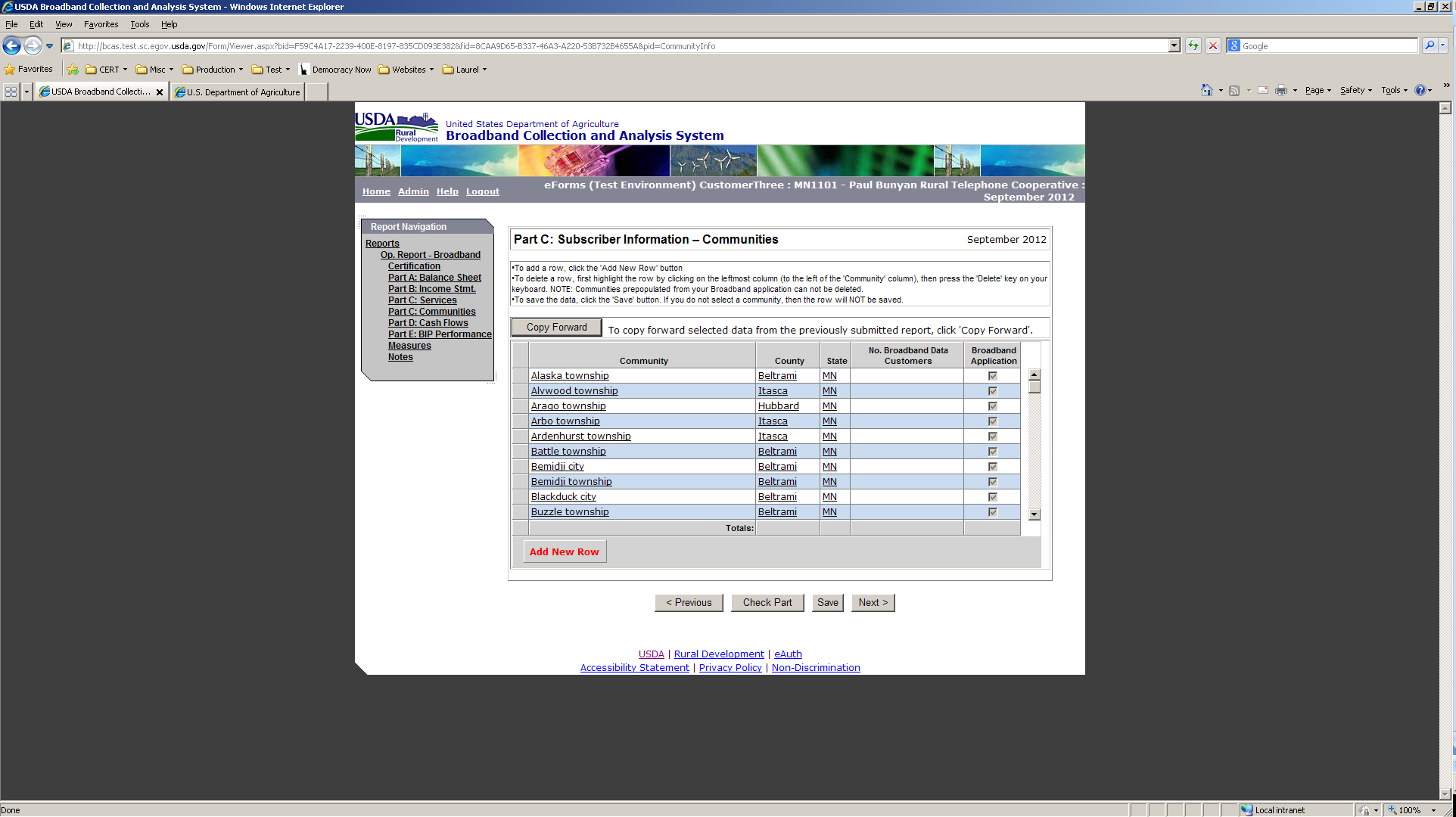
Part B: Statements of Income and Retained Earnings or Margins



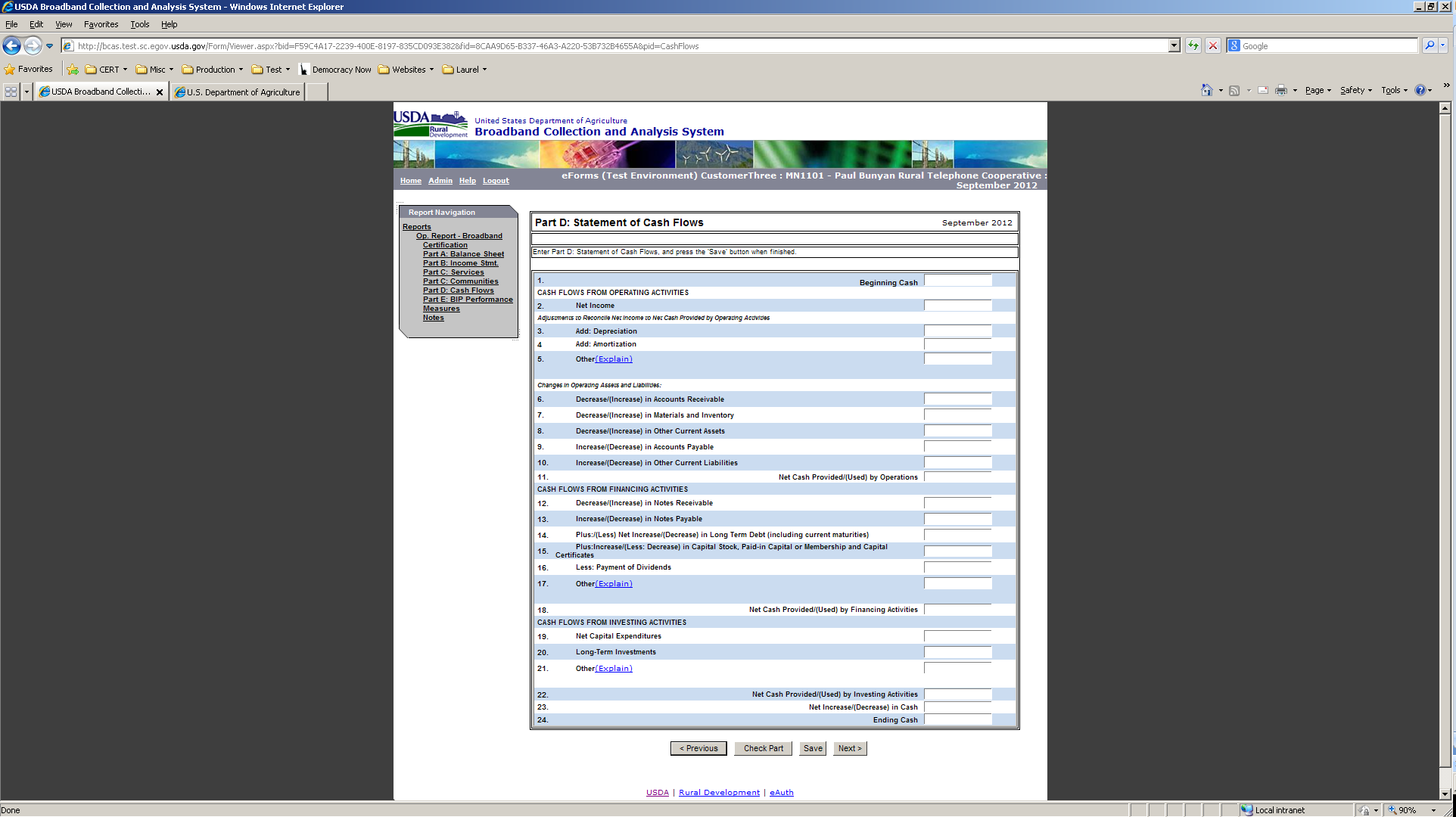
