

{Today's Date}

Dear [Name of participant in the in-person HIPAA training session]:

Thank you for taking the time to attend a training session to learn about HIPAA's health information privacy and security protections and our complementary roles in enforcing the HIPAA Rules on behalf of the public. I hope that you found the training informative and engaging.

I encourage you to follow the URL provided below and complete a short survey about your training experience. Completing the survey should take no more than five minutes of your time and your feedback will help us update and improve the training for you and future participants. You can access the survey at: [www.xxxxxxxxxx.xxx](http://www.xxxxxxxxxx.xxx).

If you have any questions, please contact Zinethia Clemmons at (202) 260-9845.

Sincerely,

Leon Rodriguez

Director

Office for Civil Rights