

Broadband Access Loan and Loan Guarantee Program (Broadband Loan Program)
Broadband Collection and Analysis System (BCAS)
Quarterly Operating Report Submission

Login to system using USDA Level II eAuth ID

USDA United States Department of Agriculture
USDA eAuthentication

*****WARNING*****

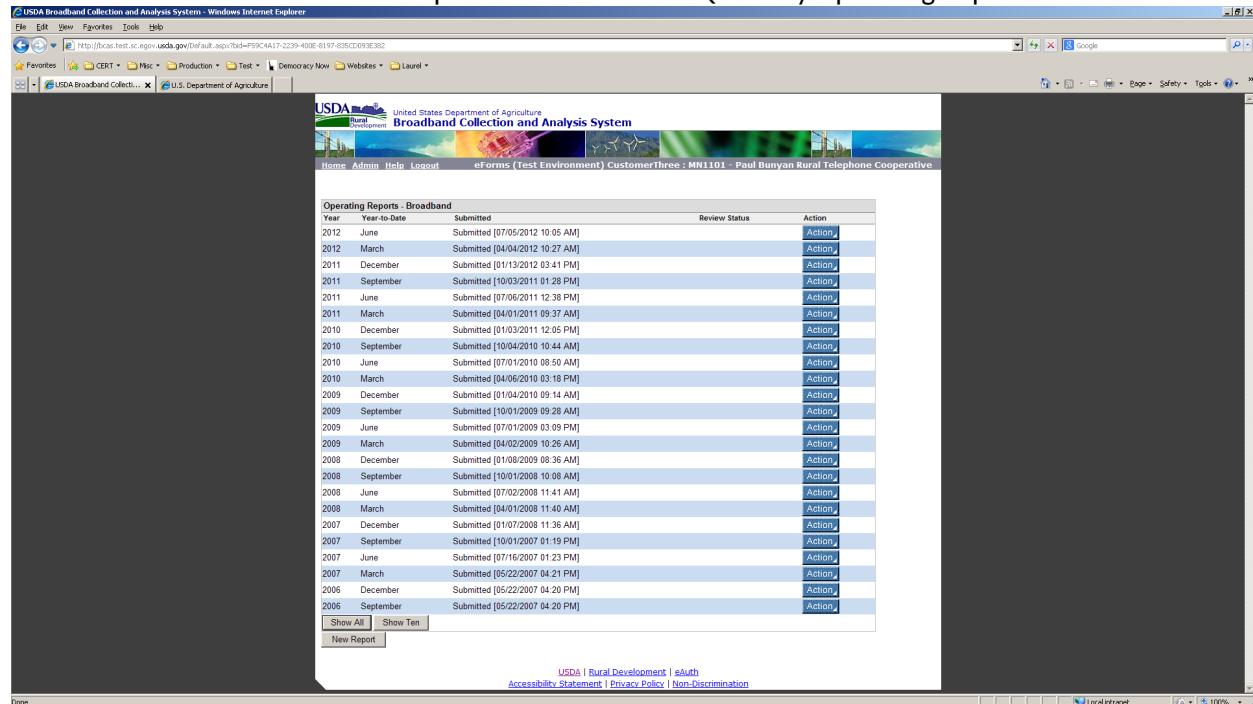
- You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
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User Home Screen - select "New Report" to create a new Quarterly Operating Report

