

Broadband Access Loan and Loan Guarantee Program (Broadband Loan Program)
Broadband Collection and Analysis System (BCAS)
Quarterly Operating Report Submission

Login to system using USDA Level II eAuth ID

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User Home Screen - select “New Report” to create a new Quarterly Operating Report

USDA Broadband Collection and Analysis System - Windows Internet Explorer

http://bcaas-test.ac.agris.usda.gov/Default.aspx?tabid=199&id=2239-4008-6197-6380C098362

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Broadband Collection and Analysis System

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Year	Year-to-Date	Submitted	Review Status	Action
2012	June	Submitted [07/05/2012 10:05 AM]		Action
2012	March	Submitted [04/04/2012 10:27 AM]		Action
2011	December	Submitted [01/13/2012 03:41 PM]		Action
2011	September	Submitted [10/03/2011 01:28 PM]		Action
2011	June	Submitted [07/05/2011 12:38 PM]		Action
2011	March	Submitted [04/01/2011 09:37 AM]		Action
2010	December	Submitted [01/03/2011 12:05 PM]		Action
2010	September	Submitted [10/04/2010 10:44 AM]		Action
2010	June	Submitted [07/01/2010 08:50 AM]		Action
2010	March	Submitted [04/06/2010 03:18 PM]		Action
2009	December	Submitted [01/04/2010 09:14 AM]		Action
2009	September	Submitted [10/01/2009 09:28 AM]		Action
2009	June	Submitted [07/01/2009 03:09 PM]		Action
2009	March	Submitted [04/02/2009 10:26 AM]		Action
2008	December	Submitted [01/08/2009 08:36 AM]		Action
2008	September	Submitted [10/01/2008 10:08 AM]		Action
2008	June	Submitted [07/02/2008 11:41 AM]		Action
2008	March	Submitted [04/01/2008 11:40 AM]		Action
2007	December	Submitted [01/07/2008 11:36 AM]		Action
2007	September	Submitted [10/01/2007 01:19 PM]		Action
2007	June	Submitted [07/16/2007 01:23 PM]		Action
2007	March	Submitted [05/22/2007 04:21 PM]		Action
2006	December	Submitted [05/22/2007 04:20 PM]		Action
2006	September	Submitted [05/22/2007 04:20 PM]		Action

Show All Show Ten

New Report

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Select the Appropriate Reporting Period

New Report -- Webpage Dialog

Select a year and period.

Year: 2012

Year-to-Date: Select

If a period is missing from the report is already available, do not select it. Only select unsubmitted financial periods.

March
June
September
December

New Quarterly Operating Report is generated - click on the "Action" button then select "Edit" to edit report

The screenshot shows the USDA Broadband Collection and Analysis System interface. The header includes the USDA logo, the system name, and navigation links. The main content area displays a table of operating reports with columns for Year, Year-to-Date, Submitted, Review Status, and Action. The table lists reports from 2006 to 2012, with the most recent report for September 2012 marked as 'Unsubmitted'. The 'Action' column for the September 2012 report has a dropdown menu open, showing options like 'Edit', 'Certify', 'Submit', 'Delete', and 'Print'. Below the table are buttons for 'Show All', 'Show Ten', and 'New Report'.

Year	Year-to-Date	Submitted	Review Status	Action
2012	September	Unsubmitted		Action
2012	June	Submitted [07/05/2012 10:05 AM]		Edit
2012	March	Submitted [04/04/2012 10:27 AM]		Certify
2011	December	Submitted [01/13/2012 03:41 PM]		Submit
2011	September	Submitted [10/03/2011 01:28 PM]		Delete
2011	June	Submitted [07/06/2011 12:38 PM]		Print
2011	March	Submitted [04/01/2011 09:37 AM]		Action
2010	December	Submitted [01/03/2011 12:05 PM]		Action
2010	September	Submitted [10/04/2010 10:44 AM]		Action
2010	June	Submitted [07/01/2010 08:50 AM]		Action
2010	March	Submitted [04/06/2010 03:18 PM]		Action
2009	December	Submitted [01/04/2010 09:14 AM]		Action
2009	September	Submitted [10/01/2009 09:28 AM]		Action
2009	June	Submitted [07/01/2009 03:09 PM]		Action
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2007	March	Submitted [05/22/2007 04:21 PM]		Action
2006	December	Submitted [05/22/2007 04:20 PM]		Action
2006	September	Submitted [05/22/2007 04:20 PM]		Action