Part C: Subscriber Information - Services



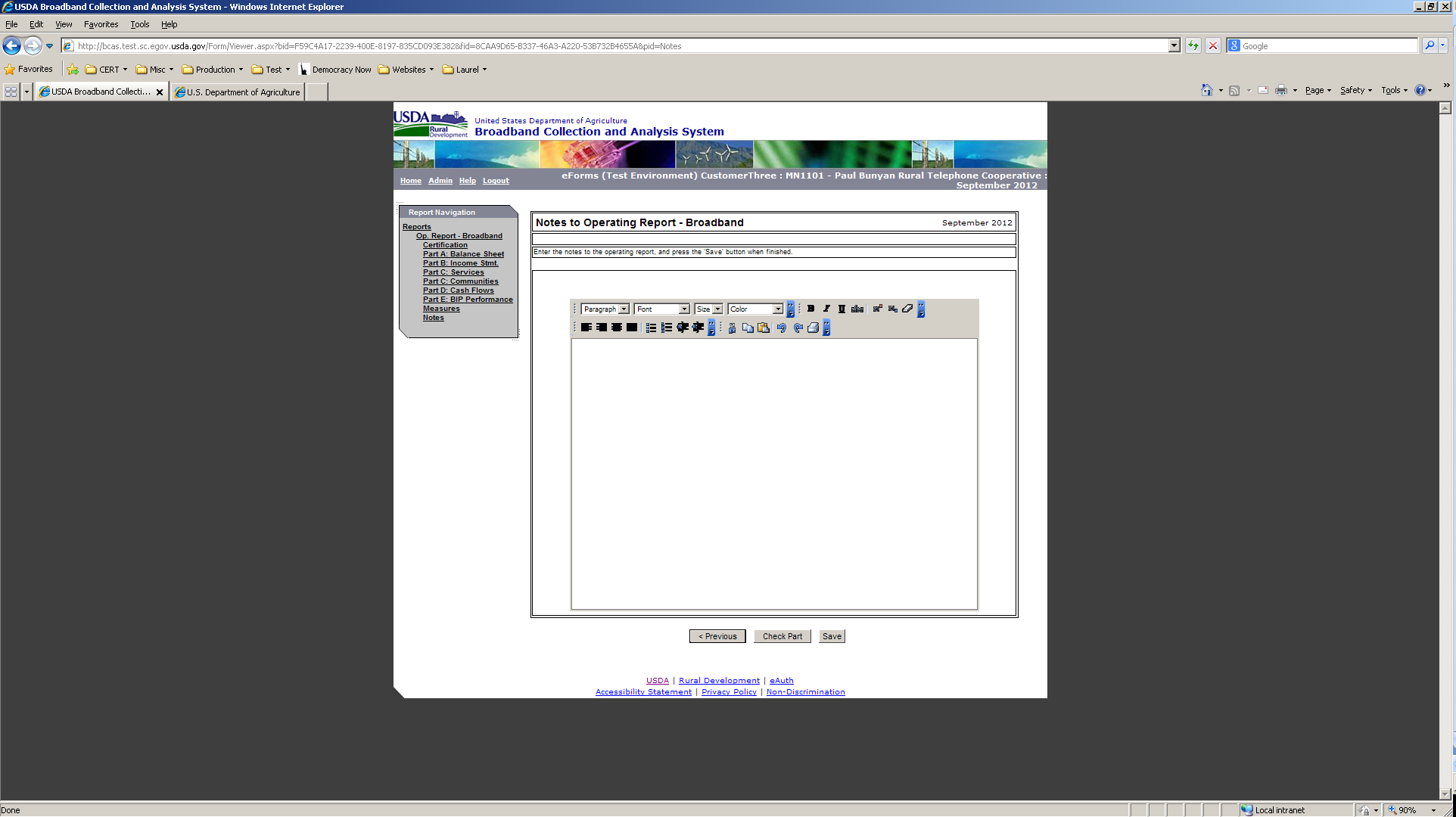
Part C: Subscriber Information - Communities



