# 2012 Commercial Buildings Energy Consumption Survey (CBECS)

## Building Questionnaire - Form EIA-871A

#### **HOW TO USE THIS QUESTIONNAIRE**

The 2012 Commercial Buildings Energy Consumption Survey (CBECS) will be conducted using a *computer-assisted interview* programmed using a software called Blaise. A professional interviewer will administer the questionnaire to the building respondent using a laptop computer. The purpose of this paper representation of the questionnaire is to document the question text, fills, and skip patterns within the 2012 CBECS questionnaire.

**PLEASE NOTE:** All the question fills and skip patterns were handled automatically by the software and will be transparent to the interviewer, so this document appears much more complex that the actual CBECS instrument.

Each question is formatted as follows:

<b>A1</b>	Question name	SASVAR
ASK		
FILL		
Questio	n text	
RANGE		
NEXT		

The **black box** (A1 here) contains a question number, followed by the **Question name** and the SAS variable (if applicable) in the same row. If the SAS variable area says "see below," the variables are found within the Question text box.

The **ASK** line describes what needs to be true for a question to be asked for a particular building.

There is one variable that is preloaded into each case and used for routing in some questions:

Freestanding – a building that is not attached on any sides

The **FILL** line describes any question fills and the conditions under which each appears. If the fill appears as something such as "A6 [Square footage]" this means that the figure given in question A1 will be filled in.

The **Question text** box shows the question text, and any other elements for each question, such as Show Card indicators or instructions, and the answer choices for each question.

The **RANGE** line is only applicable to numeric questions. It shows the range of answers that will be accepted by Blaise.

The **NEXT** line details the routing for the next question. Follow these instructions <u>in order</u>. Once a true statement is reached, go to the question indicated by the arrow  $(\Rightarrow)$ .

## **WORKSHEET AND RESPONDENT QUESTIONS**

R1	Consent
ASK	All Buildings
	[F1]-Help
	parts of this interview will be recorded for quality control purposes. I'd like to continue now unless you ny questions.
◆ Fo	or FAQs, press [F1] - Help
1 2	Gives consent to record interview Does not give consent to record interview
NEXT	IF First time case started OR Restart but not done with Section E → R2 [Worksheet 1] OTHERWISE → R4 [Respondent function]

R2	Worksheet 1	R1WS1 – RXWS1
ASK	All cases not yet done with Section E	
·	u have Worksheet 1 with you and completed?  1 Yes 2 No	
NEXT	IF First time case started → R3 [Respondent function] IF Restart → R4 [Respondent function]	

R3	Respondent function	R1JOB
ASK	All cases on first start	

## SHOW CARD 1

◆ Take out the Show Card booklet or make sure the respondent has access to them. It is <u>very important</u> to use these cards, as some of them contain more information than can be found on your CAPI screens

Before we get started, we need to make sure that we have Show Cards available for some of the questions. Please turn to Show Card 1.

Looking at this list, please tell me which of these best describes your job function.

- 1 Operations, maintenance, or engineering
- 2 Property management
- 3 Store management
- 4 Mall management
- 5 Administration or company management
- 6 Energy or environmental management
- 7 Building owner
- 8 Business owner
- 9 Accounting, finances, or payroll
- 10 Executive official
- 11 School official
- 12 Religious official
- 13 Support staff
- 14 Other

NEXT	IF Other → R5 [Other job function]
	Anything but Other → A1 [Building name]

R4	Respondent function	R2JOB – RXJOB
ASK	All restarted cases	

- ◆ ASK if interview is with a new respondent
- ◆ If interview is with same respondent as previous interview, ENTER "0"

## SHOW CARD 1

Before we get started, we need to make sure that we have Show Cards available for some of the questions. Please turn to Show Card 1.

Looking at this list, please tell me which of these best describes your job function.

- O Same respondent as previous interview
- 1 Operations, maintenance, or engineering
- 2 Property management
- 3 Store management
- 4 Mall management
- 5 Administration or company management
- 6 Energy or environmental management
- 7 Building owner
- 8 Business owner
- 9 Accounting, finances, or payroll
- 10 Executive official
- 11 School official
- 12 Religious official
- 13 Support staff
- 14 Other

NEXT	IF Other → R5 [Other job function]
	Anything but Other → A1 [Building name]

R5	Other job function	R1JOBX – RXJOBX
ASK	IF R3 [Respondent function] = Other OR R4 [Respondent function] = Other	
What is	your job function?	
NEXT	→ R6 [Building boundaries]	

R6	Building boundaries	
ASK	All Buildings	
<b>♦</b> EX	The building that we're going to be talking about today is  • EXP: [Describe the boundaries of the building as described in	
	the header. The amount of detail necessary will vary by the situation.]  NTER "1" to continue	

**NEXT** → A1 [Building name]

## **SECTION A: BUILDING SIZE AND AGE**

<b>A1</b>	Building name	BLDGNAM
ASK	All Buildings	
By wha	at name is this building most commonly referred?	
<b>♦</b> E	XP: [This may be the name of the building or the name of the largest business or organization within the building.]	
NEXT	→ A2 [Street address]	
A2	Street address	ADDRESS
ASK	All Buildings	
Please	tell me the address of the building, beginning with the street address.	
NEXT	→ A3 [City]	
А3	City	CITY
ASK	All Buildings	
What is	s the city?	
NEXT	→ A4 [State]	
A4	State	STATE
ASK	All Buildings	
		[F1]-HELP
What is	s the state?	
<b>♦</b> E	NTER the two letter abbreviation	
NEXT	→ A5 [ZIP code]	
··		

A5	ZIP code ZIP	
ASK	All Buildings	
And wha	at is the ZIP code?	
NEXT	→ A6 [Square footage]	

A6	Square footage SQFT
ASK	All Buildings
FILL	{Worksheet1Intro} IF R has Worksheet 1 = "Please refer to Worksheet 1 for some of these next questions on general characteristics." OTHERWISE = BLANK

[F1]-HELP

#### {Worksheet1Intro}

What is the gross or total square footage of all the space in this building both finished and unfinished, including basements, hallways, lobbies, stairways, elevator shafts, and indoor parking levels?

- ◆ DEF: [Total square footage = Length of building multiplied by width of building multiplied by the number of floors.]
- ◆ VERIFY number digit by digit

RANGE	1 to 999,999,999
NEXT	IF DK/RF → A12 [Square footage category] IF 1,000 square feet or less → A13 [End of interview] OTHERWISE → A7 [Square footage includes parking]

A7	Square footage includes parking	SQFTPRK
ASK	IF A6 [Square footage] ≠ DK/RF	
Does th	is square footage include any parking areas?	
1 2	Yes No	
NEXT	IF Yes → A8 [Parking enclosed or open] IF No/DK/RF → A11 [Square footage includes common]	

A8	Parking enclosed or open	PRKENCL
ASK	IF A7 [Square footage includes parking] = Yes	
	se parking areas completely enclosed, such as underground parking levels, or are they oper with open spaces in the walls? Completely enclosed Open to the outside	n to the
NEXT	IF Completely enclosed OR DK/RF → A9 [Parking separate or part of building] IF Open to the outside → A10 [Sq ft of open or separate parking]	

A9	Parking separate or part of building	PRKSEP
ASK	IF A8 [Parking enclosed or open] = Completely enclosed OR DK/RF	
	e parking areas in a completely separate structure, connected to the building only by a walk or are they a part of the building itself?  Completely separate  Connected by walkway or tunnel  Part of the building	way or
NEXT	IF Completely separate, Connected by walkway or tunnel OR DK/RF  → A10 [Sq ft of open or separate parking]  IF Part of the building → A11 [Square footage includes common]	

A10	Sq ft of open or separate parking	PRKSQFT
ASK	IF A8 [Parking enclosed or open] = Open to the outside OR A9 [Parking separate or part of building] = Completely separate, Connected by walkway or tunnel OR DK/RF	
	What is the square footage of these parking areas (that you included in the total square footage of the building)?  • PROBE for estimate if DK	
RANGE	1 to 999,999,999	
NEXT	→ A11 [Square footage includes common]	

A11	Square footage includes common SQFTCOM
ASK	IF A6 [Square footage] ≠ DK/RF
FILL	{SqFt} = "A6 [Square footage]"
	e building's {SqFt} square feet include all the common and unoccupied areas such as hallways, lobbies, s, and mechanical rooms?
1	Yes
2	No
NEXT	→ A14 [Wall construction material]

A12	Square footage category SQ	QFTC
ASK	IF A6 [Square footage] = DK/RF	

[F1]-HELP

## SHOW CARD A1

I understand that it may be difficult to give an exact figure for square footage. However, the size of your building is very important in helping understand its use of energy.

Please look at Show Card A1 and tell me which category best describes the total gross square footage in this building. There are examples provided to help you estimate.

If respondent gives the category code,
 VERIFY the response by reading the full answer

- 1 1,000 square feet or less
- 2 1,001 to 5,000 square feet
- 3 5,001 to 10,000 square feet
- 4 10,001 to 25,000 square feet
- 5 25,001 to 50,000 square feet
- 6 50,001 to 100,000 square feet
- 7 100,001 to 200,000 square feet
- 8 200,001 to 500,000 square feet
- 9 500,001 to 1 million square feet
- 10 Over 1 million square feet

NEXT	IF 1,000 square feet or less → A13 [End of interview]
	IF Over 1,000 square feet OR DK/RF → A14 [Wall construction material]

A13	End of interview
ASK	IF A6 [Square footage] ≤ 1000
FILL	{CollectWorksheet} IF R has Worksheet 1 = "However, I would like to collect Worksheet 1 and any other worksheets that you may have completed."

Thank you, that's all the questions that I have at this time, since we are only interviewing buildings that are larger than one thousand square feet. {CollectWorksheet}

Thank you for your time and help.

◆ [F10]-Exit

**NEXT TERMINATE** 

A14	Wall construction material	WLCNS
ASK	All Buildings	
□sноv	V CARD A2	[F1]-HELP

Please look at Show Card A2 for a list of different types of construction materials. Which of these best describes the major type of exterior wall construction material used on this building?

- 1 Brick, stone, or stucco
- Pre-cast concrete panels
- Concrete block or poured concrete (above grade)
- Aluminum, asbestos, plastic, or wood siding, shingles, tiles, or shakes
- Sheet metal panels
- Window or vision glass (glass that can be seen through)
- Decorative or construction glass
- IF VOLUNTEERED: No one major type
- IF VOLUNTEERED: Other

NEXT → A15 [Roof construction material]

A15	Roof construction material	RFCNS
ASK	All Buildings	
	I	

[F1]-HELP

#### SHOW CARD A3

Please look at Show Card A3 for a list of different types of roofing materials. Which of these best describes the building's predominant exterior roof surface?