New Operating Report for September 2012

The screenshot shows the 'Operating Report' form in the USDA Broadband Collection and Analysis System. The form is titled 'Operating Report' and includes a 'Report Navigation' sidebar with links to various report sections. The main content area contains a disclaimer, a description of the report, and a 'Submission Information' section. The 'Submission Information' section indicates that the report has not been submitted and provides a 'Check Part' button.

Operating Report

This data will be used by RUS to review your financial situation. Your response is required by 7 U.S.C. 901 et seq. and, subject to federal laws and regulations regarding confidential information, will be treated as confidential.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0031. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Submission Information

This operating report has not been submitted.

Date Submitted:

[Check Part](#)

Part A: Balance Sheet

USDA Broadband Collection and Analysis System - Windows Internet Explorer

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http://bca-test.sc.egov.usda.gov/FormViewer.aspx?tbl=P9C4A17-2239-4002-6197-635C009E3026&d=BCAAV065-6337-46A3-A220-63B7329A55A4&id=balance-sheet

Report Navigation

- Reports
- Op. Report - Broadband
- Certification
- Part A: Balance Sheet
- Part B: Income Stmt.
- Part C: Services
- Part D: Communities
- Part E: Cash Flows
- Part F: RFP Performance Measures
- Notes

Part A: Balance Sheet September 2012

Enter Part A: Balance Sheet Data, and press the 'Save' button when finished.

ASSETS		BALANCE	LIABILITIES AND STOCKHOLDERS' EQUITY		BALANCE
CURRENT ASSETS			CURRENT LIABILITIES		
1. Cash and Equivalents			16. Accounts Payable		
2. Cash/RUS Construction Fund			17. Notes Payable		
3. Accounts Receivable			18. Current Mat. L/T Debt - RUS		
4. Notes Receivable			19. Current Mat. L/T Debt - Other		
5. Materials and Inventory			20. Current Mat. -Capital Leases		
6. Other Current Assets			21. Other Current Liabilities		
7. Total Current Assets (1 thru 6)			22. Total Current Liabilities (16 thru 21)		
NONCURRENT ASSETS			LONG-TERM DEBT		
8. Investment in Affiliated Companies			23. Funded Debt-RUS Notes		
9. Other Noncurrent Assets			24. Funded Debt-RTB Notes		
10. Plant, Property and Equipment			25. Funded Debt-FFB Notes		
11. Telecom, Plant-in-Service			26. Funded Debt-Other		
12. Plant Adj., Nonop. Plant & Goodwill			27. Total Long-Term Debt (23 thru 26)		
13. Less Accumulated Depreciation			OTHER LIAB. & DEF. CREDITS		
14. Net Plant (10 thru 12 less 13)			28. Other Long-Term Liabilities		
			EQUITY		
			29. Cap. Stock Outstanding & Subscribed		
			30. Additional Paid-in Capital		
			31. Membership and Cap. Certificates		
			32. Patronage Capital Credits		
			33. Retained Earnings or Margins		
			34. Total Equity (29 thru 33)		
15. TOTAL ASSETS (7+8+9+14)			35. TOTAL LIABILITIES AND EQUITY (22+27+28+34)		
Total Equity =		% of Total Assets			

< Previous Check Part Save Next >

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Part B: Statements of Income and Retained Earnings or Margins

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http://bca-test.sc.egov.usda.gov/FormViewer.aspx?tbl=P9C4A17-2239-4002-6197-635C009E3026&d=BCAAV065-6337-46A3-A220-63B7329A55A4&id=IncomeStatement

Report Navigation

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Part B: Statements of Income and Retained Earnings or Margins September 2012

Enter Part B: Statements of Income and Retained Earnings or Margins Data, and press the 'Save' button when finished.

