

**ATTACHMENT A.7: PHONE INTERVIEW QUESTIONS FOR POINT OF CONTACT AT HOST INSTITUTION**

**OMB#** 0925-XXXX    **EXP. DATE:** XX/XX/XX

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Name: \_\_\_\_\_ Institution: \_\_\_\_\_ Date: \_\_\_\_\_

**BACKGROUND**

1. Within the structure of the Institution, what is the position of the Early Independence PI (e.g., junior faculty, research faculty, non-tenure research faculty, tenure research faculty, post-doctoral fellow, etc.)?
2. What is the position description (roles and responsibilities) for the Early Independence PI's?
3. Were start-up funds provided to the Early Independence PI? If so, how much and for what purpose.
4. During the past fiscal year, has your institution negotiated changes with the Early Independence PI regarding the type and level of support?  
 Yes  
What type of resources and level of support has your institution negotiated with the Early Independence PI? \_\_\_\_\_  
 No

**INTEGRATION INTO INSTITUTIONAL CULTURE, SCIENTIFIC INDEPENDENCE, RESEARCH AND PRODUCTIVITY**

5. During the past fiscal year, what steps were taken to integrate the Early Independence PI and his/her scientific project into the institutional culture and the faculty community?
6. Early Independence PIs are expected to devote most or all of their time to conduct independent research. During the past fiscal year, what steps has the institution taken to provide scientific support while simultaneously maintaining the scientific independence of the PI?
7. What are the Early Independence PI's strengths related to research and productivity? Have there been challenges in these areas and if so, what were the challenges, and how were these challenges resolved?

**RESOURCES PROVIDED**

8. During the past fiscal year, what scientific collaborative activities have been available to the Early Independence PI? (Please check all that apply)  
 Laboratory meetings with other PIs  
 Institutional scientific retreats  
 Faculty/Division/Department/Seminar series  
 Formal introduction to the scientific community at the institution  
 Other (please specify): \_\_\_\_\_
9. During the past fiscal year, what type and level of support from leadership at the institution was provided to the Early Independence PI? (Examples of leadership positions include Department Chair, Division Head, Dean, etc.)
10. Describe the advisory structure (if any) that was in place during the past fiscal year for the Early Independence PI.
11. During the past fiscal year, what type and level of support from senior colleagues at the institution (excluding advisors) was provided to the Early Independence PI?

12. During the past fiscal year, what administrative and/or support resources have been provided to the Early Independence PI? (e.g., human resources, supply and equipment ordering systems, administrative assistance, etc.)
13. During the past fiscal year, what career development resources were provided to the Early Independence PI? (e.g., courses in laboratory management, courses in grant writing, etc.)
14. During the past fiscal year, has the Early Independence PI been involved in teaching?  
 Yes  
 What courses did the Early Independence PI teach? What was the teaching load? \_\_\_\_\_  
 No
15. During the past fiscal year, what opportunities were provided to the Early Independence PI to facilitate his/her transition to other sources of funding?

**CHALLENGES**

16. During the past fiscal year, which of the following challenges have you perceived that the Early Independence PI has encountered? (Please check all that apply)
- None
- Administrative resources (e.g., underutilization of support staff, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Operations (e.g., difficulty setting up the laboratory, obtaining needed equipment, accessing research resources, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Recruitment (e.g., difficulty recruiting or hiring staff to work in the laboratory and/or on the project, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Career Development (e.g., lack of attendance at training, scientific retreats, conferences, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Scientific Independence (e.g., too much reliance on others for project leadership, struggles independently leading a research project, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Interactions (e.g., unproductive interactions with colleagues, senior faculty, leadership, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Integration into Institution Structures (e.g., unable to establish collaborations with colleagues, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Management (e.g., unproductive interactions with lab staff that work with him/her, challenges overseeing the budget, not effective in securing resources, etc.)  
 Please describe the challenges, and how the PI and host institution worked to resolve them \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

**ASSESSING AND MONITORING THE PROGRESS OF THE CANDIDATE**

17. During the past fiscal year, has the institution formally evaluated the PI and progress made in his/her NIH EIA research project?  
 Yes  
 Describe the evaluation process, issues discussed, and who conducted the evaluation \_\_\_\_\_  
 No  
 Will there be a formal evaluation in the future? What process will be used? \_\_\_\_\_
18. Which statement best reflects your perception of the PI's ability to conduct independent research?  
 My confidence in the PI's ability to conduct independent research has increased  
 My confidence in the PI's ability to conduct independent research has remained the same  
 My confidence in the PI's ability to conduct independent research has decreased

**OTHER**

19. During the past fiscal year, what effect has the EIA award had on your institutional culture and scientific research programs?
20. What additional support would be useful from the NIH to EIA host institutions?