- 1 Built-up (tar, felts, or fiberglass and a ballast, such as stone)
- 2 Slate or tile shingles
- 3 Wood shingles, shakes, or other wooden materials
- 4 Asphalt, fiberglass, or other shingles
- 5 Metal surfacing
- 6 Plastic, rubber, or synthetic sheeting (single or multiple ply)
- 7 Concrete
- 8 IF VOLUNTEERED: No one major type
- 9 IF VOLUNTEERED: Other

**NEXT** → A16 [Cool roof materials]

A16	Cool roof materials	RFCOOL
ASK	All Buildings	
<b>♦</b> EX	oof of this building designed to reduce solar heat gain, also known as a "cool roof"?  (P: [Roofs with a highly reflective surface, a ballasted roof system, a vegetated roof system, or any combination of these technologies should be considered a "cool roof".]	
1	L Yes	

NEXT → A17 [Roof tilt]

No

2

A17	Roof tilt RFTILT
ASK	All Buildings
□sноv	W CARD A4
Looking	g at Show Card A4, please tell me which best describes the tilt or pitch of the roof of this building.
1	- Flat
2	- · · · · · · · · · · · · · · · · · · ·
3	3 Steeper pitch
NEVE	IF Francisco N A40 [Duilding phone]
NEXT	IF Freestanding → A18 [Building shape]  OTHERWISE → A22 [Number of floors]

A18 Building shape BLDSHP

ASK	IF Freestanding

## SHOW CARD A5

Looking at Show Card A5, which of these shapes most resembles the floorplan of this building at ground level? This is sometimes called the "footprint" of the building.

- 1 Square
- 2 Wide rectangle
- 3 Narrow rectangle
- 4 Rectangle or square with an interior courtyard
- 5 "H" shaped
- 6 "U" shaped
- 7 "E" shaped
- 8 "T" shaped
- 9 "L" shaped
- 10 "+" or cross shaped
- 11 Other shape

**NEXT** 

→ A19 [Percent exterior glass]

A19	Percent exterior glass	GLSSPC
ASK	IF Freestanding	

## SHOW CARD A6

Which of the ranges on Show Card A6 best describes the percent of the exterior wall surface of this building that is covered with window glass or glass doors?

- 1 1 percent or less
- 2 2 to 10 percent
- 3 11 to 25 percent
- 4 26 to 50 percent
- 5 51 to 75 percent
- 6 76 to 100 percent

**NEXT** 

→ A20 [Equal glass on all sides]

A20	Equal glass on all sides	EQGLSS
ASK	IF Freestanding	
Is the a	mount of glass about the same for all sides of the building?  Yes No	
NEXT	IF Yes → A22 [Number of floors] IF No OR DK/RF → A21 [Glass sides most sunlight]	

A21	Glass sides most sunlight SUN	IGLS
ASK	IF Freestanding & A20 [Equal glass on all sides] = No OR DK/RF	
Do the sunligh	sides receiving direct sunlight have more or less glass area than the sides that do not receive dire t?	ct
1 2 :	More glass area Less glass area IF VOLUNTEERED: About the same amount	

**NEXT** 

→ A22 [Number of floors]

A22	Number of floors	NFLOOR	
ASK	All Buildings		
		[F1]-HELP	
below g	How many floors are in the tallest section of the building, including basements, parking levels, or any other floors below ground level, but excluding half-floors, mezzanines, balconies, and lofts?  PROBE for estimate if DK		
RANGE	1 to 999		
NEXT	IF Only one floor OR DK/RF → A24 [Floor-to-ceiling height] IF More than one floor → A23 [Number of underground floors]		

A23	Number of underground floors	BASEMNT
ASK	IF A22 [Number of floors] > 1	
	any of these floors are below ground (or partially below ground)?	
RANGE	0 to 999	
NEXT	→ A24 [Floor-to-ceiling height]	

A24	Floor-to-ceiling height	FLCEILHT
ASK	All Buildings	
FILL	<b>{Floors}</b> IF A22 [Number of floors] = 1 = "in this building" ELSE IF A22 [Number of floors] = DK/RF = "of the floors in this building" OTHERWISE = "of these floors"	

What is the typical floor-to-ceiling height {Floors}?

- ◆ DEF: [Floor-to-ceiling height is the distance, in feet, from the floor to the ceiling surface.]
- EXP: [If it varies by floor, ask for the height of the majority of floors.]

RANGE	5 to 500
NEXT	→ A25 [Attic]

A25	Attic	ATTIC
ASK	All Buildings	
Does tl	ne building have an attic? Yes No	
NEXT	IF A22 [Number of floors] = 1 → A30 [Year of construction] IF A22 [Number of floors] > 1 OR DK/RF → A26 [Elevators]	

A26	Elevators	ELEVTR
ASK	IF A22 [Number of floors] >1 OR DK/RF	
Are the	re any elevators in this building? Yes No	
NEXT	IF Yes → A27 [Number of elevators] IF No OR DK/RF → A28 [Escalators]	

A27	Number of elevators	NELVTR
ASK	IF A26 [Elevators] = Yes	
	How many elevators are there?  ◆ PROBE for estimate if DK	
RANGE	1 to 999	
NEXT	→ A28 [Escalators]	

A28	Escalators	ESCLTR
ASK	IF A22 [Number of floors] >1 OR DK/RF	
	re any escalators in this building?  KP: ["Moving sidewalks" should be included as escalators.]  Yes No	
NEXT	IF Yes → A29 [Number of escalators] IF No OR DK/RF → A30 [Year of construction]	

A29	Number of escalators NESLTR		
ASK	IF A28 [Escalators] = Yes		
counted	How many escalators are there? Count <u>each</u> one, for example, a pair of up and down escalators should be counted as two.		
	KP: ["Moving sidewalks" should be counted as escalators.]		
• 11	T NOBE IOI estimate ii DN		
RANGE	1 to 99		
NEXT	→ A30 [Year of construction]		

A30	Year of construction YRCON		
ASK	All Buildings		
	[F1]-HEI	LP	
_	What year was this building constructed? If there have been major additions, give the year the <u>largest portion</u> of the building was completed.		
RANGE	1600 to 2013		
NEXT	IF DK/RF → A31 [Year of construction category] IF 2012 → A33 [Month ready for occupancy] IF 2013 → A32 [End of interview] IF 2007 or earlier → A34 [Renovations] IF 2008 or later → B1 [One activity in building]		

A31	Year of construction category	YRCONC
ASK	IF A30 [Year of construction] = DK/RF	
		[F1]-HELP
SHOV	V CARD A7	ני בן ייבבי
Please	look at Show Card A7 and tell me which range best describes when this building was const	ructed.
1	Poforo 1020	
1 2		
3		
4		
5		
6		
7	1990 to 1999	
8	2000 to 2003	
(	9 2004 to 2007	
10	2008 to 2012	
12	IF VOLUNTEERED: 2013	
NEXT	IF 2013 → A32 [End of interview]	
	IF Any category (OR DK/RF) except 2008 to 2012 → A34 [Renovations]	
	IF 2008 to 2012 → B1 [One activity in building]	

A32	End of interview
ASK	IF A30 [Year of construction] OR A31 [Year of construction category] = 2013
FILL	{CollectWorksheet} IF R has Worksheet 1 = "However, I would like to collect Worksheet 1 and any other worksheets that you may have completed."

Thank you, that's all the questions that I have at this time, since we are only interviewing structures that were ready for occupancy before January 1, 2013. {CollectWorksheet}

Thank you for your time and help.

◆ [F10]-Exit

**NEXT** | TERMINATE

A33	Month ready for occupancy	MONCON
ASK	IF A30 [Year of construction] = 2012	
		[F1]-HELP
In what	month of 2012 was this building first ready for occupancy?	
1	January	
2		
3		
4		
5		
6	June	
7	July	
8		
9	September	
10	October	
11	November	
12	December	
NEXT	→ B1 [One activity in building]	

A34	Renovations	RENOV
ASK	IF A30 [Year of construction] = 2007 or earlier OR A31 [Year of construction category] = Any category (OR DK/RF) except 2008 to 2012	
FILL	{Since1990orConstructed} IF A30 [Year of construction] = 1990 or later OR A31 [Year of construction category] = 1990 2000 to 2003, OR 2004 to 2007 = "since it was constructed" OTHERWISE = "since 1990"	) to 1999,
1	Has any portion of this building undergone renovations {Since1990orConstructed}?  1 Yes 2 No	
NEXT	IF Yes → A35 [What renovations] IF No OR DK/RF→ B1 [One activity in building]	

A35	What renovations see below
ASK	IF A34 [Renovations] = Yes
FILL	{Since1990orConstructed} IF A30 [Year of construction] = 1990 or later OR A31 [Year of construction category] = 1990 to 1999, 2000 to 2003, OR 2004 to 2007 = "since it was constructed" OTHERWISE = "since 1990"

## SHOW CARD A8

NEXT

Please look at Show Card A8 and tell me which types of renovations have been done {Since1990orConstructed}.

- ◆ PROBE for any others
- ◆ ENTER all that apply

IF Other ⇒ A36 [Other renovation]

OTHERWISE → B1 [One activity in building]

1 2 3	Addition or annex Reduction of enclosed floorspace Interior or exterior cosmetic improvements	RENADD RENRDC RENCOS
4	Interior wall re-configuration	RENINT
5	Roof replacement	RENRFF
6	Exterior wall replacement	RENWLL
7	Window replacement	RENWIN
8	HVAC equipment upgrade	RENHVC
9	Lighting upgrade	RENLGT
10	Plumbing system upgrade	RENPLB
11	Electrical upgrade	RENELC
12	Insulation upgrade	RENINS
13	Fire, safety, or security upgrade	RENSAF
14	Structural upgrade	RENSTR
15	Other	RENOTH

A36	Other renovation	
ASK	IF A35 [What renovations] = Other	
	Please describe the other type of renovation.  • RECORD in open box	
NEXT	→ B1 [One activity in building]	

## **SECTION B: BUILDING ACTIVITY**

B1	One activity in building	ONEACT	
ASK	All Buildings		
[]shov	V CARD B1	[F1]-HELP	
	Looking at the list of activities on Show Card B1, does one <u>single</u> activity account for 75 percent or more of the floorspace in the building?		
1 2	Yes No		
NEXT	IF Yes → B2 [Primary activity] IF No OR DK/RF → B3 [Activities in building]		

[F1]-HELP

## SHOW CARD B1

Which one of the activities listed on Show Card B1 accounts for 75 percent or more of the floorspace in the building?

#### ◆ PROBE if DK

- 11 Office/Professional
- 12 Data center/Computer "server farm"
- 13 Warehouse/Storage
- 14 Food sales or service
- 15 Enclosed mall
- 16 Retail (other than mall)
- 17 Education
- 18 Religious worship
- 19 Public assembly
- 20 Health care
- 21 Service
- 22 Lodging
- 23 Public order and safety
- 24 Residential
- 25 Industrial
- 26 Agricultural
- 27 Vacant
- 28 Other

#### **NEXT** | IF Office/Professional → B5 [Office type]

- IF Data center/Computer "server farm" → B6 [Verify data center]
- IF Warehouse/Storage → B9 [Warehouse type]
- IF Food sales or service → B10 [Food sales or service type]
- IF Enclosed mall → B41 [Food court]
- IF Retail → B11 [Retail type]
- IF Education → B13 [Education type]
- IF Religious worship → B30 [Assign CBECS Activity = Religious worship]
- IF Public assembly → B14 [Assembly type]
- IF Health care → B15 [Health care type]
- IF Service → B16 [Service type]
- IF Lodging → B18 [Lodging type]
- IF Public order and safety → B19 [Public order type]
- IF Residential → B20 [Residential type]
- IF Industrial → B8 [Used as warehouse]
- IF Agricultural → B22 [Space for retail sales]
- IF Vacant → B23 [Vacant for noncommercial]
- IF Other → B25 [Other type]
- IF DK/RF → B42 [On a multibuilding complex]

В3	Activities in building	ACT1, ACT2, ACT3
ASK	IF B1 [One activity in building] = No OR DK/RF	
		[F1]-HELP
SHOV	V CARD B1	
	activities listed on Show Card B1 occupy the most space in this building? Choose	up to three.
♥ Pi	ROBE for any others (up to three)	
11	Office/Professional	
12	= 1111 - 1	
13		
14		
15		
16	,	
17		
18	•	
19		
20		
21		
22 23		
23 24	•	
24 2!		
26		
27	· · ·	

Other

28

IF Activities given → B4 [Percents for activities] IF DK/RF → B42 [On a multibuilding complex]

B4	Percents for activities	ACT1PCT, ACT2PCT, ACT3PCT
ASK	For each activity given in B3 [Activities in building]	
FILL	{ActivityLabel} IF Office/Professional = "office space" IF Data center/Computer "server farm" = "used as a data center" IF Warehouse/Storage = "warehouse space" IF Food sales or service = "used for food sales or service" IF Enclosed mall = "enclosed mall" IF Retail = "used for retail" IF Education = "used for education" IF Religious worship = "used for religious worship" IF Public assembly = "used for public assembly" IF Health care = "used for health care" IF Service = "used for lodging" IF Lodging = "used for lodging" IF Public order and safety = "used for public order and safety" IF Residential = "residential" IF Industrial = "industrial or manufacturing" IF Agricultural = "agricultural" IF Vacant = "vacant" IF Other = "used for another activity"	

About what percent of the total space is {ActivityLabel}?

