

SUMMARY OF INFORMATION COLLECTION

7 CFR 1744-C, Advance and Disbursement of Funds - Telecommunications

0572-0023

Date Prepared

Jan-12

INSTRUCTIONS:

Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.

> (f) TOTAL (h) TOTAL (k) TOTAL
 > ----- = (e) Averag ----- = (g) Averag ----- = (j) Average
 > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) <i>(If "none" so state)</i> (c)	REPORTS						RECORDS		
			NO. OF RESPON- DENTS (d)	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> (f)	HOURS PER RESPONSE (g)	TOTAL HOURS <i>(Col. f & g)</i> (h)	NO. OF RECORD- KEEPERS (i)	ANNUAL HOURS PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS <i>(Col. i & j)</i> (k)	
1744.64	Budget Adjustment	Teleco Broadband	None	30	1.0	30.00	1.00	30.00			
				25	3.0	75.00	1.00	75.00			
1744.66	Description of Advances Desired	Tele Broadband	None	152	2.3	349.60	0.25	87.00			
				25	3.8	95.00	0.25	24.00			
1744.66	Other Information Required	Tele Broadband	None	100	0.7	70.00	1.00	70.00			
				25	1.9	47.50	1.00	48.00			
1744.66	Financial Requirement Statement	Tele Broadband	RUS 481	152	2.3	349.60	2.00	699.00			
				25	3.8	95.00	2.00	190.00			
				177	6.3	1,112	1.10	###			

Item	Hours Per Response	X	Number of Responses	X	Labor Cost Per Hour	=
Budget Adjustment Request:						
Collecting Data -	0.30	X	105	X	\$ 30.94	=
Preparation -	0.40	X	105	X	\$ 30.94	=
Typing -	0.20	X	105	X	\$ 20.44	=
Review -	0.10	X	105	X	\$ 54.83	=
Form 481:						
Collecting Data -	0.50	X	445	X	\$ 30.94	=
Preparation -	0.75	X	445	X	\$ 30.94	=
Typing -	0.50	X	445	X	\$ 20.44	=
Review -	0.25	X	445	X	\$ 54.83	=
Description of Advances:						
Preparation -	0.10	X	445	X	\$ 30.94	=
Typing -	0.15	X	445	X	\$ 20.44	=
Other information as requested:						
Collecting Data -	0.50	X	118	X	\$ 30.94	=
Preparation -	0.25	X	118	X	\$ 30.94	=
Typing -	0.15	X	118	X	\$ 20.44	=
Review -	0.10	X	118	X	\$ 54.83	=
Mailing						
Total Estimated Costs to the Respondents						

Financial Specialists, All Other (13-2099) = \$30.94
 Office and Administrative Support Workers, All Other (43-9799) = \$20.44
 Managers, All Other (11-9199) = \$54.83

Line Item	Total Cost
	\$974.61
	\$1,299.48
	\$429.24
	\$575.72
	\$6,884.15
	\$10,326.23
	\$4,547.90
	\$6,099.84
	\$1,376.83
	\$1,364.37
	\$1,825.46
	\$912.73
	\$361.79
	\$646.99
	\$1,300.00
	\$ 38,925.33

Item	Hours Per Response	X	Number of Responses	X	Labor Cost Per Hour	=	Line Item Total Cost
Budget Adjustment Request:							
Review	0.30	X	105	X	\$ 48.35	=	\$1,523.03
Clerical	0.10	X	105	X	\$ 20.63	=	\$216.62
Form 481 and Description of Advances:							
Review	0.90	X	445	X	\$ 48.35	=	\$19,364.18
Clerical	0.10	X	445	X	\$ 20.63	=	\$918.04
Other information as requested:							
Review	0.75	X	118	X	\$ 48.35	=	\$4,278.98
Clerical	0.10	X	118	X	\$ 20.63	=	\$243.43
Printing							\$750.00
Mailing							\$400.00
Total Estimated Costs to the Respondents							\$ 27,694.26

Senior Office Engineer (GS 13, step 5) = 48.35

Clerk (GS 6, step 5) = 20.63