



Food and Nutrition Service

April 17, 2015

3101 Park Center Drive
Alexandria, VA 22302-1500

TO: Julie Wise
OMB Desk Officer

THROUGH: Rachelle Ragland-Greene
FNS Information Collection Officer, Planning and Regulatory Affairs
Food and Nutrition Service

FROM: Lael Lubing
Director, Grants and Fiscal Policy Division
Food and Nutrition Service

SUBJECT: Request for Approval to Add Grant to OMB Docket #0584-0512

The Uniform Grant Application for Non-Entitlement Discretionary Grants, OMB Number 0584-0512 allows the Food and Nutrition Service to add programs to the list of approved programs that use this generic clearance process periodically, provided that approval is obtained in advance.

The Food and Nutrition Service (FNS) is requesting OMB approval to add the grant information collection, Process and Technology Improvement Grants, to the list of approved grants.

FNS intends to award grants to State agencies to fund projects to develop and implement SNAP application and eligibility determination systems or measures to improve access to SNAP benefits by eligible applicants. In addition, FNS intends to award grants to Business-not-for-profit entities such as community-based or faith-based organizations, food banks, or other emergency feeding organizations. We are requesting to use 1,526 hours of the currently approved 807 hours for State agencies to respond to the Request for Applications to operate these grants and 719 burden hours for Business.

Respondent Type		Approved	Currently Available	Requested for use with this IC	Difference (Remaining)
State, Local and Tribal Government	Responses	4,761	2,033	141	1,892
	Hours	123,903	85,746	807	84,939

Respondent Type		Approved	Currently Available	Requested for use with this IC	Difference (Remaining)
Business-not for-profit	Responses	4,761	1,892	87	1,805
	Hours	123,903	84,939	719	84,220

If you have any questions or require any additional information, please give me a call on 703.305-2586.