## SUPPORTING STATEMENT FOR APPLICATION FOR PROVISIONAL UNLAWFUL PRESENCE WAIVER OF INADMISSIBILITY

# OMB Control No.: 1615-0123 COLLECTION INSTRUMENT(S): FORM I-601A

### A. Justification

1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.

Section 212(a)(9)(B)(i)(I) and (II) of the Immigration and Nationality Act (the Act) provides for the inadmissibility of certain aliens who have accrued unlawful presence in the United States. There is also a waiver provision incorporated into section 212(a)(9) (B)(v) of the Act, which allows the Secretary of Homeland Security to exercise discretion to waive the unlawful presence grounds of inadmissibility on a case by case basis. The information collection required on an Application for Provisional Unlawful Presence Waiver of Inadmissibility, Form I-601A, is necessary for U.S. Citizenship and Immigration Services (USCIS) to determine whether the applicant meets not only the requirements to participate in the streamlined waiver process provided by regulation, but also whether the applicant is eligible to receive the provisional unlawful presence waiver.

2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.

Form I-601A will be used by certain immediate relatives of U.S. citizens to request a provisional waiver of the unlawful presence grounds of inadmissibility under section 212(a)(9)(B)(v) of the Act, prior to departing the United States to appear at a U.S. Embassy or consulate for an immigrant visa interview. USCIS will use the data collected on this newly created form to determine whether the applicant is eligible for a provisional waiver of the unlawful presence grounds of inadmissibility under section 212(a)(9)(B)(v) of the Act. The new form serves the purpose of standardizing the application and will ensure that applicants provide the information required for USCIS to assess their eligibility to participate in the new streamlined waiver process as well as their eligibility for the waiver itself.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and

the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.

The use of Form I-601A provides the most efficient means currently available for collecting and processing the data required to determine whether the applicant qualifies for a provisional waiver of the unlawful presence grounds of inadmissibility under section 212(a)(9)(B)(v) of the Act. This form will reside on the USCIS Web site (www.uscis.gov) but the public will not be able to immediately submit it electronically. The public, however, will be able to complete and save the form electronically, but it will have to be mailed to USCIS. USCIS is working towards the electronic submission of immigration benefit requests, through its Transformation initiative, but the scope of work required and the large number of collections that are affected requires a graduated implementation. USCIS cannot currently estimate when electronic submission for all benefit requests, including this new Form I-601A, may be possible. Since USCIS allows the public to access, complete and save the form electronically, it respectfully requests at least a 2-year approval as it continues to move towards full GPEA compliance for all forms.

4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.

A review of USCIS Forms Inventory revealed no duplication of effort, and there is no other similar information currently available which can be used for this purpose.

The eligibility for a provisional unlawful presence waiver is sufficiently distinct from a waiver for other grounds of inadmissibility to justify the development of a new information collection instrument to be approved under a new OMB control number. Creating a new Form I-601A, Application for Provisional Unlawful Presence Waiver, instead of modifying the existing Form I-601, Application for Waiver of Grounds of Inadmissibility, will minimize confusion of applicants when trying to determine which form to file. In addition, this new domestic process differs from the Form I-601 process because it begins in the United States instead of overseas. Finally, on June 4, 2012, USCIS centralized filing and processing of Form I-601 filed overseas at one office. The separate Form I-601A will alleviate a large part of the confusion to the public between the centralization and processing for the Form I-601 and the new provisional unlawful presence waiver process. Both requests relate to consular processing of immigration benefit requests, but are separate initiatives. Applicants outside of the United States are not eligible to apply for a provisional unlawful presence waiver. Simply revising the Form I-601 would have confused the public and had a negative impact on USCIS operations. An example of the additional complexity to USCIS operations would be the initial filing of the request. If the filings were on the same form, our contracted Lockbox operations would have a cumbersome task to discern which of the two separate types of

filings (provisional vs. non-provisional) they had; determine the correct fees needed (additional biometrics fee on the provisional unlawful presence waiver filing); properly reject forms based on different eligibility criteria; collect the appropriate data; and correctly assemble the file. This operational complexity will be significantly diminished by a separate Form I-601A, which will differentiate the filings and allow for two clear process streams.