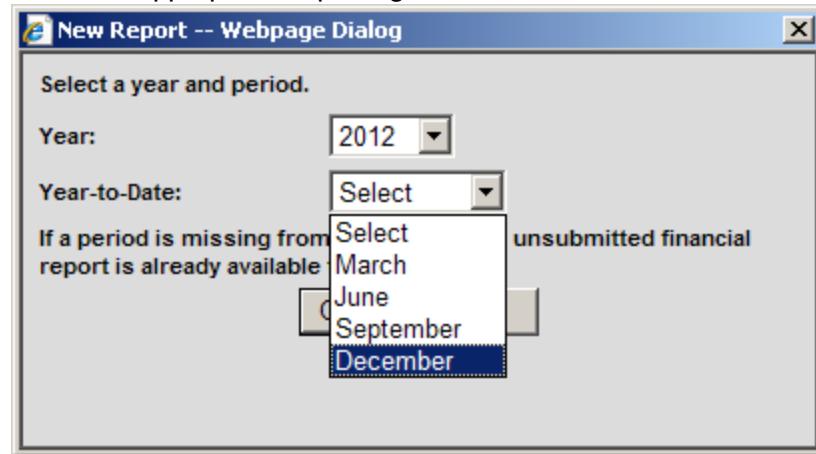


The screenshot shows the USDA Broadband Collection and Analysis System homepage. At the top, there is a navigation bar with links for File, Edit, View, Favorites, Tools, and Help. The URL in the address bar is <http://bcaas-test.ec.usda.gov/Default.aspx?bd=19C4A17-2239-400E-8197-605CD0938302>. The main content area is titled "Operating Reports - Broadband" and displays a table of reports. The table has columns for Year, Year-to-Date, Submitted, Review Status, and Action. The data in the table is as follows:

Year	Year-to-Date	Submitted	Review Status	Action
2012	June	Submitted [07/05/2012 10:05 AM]		Action
2012	March	Submitted [04/04/2012 10:27 AM]		Action
2011	December	Submitted [01/13/2012 03:41 PM]		Action
2011	September	Submitted [10/03/2011 01:28 PM]		Action
2011	June	Submitted [07/06/2011 12:38 PM]		Action
2011	March	Submitted [04/01/2011 09:37 AM]		Action
2010	December	Submitted [01/03/2011 12:05 PM]		Action
2010	September	Submitted [10/04/2010 10:44 AM]		Action
2010	June	Submitted [07/01/2010 08:50 AM]		Action
2010	March	Submitted [04/06/2010 03:18 PM]		Action
2009	December	Submitted [01/04/2010 09:14 AM]		Action
2009	September	Submitted [10/01/2009 09:28 AM]		Action
2009	June	Submitted [07/01/2009 03:09 PM]		Action
2009	March	Submitted [04/02/2009 10:26 AM]		Action
2008	December	Submitted [01/08/2009 08:36 AM]		Action
2008	September	Submitted [10/01/2008 10:08 AM]		Action
2008	June	Submitted [07/02/2008 11:41 AM]		Action
2008	March	Submitted [04/01/2008 11:40 AM]		Action
2007	December	Submitted [01/07/2008 11:36 AM]		Action
2007	September	Submitted [10/01/2007 01:19 PM]		Action
2007	June	Submitted [07/16/2007 01:23 PM]		Action
2007	March	Submitted [05/22/2007 04:21 PM]		Action
2006	December	Submitted [05/22/2007 04:20 PM]		Action
2006	September	Submitted [05/22/2007 04:20 PM]		Action

At the bottom of the page, there are buttons for "Show All", "Show Ten", and "New Report". The footer contains links for USDA, Rural Development, eAuth, Accessibility Statement, Privacy Policy, and Non-Discrimination.

Select the Appropriate Reporting Period



The screenshot shows a "New Report -- Webpage Dialog" window. The title bar says "New Report -- Webpage Dialog" and has a close button. The main content area has a heading "Select a year and period." Below it, there is a "Year:" dropdown menu set to "2012". Under "Year-to-Date:", there is a dropdown menu with the following options: "Select", "March", "June", "September", and "December". The "December" option is highlighted with a blue selection bar. The text "unsubmitted financial" is displayed to the right of the dropdown menu. The window has a standard Windows-style border and title bar.

New Quarterly Operating Report is generated - click on the "Action" button then select "Edit" to edit report

USDA Broadband Collection and Analysis System - Windows Internet Explorer

http://bcaas-test.sc.egov.usda.gov/Default.aspx?TabId=FS9C4A17-2239-400e-8197-65cd093a332&fd=8ca94d5-b337-4ea3-a220-53b7324655a&pid=Start

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Operating Reports - Broadband

