



**U.S. Department of Energy
U.S. Energy Information Administration
Washington, DC 20585
Form EIA-851Q
Domestic Uranium Production Report (Quarterly)
Instructions
4th Quarter 2012**

**OMB No. 1905-0160
DRAFT 7/24/2012
Approval Expires
MM/DD/YYYY**

INSTRUCTIONS

PURPOSE

The Form EIA-851Q “Domestic Uranium Production Report (Quarterly)” is used to collect data about the U.S. uranium industry on monthly uranium production and sources (mines and other). The legal authority for this mandatory survey is Section 13(b) of the Federal Energy Administration Act of 1974 (FEAA) (Public Law 93-275), as amended. The data are used by Congress and the public.

The data collected on this form may appear in the following U.S. Energy Information Administration (EIA) publications: *Domestic Uranium Production Report – Annual, Domestic Uranium Production Report - Quarterly, and Annual Energy Review.*

REQUIRED RESPONDENTS

Firms and individuals that are involved in the (domestic) U.S. uranium industry must complete the Form EIA-851Q. It is completed by uranium concentrate producers and firms with existing or planned facilities: uranium mills, uranium in-situ-leach plants, uranium by-product plants, and uranium heap leach plants.

DUE DATE

The Form EIA-851Q should be submitted to EIA within 15 days after the end of the reporting quarter.

The reporting quarters are: First Quarter, January 1 – March 31; Second Quarter, April 1 – June 30; Third Quarter, July 1 – September 30; Fourth Quarter, October 1 – December 31.

The respective due dates are: April 15, July 15, October 15, and January 15.

HOW TO FILE A RESPONSE

Survey respondents should submit data electronically using EIA’s secure Single Sign-On internet data collection system. This system uses security protocols to protect information against unauthorized access during transmission. If you have not registered with EIA’s Single Sign-On system, send an e-mail requesting assistance to EIA-851Q@eia.gov. If you have registered with Single Sign-On, log on at <https://signon.eia.doe.gov/ssoserver/login>. If you are having a technical problem with accessing or using the Single Sign-On system, send an e-mail requesting assistance to EIA-851Q@eia.gov.

An alternative to the preferred Single Sign-On system that is also electronically secure is EIA’s Secure File Transfer (SFT) system. To use SFT, save the form to your hard drive and refer to the following website for further instructions: <https://signon.eia.doe.gov/upload/notice851Q.jsp>.

Or file the form by the following nonsecure methods:

- E-mail the form to EIA-851Q@eia.gov.
- Fax the form to (202) 586-3045.
- Mail the form to: U.S. Department of Energy, U.S. Energy Information Administration, Mail Stop: BG-076 (Form EIA-851Q), 1000 Independence Avenue, S.W., Washington, DC 20585.

Note that commonly used facsimile and e-mail transmissions (including files attached to e-mail messages) travel over ordinary telephone lines and are not considered secure electronic methods of transmitting survey data. Please retain a copy of your submission for your files.

QUESTIONS

For questions or additional information regarding the Form EIA-851Q, contact the Survey Manager:

Name: Douglas Bonnar

Telephone Number: (202) 586-1085

E-mail: douglas.bonnar@eia.gov

SANCTIONS

The timely submission of Form EIA-851Q by those required to report is mandatory under Section 13(b) of the Federal Energy Administration Act of 1974 (FEAA) (Public Law 93-275), as amended. Failure to respond may result in a penalty of not more than \$2,750 per day for each civil violation, or a fine of not more than \$5,000 per day for each criminal violation. The government may bring a civil action to prohibit reporting violations, which may result in a temporary restraining order or a preliminary or permanent injunction without bond. In such civil action, the court may also issue mandatory injunctions commanding any person to comply with these reporting requirements.

REPORTING BURDEN

Public reporting burden for this collection of information is estimated to average 0.75 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Energy Information Administration, Survey Development Team, EI-21, Forrestal Building, 1000 Independence Avenue S.W., Washington, D.C. 20585-0670; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503. A person is not required to respond to the collection of information unless the form displays a valid OMB number.

DISCLOSURE OF INFORMATION

The items RESPONDENT IDENTIFICATION Company Name and all of ITEM 1: FACILITY INFORMATION on Form EIA-851Q will be considered public information and may be publicly released in company or individually identifiable form.

All other information you provide will be used for statistical purposes only. In accordance with the Confidential Information Protection provisions of Title V, Subtitle A of Public Law 107-347 and other applicable Federal laws, your responses will be kept confidential and will not be disclosed in identifiable form to anyone other than employees or agents without your consent. By law, every EIA employee, as well as every agent, is subject to a jail term, a fine of up to \$250,000, or both if he or she discloses ANY identifiable information about you.



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SPECIFIC INSTRUCTIONS

ITEM 1: FACILITY INFORMATION

Provide information about the uranium concentrate mill/processing facility. Rated capacity is synonymous with nominal capacity and nameplate capacity. Indicate operating status at end of the Survey Quarter.

ITEM 2: PRODUCTION

For the Survey Quarter, provide the uranium production in pounds U_3O_8 for each of the 3 months.

ITEM 3: PRODUCTION SOURCE

Indicate where the Survey Quarter production in Item 2 came from (mines and other sources, i.e. alternate feed, byproduct, etc.). First specify the mine source by entering each mine name and pounds U_3O_8 produced. Second, specify the other (non-mine) source by entering the type of source and pounds U_3O_8 produced.