

**Attachment 3b: State/Local Election Officials – Emails**

Initial Announcement – Sent the day the web site opens

Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXXX

The Federal Voting Assistance Program (FVAP), in coordination with the Defense Manpower Data Center (DMDC), has selected your {state/jurisdiction} to participate in the “2012 Post-Election Voting Survey.” To gain access to the questionnaire booklet and answer form, please go to the following Web site: [www.drctsurveys.com/PEVSurvey](http://www.drctsurveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can "copy and paste" this address into the Web address box of your Internet browser (be sure to enter the Web address into the address box, not into a search engine, such as Google). Once you have accessed the Web site, you will need to enter the following Ticket Number to log on: XXXXX

You can view and print your Instruction Booklet through Adobe Acrobat. Once you have collected the requested data, please input the data into the Answer Form. Upload the answer sheet to the same Web site. You can also update your mailing and/or e-mail address to receive notifications about the survey.

Survey participation is voluntary. The Post-Election Voting Survey is one of the only tools we have to gauge the “Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA)” absentee voting process. We consider your information and your opinions crucial to improving the program and the absentee voting process for our uniformed service members and overseas citizens. Your responses will be kept private to the extent permitted by law.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

The survey will ask you for election data for {your jurisdiction/each of the jurisdictions in your state}. If you cannot access the Web site or if you have questions pertaining to the survey, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

In compliance with DoD regulation, this communication has been digitally signed to authenticate the source of the message. DMDC has set up a telephone line for anyone who wishes to verify the survey’s legitimacy. Call 1-571-372-1034 for a list of current DMDC surveys.

Thank you for participating in the “2012 Post-Election Voting Survey”

First Email Reminder –  
Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXX

If you have already taken the time to complete and upload the “2012 Post-Election Voting Survey,” thank you. If you have not had a chance to do so, please try to take the time today. While participation is voluntary, the information and the opinions you provide are very important to improving the Program. Your responses will be kept private to the extent permitted by law.

To gain access to the Instruction Booklet and Answer Form, please go to the following Web site:  
[www.drconveys.com/PEVSurvey](http://www.drconveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can “copy and paste” this address into the Web address box of your Internet browser. Once at the Web site, you will need to enter the following Ticket Number: XXXX

You can view and print your questionnaire booklet through Adobe Acrobat. Once you have collected the requested data for each of your state’s jurisdictions, please input the data into the answer sheet form. Upload the answer sheet to the same Web site. You can also update your mailing and/or e-mail address to receive notifications about the survey.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

If you have any questions or concerns, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, “Please remove me from this survey’s mailing list.”

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Again, thank you for completing the survey.

Second Email Reminder

Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXXX

If you have already taken the time to complete and upload the “2012 Post-Election Voting Survey,” thank you. If you have not had a chance to do so, please try to take the time today.

To gain access to the Instruction Booklet and Answer Form, please go to the following Web site:  
[www.drctsurveys.com/PEVSurvey](http://www.drctsurveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can "copy and paste" this address into the Web address box of your Internet browser. Once at the Web site, you will need to enter the following Ticket Number: XXXX

You can view and print your Booklet through Adobe Acrobat. Once you have collected the requested data for each of your state’s jurisdictions, please input the data into the Answer Form. Upload the answer sheet to the same Web site. You can also update your mailing and/or e-mail address to receive notifications about the survey.

Your participation is important. We consider your information and your opinions crucial to improving the Federal Voting Assistance Program (FVAP) and the absentee voting process for our uniformed service members and overseas citizens. Your responses will be kept private to the extent permitted by law.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

If you have any questions or concerns, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

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Third Email Reminder –  
Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXXX

We want to thank all of you who have taken the time so far to complete and upload the “2012 Post-Election Voting Survey” Your input is greatly appreciated—thank you.

If you have not had a chance to participate or upload your Answer Form and you would like to inform the Federal Voting Assistance Program (FVAP) of your opinions on the absentee voting process for our uniformed service members and overseas citizens, please take the time to complete the survey. While participation is voluntary, your opinions are very important. Your responses will be kept private to the extent permitted by law.