The Form I-601, Application for Waiver of Grounds of Inadmissibility, addresses all grounds of inadmissibility that can be waived under the Immigration and Nationality Act (INA), as opposed to one ground of inadmissibility – unlawful presence. The provisional unlawful presence waiver process is negotiated between USCIS and Department of State (DOS). USCIS has agreed to expeditiously adjudicate waiver requests, and DOS has agreed to schedule immigrant visa interviews for the related immigrant visa application within a two to three month timeframe. Simply modifying the Form I-601 would have undermined this agreement and resulted in a duplication of processes already followed by DOS (i.e., a full interview, a full admissibility assessment, and resolution of any criminal or immigration history).

Additional differences between the current Form I-601 process requirements and the proposed process/requirements for a provisional unlawful presence waiver are:

- <u>Biometrics</u>: The Form I-601 does not require biometrics because the waiver requests are all based on a pending request for an immigration benefit that already requires biometrics (i.e. I-485, I-821, DS-230). The Form I-601A requires that the individual provide his or her biometrics.
- <u>Fees</u>: The Form I-601 only requires a fee for filing the form. A Form I-601A, Application for a Provisional Unlawful Presence Waiver, however require the form filing and a biometric services fee. Form I-601 allows for a fee waiver in certain circumstances while applicants may not request a fee waiver for Form I-601A.
- <u>Filings</u>: Applicants can apply for a provisional unlawful presence waiver based on approved immediate relative petitions (Form I-130 or I-360) classifying them as immediate relatives of U.S. citizens. The final rule covers several categories of aliens who may be eligible to apply for a provisional unlawful presence waiver. For example, applicants in removal proceedings may qualify if their cases have been administratively closed and not recalendared before filing of the Form I-601A. Applicants who withdraw a pending Form I-601A before final adjudication or for whom USCIS denies their request for a provisional unlawful presence waiver can file a new Form I-601A based on the same immediate relative petition. However, applicants can only file a new Form I-601A after withdrawal or denial, if their immigrant visa cases are still pending with DOS and they have notified DOS of their intent to file a new Form I-601A.

It is imperative that USCIS be able to easily communicate to potential applicants the specific requirements for participation in the new waiver process and obtaining a provisional waiver of their unlawful presence in the United States. If USCIS used the Form I-601, *Application for Waiver of Grounds of Inadmissibility*, it would be difficult to clearly outline which requirements apply to a particular category of applicants. It also would cause confusion for aliens in the United States and residing abroad as to which waiver application should be used for a particular ground of inadmissibility. The separate Form I-601A will allow USCIS to properly communicate the requirements of the provisional unlawful presence waiver filing.

- <u>Immigrant visa petition</u>: Form I-601 requires an underlying immigrant visa petition and either a Form I-485, *Application to Register Permanent Residence or Adjust Status*, or an immigrant visa application. Form I-601 applicants also must appear for an immigrant visa interview by the DOS officer before the Form I-601 can be filed. The Form I-601A only requires an approved immediate relative petition (Forms I-130 or I-360) and proof that the applicant has initiated the immigrant visa process.
- <u>Pre-interview adjudication</u>: Form I-601 can only be filed by DOS immigrant visa applicants after they have been interviewed by a DOS consular officer. A provisional unlawful presence waiver can be requested before the applicant is scheduled to appear for the immigrant visa interview during DOS pre-consular processing.
- <u>Inadmissibility determination</u>: Form I-601 can only be used by immigrant visa applicants if a DOS consular officer already found the applicant inadmissible. A provisional unlawful presence waiver allows an immigrant visa applicant to self-identify the unlawful presence ground of inadmissibility before departing the United States to attend his or her immigrant visa interview with a DOS consular officer.
- <u>Grounds that may be waived</u>: Form I-601 can be used to waive multiple grounds of inadmissibility. A provisional unlawful presence waiver only waives certain unlawful presence grounds.
- In addition, USCIS has investigated its internal processes, files and data as well as those
  of other Federal agencies that may service the same population. USCIS was not able to
  find any other means by which the information necessary for this process could be
  obtained except for the use of the form submitted for approval in this request. USCIS
  will continue to examine ways in which information may be obtained from other sources
  and any identified duplications can be minimized or removed.
- 5. If the collection of information impacts small businesses or other small entities (Item 5 of OMB Form 83-I), describe any methods used to minimize burden.

This collection of information does not have an impact on small businesses or other small

entities.

