

**Funding Opportunity Announcement  
Face Forward 3—Community and Intermediary Grants  
Supplemental Justification**

**Supplemental Supporting Statement A: Justification**

**Purpose, Need, and Use:**

This request seeks OMB approval under the Paperwork Reduction Act for the unique information collection requirements in the Face Forward 3 – Community and Intermediary Grants Funding Opportunity Announcement (FOA). The Employment and Training Administration (ETA), U.S. Department of Labor (DOL), will announce the availability of approximately \$30,500,000 in grant funds authorized by Section 171, Pilot and Demonstration Projects, of the Workforce Investment Act (WIA) to provide services to youth between the ages of 14 to 24 that have been involved in the juvenile justice system (JJS) and never convicted in the adult criminal system. These grants will offer organizations the opportunity to develop and implement programs that will focus on addressing the employment barriers of court-involved youth while helping them attain in-demand occupational and employment skills needed to obtain good jobs. These grants will help participants move forward into the future by combining the most promising workforce and juvenile justice strategies available. The grants are designed systematically to improve the workforce outcomes of court-involved youth by helping them to continue their education and to obtain industry-recognized credentials that prepare participants for jobs in demand industries using career pathways.

The ETA expects to award four (4) Intermediary grants of \$5 million each and approximately ten (10) Community grants of up to \$1,050,000 each for a 39-month period of performance. Community grantees or sub-grantees of intermediary organizations must collaborate with the local components of the JJS to ensure that court-involved youth receive referrals into programs as a means of diversion or diverting them from juvenile detention, and collaborate with non-profit legal services organizations to assist program participants with expungement or other state recognized methods, such as sealing juvenile records, as a means of mitigating those records. Intermediary grantees must competitively select after grant award local sub-grantees to operate the program in a minimum of three communities in at least two states, with a priority to serving target areas in high-poverty, high-crime areas. Applicants submitting intermediary grants applications must have the capacity to implement multi-site, multi-state projects.

Applications will include the following information collections: 1) Form SF-424 “Application for Federal Assistance,” separately cleared under OMB control number 4040-0004, 2) Project Budget, 3) Project Narrative, and 4) Attachments to the Project Narrative.

**Electronic availability:**

This grant solicitation is available on the grants.gov Web site. Based on past DOL experience, the Department anticipates 75 percent of responses will be submitted electronically.

**Small Entities:**

This information collection will not have a significant impact on a substantial number of small entities.

**Assurances of confidentiality:**

These grant solicitations do not offer applicants assurances of confidentiality.

**Special circumstances:**

This FOA implicates no special circumstances.

**Burden:**

Based on past experience, the DOL expects to receive approximately 150 applications from an equal number of respondents. The ETA estimates public reporting burden for the information collection to average 20 hours per response for reviewing instructions, searching existing data sources, gathering and maintaining needed data, and completing and reviewing the collection of information.

150 applications x 20 hours = 3,000 hours.

The DOL has increased the December 2014, average hourly earnings in the professional and business services industry of \$29.48 per hour by 40 percent (total \$41.27 per hour) to monetize this burden. See *The Employment Situation—October 2014*, DOL, Bureau of Labor Statistics, [http://www.bls.gov/news.release/archives/empsit\\_03062015.pdf](http://www.bls.gov/news.release/archives/empsit_03062015.pdf) at page 31.

3,000 hours x \$41.27 = \$123,810.

The DOL associates no other burden costs with this information collection. In addition to the application, each grantee will be required to submit quarterly financial, performance, and narrative reports to the ETA. Those information collection requirements will be cleared under a separate control number.

*Total burden: 150 respondents, 150 responses, 3,000 hours, \$0 other cost burden.*

**Supplemental Supporting Statement B: Statistical Methods**

This information collection does not employ statistical methods.