To access to the Instruction Booklet and Answer Form, please go to the following Web site:  
[www.drconveys.com/PEVSurvey](http://www.drconveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can "copy and paste" this address into the Web address box of your Internet browser. Once at the Web site, you will need to enter the following Ticket Number: XXXX

You can view and print your Instruction Booklet through Adobe Acrobat. Once you have collected the requested data for each of your state’s jurisdictions, please input the data into the answer sheet form. Upload the answer sheet to the same Web site. You can also update your mailing and/or e-mail address to receive notifications about the survey.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

If you have any questions or concerns, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

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#### Fourth Email Reminder

Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXX

We have received many uploaded answer forms and want to thank all of you who have taken the time to participate. Your input is greatly appreciated-thank you.

If you have not had a chance to participate or upload your answer form, please take the time today to do so. While participation is voluntary, your opinions are very important.

To access to the questionnaire booklet and answer form, please go to the following Web site:  
[www.drctsurveys.com/PEVSurvey](http://www.drctsurveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can “copy and paste” this address into the Web address box of your Internet browser. Once at the Web site, you will need to enter the following Ticket Number: XXXX

You can view and print your questionnaire booklet through Adobe Acrobat. Once you have collected the requested data for each of your state’s jurisdictions, please input the data into the answer sheet form. Upload the answer sheet to the same Web site. You can also update your mailing and/or e-mail address to receive notifications about the survey.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

If you have any questions or concerns, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

In compliance with DoD regulation, this communication has been digitally signed to authenticate the source of the message. DMDC has set up a telephone line for anyone who wishes to verify the survey’s legitimacy. Call 1-571-372-1034 for a list of current DMDC surveys.

Again, thank you for completing the survey.

## Fifth Email Reminder

Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXX

For those who have completed and upload the “2012 Post-Election Voting Survey,” thank you. If you have not had a chance to complete and upload your answer form, please try to take the time to do so before the field closes on {DATE}. Your opinions are very important. While your participation is desired, it is entirely voluntary.

To access to the questionnaire booklet and answer form, please go to the following Web site:  
[www.drksurveys.com/PEVSurvey](http://www.drksurveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can “copy and paste” this address into the Web address box of your Internet browser. Once at the Web site, you will need to enter the following Ticket Number: XXXX

You can view and print your questionnaire booklet through Adobe Acrobat. Once you have collected the requested data for each of your state’s jurisdictions, please input the data into the answer sheet form. Upload the answer sheet to the same Web site.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

If you have any questions or concerns, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

In compliance with DoD regulation, this communication has been digitally signed to authenticate the source of the message. DMDC has set up a telephone line for anyone who wishes to verify the survey’s legitimacy. Call 1-571-372-1034 for a list of current DMDC surveys.

Again, thank you for completing the survey.

## Sixth and Final Email Reminder

Email Subject: 2012 Post-Election Voting Survey

Your Ticket Number: XXXX

For those who have completed and uploaded the “2012 Post-Election Voting Survey,” thank you. If you have not, there are only a few days remaining before we will have to close the Web site. Please take the time today to upload your completed answer form. While your participation is desired, it is entirely voluntary.

To gain access to the questionnaire booklet and answer form, please go to the following Web site: [www.drctsurveys.com/PEVSurvey](http://www.drctsurveys.com/PEVSurvey)

Simply click on this address to go directly to the Web site, or you can “copy and paste” this address into the Web address box of your Internet browser. Once at the Web site, you will need to enter the following Ticket Number: XXXX

You can view and print your questionnaire booklet through Adobe Acrobat. Once you have collected the requested data for each of your state’s jurisdictions, please input the data into the answer sheet form. Upload the answer sheet to the same Web site.

This e-mail may have been sent to an e-mail “pop” box that is accessible by more than one person. Please determine the best person to complete the survey.

If you have any questions or concerns, please call our Survey Processing Center toll-free at 1-800-881-5307, e-mail [PEVSurvey@osd.pentagon.mil](mailto:PEVSurvey@osd.pentagon.mil), or send a fax to 1-763-268-3002. If you do not wish to participate or to receive additional reminders about this survey, reply to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

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Again, thank you for completing the survey.