Form Approved OMB No. 0990-xxxx Exp. Date XX/XX/20XX

# HIPAA PRIVACY AND SECURITY PERFORMANCE AUDIT SURVEY FOR SELECTED COVERED ENTITIES

#### **Instructions**

Your organization is part of the pool of covered entities from which OCR will select the subjects of a HIPAA privacy and security performance audit. Please provide the information requested below by checking the appropriate boxes and following instructions to answer questions related to your operations. Answer questions to the best of your knowledge.

#### **Objective**

This survey is intended to gather data about the size and complexity of potential auditees subject to HIPAA privacy and security performance audits. OCR seeks to survey entities with specific organizational attributes; the information provided will assist OCR in selecting the appropriate range of entities of specified sizes and complexity. Please see the attached *Protection of Information Created or Obtained Through the HIPAA Audit Program*.

#### **Information Requested**

| Contact Information         |                               |                                 |                      |
|-----------------------------|-------------------------------|---------------------------------|----------------------|
| Name:                       |                               |                                 |                      |
| Title:                      |                               |                                 |                      |
| <b>Covered Entity Name:</b> |                               |                                 |                      |
| Email address:              |                               |                                 |                      |
|                             |                               |                                 |                      |
| • En                        | tity is: (check one)          | Public                          | Private              |
| • En                        | tity is: (check one)          | Multi-location                  | Single location only |
| • Pol                       | licies and Procedures are: (c | heck one)                       |                      |
|                             | Developed and ma              | naged in-house                  |                      |
|                             | Dictated by parent            | company                         |                      |
| • En                        | tity Type: (check one)        |                                 |                      |
|                             | Health Care Provi             | der (Answer questions $1-7$ )   |                      |
|                             | Health Plan (Answ             | wer questions 8-10)             |                      |
|                             | Health Care Clear             | ringhouse (Answer questions 11- | 13)                  |

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0990-0379. The time required to complete this information collection is estimated to average 5 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave., S.W., Suite 336-E, Washington D.C. 20201, Attention: PRA Reports Clearance Officer

## **HEALTH CARE PROVIDERS**

| 1. | What type of provider are you? (hospital, urgent care, skilled nursing, etc) |  |
|----|--|--|
|    |  |  |
|    |  |  |
| 2. | How many patient visits per year?  |  |
|    |  |  |
|    |  |  |
| 3. | How many patient beds do you have currently?                                 |  |

# **HEALTH CARE PROVIDERS (cont'd)**

| 4. | What is the current number of clinicians on staff?                      |  |
|----|---|--|
| 5. | What is the current number of clinicians with privileges in facilities? |  |
|    |   |  |
| 6. | Do you currently use electronic medical records?                        |  |
|    |   |  |
| 7. | What is the total revenue for the most recent fiscal year?              |  |
|    |   |  |

### **HEALTH PLANS**

| 8.  | What is the current total number of members within your health plan? |  |
|-----|--|--|
| 9.  | What is the total number of claims processed monthly?                |  |
| 10. | What is the total revenue for the most recent fiscal year?           |  |
| 11. | If you maintain a group health plan, is it fully insured?            |  |

### **HEALTH CARE CLEARINGHOUSES**

| 12. What is the total number of transactions processed monthly?                    |  |
|--|--|
|  |  |
|  |  |
|  |  |
| 13. What is the current number of providers served?                                |  |
|  |  |
|  |  |
|  |  |
| 14. What is the total revenue for the most recent fiscal year?                     |  |
|  |  |
|  |  |
|  |  |
| 15. Do you create or receive protected health information other than as a business |  |
| associate of another covered entity?   |  |
|  |  |
|  |  |