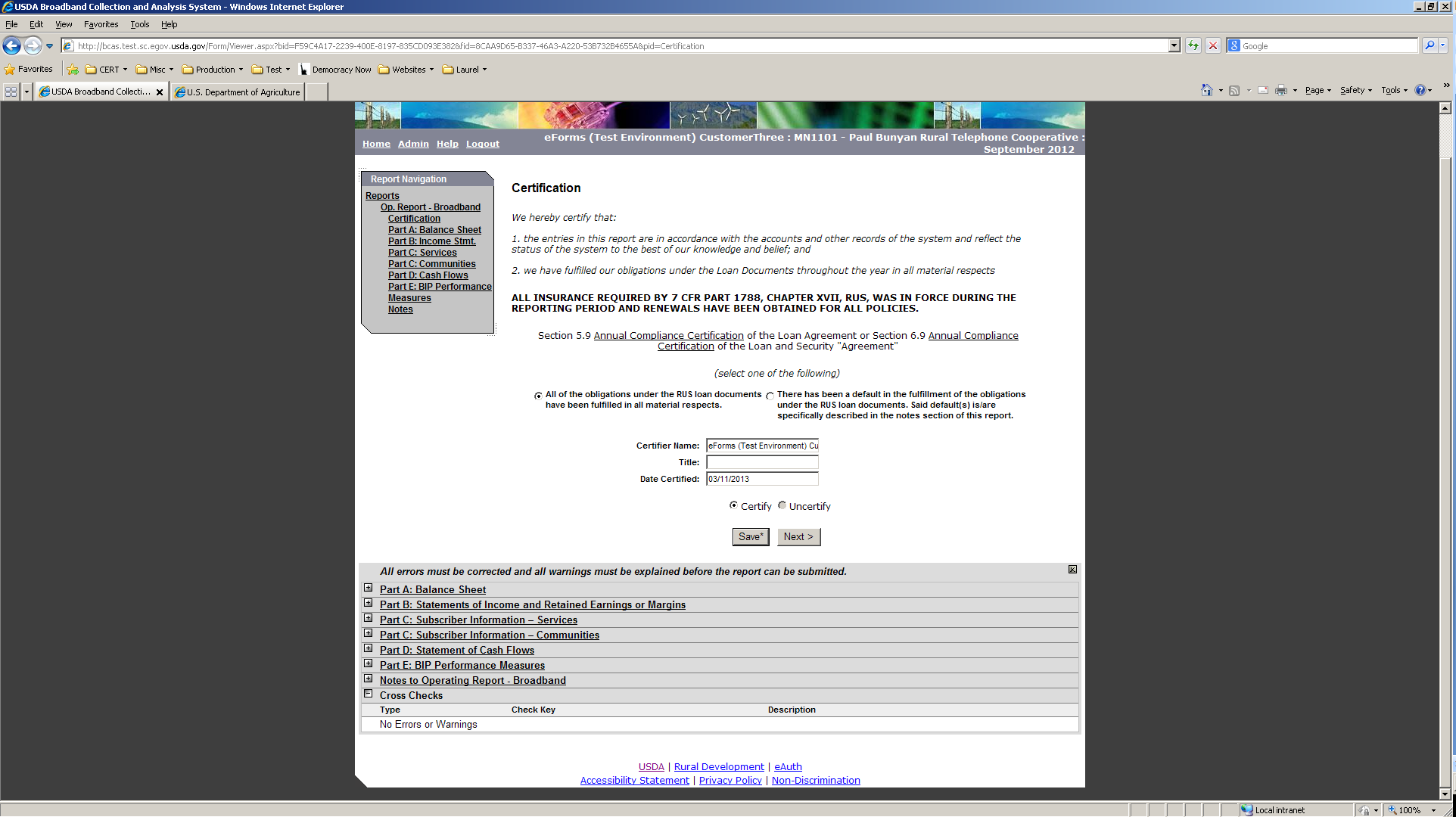
Part D: Statement of Cash Flows



Notes to Operating Report – Broadband



Certification – user must first check for errors or warnings and then can complete the Certification



Select the appropriate Point of Contact and complete report submission

