**Survey Instrument**

*[Note: This document will be mailed to potential interviewees and will also be used as a transcript for interviewers conducting the telephone survey.]*

**Date:**

**BLM/USFS:**

**Region/State:**

**Project:**

**Who:**

**Agency person**

**Community member**

**Contractor**

**Other:**

**State agency**

**NGO\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FY****PROGRAMMATIC MONITORING:**

The Role of Local Communities in Development of Stewardship Contracting Agreements or Contract Plans

Participants: When Congress authorized the Forest Service (FS) and the Bureau of Land Management (BLM) to use stewardship contracting, it also required that the agencies provide an annual report on the role of local communities in the development of agreements or contract plans under that authority. In the preparation of this report, a stratified random sample among existing stewardship contracting projects is surveyed each year, and the       stewardship contracting project you are involved in was one of those selected for review. We anticipate that your involvement in this telephone survey/interview will take no longer than 30-minutes.

A sample survey form has been included with this e-mail, so that you may have the opportunity to review the questions prior to the telephone survey/interview. Plans are to conduct the telephone surveys/interviews from [*insert Month xx, year xxxx through Month xx, year xxxx*].

The Pinchot Institute for Conservation is coordinating this study under contract with the Forest Service and the Bureau of Land Management. Your name will not be associated with the interviewer’s notes from the phone survey and the names of those interviewed will not be retained. The information collected in this interview will be analyzed and used by both the Forest Service and Bureau of Land Management to inform the agencies’ yearly report to Congress on stewardship contracting implementation. The survey responses will not be shared with other organizations inside and outside the government but the results of the analysis of the survey responses, through its inclusion in the Forest Service’s and Bureau of Land Management’s reports to Congress, will be available for use by organizations both inside and outside the government.

Participating in the interview is completely voluntary. Your participation assumes your understanding and acceptance of this voluntary agreement. Your decision to participate or not will not affect your current or future relations with the Forest Service, Bureau of Land Management, the Pinchot Institute for Conservation or      (*insert* *local/regional subcontractor name here*).

On behalf of the Forest Service and Bureau of Land Management, the Pinchot Institute would like to thank you in advance for your thoughtful and candid responses to the following questions related to stewardship contracting in your community.

***You are/have been involved in the*** ***stewardship contracting project.***

**1a. If someone asked you to explain stewardship contracting, what would you say? *Please check all that apply.***

A new contracting mechanism

Goods for services

A way to get work done on the ground

Collaboration with local communities

Benefits to local communities

Other. *Please specify.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1b. Has your view of stewardship contracting changed since you became involved in this project?  Yes  No  Maybe  Don’t know

**If yes, how has it changed?** *Please check all that apply.*

Perceive stewardship contracting to be more complicated

More positive and encouraged about stewardship contracting

Less optimistic about stewardship contracting

Positive about community collaboration

Understand it better

View stewardship contracting as required by the agency

Stewardship contracting is too bureaucratic

Believe stewardship contracting is way to get work done

Perceive local benefits

Didn’t know anything before

Other. *Please specify. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

***I want to ask about community involvement in your project.***

**2. Who initiated the project?**  Agency  Non-agency  Joint  Don’t know

**3. Who has been involved?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | ***Check all that apply.*** | ***What is the scale of involvement*** | | | |
|  |  | Local | State | Regional | National |
| **USDA Forest Service** |  |  |  |  |  |
| **Bureau of Land Management** |  |  |  |  |  |
| **Other Federal agencies** |  |  |  |  |  |
| **Tribal interests** |  |  |  |  |  |
| **State agencies** |  |  |  |  |  |
| **Local governmental interests** |  |  |  |  |  |
| **Community business interests** |  |  |  |  |  |
| **Environmental conservation groups** |  |  |  |  |  |
| **Fire interests/organizations** |  |  |  |  |  |
| **Adjacent landowners/residents** |  |  |  |  |  |
| **Recreation interests/users** |  |  |  |  |  |
| **Educators/educational interests** |  |  |  |  |  |
| **Wildlife and fisheries groups** |  |  |  |  |  |
| **Right to access groups** |  |  |  |  |  |
| **Project contractors** |  |  |  |  |  |
| **Other (Please specify)** |  |  |  |  |  |

**4a. What is/was the role of the local community in the       stewardship contracting project?**

|  |  |
| --- | --- |
|  | ***Check all that apply.*** |
| **Planning and design.** |  |
| **Development of alternatives.** |  |
| **Comments and recommendations.** |  |
| **Public outreach and education.** |  |
| **Participation in NEPA process.** |  |
| **Implementation.** |  |
| **Provision of technical information.** |  |
| **Becoming informed.** |  |
| **Providing and/or acquiring funding.** |  |
| **Monitoring.** |  |
| **Representation of concerned/affected local interests** |  |
| **Other: (Please specify)** |  |

**4b. What did you use as a definition of “local community” when you answered this question?**

Counties/Parishes around the forest

Communities/towns around the forest

Whole state/large region of state

Adjacent landowners/neighbors

Forest users

Tribal nations

Other agencies

All affected people/areas

Other: *Please specify. \_\_\_\_\_\_\_\_\_\_\_\_*

**5. What outreach efforts are being/have been used specifically by the Forest Service, BLM, or others to get people involved in the project? *Please check all that apply***.