RANGE	1 to 100
NEXT	IF There is an activity with a maximum percent, assign that as the primary activity IF There are equal maximum percents (e.g. 50% an 50%), or if they are all DK/RF, assign the primary activity as the most energy-intensive one (based on 2003 CBECS data)
	THEN, follow here based on the assigned primary activity:
	IF Office/Professional → B5 [Office type]  IF Data center/Computer "server farm" → B6 [Verify data center]  IF Warehouse/Storage → B9 [Warehouse type]  IF Food sales or service → B10 [Food sales or service type]  IF Enclosed mall → B41 [Food court]  IF Retail → B11 [Retail type]  IF Education → B13 [Education type]  IF Religious worship → B30 [Assign CBECS Activity = Religious worship]  IF Public assembly → B14 [Assembly type]  IF Health care → B15 [Health care type]  IF Service → B16 [Service type]  IF Lodging → B18 [Lodging type]  IF Public order and safety → B19 [Public order type]  IF Residential → B20 [Residential type]  IF Agricultural → B8 [Used as warehouse]  IF Agricultural → B23 [Vacant for noncommercial]  IF Other → B25 [Other type]

B5	Office type OFFCSP	
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Office/Professional	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of office." OTHERWISE = BLANK	
□sho\	SHOW CARD B3	

#### {ActivityExplanation}

Looking at the list on Show Card B3, what type of office is this?

- 1 Administrative or professional office building (e.g. consulting, insurance, law, utility/telephone company, publishing, or college administration
- 2 Government office
- 3 Mixed-use office
- 4 Bank or other financial institution
- 5 Doctor's or dentist's office
- 6 Sales or leasing office (e.g. vehicles or real estate)
- 7 Contractor's office (e.g. construction, plumbing, or HVAC)
- 8 Non-profit or social services office
- 9 Research and development office
- 10 City hall or city center
- 11 Religious office
- 12 Call center
- 13 Courthouse or probation office
- 14 Library
- 15 Veterinarian's office
- 16 Vacant
- 17 Other type of office

#### **NEXT**

- IF Administrative or professional office building; Government office; Mixed-use office; Bank or other financial institution; Doctor's or dentist's office; Sales office; Contractor's office; Non-profit or social services office; Research and development office; City hall or city center; Religious office; OR Call center → B30 [Assign CBECS Activity = Office]
- IF Courthouse or probation office → B30 [Assign CBECS Activity = Public order and safety]
- IF Library → B30 [Assign CBECS Activity = Public assembly]
- IF Veterinarian's office → B30 [Assign CBECS Activity = Outpatient health]
- IF Vacant:
  - IF More than one activity → B30 [Assign CBECS Activity = Vacant]
  - IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]
- IF Other type of office → B26 [Specify other activity]

В6	Verify data center	DATCTR
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Data center/Computer "server farm"	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of data center."  OTHERWISE = BLANK	

[F1]-HELP

#### {ActivityExplanation}

A data center or server farm is a group of networked computer servers that are housed in one location, usually a secure area, and perform no other tasks besides server tasks such as data storage and processing.

There are usually many servers stacked in rows of racks, which operate continuously, day and night. Data centers are generally kept very cool and require a dedicated uninterruptible power supply.

Does this accurately describe your building?

1 Yes

2 No

NEXT | IF Yes → B30 [Assign CBECS Activity = Data center] | IF No OR DK/RF → B7 [Classify as office]

B7	Classify as office	NODCTR
ASK	IF B6 [Verify data center] = No OR DK/RF	
	or the purposes of this study, I am going to classify your building as an office.  NTER "1" to continue	
NEXT	→ B30 [Assign CBECS Activity = Office]	

B8	Used as warehouse	WARECHK
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Industrial	
Is this t	ouilding used primarily as a warehouse or distribution center? Yes No	
NEXT	IF Yes → B9 [Warehouse type] IF No OR DK/RF → B21 [Space for retail sales]	

В9	Warehouse type	WARESP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Warehouse/Stora	age
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include you building in the general category of warehouse." OTHERWISE = BLANK	r
	V CARD B4	[F1]-HELP

{ActivityExplanation}

Looking at the list on Show Card B4, what type of warehouse is this?

- 1 Non-refrigerated warehouse or storage building
- 2 Refrigerated warehouse
- 3 Distribution or shipping center
- 4 Public rental storage units
- 5 Vehicle storage and/or maintenance (car barn)
- 6 Airplane hangar
- 7 Vacant
- 8 Other type of warehouse

NEXT	IF Non-refrigerated warehouse; Distribution or shipping center; OR Public rental storage units  → B30 [Assign CBECS Activity = Nonrefrigerated warehouse]  IF Refrigerated warehouse → B30 [Assign CBECS Activity = Refrigerated warehouse]  IF Vehicle storage and/or maintenance → B30 [Assign CBECS Activity = Service]  IF Airplane hangar → B30 [Assign CBECS Activity = Other]  IF Vacant:
	IF More than one activity → B30 [Assign CBECS Activity = Vacant] IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant] IF Other type of warehouse → B26 [Specify other activity]

B10	Food sales or service type	FOODSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Food sales or ser	vice
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of food sales or service."  OTHERWISE = BLANK	

#### SHOW CARD B5

#### {ActivityExplanation}

Looking at list on Show Card B5, what type of food sales or service is this?

- 1 Restaurant or cafeteria
- 2 Fast food
- 3 Bar, pub, or lounge
- 4 Grocery store or food market
- 5 Gas station with a convenience store
- 6 Convenience store
- 7 Beer, wine, or liquor store
- 8 Reception hall
- 9 Catering service
- 10 Coffee, doughnut, or bagel shop
- 11 Ice cream or frozen yogurt shop
- 12 Bakery
- 13 Vacant
- 14 Other type of food sales or service

#### **NEXT**

IF Restaurant or cafeteria; Fast food; Bar, pub, or lounge; Reception hall; Catering service; Coffee, doughnut, or bagel shop; OR Ice cream or frozen yogurt shop

→ B30 [Assign CBECS Activity = Food service]

IF Grocery store or food market; Gas station with a convenience store; Convenience store; OR Bakery

→ B30 [Assign CBECS Activity = Food sales]

IF Beer, wine, or liquor store → B30 [Assign CBECS Activity = Retail]

IF Vacant:

IF More than one activity → B30 [Assign CBECS Activity = Vacant]

IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]

IF Other type of food sales or service → B26 [Specify other activity]

B11	Retail type	RETLSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Retail	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of retail." OTHERWISE = BLANK	

#### SHOW CARD B6

#### {ActivityExplanation}

Looking at the list on Show Card B6, what type of retail is this?

- 1 Retail store (e.g. department store, furniture, clothing, hardware, drugstore, bookstore, building supplies, auto parts, lumber, home improvement, farm equipment, lawn and garden, floral, crafts, gifts, antiques, pawn shop, or wholesale club)
- 2 Bank or other financial institution
- 3 Convenience store
- 4 Beer, wine, or liquor store
- 5 Rental center (e.g. equipment, furnishings, movies)
- 6 Dealership or showroom for vehicles or boats
- 7 Studio or gallery
- 8 Grocery store or food market
- 9 Photo processing shop
- 10 Copy center or printing service
- 11 Distribution or shipping center
- 12 Gas station with a convenience store
- 13 Gas station (without convenience store)
- 14 Post office or postal center
- Recreation (e.g. gymnasium, health club, bowling alley, ice rink, field house, or indoor racquet sports)
- 16 Repair shop
- 17 Vacant
- 18 Other type of retail

#### **NEXT** | IF Store → B12 [Type of store]

- IF Alcoholic beverage store; Rental center; Dealership or showroom; OR Studio or gallery
  - → B30 [Assign CBECS Activity = Retail]
- IF Bank or other financial institution → B30 [Assign CBECS Activity = Office]
- IF Convenience store; Grocery store or food market; OR Gas station with a convenience store

  → B30 [Assign CBECS Activity = Food sales]
- IF Photo processing shop; Copy center or printing service; Gas station; Post office or postal center; OR Repair shop → B30 [Assign CBECS Activity = Service]
- IF Distribution or shipping center → B30 [Assign CBECS Activity = Nonrefrigerated warehouse]
- IF Recreation → B30 [Assign CBECS Activity = Public assembly]
- IF Vacant:
  - IF More than one activity → B30 [Assign CBECS Activity = Vacant]
  - IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]
- IF Other type of retail → B26 [Specify other activity]

B12	Type of store	STORE
ASK	IF B11 [Retail type] = Store	
SHOW CARD B7  Looking at the list on Show Card B7, please tell me the type of retail store.		
1 2 3 4 5 6 7 8	Apparel specialty Drug store Home center or hardware store Electronics or appliance store Other specialty merchandise (hard-line goods) Department store Warehouse club Discount or supercenter	
NEXT	→ B30 [Assign CBECS Activity = Retail]	

B13	Education type	EDUCSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Education	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of education." OTHERWISE = BLANK	
SHOW CARD B8		
{ActivityExplanation}		

{ActivityExplanation}

Looking at the list on Show Card B8, what type of education is this?

- 1 Elementary or middle school
- 2 High school
- 3 College or university
- 4 Preschool or daycare
- 5 Adult education
- 6 Career or vocational training
- 7 Religious education
- 8 Library
- Laboratory 9
- 10 Vacant
- 11 Other type of classroom education

NEXT	IF Elementary or middle school; High school; College or university; Preschool or daycare; Adult education; Career or vocational training; OR Religious education  → B30 [Assign CBECS Activity = Education]
	IF Library → B30 [Assign CBECS Activity = Public assembly]
	IF Laboratory → B30 [Assign CBECS Activity = Laboratory] IF Vacant:
	IF More than one activity → B30 [Assign CBECS Activity = Vacant]
	IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]
	IF Other type of classroom education → B26 [Specify other activity]

B14	Assembly type A	SSMSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Public assembly	
FILL	{ActivityExplanation}  IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of public assembly."  OTHERWISE = BLANK	
П		

#### SHOW CARD B9

#### {ActivityExplanation}

Looking at the list on Show Card B9, what type of public assembly is this?