- 6. Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.
  - The collection instrument submitted under this request is submitted on an "as needed" basis in connection with an immigration benefit request. The information provided must be current, thus previously submitted data cannot be used. If the information is not collected, USCIS will not be able to fulfill its core mission of providing immigration benefit and information services while ensuring the integrity of the immigration system. USCIS would not be able to properly assess the alien's eligibility for the requested provisional waiver of the unlawful presence grounds of inadmissibility under section 212(a)(9)(B) of the Act and, as a result, the applicant's request will not be accurately adjudicated.
- 7. Explain any special circumstances that would cause an information collection to be conducted in a manner:
  - Requiring respondents to report information to the agency more often than quarterly;
  - Requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;
  - Requiring respondents to submit more than an original and two copies of any document;
  - Requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years;
  - In connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study;
  - Requiring the use of a statistical data classification that has not been reviewed and approved by OMB;
  - That includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or
  - Requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to

protect the information's confidentiality to the extent permitted by law.

There are no special circumstances applicable to this information collection. This information collection is conducted in a manner consistent with the guidelines in 5 CFR 1320.5(d)(2).

8. If applicable, provide a copy and identify the data and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.

Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

Consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every 3 years -- even if the collection of information activity is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.

On April 2, 2012, USCIS published a proposed rule entitled *Provisional Unlawful Presence Waivers of Inadmissibility for Certain Immediate Relatives* in the Federal Register at 77 FR 19902 (proposed rule). The proposed rule requested comments regarding this information collection, and the new Form I-601A, and invited the public to submit comments during a 60-day period.

DHS would like to note that in the Paperwork Reduction Act (PRA) section of the proposed rule, DHS inadvertently indicated that USCIS would be seeking to revise a currently approved information collection. The final rule corrects that error. The proposed rule's PRA section should have indicated that USCIS would be requesting the approval of a new information collection, *Application for Provisional Unlawful Presence Waiver*, Form I-601A. Nevertheless, DHS clearly communicated to the public in other parts of the proposed rule that it was considering creating Form I-601A to collect information required from certain immediate relatives of U.S. citizens seeking a provisional waiver of an unlawful presence inadmissibility ground.

USCIS received over 4,000 comments from the public on the proposed rule. Those comments are addressed in the final rule under **Part IV. Public Comments on the Proposed Rule**. All comments received in connection with the proposed rule's electronic

docket are available at www.regulations.gov.

Numerous commenters provided comments on the proposed Form I-601A; these comments could be categorized into twelve (12) overall comments. Many commenters submitted the same suggestions to the form. To facilitate the review of those comments submitted in connection with the form, USCIS has prepared an Appendix to this Supporting Statement with the analysis of those comments. The Appendix also includes USCIS's responses to those submissions.

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

USCIS does not provide payments or gifts to respondents in exchange for an immigration benefit sought by the respondent.

10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.

There is no assurance of confidentiality. The system of record notice associated with this information collection is *United States Citizenship and Immigration Services Benefits Information System*, which was published in the Federal Register on September 29, 2008 at 73 FR 56596. The privacy impact assessment associated with this information collection is *USCIS Benefits Processing of Applicants other than Petitions for Naturalization, Refugee Status, and Asylum* dated September 5, 2008.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to person's from whom the information is requested, and any steps to be taken to obtain their consent.

This information collection contains questions that are of a sensitive nature. Respondents must provide information regarding previous immigration and criminal history. The sensitive questions are necessary because applicants are not eligible for a provisional unlawful presence waiver if USCIS has *reason to believe* that they are inadmissible for any ground provided in section 212(a) of the Act other than unlawful presence under section 212(a)(9)(B)(i) of the Act. USCIS will review affirmative answers for these questions and the applicants' description of the events that led to the creation of an immigration or criminal history record to section 212 of the Act to determine if the applicant may be inadmissible for a ground other than unlawful presence under section 212(a)(9)(B)(i) of the Act. USCIS obtains the consent of the applicant to this required information on page 5 of Form I-601A, which USCIS instructs the applicant to read prior

to signing the Form I-601A on the same page.

Below is a list of those specific sensitive questions and their needs:

25. Are you currently in removal proceedings (this includes being subject to a final removal order or to a DHS order reinstating a prior removal order)?

Note: If you answered "No, skip to Item Number 27.

**Note**: If your case has been administratively closed, you are still "in removal proceedings" until the Department of Justice, Executive Office of Immigration Review (EOIR) terminates or dismisses your case. However, you are eligible to apply for a provisional unlawful presence waiver if EOIR has not re-calendared your removal proceeding.

JUSTIFICATION: This question is needed to determine whether the individual qualifies for the provisional unlawful presence waiver. An individual who is in removal proceeding is generally not eligible to seek a provisional unlawful presence waiver unless he or she can demonstrate that his or her removal proceedings have been administratively closed and not recalendered by EOIR prior to filing of the Form I-601A.