Traditional public meetings

Collaborative process meetings

Direct mail

Email

Personal contacts

Media (newspaper, radio, television)

Field tours

Presentations to existing community groups

Presentations to other organizations other than existing community groups

New Collaborative Group

Discussions with local government

Workshops

Meetings with existing collaborative groups

Other: Please specify. \_\_\_\_\_\_\_\_\_\_\_\_\_

**6a. To what degree would you consider community involvement in the** **stewardship**

**contracting project to be collaborative?**

Very Somewhat Not Don’t

Collaborative Collaborative Collaborative Know

**6b. How did you define collaborative when you were answering this question?**

Working with others

Achieving a common goal

Commenting on a proposed project

Working with other agencies

Increased level of public participation

Developing, establishing, or building Long-term relationships

Including diverse people and interests

Having meetings

Other: *Please specify. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**7. What were the reasons you personally decided to become involved with this project (what were the circumstances)? *Please check all that apply.***

Part of your job responsibilities

Interested in accomplishing work on the ground

Initiated the project

Contacted to bid on the project

Due to experiences with previous stewardship contracting projects

Due to your role in the community

Live near the project

Own property near the project

A business opportunity

Interested in collaboration

Interested in using /trying stewardship contracting tool

There was a problem to solve

Other: *Please specify. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**8a. Are there individuals or interests you believe should be/should have been involved in the       stewardship contracting project that aren’t/weren’t?**

Yes

No

Don’t know

**8b. If yes, who?**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | ***Check all that apply.*** | ***At what scale should these individuals or interest be involved?*** | | | | ***Why should they be involved?***  *See list below for options -Include all that apply.* |
|  |  | Local | State | Regional | National |  |
| **USDA Forest Service** |  |  |  |  |  |  |
| **Bureau of Land Management** |  |  |  |  |  |  |
| **Other Federal agencies** |  |  |  |  |  |  |
| **Tribal interests** |  |  |  |  |  |  |
| **State agencies** |  |  |  |  |  |  |
| **Local government interests** |  |  |  |  |  |  |
| **Community business interests** |  |  |  |  |  |  |
| **Environmental/conservation groups** |  |  |  |  |  |  |
| **Fire interests/organizations** |  |  |  |  |  |  |
| **Adjacent landowners and residents** |  |  |  |  |  |  |
| **Recreation interests/users** |  |  |  |  |  |  |
| **Educators/educational interests** |  |  |  |  |  |  |
| **Wildlife and fisheries groups** |  |  |  |  |  |  |
| **Right to access groups** |  |  |  |  |  |  |
| **Project contractors** |  |  |  |  |  |  |
| **Other: (Please specify)** |  |  |  |  |  |  |

1. To avoid misunderstanding.
2. Because they are users of the area
3. To avoid appeals and/or litigation
4. Because they are a constraint to implementation
5. A need to be inclusive
6. Because they have valuable expertise to share
7. A need for local knowledge
8. Because they are potentially affected by the project
9. Other *(please explain)*

**9. Are there resources that community members needed to facilitate their participation in the project?**

Yes

No

Don’t know

If yes, please check the appropriate boxes in the table below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Check if needed** | **Check if received** | **From whom** | ***For what specific purpose*** |
| **Financial** |  |  |  |  |
| **Training** |  |  |  |  |
| **In-kind time, services, facilities** |  |  |  |  |
| **Technical** |  |  |  |  |
| **Other (Please describe)** |  |  |  |  |

1. **Please rate the local benefits of the       stewardship contracting project on a scale of 1-5 with 1 being very high and 5 being very low.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Very**  **High** |  |  |  | **Very Low** | **Don’t Know** |
|  | **1** | **2** | **3** | **4** | **5** |  |
| **Economic benefits** |  |  |  |  |  |  |
| **More local jobs** |  |  |  |  |  |  |
| **More on-the-ground work accomplished** |  |  |  |  |  |  |
| **Greater opportunity to use local contractors** |  |  |  |  |  |  |
| **Other: please specify** |  |  |  |  |  |  |
| **Increased collaboration** |  |  |  |  |  |  |
| **Improved efficiency and effectiveness** |  |  |  |  |  |  |
| **Improved public trust** |  |  |  |  |  |  |
| **Specific project outcomes (Please identify & rate each)** |  |  |  |  |  |  |
| **Other: *Please describe*** |  |  |  |  |  |  |

1. **Please rate the benefits of community involvement in the       stewardship contracting projecton a scale of 1-5 with 1 being very high and 5 being very low.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Very**  **High** |  |  |  | **Very Low** | **Don’t Know** |
|  | **1** | **2** | **3** | **4** | **5** |  |
| **Broader understanding and consideration**  **of diverse interests** |  |  |  |  |  |  |
| **Improved trust** |  |  |  |  |  |  |
| **Increased opportunity for public input** |  |  |  |  |  |  |
| **Improved sense of project ownership** |  |  |  |  |  |  |
| **Increased support for the agency** |  |  |  |  |  |  |
| **Other: *Please describe*** |  |  |  |  |  |  |

1. **What level of support do you believe this stewardship contracting project is/was in the community?**

Widely supported

Somewhat supported

Indifferent

Somewhat opposed

Widely opposed

Generally unaware

I don’t know

1. **What level of support do you believe this stewardship contracting project is/was in the agency** [*Forest Service and/or BLM*]?

Widely supported

Somewhat supported

Indifferent

Somewhat opposed

Widely opposed

Generally unaware

I don’t know

1. **Are there any lessons that you learned about community involvement through this project that you would like to share?**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Based on your experience in this project, would you participate in another stewardship contracting project?**  **Yes**  **No**  **Maybe**

*Please explain.*      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Are there any additional comments you want to make about either stewardship contracting generally or your personal experience with it?       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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