

# Geographic Availability Statement

OMB No.  
1545-0973

**Paperwork Reduction Act Notice:** This form is used in considering applicants for the Senior Executive Service Candidate Development Program and other executive positions. Your response is voluntary; however, your failure to provide this information could effect your consideration for this program. This signed statement will remain the minimum area of availability and will be used for future job placement consideration. Employees must secure the approval of the Executives Resources Board for any change in their area of availability. Based upon your experience and prior assignments, you will be considered for any Board covered position located in the area of your geographic availability. The cities listed below are not all inclusive but are intended to provide you with a general idea of where IRS offices do or may exist.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Internal Revenue Code Section 6103.

The time needed to complete the geographic availability statement is twenty minutes. If you have comments concerning the accuracy of this time estimate or suggestions for making this form simpler, we would be happy to hear from you. You can write to Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6406, Washington, DC 20224. **DO NOT** send the completed Geographic Availability Statement to this office.

## Availability for Headquarter Operations in Washington, DC and/or Atlanta is required.

- I am available for all locations.
- I am available for only those locations marked below. *(You must mark all locations for which you are available. If you are only available for Washington, DC and/or Atlanta, you must mark which one or both.)*

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Atlanta GA    | <input type="checkbox"/> Fresno CA         | <input type="checkbox"/> Memphis TN                      |
| <input type="checkbox"/> Andover MA    | <input type="checkbox"/> Ft. Lauderdale FL | <input type="checkbox"/> Nashville TN                    |
| <input type="checkbox"/> Austin TX     | <input type="checkbox"/> Greensboro NC     | <input type="checkbox"/> Newark NJ                       |
| <input type="checkbox"/> Baltimore MD  | <input type="checkbox"/> Hartford CT       | <input type="checkbox"/> New Orleans LA                  |
| <input type="checkbox"/> Boston MA     | <input type="checkbox"/> Houston TX        | <input type="checkbox"/> Oakland CA                      |
| <input type="checkbox"/> Brookhaven NY | <input type="checkbox"/> Indianapolis IN   | <input type="checkbox"/> Ogden UT                        |
| <input type="checkbox"/> Brooklyn NY   | <input type="checkbox"/> Jacksonville FL   | <input type="checkbox"/> Philadelphia PA                 |
| <input type="checkbox"/> Chicago IL    | <input type="checkbox"/> Kansas City MO    | <input type="checkbox"/> Phoenix AZ                      |
| <input type="checkbox"/> Cincinnati OH | <input type="checkbox"/> Laguna Niguel CA  | <input type="checkbox"/> San Francisco CA                |
| <input type="checkbox"/> Dallas TX     | <input type="checkbox"/> Los Angeles CA    | <input type="checkbox"/> Seattle WA                      |
| <input type="checkbox"/> Denver CO     | <input type="checkbox"/> Manhattan NY      | <input type="checkbox"/> St. Louis MO                    |
| <input type="checkbox"/> Detroit MI    | <input type="checkbox"/> Martinsburg WV    | <input type="checkbox"/> St. Paul MN                     |
|  |  | <input type="checkbox"/> Washington DC Metropolitan Area |

Remarks

Name *(Please type)*

Signature

Date signed

Return completed form to

Internal Revenue Service  
Attn: Executive Services Division  
OS:HC:S Room 3511  
1111 Constitution Ave., NW  
Washington, DC 20224