Year	Month	Submitted	Review Status	Action
2012	September	Submitted		Action
2012	June	Submitted [07/05/2012 10:05 AM]		Edit
2012	March	Submitted [04/04/2012 10:27 AM]		Certify
2011	December	Submitted [01/13/2012 03:41 PM]		Submit
2011	September	Submitted [10/03/2011 01:28 PM]		Delete
2011	June	Submitted [07/06/2011 12:38 PM]		Print
2011	March	Submitted [04/01/2011 09:37 AM]		
2010	December	Submitted [01/03/2011 12:05 PM]		Action
2010	September	Submitted [10/04/2010 10:44 AM]		Action
2010	June	Submitted [07/01/2010 08:50 AM]		Action
2010	March	Submitted [04/06/2010 03:18 PM]		Action
2009	December	Submitted [01/04/2010 09:14 AM]		Action
2009	September	Submitted [10/01/2009 09:28 AM]		Action
2009	June	Submitted [07/01/2009 03:09 PM]		Action
2009	March	Submitted [04/02/2009 10:26 AM]		Action
2008	December	Submitted [01/08/2009 08:36 AM]		Action
2008	September	Submitted [10/01/2008 10:08 AM]		Action
2008	June	Submitted [07/02/2008 11:41 AM]		Action
2008	March	Submitted [04/01/2008 11:40 AM]		Action
2007	December	Submitted [01/07/2008 11:36 AM]		Action
2007	September	Submitted [10/01/2007 01:19 PM]		Action
2007	June	Submitted [07/16/2007 01:23 PM]		Action
2007	March	Submitted [05/22/2007 04:21 PM]		Action
2006	December	Submitted [05/22/2007 04:20 PM]		Action
2006	September	Submitted [05/22/2007 04:20 PM]		Action

Show All | Show Ten | New Report |

New Operating Report for September 2012

USDA Broadband Collection and Analysis System - Windows Internet Explorer

http://bcaas-test.sc.egov.usda.gov/FormViewer.aspx?TabId=FS9C4A17-2239-400e-8197-65cd093a332&fd=8ca94d5-b337-4ea3-a220-53b7324655a&pid=Start

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Operating Report

This data will be used by USDA to review your financial situation. Your response is required by 7 U.S.C. 801 et seq. and, subject to federal laws and regulations regarding confidential information, will be treated as confidential.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0522-0000. The burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Submission Information

This operating report has not been submitted.

Date Submitted:

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Part A: Balance Sheet

USDA Broadband Collection and Analysis System - Windows Internet Explorer

File Edit View Favorites Tools Help

http://bcaas-test.sr.equin.usda.gov/FormViewer.aspx?fid=F9C4A17-2239-4008-8197-05CD093E382&fd=8CA4D65-8337-46A3-A220-53B73204655A&pid=BalanceSheet

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Report Navigation

On-Report: Broadband

Part A: Balance Sheet

Part B: Income Stmt

Part C: Services

Part C: Communities

Part D: Cash Flows

Part E: BIP Performance

Materials

Notes

Part A: Balance Sheet September 2012

Enter Part A: Balance Sheet Data, and press the Save button when finished.

ASSETS		BALANCE		LIABILITIES AND STOCKHOLDERS' EQUITY		BALANCE	
CURRENT ASSETS				CURRENT LIABILITIES			
1. Cash and Equivalents		16. Accounts Payable		16. Accounts Payable		16. Current Mat. / LT Debt - RUS	
2. Cash-RUS Construction Fund		17. Notes Payable		17. Notes Payable		17. Current Mat. / LT Debt - Other	
3. Accounts Receivable		18. Current Mat. / LT Debt - RUS		18. Current Mat. / LT Debt - Other		18. Current Mat. / LT Debt - Other	
4. Notes Receivable		19. Current Mat. / LT Debt - Other		19. Current Mat. / LT Debt - Other		19. Current Mat. / LT Debt - Other	
5. Materials and Inventory		20. Current Mat. - Capital Leases		20. Current Mat. - Capital Leases		20. Current Mat. - Capital Leases	
6. Other Current Assets		21. Other Current Liabilities		21. Other Current Liabilities		21. Other Current Liabilities	
7. Total Current Assets (1 thru 6)		22. Total Current Liabilities (16 thru 21)		22. Total Current Liabilities (16 thru 21)		22. Total Current Liabilities (16 thru 21)	
NONCURRENT ASSETS				LONG-TERM DEBT			
8. Investments in Affiliated Companies		23. Funded Debt-RUS Notes		23. Funded Debt-RUS Notes		23. Funded Debt-RUS Notes	
9. Other Noncurrent Assets		24. Funded Debt-RTB Notes		24. Funded Debt-RTB Notes		24. Funded Debt-RTB Notes	
PLANT, PROPERTY AND EQUIPMENT				25. Funded Debt-FFB Notes		25. Funded Debt-FFB Notes	
10. Telecom, Plant-in-Service		26. Funded Debt-Other		26. Funded Debt-Other		26. Funded Debt-Other	
11. Plant Under Construction		27. Total Long-Term Debt (23 thru 26)		27. Total Long-Term Debt (23 thru 26)		27. Total Long-Term Debt (23 thru 26)	
12. Plant Adj., Nonop, Plant & Goodwill		28. Other Long-Term Liabilities		28. Other Long-Term Liabilities		28. Other Long-Term Liabilities	
13. Less Accumulated Depreciation		EQUITY		EQUITY		EQUITY	
14. Net Plant (10 thru 12 less 13)		29. Cap. Stock Outstanding & Subscribed		29. Cap. Stock Outstanding & Subscribed		29. Cap. Stock Outstanding & Subscribed	
15. TOTAL ASSETS (7 + 8 + 9 + 14)			30. Additional Paid-in-Capital		30. Additional Paid-in-Capital		30. Additional Paid-in-Capital
			31. Merchandise and Cap. Certificates		31. Merchandise and Cap. Certificates		31. Merchandise and Cap. Certificates
			32. Patronage Capital Credits		32. Patronage Capital Credits		32. Patronage Capital Credits
			33. Retained Earnings or Margins		33. Retained Earnings or Margins		33. Retained Earnings or Margins
			34. Total Equity (29 thru 33)		34. Total Equity (29 thru 33)		34. Total Equity (29 thru 33)
			35. TOTAL LIABILITIES AND EQUITY (22 + 27 + 28 + 34)		35. TOTAL LIABILITIES AND EQUITY (22 + 27 + 28 + 34)		35. TOTAL LIABILITIES AND EQUITY (22 + 27 + 28 + 34)
			Total Equity	% of Total Assets			