ITEM	YEAR TO DATE
1. Local Network Services Revenues	
a. Voice	
b. Video	
c. Internet	
d. Broadband	
e. Other	
2. Network Access Services and Long Distance Revenues	
3. Miscellaneous Revenues	
4. Other Operating Income	
5. Unrecoverable Revenues	
6. Net Operating Revenues (1 thru 5 less 9)	
7. Plant Specific Operations Expense	
8. Plant Non-specific Operations Expense (Excluding Depreciation & Amortization)	
9. Customer Operations Expense	
10. Corporate Operations Expense	
11. Other Operating Expenses	
12. Total Operating Expenses (7 thru 11)	
13. Operating Income or Margins (6 less 12)	
14. Nonoperating/Nonregulated Net Income	
15. EBITDA (13 + 14)	
16. Depreciation Expense	
17. Amortization Expense	
18. EBIT (15 - 16 - 17)	
19. Interest on Funded Debt	
20. Other Interest Expense	
21. Taxes	
a. Property	
b. Income	
22. Total Net Income or Margins (18 - 19 - 20 - 21)	
23. Dividends Declared (Common)	
24. Dividends Paid	
25. Transfers to Patronage Capital	
26. Principal Payments on Long Term Debt and Capital Leases	
27. TIER (18 + 20 + 22) / (18 + 20)	

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Part C: Subscriber Information - Services

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http://bcae-test.sc.egov.usda.gov/FormViewer.aspx?tbl=F99C4A17-2239-400E-8197-635C009E3026&id=BCAAV065-6337-46A3-A220-6387329455A&tbl=SubscriberInfo

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Report Navigation

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Part C: Subscriber Information - Services September 2012

*To add a row, click the 'Add New Row' button
 *To delete a row, first highlight the row by clicking on the leftmost column (to the left of the 'Service Type' column), then press the Delete key on your keyboard
 *To save the data, click the 'Save' button. If you do not select a service type, then the row will NOT be saved.

Copy Forward To copy forward selected data from the previously submitted report, click 'Copy Forward'.

1. RATES		2. SUBSCRIBERS	
Service Type	Service Offerings	Residential (A)	Business (B)
Video Packages	premium		
Voice Packages	ILEC		
Voice Packages	CLEC		
Broadband Data Packages	various DSL		
Nonbroadband Data Packages	various dial		
Video Packages	basic		

Add New Row

< Previous Check Part Save Next >

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Part C: Subscriber Information - Communities

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Part C: Subscriber Information - Communities September 2012

*To add a row, click the 'Add New Row' button
 *To delete a row, first highlight the row by clicking on the leftmost column (to the left of the 'Community' column), then press the Delete key on your keyboard
 *NOTE: Communities prepopulated from your Broadband application can not be deleted
 *To save the data, click the 'Save' button. If you do not select a community, then the row will NOT be saved.

Copy Forward To copy forward selected data from the previously submitted report, click 'Copy Forward'.

Community	County	State	No. Broadband Data Customers	Broadband Application
Alaska township	Beltrami	MN		PF
Alwood township	Itasca	MN		PF
Arado township	Hubbard	MN		PF
Ardo township	Itasca	MN		PF
Ardenhurst township	Itasca	MN		PF
Battle township	Beltrami	MN		PF
Bemidji city	Beltrami	MN		PF
Bemidji township	Beltrami	MN		PF
Blackduck city	Beltrami	MN		PF
Bucelle township	Beltrami	MN		PF
Totals:				

Add New Row

< Previous Check Part Save Next >

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Part D: Statement of Cash Flows

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http://bcaas-test.sc.egov.usda.gov/FormViewer.aspx?tbl=F99K4A17-2239-400E-6197-635C093E3026&id=BCAAV065-6337-46A3-A220-63B7329455A4&id=CashFlows

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Part D: Statement of Cash Flows September 2012

Enter Part D: Statement of Cash Flows, and press the Save button when finished.