- Social or meeting (e.g. community center, lodge, meeting hall, convention center, or senior center
- 2 Recreation (e.g. gymnasium, health club, bowling alley, ice rink, field house, or indoor racquet sports)
- 3 Entertainment or culture (e.g. museum, theater, cinema, sports arena, casino, or night club)
- 4 Library
- 5 Religious worship
- 6 Funeral home
- 7 Student activities center
- 8 Armory
- 9 Exhibition hall
- 10 Broadcasting studio
- 11 Transportation terminal (e.g. airport terminal, bus station, or train station)
- 12 Elementary or middle school
- 13 High school
- 14 Restaurant or cafeteria
- 15 Fast food
- 16 Bar, pub, or lounge
- 17 Vacant
- 18 Other type of public assembly

#### **NEXT**

IF Social or meeting; Recreation; Entertainment or culture; Library; Funeral home;

Student activities center; Armory; Exhibition hall; Broadcasting studio; OR Transportation terminal

→ B30 [Assign CBECS Activity = Public assembly]

IF Religious worship → B30 [Assign CBECS Activity = Religious worship]

IF Elementary or middle school; OR High school → B30 [Assign CBECS Activity = Education]

IF Restaurant or cafeteria; Fast food; OR Bar → B30 [Assign CBECS Activity = Food service]

IF Vacant:

IF More than one activity → B30 [Assign CBECS Activity = Vacant]

IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]

IF Other type of public assembly → B26 [Specify other activity]

B15	Health care type	HLTHSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Health care	
FILL	<pre>{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of health care." OTHERWISE = BLANK</pre>	
SHOW CARD B10		
{ActivityExplanation}		

Looking at the list on Show Card B10, what type of health care is this?

- 1 Doctor's or dentist's office
- 2 Clinic or other outpatient health care building
- 3 Hospital (inpatient)
- 4 Outpatient rehabilitation center
- 5 Inpatient rehabilitation center
- 6 Nursing home, assisted living center, or other residential care building
- 7 Retirement home
- 8 Veterinarian's office
- 9 Laboratory
- 10 Vacant
- 11 Other type of health care

NEXT	IF Clinic or other outpatient health care building; Outpatient rehabilitation center;
	OR Veterinarian's office → B30 [Assign CBECS Activity = Outpatient health care]
	IF Hospital (inpatient); OR Inpatient rehabilitation
	→ B30 [Assign CBECS Activity = Inpatient health care]
	IF Doctor's or dentist's office → B30 [Assign CBECS Activity = Office]
	IF Nursing home, assisted living center, or other residential care building
	→ B30 [Assign CBECS Activity = Nursing]
	IF Retirement home → B30 [Assign CBECS Activity = Lodging]
	IF Laboratory → B30 [Assign CBECS Activity = Laboratory]
	IF Vacant:
	IF More than one activity → B30 [Assign CBECS Activity = Vacant]
	IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]
	IF Other type of health care → B26 [Specify other activity]

B16	Service type	SERVSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Service	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of service." OTHERWISE = BLANK	

#### SHOW CARD B11

#### {ActivityExplanation}

Looking at the list on Show Card B11, what type of service is this?

- 1 Auto service or auto repair shop
- 2 Vehicle storage and/or maintenance (car barn)
- 3 Contractor's office (e.g. construction, plumbing, or HVAC)
- 4 Building and grounds maintenance shop
- 5 Repair shop
- 6 Dry cleaner or laundromat
- 7 Post office, postal center, or mail sorting
- 8 Bank or other financial institution
- 9 Restaurant or cafeteria
- 10 Fast food
- 11 Bar, pub, or lounge
- 12 Car wash
- 13 Gas station with a convenience store
- 14 Gas station (without convenience store)
- 15 Telephone switching facilities
- 16 Photo processing shop
- 17 Beauty parlor or barber shop
- 18 Tanning salon
- 19 Funeral home
- 20 Airplane hangar
- 21 Copy center or printing shop
- 22 Distribution or shipping center
- 23 Kennel
- 24 Library
- 25 Non-profit or social services office
- 26 Preschool or daycare
- 27 Recreation (e.g. gymnasium, health club, bowling alley, ice rink, field house, or indoor racquet sports)
- 28 Rental center (e.g. equipment, furnishings, movies)
- 29 Public rental storage units
- 30 Student activities center
- 31 Transportation terminal (e.g. airport terminal, bus station, or train station)
- 32 Indoor parking garage
- 33 Vacant
- 34 Other type of service

#### **NEXT** IF Dry cleaner or Laundromat → B17 [Dry cleaning onsite] IF Auto service or auto repair shop; Building and grounds maintenance shop; Vehicle storage and/or maintenance; Repair shop; Post office or postal center; Car wash; Gas station (without convenience store); Photo processing shop; Beauty parlor or barber shop; Tanning salon; Copy center or printing shop; OR Kennel → B30 [Assign CBECS Activity = Service] IF Contractor's office: Bank or other financial institution: OR Non-profit or social services office → B30 [Assign CBECS Activity = Office] IF Restaurant or cafeteria; Fast food; OR Bar, pub, or lounge → B30 [Assign CBECS Activity = Food service] IF Gas station with convenience store → B30 [Assign CBECS Activity = Food sales] IF Telephone switching facilities OR Airplane hangar → B30 [Assign CBECS Activity = Other] IF Distribution or shipping center OR Public rental storage units → B30 [Assign CBECS Activity = Nonrefrigerated warehouse] IF Funeral home; Library; Recreation; Student activities center; OR Transportation terminal → B30 [Assign CBECS Activity = Public assembly] IF Preschool or daycare → B30 [Assign CBECS Activity = Education] IF Rental center → B30 [Assign CBECS Activity = Retail] IF Indoor parking garage: IF B1 [One activity in building] = Yes → B28 [End of interview] IF B1 [One activity in building] $\neq$ Yes $\Rightarrow$ B30 [Assign CBECS Activity = Other] IF Vacant: IF More than one activity → B30 [Assign CBECS Activity = Vacant] IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant] IF Other type of service → B26 [Specify other activity]

Ш		
B17	Dry cleaning onsite	DRYCL
ASK	IF B16 [Service type] = Dry cleaner or laundromat	
Is the dry cleaning or laundry done in this building, or is it done off-site?  1 In this building		
2		
NEXT	→ B30 [Assign CBECS Activity = Service]	

B18	Lodging type LODGSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Lodging
FILL	<pre>{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of lodging." OTHERWISE = BLANK</pre>
	·

#### SHOW CARD B12

#### {ActivityExplanation}

Looking at the list on Show Card B12, what type of lodging is this?

- 1 Motel or inn
- 2 Hotel
- 3 Dormitory, fraternity, or sorority
- 4 Retirement home
- 5 Nursing home, assisted living center, or other residential care building
- 6 Convent or monastery
- 7 Shelter, orphanage, or children's home
- 8 Halfway house
- 9 Jail, reformatory, or penitentiary
- 10 Vacant
- 11 Other type of lodging

#### NEXT

IF Motel or inn; Hotel; Dormitory, fraternity, or sorority; Retirement home; Convent or monastery; Shelter, orphanage, or children's home; OR Halfway house

→ B30 [Assign CBECS Activity = Lodging]

IF Nursing home, assisted living center, or other residential care building

→ B30 [Assign CBECS Activity = Nursing]

IF Jail, reformatory, or penitentiary → B30 [Assign CBECS Activity = Public order and safety]

IF Vacant:

IF More than one activity → B30 [Assign CBECS Activity = Vacant]

IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]

IF Other type of lodging → B26 [Specify other activity]

B19	Public order type ORDRSP	
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Public order and safety	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of public order and safety." OTHERWISE = BLANK	
_		

#### SHOW CARD B13

{ActivityExplanation}

Looking at the list on Show Card B13, what type of public order and safety is this?

- 1 Police station
- 2 Fire station
- 3 Combination police and fire station
- 4 Jail, reformatory, or penitentiary
- 5 Courthouse or probation office
- 6 Halfway house
- 7 Armory
- 8 City hall or city center
- 9 Vacant
- 10 Other type of public order and safety

NEXT	IF Police station; Fire station; Combination police and fire station; Jail, reformatory, or penitentiary; OR Courthouse or probation office → B30 [Assign CBECS Activity = Public order and safety]  IF Halfway house → B30 [Assign CBECS Activity = Lodging]  IF Armory → B30 [Assign CBECS Activity = Public assembly]  IF City hall or city center → B30 [Assign CBECS Activity = Office]  IF Vacant:  IF More than one activity → B30 [Assign CBECS Activity = Vacant]
	IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]
	IF Other type of public order and safety → B26 [Specify other activity]

B20	Residential type	RESDSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Residential	
FILL	{ActivityExplanation} IF (B1 [One activity in building] ≠ Yes) = "For the purposes of this survey, I will include your building in the general category of residential." OTHERWISE = BLANK	
□sно\	V CARD B14	
{Activity	/Explanation}	
Looking	g at the list on Show Card B14, what type of residential is this?	
2 3 4 5 6 7 8	Retirement home Shelter, orphanage, or children's home Convent or monastery Dormitory, fraternity, or sorority Nursing home, assisted living center, or other residential care building Halfway house	
NEXT	<ul> <li>IF Hotel; Motel or inn; Retirement home; Shelter, orphanage, or children's home; Convent or monastery; Dormitory, fraternity, or sorority; OR Halfway house → B30 [Assign CBECS Activity = Lodging]</li> <li>IF Nursing home, assisted living center, or other residential care building → B30 [Assign CBECS Activity = Nursing]</li> <li>IF Other type of residential → B27 [End of interview]</li> </ul>	

B21	Space for retail sales	INDRET
ASK	IF (B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Industrial) & B8 [Used as warehouse] = No OR DK/RF	
		[F1]-HELP
Is any o	of the space in this building used for retail sales of the products that are made here?	
	Yes	
	. No	
NEXT	IF Yes → B30 [Assign CBECS Activity = Other] IF No OR DK/RF → B27 [End of interview]	

B22	Space for retail sales	AGRRET
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Agricultural	
		[F1]-HELP
Is any o	of the space in this building used for retail sales of the products that are grown here?	
1 2	Yes No	
_		
NEXT	IF Yes → B30 [Assign CBECS Activity = Other] IF No OR DK/RF → B27 [End of interview]	

B23	Vacant for noncommercial	VACUSE
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] Assigned activity = Vacant	
residen 1	Was the vacant space used for or intended to be used for either agricultural, industrial, manufacturing, or residential purposes or as a parking garage?  1 Yes 2 No	
NEXT	IF Yes → B29 [End of interview] IF No OR DK/RF: IF B1 [One activity in building] ≠ Yes → B30 [Assign CBECS Activity = Vacant] OTHERWISE → B24 [Completely vacant]	

B24	Completely vacant	VACANT
ASK	IF B1 [One activity in building] = Yes & B2 [Primary activity] = Vacant	
Is this t	ouilding <u>completely</u> vacant? Yes No	
NEXT	→ B30 [Assign CBECS Activity = Vacant]	

B25	Other type OTH	RSP
ASK	IF B2 [Primary activity] OR B4 [Percents for activities] assigned activity = Other	
FILL	<pre>{ActivityExplanation} IF (B1 [One activity in building] ≠Yes) = "For the purposes of this survey, I will include your building in the general category of other types of buildings." OTHERWISE = BLANK</pre>	
[]SHO\	W CARD B15	
{Activity	{ActivityExplanation}	
Looking at the list on Show Card B15, what type of other activity is this?		