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Part B: Statements of Income and Retained Earnings or Margins

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Report Navigation

On-Report: Broadband

Part A: Balance Sheet

Part B: Income Stmt

Part C: Services

Part C: Communities

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Part E: BIP Performance

Materials

Notes

Part B: Statements of Income and Retained Earnings or Margins September 2012

Enter Part B: Statements of Income and Retained Earnings or Margins Data, and press the Save button when finished.

ITEM	YEAR-TO-DATE
1. Local Network Services Revenues	
a. Voice	
b. Video	
c. Internet	
d. Broadband	
2. Network Access Services and Long Distance Revenues	
3. Miscellaneous Revenues	
4. OTHER OPERATING INCOME	
5. UNCOLLECTIBLE REVENUES	
6. NET OPERATING REVENUES (1 thru 4 less 5)	
7. PLANT SPECIFIC OPERATIONS EXPENSE	
8. PLANT NONSPECIFIC OPERATIONS EXPENSE (Excluding Depreciation & Amortization)	
9. C. OPERATING EXPENSE	
10. PLANT OPERATIONS EXPENSE	
11. OTHER OPERATING EXPENSE	
12. TOTAL OPERATING EXPENSES (7 thru 11)	
13. OPERATING INCOME OR MARGINS (6 less 12)	
14. NONOPERATING/REGULATED NET INCOME	
15. EBITDA (13 + 14)	
16. DEPRECIATION EXPENSE	
17. OTHER DEPRECIATION EXPENSE	
18. EBIT (15 - 16 - 17)	
19. INTEREST ON REVENDED DEBT	
20. OTHER INTEREST EXPENSE	
21. TAXES	
a. Property	
b. Income	
22. NET INCOME OR MARGINS (18 - 19 - 20 - 21)	
23. DIVIDENDS DECLARED (Common)	
24. DIVIDENDS DECLARED (Preferred)	
25. TRANSFERS TO PATRONAGE CAPITAL	
26. PRINCIPAL PAYMENTS ON LONG TERM DEBT AND CAPITAL LEASES	
27. TIER (19 + 20 + 22) (19 + 20)	

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Part C: Subscriber Information - Services

USDA Broadband Collection and Analysis System - Windows Internet Explorer

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Report Navigation

Reports

Op. Report - Broadband Certification

Part A: Balance Sheet

Part B: Income Stmt.

Part C: Services

Part D: Call Rates

Part E: BIP Performance Measures

Notes

Part C: Subscriber Information - Services September 2012

To add a row, click the 'Add New Row' button. To delete a row, first highlight the row by clicking on the leftmost column (to the left of the 'Service Type' column), then press the 'Delete' key on your keyboard. To save the data, click the 'Save' button. If you do not select a service type, then the row will NOT be saved.