1.	Beginning Cash	
CASH FLOWS FROM OPERATING ACTIVITIES		
2.	Net Income	
Adjustments to reconcile net income to net cash provided by operating activities:		
3.	Add: Depreciation	
4.	Add: Amortization	
5.	Other: Exp/Inc	
Change in Operating Assets and Liabilities:		
6.	Decrease(Increase) in Accounts Receivable	
7.	Decrease(Increase) in Materials and Inventory	
8.	Decrease(Increase) in Other Current Assets	
9.	Increase(Decrease) in Accounts Payable	
10.	Increase(Decrease) in Other Current Liabilities	
11.	Net Cash Provided(Used) by Operations	
CASH FLOWS FROM FINANCING ACTIVITIES		
12.	Decrease(Increase) in Notes Receivable	
13.	Increase(Decrease) in Notes Payable	
14.	Plus (Less) Net Increase(Decrease) in Long Term Debt (including current maturities)	
15.	Plus(Increase/Less: Decrease) in Capital Stock, Paid-in Capital or Membership and Capital	
16.	Less: Payment of Dividends	
17.	Other: Exp/Inc	
18.	Net Cash Provided(Used) by Financing Activities	
CASH FLOWS FROM INVESTING ACTIVITIES		
19.	Net Capital Expenditures	
20.	Long Term Investments	
21.	Other: Exp/Inc	
22.	Net Cash Provided(Used) by Investing Activities	
23.	Net Increase(Decrease) in Cash	
24.	Ending Cash	

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Notes to Operating Report - Broadband

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Notes to Operating Report - Broadband September 2012

Enter the notes to the operating report, and press the Save button when finished.

Paragraph Font Size Color

Bold Italic Underline Link

Align Left Center Right

Indent Bulleted Numbered

Table Insert Image

< Previous Check Part Save

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Certification – user must first check for errors or warnings and then can complete the Certification

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Certification

We hereby certify that:

- the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief; and
- we have fulfilled our obligations under the Loan Documents throughout the year in all material respects

ALL INSURANCE REQUIRED BY 7 CFR PART 1780, CHAPTER XVII, RUS, WAS IN FORCE DURING THE REPORTING PERIOD AND RENEWALS HAVE BEEN OBTAINED FOR ALL POLICIES.

Section 5.9 Annual Compliance Certification of the Loan Agreement or Section 6.9 Annual Compliance Certification of the Loan and Security Agreement

(select one of the following)

☒ All of the obligations under the RUS loan documents (There has been a default in the fulfillment of the obligations under the RUS loan documents. Said default(s) is/are specifically described in the notes section of this report.

Certifier Name: eForms (Test Environment) Cu
Time:
Date Certified: 03/11/2013

☒ Certify ☐ Uncertify

Save Next >

All errors must be corrected and all warnings must be explained before the report can be submitted.

Type	Check Key	Description
No Errors or Warnings		

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Select the appropriate Point of Contact and complete report submission

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Point of Contact

Choose the point of contact for this report, and press the 'Complete Submission' button when finished.

Borrower Point of Contact Information

Contact Name: eForms (Test Environment) CustomerThree
Phone Number: 714-457-1029
Phone Extension:
Email Address: paul.bunyan@usda.gov

Special Notes:

Complete Submission Cancel Submission

All errors must be corrected and all warnings must be explained before the report can be submitted.

Type	Check Key	Description
No Errors or Warnings		

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