- 1 Airplane hangar
- 2 Broadcasting studio
- 3 Crematorium
- 4 Entertainment or culture (e.g. museum, theater, cinema, sports arena, casino or night club)
- 5 Funeral home
- 6 Laboratory
- 7 Library
- 8 Recreation (e.g. gymnasium, health club, bowling alley, ice rink, field house, or indoor racquet sports)
- 9 Telephone switching facilities
- 10 Transportation terminal (e.g. airport terminal, bus station, or train station)
- 11 Vehicle storage and/or maintenance (car barn)
- 12 Post office, postal center, or mail sorting
- 13 Distribution or shipping center
- 14 Veterinarian's office
- 15 Vacant
- 16 Indoor parking garage
- 17 Agricultural building with some retail space
- 18 Manufacturing or industrial building with some retail space
- 19 Other type of building
- 20 50 percent commercial (for coding use only)

NEXT	IF Airplane hangar; Crematorium; Telephone switching facilities; Agricultural building with some retail space; Manufacturing or industrial building with some retail space; OR 50 percent commercial → B30 [Assign CBECS Activity = Other]  IF Broadcasting studio; Entertainment or culture; Funeral home; Library; Recreation; OR Transportation terminal → B30 [Assign CBECS Activity = Public assembly]  IF Laboratory → B30 [Assign CBECS Activity = Laboratory]  IF Vehicle storage and/or maintenance OR Post office, postal center, or mail sorting → B30 [Assign CBECS Activity = Service]  IF Distribution or shipping center → B30 [Assign CBECS Activity = Nonrefrigerated warehouse]  IF Veterinarian's office → B30 [Assign CBECS Activity = Outpatient health care]
	IF Vacant:  IF More than one activity → B30 [Assign CBECS Activity = Vacant]  IF Only one activity OR Establishment OR Anchor → B24 [Completely vacant]  IF Indoor parking garage:  IF B1 [One activity in building] = Yes → B28 [End of interview]  IF B1 [One activity in building] ≠ Yes → B30 [Assign CBECS Activity = Other]  IF Other type of building → B26 [Specify other activity]

B26	Specify other activity
ASK	F B5 [Office type] = Other type of office OR IF B9 [Warehouse type] = Other type of warehouse OR IF B10 [Food sales or service type] = Other type of food sales or service OR IF B11 [Retail type] = Other type of retail OR IF B13 [Education type] = Other type of classroom education OR IF B14 [Assembly type] = Other type of public assembly OR IF B15 [Health care type] = Other type of health care OR IF B16 [Service type] = Other type of service OR
	IF B10 [Service type] = Other type of service OR  IF B18 [Lodging type] = Other type of lodging OR  IF B19 [Public order type] = Other type of public order and safety OR  IF B25 [Other type] = Other type of building

Please describe this other type of activity.

◆ RECORD in open box

NEXT	IF Previous question was:
	B5 [Office type] → B30 [Assign CBECS Activity = Office]
	B9 [Warehouse type] → B30 [Assign CBECS Activity = Nonrefrigerated warehouse]
	B10 [Food sales or service type] → B30 [Assign CBECS Activity = Food service]
	B11 [Retail type] → B30 [Assign CBECS Activity = Retail]
	B13 [Education type] → B30 [Assign CBECS Activity = Education]
	B14 [Assembly type] → B30 [Assign CBECS Activity = Public assembly]
	B15 [Health care type] → B30 [Assign CBECS Activity = Outpatient health care]
	B16 [Service type] → B30 [Assign CBECS Activity = Service]
	B18 [Lodging type] → B30 [Assign CBECS Activity = Lodging]
	B19 [Public order type] → B30 [Assign CBECS Activity = Public order and safety]
	B25 [Other type] → B30 [Assign CBECS Activity = Other]

B27	End of interview
ASK	IF B20 [Residential type] = Other type of residential OR B21 [Space for retail sales] = No OR DK/RF OR B22 [Space for retail sales] = No OR DK/RF
FILL	{CollectWorksheet} IF R has Worksheet 1 = "However, I would like to collect Worksheet 1 and any other worksheets that you may have completed."

Thank you, that's all the questions that I have at this time, since we are only interviewing commercial buildings. {CollectWorksheet}

Thank you for your time and help.

◆ [F10]-Exit

**NEXT** | TERMINATE

B28	End of interview
ASK	IF B16 [Service type] OR B25 [Other type] = Indoor parking garage
FILL	{CollectWorksheet} IF R has Worksheet 1 = "However, I would like to collect Worksheet 1 and any other worksheets that you may have completed."

Thank you, that's all the questions that I have at this time, since this study does not cover parking garages. {CollectWorksheet}

Thank you for your time and help.

◆ [F10]-Exit

**NEXT** | TERMINATE

B29	End of interview
ASK	IF B23 [Vacant for noncommercial] = Yes
FILL	{CollectWorksheet} IF R has Worksheet 1 = "However, I would like to collect Worksheet 1 and any other worksheets that you may have completed."

Thank you, that's all the questions that I have at this time, since we are only interviewing buildings intended for commercial use. {CollectWorksheet}

Thank you for your time and help.

◆ [F10]-Exit

**NEXT** | TERMINATE

B30	Assign CBECS Activity	PBA
NEXT	IF Office IN B3 [Activities in building] OR CBECS Activity = Office → B31 [Open plan office	space]
	OTHERWISE:	
	1 Vacant → B42 [On a multibuilding complex] 2 Office → B31 [Open plan office space] 3 Data center → B42 [On a multibuilding complex] 4 Laboratory → B42 [On a multibuilding complex] 5 Nonrefrigerated warehouse → B42 [On a multibuilding complex] 6 Food sales → B42 [On a multibuilding complex] 7 Public order and safety → B42 [On a multibuilding complex] 8 Outpatient health care → B42 [On a multibuilding complex] 11 Refrigerated warehouse → B42 [On a multibuilding complex] 12 Religious worship → B34 [Religious worship seating capacity] 13 Public assembly → B35 [Assembly seating capacity] 14 Education → B36 [Number of classroom seats] 15 Food service → B37 [Food service seating capacity] 16 Inpatient health care → B38 [Licensed bed capacity] 17 Nursing → B40 [Number of guest rooms] 18 Lodging → B40 [Number of guest rooms] 19 Enclosed mall → B41 [Food court] 20 Service → B42 [On a multibuilding complex] 21 Other → B42 [On a multibuilding complex]	

B31	Open plan office space	CUBE
ASK	IF Office IN B3 [Activities in building] OR CBECS Activity = Office	
Is any o	of the office space in this building set up as open plan offices, such as cubicles?  Yes No	
NEXT	IF Yes → B32 [Percent open plan] IF No OR DK/RF: IF CBECS Activity = Enclosed Mall → B41 [Food court] OTHERWISE→ B42 [On a multibuilding complex]	

B32	Percent open plan CUBE	С
ASK	IF B31 [Open plan office space] = Yes	
say 1 t	office areas in your building, approximately what percentage would you say is open plan? Would you 20 percent, 21 to 50, or more than 50 percent of the office space is open plan?  1 to 20 percent 21 to 50 percent 3 More than 50 percent	
NEXT	→ B33 [Location of open plan]	

B33	Location of open plan CUBELOC		
ASK	IF B31 [Open plan office space] = Yes		
le moet	of the open plan office space located near the perimeter of the building, that is, within about 15 feet of		
	Is most of the open plan office space located near the perimeter of the building, that is, within about 15 feet of the exterior walls, or in the core of the building?		
1	Near perimeter of building		
2	9		
,	3 IF VOLUNTEERED: Entire building is open plan		
NEXT	IF CBECS Activity = Enclosed Mall → B41 [Food court] OTHERWISE→ B42 [On a multibuilding complex]		

B34	Religious worship seating capacity	RWSEAT
ASK	IF B30 [CBECS Activity] = Religious worship	
		[F1]-HELP
What is	the total seating capacity of the religious worship areas in this building?	
◆ PF	ROBE for estimate if DK	
RANGE	0 to 99,999	
NEXT	→ B42 [On a multibuilding complex]	

B35	Assembly seating capacity	PBSEAT	
ASK	IF B30 [CBECS Activity] = Public assembly		
		[F1]-HELP	
What is	What is the fixed seating capacity of the public assembly areas in this building?		
♦ PF	ROBE for estimate if DK		
RANGE	0 to 99,999		
NEXT	→ B42 [On a multibuilding complex]		

B36	Number of classroom seats EDSEAT	ĺ
ASK	IF B30 [CBECS Activity] = Education	
	ELP  any students can be seated in all of the classrooms in this building at one time?  COBE for estimate if DK	
RANGE	0 to 99,999	
NEXT	→ B42 [On a multibuilding complex]	ĺ

Food service seating capacity	FDSEAT
IF B30 [CBECS Activity] = Food service	
	[F1]-HELP
the total seating capacity of the food service areas in this building?	
OBE for estimate if DK	
0 to 99,999	
→ B42 [On a multibuilding complex]	
1	IF B30 [CBECS Activity] = Food service  the total seating capacity of the food service areas in this building?  OBE for estimate if DK  0 to 99,999

B38	Licensed bed capacity	HCBED	
ASK	IF B30 [CBECS Activity] = Inpatient health care		
		[F1]-HELP	
What is	What is the inpatient licensed bed capacity in this building?		
♦ Pi	ROBE for estimate if DK		
RANGE	0 to 99,999		
NEXT	→ B42 [On a multibuilding complex]		

B39	Licensed bed capacity	NRSBED
ASK	IF B30 [CBECS Activity] = Nursing	
		[F1]-HELP
What is	the skilled or residential care licensed bed capacity in this building?	
♦ Pi	ROBE for estimate if DK	
RANGE	0 to 99,999	
NEXT	→ B42 [On a multibuilding complex]	

B40	Number of guest rooms	LODGRM
ASK	IF B30 [CBECS Activity] = Lodging	
	ELP  any guest rooms or occupant rooms are there in this building?  COBE for estimate if DK	
RANGE	0 to 99,999	
NEXT	→ B42 [On a multibuilding complex]	

B41	Food court	COURT
ASK	IF CBECS Activity = Enclosed mall	
<b>♦</b> E	e a food court in this mall?  XP: [A food court is a public area with tables and chairs surrounded by various food service establishments which generally offer only counter service.]  1 Yes	
:	2 No	
NEXT	→ B42 [On a multibuilding complex]	

B42	On a multibuilding complex	FACIL
ASK	All Buildings	
		[F1]-HELP
Is this b	ouilding part of a multibuilding campus or complex?	
	EF: [A campus or complex is a group of two or more buildings on the same site that are owned or operated by a single organization or individual. It may also be referred to as a multibuilding facility.]  Yes	
2	. No	
NEXT	IF Yes → B43 [Federal complex] IF No OR DK/RF → C1 [Government owned]	

B43	Federal complex	FEDFAC
ASK	IF B42 [On a multibuilding complex] = Yes	
		[F1]-HELP
Is this o	campus or complex owned by the Federal government?	
1 2	Yes No	
NEXT	→ B44 [Type of complex]	

NEXT	→ B44 [Type of complex]
B44	Type of complex FACACT
ASK	IF B42 [On a multibuilding complex] = Yes
□sноv	V CARD B16
Looking whole?	g at the list on Show Card B16, what is the primary business or function of this group of buildings as a
1 2 3 4 5 7 8 9 10 1: 12 13 14 15	Primary or secondary school [GRADES K-12] Other type of school Office complex Retail complex Storage complex Religious campus or complex Hospital or other health care complex Lodging or resort complex Post office complex Prison or correctional facility Other type of government complex Industrial complex Transportation complex such as a terminal, depot, or airport
NEXT	IF Industrial complex → B45 [Manufacturing industrial] IF Any other type → B48 [Central physical plant]

B45	Manufacturing industrial	MANIND
ASK	IF B44 [Type of complex] = Industrial complex	
		[F1]-HELP
Is it a <u>m</u>	nanufacturing industrial complex?	
	EF: [Manufacturing industrial complexes involve the production or processing of goods, merchandise, raw materials, or food.]	
1 2	Yes No	
NEXT	IF Yes → B46 [Same owner as manufacturing] IF No OR DK/RF → B48 [Central physical plant]	

B46	Same owner as manufacturing	MANFAC
ASK	IF B45 [Manufacturing industrial] = Yes	
		[F1]-HELP
Does th	nis building have the same owner and operator as the manufacturing campus or complex?	
1 2	Yes No	
NEXT	IF Yes → B47 [End of interview]  IF No OR DK/RF → B48 [Central physical plant]	

B47	End of interview
ASK	IF B46 [Same owner as manufacturing] = Yes
FILL	{CollectWorksheet} IF R has Worksheet 1 = "However, I would like to collect Worksheet 1 and any other worksheets that you may have completed."
	you may have completed.