Copy Forward To copy forward selected data from the previously submitted report, click 'Copy Forward'.

1. RATES		2. SUBSCRIBERS	
Service Type	Service Offerings	Residential (a)	Business (b)
Video Packages	premium		
Voice Packages	ILEC		
Voice Packages	CLEC		
Broadband Data Packages	various DSL		
Nonbroadband Data Packages	various dial		
Video Packages	basic		

Add New Row

< Previous Check Part Save Next >

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Part C: Subscriber Information - Communities

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Report Navigation

Reports

Op. Report - Broadband Certification

Part A: Balance Sheet

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Notes

Part C: Subscriber Information - Communities September 2012

To add a row, click the 'Add New Row' button. To delete a row, first highlight the row by clicking on the leftmost column (to the left of the 'Community' column), then press the 'Delete' key on your keyboard. NOTE: Communities prepopulated from your Broadband application can not be deleted. To save the data, click the 'Save' button. If you do not select a community, then the row will NOT be saved.

Copy Forward To copy forward selected data from the previously submitted report, click 'Copy Forward'.

Community	County	State	No. Broadband Data Customers	Broadband Application
Alaska township	Beltrami	MN	<input checked="" type="checkbox"/>	
Alvwood township	Itasca	MN	<input checked="" type="checkbox"/>	
Arapo township	Hubbard	MN	<input checked="" type="checkbox"/>	
Arbo township	Itasca	MN	<input checked="" type="checkbox"/>	
Ardenhurst township	Itasca	MN	<input checked="" type="checkbox"/>	
Battle township	Beltrami	MN	<input checked="" type="checkbox"/>	
Bemidji city	Beltrami	MN	<input checked="" type="checkbox"/>	
Bemidji township	Beltrami	MN	<input checked="" type="checkbox"/>	
Blackduck city	Beltrami	MN	<input checked="" type="checkbox"/>	
Buzzie township	Beltrami	MN	<input checked="" type="checkbox"/>	

Totals:

Add New Row

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Part D: Statement of Cash Flows

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Report Navigation

Reports On Report: Broadband Collection

Part A: Balance Sheet

Part B: Income Stmt

Part C: Services

Part D: Cash Flows

Part E: BIP Performance Measures

Notes

Part D: Statement of Cash Flows September 2012

Enter Part D: Statement of Cash Flows, and press the Save button when finished.

1. CASH FLOWS FROM OPERATING ACTIVITIES Beginning Cash

2. Net Income

3. Acquisitions or Reacquisitions of Net Assets Provided by Operating Activities

4. Add: Depreciation

5. Add: Amortization

5. Other (Explain)

Change in Operating Assets and Liabilities:

6. Decrease/(Increase) in Accounts Receivable

7. Decrease/(Increase) in Materials and Inventory

8. Decrease/(Increase) in Other Current Assets

9. Increase/(Decrease) in Accounts Payable

10. Increase/(Decrease) in Other Current Liabilities

11. Net Cash Provided/(Used) by Operations

CASH FLOWS FROM FINANCING ACTIVITIES

12. Decrease/(Increase) in Notes Receivable

13. Increase/(Decrease) in Notes Payable

14. Plus/(Less) Net Increase/(Decrease) in Long Term Debt (including current maturities)

Plus/(Less) Decrease in Capital Stock, Paid-in Capital or Membership Capital

15. Capital Stock Issued

16. Less: Payment of Dividends

17. Other (Explain)

18. Net Cash Provided/(Used) by Financing Activities

CASH FLOWS FROM INVESTING ACTIVITIES

19. Net Capital Expenditures

20. Long Term Investments

21. Other (Explain)

22. Net Cash Provided/(Used) by Investing Activities

23. Net Increase/(Decrease) in Cash

24. Ending Cash

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Notes to Operating Report - Broadband

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Report Navigation

Reports On Report: Broadband Collection

Part A: Balance Sheet

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Notes

Notes to Operating Report - Broadband September 2012

Enter the notes to the operating report, and press the Save button when finished.

Rich Text Editor

< Previous Check Part Save

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Certification – user must first check for errors or warnings and then can complete the Certification

Select the appropriate Point of Contact and complete report submission