26. If you answered "Yes" to **Item Number 25**, select the statement below that most accurately describes your current situation:

*I am in removal proceedings that were administratively closed and have not been re-*calendared at the time of filing the Form I-601A.

**Note:** Provide a copy of the administrative closure notice. You should seek termination or dismissal of your removal proceedings **before** you depart the United States if your application for a provisional unlawful presence waiver is approved.

I am now subject to a final order of removal, deportation, or exclusion, or to the reinstatement of a prior removal order.

*I am subject to a DHS order reinstating a prior removal order.* 

I am currently in removal proceedings that are not administratively closed, or I am currently in removal proceedings that were administratively closed, but have been recalendared.

**Note**: You may be ineligible for a provisional unlawful presence waiver and your application may be denied.

JUSTIFICATION: This question is needed because an affirmative answer to question 25 may render the applicant ineligible for a provisional unlawful presence waiver and result in denial of the Form I-601A under 8 CFR 212.7(e)(4)(v) or (vi), which covers ineligibility for the provisional unlawful presence waiver for certain aliens in removal proceedings or subject to a final removal order. Without this question, we would not be able to properly identify all applicants who fall into this category of aliens who are ineligible for a provisional unlawful presence waiver.

27. Have you ever knowingly and willingly given false or misleading information to a U.S. Government official while applying for an immigration benefit or to gain entry or admission into the United States?

JUSTIFICATION: This question is required because an affirmative answer may render applicant ineligible for a provisional unlawful presence waiver and result in denial of the Form I-601A under 8 CFR 212.7(e)(4)(i) for an inadmissibility other than unlawful presence. Without this question, we would not be able to properly identify all applicants who fall into this category of aliens who are ineligible for a provisional unlawful presence waiver.

28. Have you ever knowingly assisted or attempted to assist the entry of someone, even a family member, into the United States without the benefit of a valid travel document in violation of U.S. law?

JUSTIFICATION: This question is required because an affirmative answer may render an applicant ineligible for a provisional unlawful presence waiver and result in denial of the Form I-601A under 8 CFR 212.7(e)(4)(i) for an inadmissibility other than unlawful presence. Without this question, we would not be able to properly identify all applicants who fall into this category of aliens who are ineligible for a provisional unlawful presence waiver.

29. Have you ever been arrested, cited, or detained by a law enforcement officer (including immigration and military officers) in the United States, your home country, and/or any other country for any reason other than traffic violations?

JUSTIFICATION: This question is required because an affirmative answer may render an applicant ineligible for a provisional unlawful presence waiver and result in denial of the Form I-601A under 8 CFR 212.7(e)(4)(i) for an inadmissibility other than unlawful presence. Without this question, we would not be able to properly identify all applicants who fall into this category of aliens who are ineligible for a provisional unlawful presence waiver.

30. Have you ever been charged, indicted, convicted, imprisoned or jailed in the United

States, your home country, and/or any other country for any crime or offense?

JUSTIFICATION: This question is required because an affirmative answer may render an applicant ineligible for a provisional unlawful presence waiver and result in denial of the Form I-601A under 8 CFR 212.7(e)(4)(i) for an inadmissibility other than unlawful presence. Without this question, we would not be able to properly identify all applicants who fall into this category of aliens who are ineligible for a provisional unlawful presence waiver.

- 31. Have you ever engaged in, ordered, incited, assisted or otherwise participated in any of the following:
- 31.a. Acts involving torture, genocide, or human trafficking?
- 31.b. Killing any person?
- 31.c. Severely injuring any person?
- 31.d. Any kind of sexual contact or relations with any person who was being forced or threatened?

**Note**: If you answered "Yes" to any item in **Item Numbers 27.-31.d.**, you may be ineligible for a provisional unlawful presence waiver, and your application may be denied. For each "Yes" response, provide the location and date of the event, and a brief description in **Part 5.**, **Additional Information**, of this form. For **Item Number 29**, if you were not charged with any crime or offense, provide a statement or other documentation from the arresting authority or prosecutor's office to show that you were not charged with any crime or offense. If you answered "Yes" to **Item Number 30.**, you must provide all related court dispositions.

