

**SUMMARY OF INFORMATION COLLECTION**

**Distance Learning and Telemedicine Loan and Grant Program, 7 CFR 1703- D, E, F,**

**0572-0096**

Date Prepared

**Mar-12**

INSTRUCTIONS:  
Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.

> (h) TOTAL (j) TOTAL (m) TOTAL  
> ----- = (e) Average ----- = (g) Averag ----- = (j) Average  
> (f) TOTAL (h) TOTAL (k) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN										
SECTION OF REGULATIONS  <i>(a)</i>				REPORTS					RECORDS					
				NO. OF RESPONDENTS <i>(d)</i>	NO. OF RESPONSES PER RESPONDENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d &amp; e)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f &amp; g)</i>	NO. OF RECORD-KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD-KEEPER <i>(j)</i>	TOTAL RECORD-KEEPING HOURS <i>(Col. i &amp; j)</i>			
<i>Grants</i>	<i>Combos</i>	<i>Loans</i>	<i>(b)</i>	<i>(c)</i>	<i>(d)</i>	<i>(e)</i>	<i>(f)</i>	<i>(g)</i>	<i>(h)</i>	<i>(i)</i>	<i>(j)</i>	<i>(k)</i>		
			<b>Items Cleared Under Other Dockets</b>											
1703.125(a)	1703.134(a)	1703.144(a)	Application for Federal Assistance	SF-424	<b>Approved under OMB Docket No. 4040-0004</b>									
1703.106(b)(1)	1703.106(b)(1)	1703.106(b)(1)	Request for Advance or Reimbursement	SF-270	100	3	300	1.00	300.00	350	1.00	350.00		
			<b>Approved under OMB Docket No. 0348-0004, but each Agency is required to report their paperwork burden</b>											
1703.108	1703.108	1703.108	Audit Report	None	<b>Approved under OMB Docket No. 0572-0095</b>									
			<b>Items Cleared Under This Docket</b>											
			<b>Applicant Information</b>											
1703.125(b)	1703.134(b)	1703.144(b)	Executive Summary	None	210	1	210	2.20	462.00					
1703.125(c)			Scoring Criteria Documentation	None	210	1	210	6.60	1,386.00					
1703.125(d)	1703.134(c)	1703.144(c)	Proposed Scope of Work	None	210	1	210	1.10	231.00					
1703.125(e)	1703.134(d)	1703.144(d)	Financial Information	None	210	1	210	2.20	462.00					
1703.125(f)	1703.134(e)	1703.144(e)	Statement of Experience	None	210	1	210	0.55	115.50					
1703.125(g)			Funding Commitment from Other Sources	None	210	1	210	0.55	115.50					
1703.125(h)	1703.134(f)	1703.144(f)	Telecommunications System Plan	None	210	1	210	33.00	6,930.00					
1703.125(i)(1)	1703.134(g)(1)	1703.144(g)(1)	Equal Opportunity and Nondiscrimination Requirement	None	210	1	210	0.10	21.00					
1703.125(i)(2)	1703.134(g)(2)	1703.144(g)(2)	Certification Regarding Architectural Barriers	None	210	1	210	0.10	21.00					
1703.125(i)(3)	1703.134(g)(3)	1703.144(g)(3)	Certification Regarding Flood Hazard Areas	None	210	1	210	0.10	21.00					
1703.125(i)(4)	1703.134(g)(4)	1703.144(g)(4)	Certification Regarding Uniform Relocation Assistance	None	210	1	210	0.10	21.00					
1703.125(i)(5)	1703.134(g)(5)	1703.144(g)(5)	Certification Regarding Drug-Free Workplace	None	210	1	210	0.13	27.30					
1703.125(i)(6)	1703.134(g)(6)	1703.144(g)(6)	Certification Regarding Debarment and Suspension	None	210	1	210	0.10	21.00					
1703.125(i)(7)	1703.134(g)(7)	1703.144(g)(7)	Certification Regarding Lobbying	None	210	1	210	0.13	27.30					
1703.125(i)(8)	1703.134(g)(8)	1703.144(g)(8)	Non-Duplication of Services	None	210	1	210	0.10	21.00					

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN								
SECTION OF REGULATIONS  <i>(a)</i> <i>Grants      Combos      Loans</i>				REPORTS			RECORDS					
				NO. OF RESPON- DENTS <i>(d)</i>	NO. OF RESPONSES PER RESPON- DENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d &amp; e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f &amp; g)</i> <i>(h)</i>	NO. OF RECORD- KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD- KEEPER <i>(j)</i>	TOTAL RECORD- KEEPING HOURS <i>(Col. i &amp; j)</i> <i>(k)</i>	
1703.125(j)	1703.134(h)	1703.144(h)	Environmental Information	None	210	1	210	1.65	346.50			
1703.125(k)	1703.134(i)	1703.144(i)	Evidence of Legal Existence and Authority	None	210	1	210	0.25	52.50			
1703.125(l)	1703.134(j)	1703.144(j)	Federal Obligations Certification on Delinquent Debt	None	210	1	210	0.50	105.00			
1703.125(m)			Consultation w/ State Director RE: Other Funding Sou	None	210	1	210	1.65	346.50			
1703.125(n)			Consultation w/ State Director RE: State Strategic Pla	None	210	1	210	0.50	105.00			
1703.105(e)	1703.105(e)	1703.105(e)	<b>Recipient Information</b> Updated Information for Preparing Legal Documents	None	100	1	100	3.00	300.00	100	0.50	50.00
1703.105(e)	1703.105(e)	1703.105(e)	Execution of Legal Documents	None	100	1	100	1.00	100.00	100	1.00	100.00
1703.106(a)	1703.106(a)	1703.106(a)	Evidence of Fidelity Bond Coverage	None	100	1	100	0.50	50.00	100	0.50	50.00
1703.107(a)	1703.107(a)	1703.107(a)	Project Performance Report	None	100	1	100	4.00	400.00	100	1.00	100.00
			<b>TOTAL</b>		210	23.33	4,900	4.66	22,826	100	6.50	650

850

Reporting Burden 22,826

Recordkeeping Burden 650

**Total Burden Hours 23,476**