Thank you, that's all the questions that I have at this time, since this study does not include buildings on manufacturing facilities. {CollectWorksheet}

Thank you for your time and help.

◆ [F10]-Exit

**NEXT** | TERMINATE

B48	Central physical plant	PLANT
ASK	IF B42 [On a multibuilding complex] = Yes & NOT (B44 [Type of complex] = Industrial complex & B45 [Manufacturing industrial] = Ye & B46 [Same owner as manufacturing] = Yes)	es
		[F1]-HELP
	nis campus or complex have a central physical plant that produces and distributes district hot versions, district chilled water, or electricity to more than one building?	water,
1	Yes	
2	. No	
NEXT	IF Vac N D40 [Dlant manduage district steems]	
NEXT	IF Yes → B49 [Plant produces district steam] IF No OR DK/RF → C1 [Government owned]	

B49	Plant produces district steam	FACDST
ASK	IF B48 [Central physical plant] = Yes	
		[F1]-HELP
Does th	e central physical plant produce	
District	steam?	
1	. 55	
2	No	
NEXT	→ B50 [Plant produces district hot water]	

B50	Plant produces district hot water	FACDHW
ASK	IF B48 [Central physical plant] = Yes	
		[F1]-HELP
(Does t	ne central physical plant produce)	
District	hot water?	
1 2		
NEXT	→ B51 [Plant produces district chilled water]	

B51	Plant produces district chilled water	FACDCW
ASK	IF B48 [Central physical plant] = Yes	
		[F1]-HELP
(Does t	he central physical plant produce)	
District	chilled water?	
2	1 Yes No	
NEXT	→ B52 [Plant produces electricity]	

B52	Plant produces electricity	FACELC
ASK	IF B48 [Central physical plant] = Yes	
		[F1]-HELP
(Does	he central physical plant produce)	
Electric	ity?	
2	1 Yes ! No	
NEXT	→ B53 [Central plant in building]	

B53	Central plant in building BLDPLT	
ASK	IF B48 [Central physical plant] = Yes	
	[F1]-HEI	_P
Is the c	entral physical plant for this campus or complex located in the building?	
1 2	Yes No	
NEXT	→ C1 [Government owned]	

# SECTION C. OCCUPANCY AND OPERATING HOURS

C1	Government owned	GOVOWN	
ASK	All Buildings		
FILL	{BldgIntro}  IF B42 [On a multibuilding complex] = Yes = "For the rest of this survey, I will be asking the building, not the entire campus or complex."  OTHERWISE = BLANK  {SchoolExample}  IF B13 [Education type] = Elementary or middle school OR High school = ", such as a lo district"  OTHERWISE = BLANK	,	
		[F1]-HELP	
{BldgIn	{BldgIntro}		
Is this b	Is this building owned by a government agency {SchoolExample}?		
1 2			
NEXT	IF Yes → C2 [Type of government] IF No OR DK/RF → C3 [Owner]		

C2	Type of government	GOVTYP
ASK	IF C1 [Government owned] = Yes	
		[F1]-HELP
Is it own	ned by the Federal government, a State government, or a local government?	
1	Federal	
2	State	
3	Local	
NEXT	IF B24 [Completely vacant] = Yes → C11 [Owner operates] OTHERWISE → C5 [Number of businesses]	

C3	Owner	OWNER
ASK	IF C1 [Government owned] ≠ Yes	
[]sно\	V CARD C1	
Lookin	g at Show Card C1, please tell me which category best describes the owner of this building.	
1 2 3 2 5 6	Other public or private corporation, partnership, LLC, or LLP Individual owner(s) Religious organization Non-profit organization (other than religious or government)	
NEXT	IF Other → C4 [Other owner]  OTHERWISE:  IF B24 [Completely vacant] ≠ Yes → C5 [Number of businesses]  IF B24 [Completely vacant] = Yes:  IF Owner known → C11 [Owner operates]  IF DK/RF → C18 [Months in use]	

C4	Other owner
ASK	IF C3 [Owner] = Other
Please	describe this other owner.
◆ RECORD in open box	
NEXT	IF B24 [Completely vacant] = Yes → C11 [Owner operates] OTHERWISE → C5 [Number of businesses]

C5	Number of businesses	NOCC
ASK	IF B24 [Completely vacant] ≠ Yes	
RANGE	0 to 9,999	
		[F1]-HELP
How ma	any different businesses or organizations use space full-time in this building?	
NEXT	IF Zero → C6 [Any occupants] IF =1 & NOT (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) → C9 [Single occupant owner occupies] IF >1 & NOT (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) → C10 [Multi-occupant owner occupies] IF ≥1 & (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) → C18 [Months in use] IF DK/RF → C8 [Number of businesses category]	

C6	Any occupants VACCHK
ASK	IF C5 [Number of businesses] = Zero & B24 [Completely vacant] ≠ Yes
FILL	{OccExpl} IF CBECS Activity = Nonrefrigerated warehouse or Refrigerated warehouse = "If goods are stored in the warehouse, then it should be considered to have at least one occupant. Is this warehouse being used for storage?" OTHERWISE = Unless a building is completely vacant and unused, it should be considered to have at least one occupant. At this time, is any space used by a company, business, school, organization, non-profit company, religious organization, government agency or establishment?
	[F1]-HELP
I do no	t have this building recorded as being completely vacant. {OccExpl}
_	L Yes 2 No
NEXT	IF Yes → C7 [Re-ask number of businesses]  IF No & <b>NOT</b> (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) → C11 [Owner operates]  IF No & (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) → C18 [Months in use]  IF DK/RF → C8 [Number of businesses category]

<b>C</b> 7	Re-ask number of businesses	NOCC2
ASK	IF C5 [Number of businesses] = Zero & C6 [Any occupants] = Yes	
		[F1]-HELP
With thi	s new information, please tell me again, how many businesses or organizations are there?	
RANGE	1 to 9,999	
NEXT	IF DK/RF → C8 [Number of businesses category]  IF Number given=1 & NOT (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)  → C9 [Single occupant owner occupies]  IF Number given>1 & NOT (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)  → C10 [Multi-occupant owner occupies]  IF Number given & (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)  → C18 [Months in use]	

C8	Number of businesses category	NOCCAT
ASK	IF C5 [Number of businesses] = DK/RF OR C6 [Any occupants] = DK/RF OR C7 [Re-ask number of businesses] = DK/RF	
□sно\	W CARD C2	[F1]-HELP
	category on Show Card C2 best describes the number of businesses or organizations that this building?	use space full-
0 1 2 3 4 5	One 2 2 to 5 3 6 to 10 4 11 to 20 5 21 to 50 6 51 to 100	
NEXT	IF One & <b>NOT</b> (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)  → C9 [Single occupant owner occupies]  IF Any category except Zero OR One & <b>NOT</b> (C1 [Government owned] = DK/RF  & C3 [Owner] = DK/RF) → C10 [Multi-occupant owner occupies]  IF Any category except Zero & (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF  → C18 [Months in use]  IF Zero OR DK/RF & <b>NOT</b> (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)  → C11 [Owner operates]  IF Zero OR DK/RF & (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)  → C18 [Months in use]	)

C9	Single occupant owner occupies	OWNOCC
ASK	IF <b>NOT</b> (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) & C5 [Number of businesses] = 1 OR C8 [Number of businesses category] = One	
Does th	ne owner occupy the building or is it leased to a tenant?	
1	Owner occupies	
2	Leased to tenant	
NEXT	→ C11 [Owner operates]	

C10	Multi-occupant owner occupies	OWNOCC	
ASK	IF <b>NOT</b> (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF) & C5 [Number of businesses] > 1 OR C8 [Number of businesses category] > One		
Is the s	Is the space in this building occupied by the owner, leased to tenants, or a combination of both?		
1	Owner occupies		
2	Leased to tenants		
;	3 Combination of occupied and leased		
NEXT	→ C11 [Owner operates]		

C11	Owner operates	OWNOPR
ASK	IF NOT (C1 [Government owned] = DK/RF & C3 [Owner] = DK/RF)	
Is the	ouilding owner responsible for the operation and maintenance of the energy systems?  1 Yes	
	2 No	
NEXT	IF Yes → C12 [Owner has purchasing power] IF No → C14 [Nonowner operator]	
	IF DK/RF → C18 [Months in use]	

C12	Owner has purchasing power	OWNPPR
ASK	IF C11 [Owner operates] = Yes	
Does th	ne building owner also have direct input on decisions regarding purchases of energy-related	I equipment?
1	L Yes	
2	2 No	
NEXT	IF Voc OD DV/DF •C19 [Months in use]	
INEXI	IF Yes OR DK/RF →C18 [Months in use] IF No → C13 [Nonowner with purchasing power]	

C13	Nonowner with purchasing power	NWNPPR
ASK	IF C12 [Owner has purchasing power] = No	

# SHOW CARD C3

Looking at Show Card C3, please tell me who does have direct input (on decisions regarding purchases of energy-related equipment).

