

B. STATISTICAL METHODS

Data collection methods and procedures will vary; however, the primary purpose of these collections will be for internal management purposes; there are no plans to publish or otherwise release this information.

1. Universe and Respondent Selection

The activities under this clearance may involve samples of self-selected customers. Results will not be used to make statements representative of the universe of study, to produce statistical descriptions (careful, repeatable measurements), or to generalize the data beyond the scope of the sample. The specific sample planned for each individual collection and the method for soliciting participation will be described fully in each collection request.

Qualitative surveys are tools used by program managers to change or improve programs, products, or services. The accuracy, reliability, and applicability of the results of these surveys are adequate for their purpose.

The samples associated with this collection are not subjected to the same scrutiny as scientifically drawn samples where estimates are published or otherwise released to the public.

2. Procedures for Collecting Information

Participants will identify their interest in the project through self-identification as a member of varying stakeholder groups. The selection will include an electronic drop-down member of preselected stakeholder groups, with an additional free text "other" option. No other personally identifiable information will be collected or shared with the Agency.

3. Methods to Maximize Response

Information collected under this generic clearance will not yield generalizable quantitative findings; it can provide useful customer input, but it does not yield data about customer opinions that can be generalized.

4. Testing of Procedures

No pretesting is to be performed.

5. Contacts for Statistical Aspects and Data Collection

No statistical expertise is anticipated to be required for this project. The Agency will include the names and contact information of persons consulted in the specific information collection requests submitted under this generic clearance.