## **REC KSN FEEDBACK INTERVIEWS**

## **Email Request to Complete Survey**

To: REC Member

From: HITRCSurvey@westat.com

Subject: REC Feedback on the HITRC Community

Dear REC Member,

With the goal of understanding participation in the HITRC Community, we are asking you to complete a short web survey. The survey will help the ONC to identify areas of continued focus and support as well as improvement to ensure that the HITRC Community continues to collaborate and share.

Your participation is voluntary and you can refuse to answer any questions or withdraw from the study at any time. All information obtained will be kept confidential to the extent the law allows.

This survey is being conducted by the HITRC project staff at Westat. Please contact us with any comments, questions or concerns about the survey. If you have any questions about the legitimacy of the survey, please contact Ryan Dowski at the ONC at <a href="mailto:ryan.dowski@ahrq.hhs.gov">ryan.dowski@ahrq.hhs.gov</a>. We greatly appreciate your support in this process.

Click the following link to begin the survey: <insert link>. Enter the following code to access the survey: <insert PIN>.

Thank you, The HITRC Survey Team at Westat

## **Email Reminder #1**

To: REC Member

From: HITRCSurvey@westat.com

Subject: Reminder: REC Feedback on the HITRC Community

Dear REC Member,

Last week, we sent you a request to complete the HITRC Community Feedback survey we are conducting. The goal of the survey is to better understand participation in the HITRC Community and to help ONC identify areas of continued focus and support as well as improvement to ensure that the HITRC Community continues to collaborate and share.

Your participation is voluntary and you can refuse to answer any questions or withdraw from the study at any time. All information obtained will be kept confidential to the extent the law allows.

Please contact us with any comments, questions or concerns about the survey. If you have any questions about the legitimacy of the survey, please contact Ryan Dowski at the ONC at <a href="mailto:ryan.dowski@ahrq.hhs.gov">ryan.dowski@ahrq.hhs.gov</a>. We greatly appreciate your support in this process.

Click the following link to begin the survey: <insert link>. Enter the following code to access the survey: <insert PIN>.

Thank you, The HITRC Survey Team at Westat

## **Final Email Reminder**

To: REC Member

From: HITRCSurvey@westat.com

Subject: Last Call for REC Feedback on the HITRC Community

Dear REC Member,

A few weeks ago, we sent you a request to complete the HITRC Community Feedback survey we are conducting. There are only a few days left to complete the survey, and we would hate to miss your opinions! Please complete the survey by [insert final date here].

Remember, your participation is voluntary and you can refuse to answer any questions or withdraw from the study at any time. All information obtained will be kept confidential to the extent the law allows.

Please contact us with any comments, questions or concerns about the survey. If you have any questions about the legitimacy of the survey, please contact Ryan Dowski at the ONC at <a href="mailto:ryan.dowski@ahrq.hhs.gov">ryan.dowski@ahrq.hhs.gov</a>. We greatly appreciate your support in this process.

Click the following link to begin the survey: <insert link>. Enter the following code to access the survey: <insert PIN>.

Thank you, The HITRC Survey Team at Westat