JUSTIFICATION: This question is required because an affirmative answer may render applicant ineligible for a provisional unlawful presence waiver and result in denial of the Form I-601A under 8 CFR 212.7(e)(4)(i) for an inadmissibility other than unlawful presence. Without this question, we would not be able to properly identify all applicants who fall into this category of aliens who are ineligible for a provisional unlawful presence waiver.

- 12. Provide estimates of the hour burden of the collection of information. The statement should:
  - Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour

burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desirable. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.

- If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13 of OMB Form 83-I.
- Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included in Item 14.

| Type of<br>Respondent           | Form Name /<br>Form<br>Number  | No. of<br>Respondent<br>s | No. of<br>Responses<br>per<br>Respondent | Avg.<br>Burden<br>per<br>Response<br>(in hours) | Total<br>Annual<br>Burden<br>(in hours) | Avg.<br>Hourly<br>Wage<br>Rate ** | Total Annual<br>Respondent<br>Cost |
|---------------------------------|--|---------------------------|--|---|---|-----------------------------------|------------------------------------|
| Individuals<br>or<br>Households | Application<br>for Provisional<br>Waiver of<br>Inadmissibility<br>, Form I-<br>601A* | 62,348                    | 1  | 1.5 hours                                       | 93,522                                  | \$30.44                           | \$2,846,810                        |
| Individuals<br>or<br>Households | Biometrics   | 62,348                    | 1  | 1.17 hours                                      | 72,947                                  | \$30.44                           | \$2,220,512                        |
| Total                           |  | 62,348                    |  |   | 166,469                                 |                                   | \$5,067,322                        |

<sup>\*</sup>USCIS estimated 38,277 respondents in the proposed rule. For the final rule, the estimate on the number of respondents has increased to 62,348 respondents. The final rule has modified some of the eligibility criterion initially proposed through the proposed rule. At the present moment, DHS is unable to determine a precise estimate for those that will file a provisional unlawful presence waiver. Thus DHS has instead projected filing volumes over a range analysis of demand increases, on an average of 1-3 years of projected filings for the highest increased demand scenario.

<sup>\*\*</sup>The above Average Hourly Wage Rate is the <u>May 2011 Bureau of Labor Statistics</u> average wage for "All Occupations" of \$21.74 times the wage rate benefit multiplier of 1.4 (to account for fringe benefits) equaling \$30.44.

#### **NOTES ON BURDEN:**

- 1. <u>Affidavits</u>. This information collection also provides that affidavits by a qualifying relative or other individual with personal knowledge about the claimed hardships can be submitted as evidence of extreme hardship. An affidavit may require research and preparation by a third party as well as payment for the third party's effort. At this point, USCIS is developing an estimate of the number of affidavits that may be prepared and submitted and the time required to prepare and submit such affidavits. USCIS will ask for public comment on this subject in another information collection. In its next submission following this request, USCIS will include an estimate of the information collection burden for affidavits.
- 2. <u>Translations</u>. Respondents might incur burden for translations of documents in foreign languages. USCIS is currently evaluating the estimated burden associated with this activity. In another information collection, USCIS will seek comments on the burden for obtaining translations and provide estimates in its next submission to OMB based on the results of public comment and information that can be found from other resources.
- 3. <u>Preparers</u>. Many respondents may hire third parties for form completion so there may be a burden for a preparer to assist in the form completion process. In another information collection, USCIS will request public comment on the burden required for preparers. USCIS will include the results of the public comments and its own analysis in the next submission following this request.
- 4. Records. Many respondents will be required to provide, among other things, expert opinions, records attesting to employment or business ties, such as payroll records or tax statements; evidence of monthly expenditures such as mortgages, rental agreements, bills and invoices; financial and medical records; membership records; volunteering confirmations; evidence of cultural affiliations; birth, marriage, adoption certificates, etc., to establish extreme hardship. USCIS will evaluate the estimated burden associated with obtaining such records. USCIS will seek public comment on this subject in another information collection. USCIS will provide estimates in its next submission to OMB based on the results of public comment and information that can be found from other sources on these costs.
- 13. Provide an estimate of the total annual cost burden to respondents or record keepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14).
  - The cost estimate should be split into two components: (a) a total capital and startup cost component (annualized over its expected useful life); and (b) a total operation and maintenance and purchase of services component. The estimates should take into account costs associated with generating, maintaining, and disclosing or providing the information. Include descriptions of methods used to estimate major cost factors including system and technology acquisition, expected useful life of

capital equipment, the discount rate(s), and the time period over which costs will be incurred. Capital and start-up costs include, among other items, preparations for collecting information such as purchasing computers and software; monitoring, sampling, drilling and testing equipment; and record storage facilities.