- Property management company or leasing agent
- 2 Business owner or tenant
- Facilities personnel employed directly by the building owner
- Facilities or energy management consultant
- Volunteer member of the organization
- Manager with general supervisory duties
- Other

NEXT	IF Other → C17 [Other with purchasing power] OTHERWISE →C18 [Months in use]

C14	Nonowner operator NWNOPR
ASK	IF C11 [Owner operates] = No
[]SHO\	W CARD C3
Looking system	g at Show Card C3, please tell me who $\underline{is}$ responsible for the operation and maintenance of the energy s.
	Property management company or leasing agent     Business owner or tenant
3	B Facilities personnel employed directly by the building owner

5	Volunteer member of the organization
6	Manager with general supervisory duties

Other 7

NEXT   IF Other → C15 [Other operator] OTHERWISE → C16 [Who has purchasing power]	
--	--

C15	Other operator		
ASK	IF C14 [Nonowner operator] = Other		
Please	Please describe who is responsible for the operation and maintenance of the energy systems.		
♦ RI	ECORD in open box		
NEXT	→ C16 [Who has purchasing power]		

C16	Who has purchasing power	WHOPPR
ASK	IF C11 [Owner operates] = No	
	as the most direct input on decisions regarding purchases of energy-related equipment - the or the party who is responsible for the energy systems?	building
1 2 3 4	IF VOLUNTEERED: Both (either they have equal input, or are the same person)	

IF Other → C17 [Other with purchasing power] OTHERWISE →C18 [Months in use]

C17	Other with purchasing power		
ASK	IF C16 [Who has purchasing power] = Other		
	Please describe who has the most direct input on decisions regarding purchases of energy-related equipment.  • RECORD in open box		
NEXT	→C18 [Months in use]		

C18	Months in use	MONUSE
ASK	All Buildings	
		[F1]-HELP
Thinking	g of calendar year 2012, for how many months was this building in use?	
RANGE	0 to 12	
NEXT	IF Zero → D1 [Heating]  IF 1-12:  IF B24 [Completely vacant] = Yes → C19 [Previous use]  IF C6 [Any occupants] = No OR C8 [Number of businesses category] = Zero → D1 [Heating of the complete of the complet	ancy] L00,000 sq ft

C19 Previous use

ASK	IF B24	[Completel <sup>a</sup>	y vacant	= Yes	AND C18	[Months in use]	> 0
-----	--------	-------------------------	----------	-------	---------	-----------------	-----

Since this building was not completely vacant for all of 2012, I'd just like to remind you to think about the equipment and the energy that was used during the time that the building <u>was</u> in use when answering this questionnaire.

Also, would you please briefly tell me what the building was used for during the months that it was used in 2012.

◆ RECORD in open box

**NEXT** → D1 [Heating]

C20	Percent occupancy OCCUPYP		
ASK	IF CBECS Activity = Office OR Enclosed Mall OR Outpatient health care		
FILL	<b>{MonthsInUse}</b> IF C18 [Months in use] < 12 = "Thinking about the months that this building was in use in 2012, about "OTHERWISE = 'In 2012, about '		
	{MonthsInUse} what percent of the total floorspace of this building was <u>occupied</u> ? If occupancy varied, please provide an average percent occupancy."		
RANGE	0 to 100		
NEXT	C24 [Seasonal use]		

C21	Lodging room percent occupancy	LODOCCP
ASK	IF B18 [Lodging type] = Hotel OR Motel or inn OR Retirement home OR B20 [Residential type] = Hotel OR Motel or inn OR Retirement home OR B15 [Health care type] = Retirement home	
FILL	<b>{LodgeRooms}</b> IF B40 [Number of guest rooms] known = "B40 [Number of guest rooms]" IF B40 [Number of guest rooms] = DK/RF = BLANK	
In 2012, on average, what percent of the {LodgeRooms} guest or occupant rooms in this building were occupied per night?		
RANGE	0 to 100	
NEXT	→ C24 [Seasonal use]	

C22	Social/meeting events EVEN	VTN
ASK	IF B14 [Assembly type] = Social or Meeting AND A6 [Square footage] > 50,000 OR A12 [Square footage category] > 50,001 to 100,000 sq	ft
About how many events were held in this public assembly building in 2012?		
RANGE	0 to 999,999	
NEXT	→ C24 [Seasonal use]	

C23	Restaurant meals MEALN	V
ASK	IF B10 [Food sales or service type] = Restaurant or cafeteria OR B14 [Assembly type] = Restaurant or cafeteria OR B16 [Service type] = Restaurant or cafeteria	a
About how many meals were served in this food service building in the year 2012?		
RANGE	0 to 999,999,999	
NEXT	→ C24 [Seasonal use]	

C24	Seasonal use	SEASONAL
ASK	IF B24 [Completely vacant] ≠ Yes & C6 [Any occupants] ≠ No & C8 [Number of businesses category] ≠ Zero & C18 [Months in use] ≠ Zero	
	Is this a seasonal building, that is, were there any months during 2012 when the hours of operation were significantly greater than the rest of the year?	
<b>♦</b> E	XP: [For example, we are looking for buildings in resort towns that drastically reduce their hours during the off season.  Do not include retail buildings that are open for extended hours during the holiday season.]	

1 Yes

2 No

NEXT | IF Yes → C25 [Months of high season] | IF No/DK/RF → C26 [Open 24 hours a day]

C25	Months of high season MONHIGH	
ASK	IF C24 [Seasonal use] = Yes	
	How many months of 2012 were in the "high season," that is, the months when the hours of operation were significantly greater than the rest of the year?	
RANGE	1 to 12	
NEXT	→ C26 [Open 24 hours a day]	

C26	Open 24 hours a day	OPEN24	
ASK	IF B24 [Completely vacant] ≠ Yes & C6 [Any occupants] ≠ No & C8 [Number of businesses category] ≠ Zero & C18 [Months in use] ≠ Zero		
FILL	{SeasonalFill} IF C24 [Seasonal use] = Yes = "Thinking of the months of high seasonal use, now' OTHERWISE = "Now"		
		[F1]-HELP	
{Seaso	nalFill} I have some questions about the hours that this building is normally open.		
	"Normally open" means the hours when the usual activities occur. Do <u>not</u> consider the building to be open if <u>only</u> maintenance, housekeeping, or security personnel are present.		
Is this b	puilding normally open 24 hours a day, seven days a week?		
1 2	Yes No		
NEXT	IF No OR DK/RF → C27 [Open during week] IF Yes:		

C27	Open during week	OPNMF
ASK	IF C26 [Open 24 hours a day] = No OR DK/RF	
		[F1]-HELP
	g of Monday through Friday, is this building open all five days, open some of these days, or is onday through Friday?	it not open
1	. All five days	
2	Some of these days	
3	Not open at all Monday through Friday	
NEXT	→ C28 [Open on weekend]	

IF C24 [Seasonal use] = Yes → C32 [Open during the off season] OTHERWISE → C34 [Number of employees]

C28	Open on weekend	OPNWE
ASK	IF C26 [Open 24 hours a day] = No OR DK/RF	
Is this	ouilding normally open at all on the weekend?	[F1]-HELP
<b>♦</b> E	XP: [If only open one day of the weekend, consider to be open.]	
-	L Yes 2 No	
NEXT	IF C27 [Open during week] = Not open at all Monday through Friday & C28 [Open on weekend] = No → C29 [No operating hours] OTHERWISE → C30 [Total hours open per week]	

C29	No operating hours	NOHRS
ASK	IF C27 [Open during week] = Not open at all Monday through Friday & C28 [Open on weekend] = No	
		[F1]-HELP
I would	I just like to confirm that this building does not have any normal operating hours?	
-	True, no operating hours False, there are operating hours	
NEXT	IF False, there are operating hours OR DK/RF → C30 [Total hours open per week] IF True, no operating hours: IF C24 [Seasonal use] = Yes → C32 [Open during the off season] OTHERWISE → C34 [Number of employees]	

C30	Total hours open per week	WKHRS
ASK	IF (C27 [Open during week] = All five days OR Some of these days) OR C28 [Open on week OR C29 [No operating hours] = False, there are operating hours	end] = Yes
◆ DE	any total hours per week is the building normally open?  EF: ["Normally open" means the hours when the usual activities occur.  Press F1 for detailed definitions by building type.]  KP: [If the hours vary for different parts of the building, ask for the hours for most of the building, based on square footage.]	[F1]-HELP
RANGE	0 to 168	
NEXT	IF DK/RF → C31 [Weekly hours category] IF C24 [Seasonal use] = Yes → C32 [Open during the off season] OTHERWISE → C34 [Number of employees]	

C31	Weekly hours category	WKHRSC
ASK	IF C30 [Total hours open per week] = DK/RF	
[]ѕно	W CARD C4	[F1]-HELP
Which	category on Show Card C4 best describes the total hours per week that the building is nor	mally open?
•	DEF: ["Normally open" means the hours when the usual activities occur. Press F1 for detailed definitions by building type.]	
<b>♦</b> E	XP: [If the hours vary for different parts of the building, ask for the hours for most of the building, based on square footage.]	
	1 1 to 39 2 40 to 48 3 49 to 60 4 61 to 84 5 85 to 167 6 168	
NEXT	IF C24 [Seasonal use] = Yes → C32 [Open during the off season] OTHERWISE → C34 [Number of employees]	

C32	Open during the off season	OFFSEASN
ASK	IF C24 [Seasonal use] = Yes	
	ouilding normally open at all during the months that are <u>not</u> in the high season?  EF: ["Normally open" means the hours when the usual activities occur.]	
1 2	Yes No	
NEXT	IF Yes → C33 [Off season hours category] IF No OR DK/RF → C34 [Number of employees]	

C33	Off season hours category	LOWHRSC
ASK	IF C32 [Open during the off season] = Yes	
FILL	<b>{LowMonths}</b> IF C25 [Months of high season] ≠ DK/RF = 12 - C25 [Months of high season] IF C25 [Months of high season] = DK/RF = BLANK	

[F1]-HELP

# SHOW CARD C4

Thinking of the {LowMonths} months that are <u>not</u> in the high season, which category on Show Card C4 best describes the total hours per week that the building is normally open?

- ◆ DEF: ["Normally open" means the hours when the usual activities occur.]
  - 1 1 to 39
  - 2 40 to 48
  - 3 49 to 60
  - 4 61 to 84
  - 5 85 to 167
  - 6 168

NEXT	→ C34 [Number	of employees]
------	---------------	---------------

C34	Number of employees	NWKER
ASK	IF B24 [Completely vacant] ≠ Yes & C6 [Any occupants] ≠ No & C8 [Number of businesses category] ≠ Zero & C18 [Months in use] ≠ Zero	
		[F1]-HELP
How ma	any employees work <u>in the building</u> during the main shift, that is, when most employees are p	resent?
	(P: [Include any volunteer workers. Do not include employees who always work outside the building (such as drivers with delivery routes), customers, patients, students, or institutionalized residents.]	
RANGE	0 to 99,999	
NEXT	IF Number given:  IF B19 [Public order type] = Fire station OR Combination police and fire station  → C27a [Fire station personnel]  OTHERWISE → D1 [Heating]  IF DK/RF → C35 [Number of employees category]	

C35	Number of employees category	NWKERC
ASK	IF C34 [Number of employees] = DK/RF	
		[F1]-HELP
SHOV	V CARD C5	[]
	category on Show Card C5 best describes how many employees work <u>in the building</u> durinq	g the main
shift?		
1	None	
2	1 to 4	
3	5 to 9	
4	10 to 19	
5	20 to 49	
6	50 to 99	
7		
8		
9		
10	•	
11	, , , , , , , , , , , , , , , , , , ,	
12	5,000 or More	
NEXT	IF B19 [Public order type] = Fire station OR Combination police and fire station	
	→ C36 [Fire station personnel]	
	OTHERWISE → D1 [Heating]	

C36	Fire station personnel	FIREWKER	
ASK	IF B19 [Public order type] = Fire station OR Combination police and fire station		
Are the	Are the personnel at this fire station career only, volunteer only, or a combination of career and volunteer?		
1	Career only		
2	Volunteer only		
3	Combination of career and volunteer		
NEXT	→ D1 [Heating]		

# SECTION D. ENERGY USE AND EQUIPMENT

D1	Heating HT1	
ASK	All Buildings	
FILL	{Worksheet1Intro} IF R has Worksheet 1 = "Please continue to refer to Worksheet 1 for some of these next questions on energy sources, uses, and equipment." OTHERWISE = BLANK	
	[F1]-HELP	
{Works	heet1Intro}	
1	For the next five questions, please tell me if energy was used in this building for any of these purposes during calendar year 2012.	
Was ar	ny energy used for heating the building?	
1 2		
NEXT	→ D2 [Cooling]	

