

U.S. DEPARTMENT OF HOMELAND SECURITY TRANSPORTATION SECURITY ADMINISTRATION	<b>Recordkeeping CHRCs Instructions</b>	OMB No. 1652-0003 Exp: 03/31/2012
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<b>Who must comply?</b>	Aircraft Operators with a Full Program
<b>What is this collection about?</b>	This information collection requires aircraft operators with a full program to conduct training and maintain records demonstrating compliance with all statutes, regulations, directives, orders, and security programs that apply to the operations aircraft operators for security coordinators, crewmembers, and direct or contractor employees who perform security-related duties that meet the requirement of their security program.
<b>Where do I find the requirements for this information?</b>	Title 49 CFR, § 1544.105; § 1544.233, § 1544.235, SFAR 58 in Title 14 CFR 121.417(b)(3)(v); Title 14 CFR 135.331(b)(3)(v), and the Aircraft Operator Standard Security Program (AOSSP)
<b>When must information be submitted to the TSA?</b>	Information must be submitted to TSA upon request or during a review of compliance with the program requirements through routine onsite inspections, assessments, and tests.
<b>How is the information submitted?</b>	The information must be submitted in accordance with the regulations. Aircraft operators may submit information to a TSA representative during a review of compliance or to their Principal Security Inspector (PSI).
<b>What happens when complete information is received?</b>	TSA will determine compliance with the program requirements through routine onsite inspections, assessments, and tests by examining the records submitted by the aircraft operators.
<b>For additional information, contact--</b>	For additional information, aircraft operators should contact their Principal Security Inspector.

**Paperwork Reduction Act Statement:**

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

Transportation Security Administration estimates that the average burden for collection is 520 hours per year. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to:

TSA-11, Attention: PRA 1652-0003 601 South 12th Street, Arlington, VA 20598