- If cost estimates are expected to vary widely, agencies should present ranges of cost burdens and explain the reasons for the variance. The cost of purchasing or contracting out information collection services should be a part of this cost burden estimate. In developing cost burden estimates, agencies may consult with a sample of respondents (fewer than 10), utilize the 60-day pre-OMB submission public comment process and use existing economic or regulatory impact analysis associated with the rulemaking containing the information collection, as appropriate.
- Generally, estimates should not include purchases of equipment or services, or portions thereof, made: (1) prior to October 1, 1995, (2) to achieve regulatory compliance with requirements not associated with the information collection, (3) for reasons other than to provide information or keep records for the government or (4) as part of customary and usual business or private practices.

There is no cost burden to respondents for actually responding to this information collection- start-up, maintenance, and operating costs associated with completing the paperwork. For informational purposes, there is a \$585 application fee and an \$85 biometric services fee associated with this information collection.

This information collection may impose some out-of-pocket costs on respondents in addition to the time burden for the form's preparation.

- 1. <u>Affidavits</u>. This information collection also provides that affidavits by a qualifying relative or other individual with personal knowledge about the claimed hardships can be submitted as evidence of extreme hardship. An affidavit may require research and preparation by a third party as well as payment for the third party's effort. At this point, USCIS will seek public input in its request for public comment on this subject and will include estimates regarding the costs associated with the preparation of these affidavits on the next submission.
- Translations. Respondents might incur burden for translations of documents in foreign languages. USCIS is currently evaluating the estimated burden associated with this activity. USCIS will seek comments on the possible cost associated with this step of the process.
- 3. <u>Preparers</u>. Many respondents may hire third parties for form completion so there may be a burden for a preparer to assist in the form completion process. USCIS will request public comment on the number of respondents who may hire preparers and

the costs required to hire paid preparers for the preparation and submission of this form. USCIS will include the results of the public comments and its own analysis in the next submission following this request.

- 4. Records. Many respondents may be required to provide, among other things, expert opinions, records attesting to employment or business ties, such as payroll records or tax statements; evidence of monthly expenditures such as mortgages, rental agreements, bills and invoices; financial and medical records; membership records; volunteering confirmations; evidence of cultural affiliations; birth, marriage, adoption certificates, etc., to establish extreme hardship. USCIS will seek public comments on the costs associated with obtaining these records and provide estimates in its next submission to OMB based on public feedback and information provided by other sources.
- 14. Provide estimates of annualized cost to the Federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies also may aggregate cost estimates from Items 12, 13, and 14 in a single table.

### **Annualized Cost Analysis:**

| a.<br>b. | Printing Cost Collecting and Processing | \$<br>11,483<br>41,761,677 |
|----------|---|----------------------------|
| C.       | Total Cost to the Government            | 41,773,160                 |

#### **Government Cost**

USCIS establishes its fees using an activity-based costing model to assign costs to an adjudication based on its relative adjudication burden and use of USCIS resources. Fees are established at an amount that is necessary to recover these assigned costs, plus an amount to recover unassigned overhead (which includes the clerical, officer, and managerial time with benefits) and immigration benefits provided for free. As a consequence of USCIS immigration fees being based on resource expenditures related to the benefit in question, USCIS uses the fee associated with an information collection as a reasonable measure of the collection's costs to USCIS. USCIS has established the fee for Form I-601A at \$585. The estimated cost of the program to USCIS is then calculated by multiplying the estimated number of respondents by the fee and adding direct overhead costs for forms management. The number of respondents 62,348 x \$585 fee and the \$85 biometrics services fee charge is \$41,773,160. The estimated annual overhead cost for printing, stocking, and distributing this form, \$11,483. The total cost to the government is \$41,773,160.

15. Explain the reasons for any program changes or adjustments reporting in Items 13 or 14

of the OMB Form 83-I.

There has been no increase or decrease in the estimated annual burden hours as this is a new information collection instrument and no previous annual burden hours have been reported for this collection of information.

16. For collections of information whose results will be published, outline plans for tabulation, and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.

USCIS does not intend to employ the use of statistics or the publication for this collection of information.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.

USCIS will display the expiration date on this form in accordance with OMB regulations.

18. Explain each exception to the certification statement identified in Item 19, "Certification for Paperwork Reduction Act Submission," of OMB 83-I.

USCIS does not request an exception to the certification of this information collection.