



DEPARTMENT OF HEALTH & HUMAN SERVICES

and Prevention

Public Health Service

Centers for Disease Control

Atlanta, GA

30333

[INSERT DATE]

Recently a survey titled **“2012-2013 Survey of Administrators of Publicly-Funded Health Centers that Provide Family Planning Services”** was mailed to your health center to be completed by a health center administrator. Your health center was selected randomly from a list of publicly-funded health centers that provide family planning services across the country.

If an administrator in your health center has already completed and returned the survey, please accept our sincere thanks. If not, please consider doing so today. We are very grateful for your help. Results will be used to develop educational materials and tools for providers and administrators related to family planning service provision, and to help plan for the implementation of forthcoming national guidance on the provision of quality family planning services.

If you did not receive a survey, or if it was misplaced, please contact Lauren Zapata (770-488-6358) or Marion Carter (770-488-6388), or send an email to: [insert email address], and another survey will be mailed to you.

If your health center no longer provides family planning services, please let us know so we can remove your health center from our list. As a token of our appreciation, participating health centers will receive a package of provider tools related to family planning service provision at the end of data collection.

Sincerely,

SIGNATURE LINE

Lauren B. Zapata, PhD

Epidemiologist

CDC, Division of Reproductive Health

SIGNATURE LINE

Marion W. Carter, PhD

Behavioral Scientist

CDC, Division of Reproductive Health