D2	Cooling	COOL
ASK	All Buildings	
		[F1]-HELP
(Was a	ny energy used)	
For air	conditioning?	
1 2	• • • •	
NEXT	→ D3 [Water heating]	

D3	Water heating	WATR
ASK	All Buildings	
		[F1]-HELP
(Was a	ny energy used)	
For hea	ating water for purposes such as washing hands, dishes, or clothes?	
1	Yes	
2	. No	
NEXT	→ D4 [Cooking]	

D4	Cooking	COOK
ASK	All Buildings	
		[F1]-HELP
(Was a	ny energy used)	
For cod	oking?	
<b>♦</b> E	XP: [If there is only minimal cooking, such as microwaves, hot plates, or toaster ovens, answer "No."]	
1 2	Yes No	
NEXT	IF D1 [Heating] = DK/RF & D2 [Cooling] = DK/RF & D3 [Water heating] = DK/RF & D4 [Cooking] = DK/RF → D5 [Missing end uses]  OTHERWISE → D6 [Manufacturing]	

D5	Missing end uses
SHOW	IF D1 [Heating] = DK/RF & D2 [Cooling] = DK/RF & D3 [Water heating] = DK/RF & D4 [Cooking] = DK/RF
<ul> <li>♦ INTERVIEWER: You have entered DK or RF for the four major end use questions.         This information is important for understanding how energy is used in this building.             You may need to find a new respondent at this point. Explain to the current respondent that the remainder of the questionnaire contains technical information about energy use and equipment and ask whether the respondent would want us to consult someone else in the building for these questions.             </li> <li>♦ ENTER "1" when you are ready to continue</li> </ul>	
NEXT	→ D6 [Manufacturing]

D6	Manufacturing	MANU
ASK	All Buildings	
		[F1]-HELP
(Was a	ny energy used)	
For ma	nufacturing?	
1 2	Yes No	
NEXT	IF No & D1 [Heating] = No & D2 [Cooling] = No & D3 [Water heating] = No & D4 [Cooking] = No → D7 [Any energy used]  OTHERWISE → D8 [Electricity generation capability]	

D7	Any energy used	ANYEGY	
ASK	IF D1 [Heating] = No & D2 [Cooling] = No & D3 [Water heating] = No & D4 [Cooking] = No & D6 [Manufacturing] = No		
1	I did not record any uses of energy for this building. Did this building use <u>any</u> energy in 2012 for other purposes, such as lighting or appliances?		
1	Yes, some energy was used in 2012		
2	No, no energy was used		
NEXT	IF Yes, some energy was used OR DK/RF ⇒ D8 [Electricity generation capability]		
	IF No, no energy was used ⋺ E83 [Window glass type]		

D8	Electricity generation capability	CAPGEN
ASK	IF D1 [Heating] = Yes OR D2 [Cooling] = Yes OR D3 [Water heating] = Yes OR D4 [Cooking] = Yes OR D6 [Manufacturing] = Yes OR D7 [Any energy used] = Yes, some energy was used OR DK/RF	
		[F1]-HELP
Does t	nis building have the ability to generate electricity, including for emergency backup?	
-	L Yes 2 No	
NEXT	⇒ D9 [Energy sources used]	

ASK IF D1 [Heating] = Yes OR D2 [Cooling] = Yes OR D3 [Water heating] = Yes OR D4 [Cooking] = Yes OR D6 [Manufacturing] = Yes OR D7 [Any energy used] = Yes, some energy was used OR DK/RF	D9	Energy sources used see below
	ASK	IF D1 [Heating] = Yes OR D2 [Cooling] = Yes OR D3 [Water heating] = Yes OR D4 [Cooking] = Yes OR D6 [Manufacturing] = Yes OR D7 [Any energy used] = Yes, some energy was used OR DK/RF

[F1]-HELP

### SHOW CARD D1

Looking at this list of energy sources on Show Card D1, please tell me which ones were used in this building for any purpose in 2012.

- ◆ EXP: [Include fuel oil, diesel, or kerosene if it was purchased or delivered in 2012, even if it was not used during that time.]
- ◆ EXP: [Do not include any fuels used in vehicles outside the building.]
- ◆ PROBE for any others
- ENTER all that apply

11 12	Electricity Natural gas	ELUSED NGUSED
13	Fuel oil, diesel, or kerosene	FKUSED
14	Bottled gas, also known as LPG or propane	PRUSED
15	District steam piped in from a separate building or utility	STUSED
16	District hot water piped in from a separate building or utility	HWUSED
17	District chilled water piped in from a separate building or utility	CWUSED
18	Wood, coal, or solar	
24	Other source or sources	OTUSED

#### **NEXT**

- IF Fuel, oil, diesel, or kerosene selected ⇒ D10 [Fuel oil, diesel, or kerosene]
- IF Wood, coal, or solar selected 
  D11 [Wood, coal, or solar]
- IF Other source or sources selected ⇒ D12 [Other energy source 1]
- IF District steam or District hot water selected & B48 [Central physical plant] = Yes & B53 [Central plant in building] = No ⇒ D15 [From central plant]
- IF DK/RF:
  - IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]
  - IF D8 [Electricity generation capability] ≠ Yes → E1 [Section E Routing]

#### OTHERWISE:

- IF D1 [Heating] = Yes ⇒ D17 [Source for main heating]
- IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]
- IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating]
- IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking]
- IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing]
- IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]

D10	Fuel oil, diesel, or kerosene	FKTYPE
ASK	IF Fuel oil, diesel, or kerosene IN D9 [Energy sources used]	

[F1]-HELP

VERIFY if volunteered in previous question

You mentioned fuel oil, diesel, or kerosene. Which of these were used (in this building in 2012)?

- ENTER all that apply
  - 1 Fuel oil
  - 2 Diesel
  - 3 Kerosene

NI	CVT

IF Wood, coal, or solar IN D9 [Energy sources used] ⊕ D11 [Wood, coal, or solar]

IF Other source or sources IN D9 [Energy sources used] ⇒ D12 [Other energy source 1]

IF District steam or District hot water IN D9 [Energy sources used] & B48 [Central physical plant] = Yes & B53 [Central plant in building] = No ⇒ D15 [From central plant]

OTHERWISE:

IF D1 [Heating] = Yes ⇒ D17 [Source for main heating]

IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]

IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating]

IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking]

IF D6 [Manufacturing] = Yes ⊕ D82 [Sources for manufacturing]

IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]

OTHERWISE 
D90 [Any other sources]

D11	Wood,	coal.	or	solar

see below

**ASK** | IF Wood, coal, or solar IN D9 [Energy sources used]

◆ VERIFY if volunteered in previous question

You mentioned wood, coal, or solar. Which of these were used (in this building in 2012)?

ENTER all that apply

1WoodWOUSED2CoalCOUSED3SolarSOUSED

### **NEXT**

IF Other source or sources IN D9 [Energy sources used] ⇒ D12 [Other energy source 1]

IF District steam or District hot water IN D9 [Energy sources used] & B48 [Central physical plant] = Yes & B53 [Central plant in building] = No ⇒ D15 [From central plant]

#### OTHERWISE:

IF D1 [Heating] = Yes ⇒ D17 [Source for main heating]

IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating]

IF D6 [Manufacturing] = Yes ⊕ D82 [Sources for manufacturing]

IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]

Other energy source 1

OTUSDX1

IF Other source or sources IN D9 [Energy sources used] What was the first other energy source used (in this building in 2012)? ENTER the first energy source used **NEXT** D13 [Other energy source 2]

**ASK** 

D14

Other energy source 3

**D13** Other energy source 2 OTUSDX2 **ASK** IF Other source or sources IN D9 [Energy sources used] Were there any other energy sources used (in this building in 2012)? ENTER the next energy source ◆ [ENTER] if no others NEXT IF No source entered here: IF District steam or District hot water IN D9 [Energy sources used] & B48 [Central physical plant] = Yes & B53 [Central plant in building] = No D15 [From central plant] OTHERWISE: IF D1 [Heating] = Yes ⊕ D17 [Source for main heating] IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling] IF D3 [Water heating] = Yes ⊕ D75 [Sources for water heating] IF D6 [Manufacturing] = Yes ⊕ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⊕ D84 [Energy for generation] 

### **ASK** IF Source was entered in D13 [Other energy source 2] Were there any other energy sources used (in this building in 2012)? ENTER the next energy source ◆ [ENTER] if no others NEXT IF District steam or District hot water IN D9 [Energy sources used] & B48 [Central physical plant] = Yes & B53 [Central plant in building] = No ⊕ D15 [From central plant] OTHERWISE: IF D1 [Heating] = Yes ⊕ D17 [Source for main heating] IF D3 [Water heating] = Yes ⊕ D75 [Sources for water heating] IF D6 [Manufacturing] = Yes ⊕ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]

OTUSDX3

**D15** From central plant **DHFRPL** 

ASK	IF District steam or District hot water IN D9 [Energy sources used] & B48 [Central physical plant] = Yes & B53 [Central plant in building] = No
Is the o	district steam or hot water piped in from a central plant that is part of the same campus or complex as your g?
1 2	1 Yes 2 No
NEXT	IF No OR DK/RF ⇒ D16 [Purchase from offsite]
	IF Yes:
	IF D1 [Heating] = Yes ⇒ D17 [Source for main heating] IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]
	IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating]
	IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking]
	IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing]
	IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]

D16	Purchase from offsite	DHOFF
ASK	IF D15 [From central plant] = No OR DK/RF	
Is it (the	e district steam or hot water) purchased from somewhere off-site, such as a commercial or mur	icipal
1 2	Yes No	
NEXT	IF D1 [Heating] = Yes → D17 [Source for main heating] IF D2 [Cooling] = Yes → D48 [Sources for cooling] IF D3 [Water heating] = Yes → D75 [Sources for water heating] IF D4 [Cooking] = Yes → D80 [Sources for cooking] IF D6 [Manufacturing] = Yes → D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes → D84 [Energy for generation] OTHERWISE → D90 [Any other sources]	

D17	Source for main heating	see below		
ASK	IF D1 [Heating] = Yes			
FILL	{Ht1SourcesList} = List of all energy sources used {Electricity} - {Other3} = If a source is used, it appears in this list; if not, the line is blank {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene] {Other1} - {Other3} = Sources specified in D12 [Other energy source 1] - D14 [Other energy source 3]			
What w	as the main energy source for heating? (Was it {Ht1Sources	List}?)		
<b>♦</b> D	EF: [The main energy source for heating is the energy source to heat most of the square footage in this building most of the			
<b>♦</b> E	XP: [Do not include electricity if it is used only to run fan moto	ors.]		
<b>♦</b> O	nly sources already selected are shown here			
11	( ))	ELHT1		
12	. ,	NGHT1		
13 14		FKHT1 PRHT1		
15		STHT1		
16	•	HWHT1		
18	· · · · · · · · · · · · · · · · · · ·			
19				
	20 {Solar} SOHT1			
21	21 {Other1} OTHT1			
22	2 {Other2} OTHT1			
23		OTHT1		
24	Some other energy source			
NEXT	IF Some other energy source ⇒ D18 [Other source for main heating] IF Anything but Some other energy source OR DK/RF: IF More than one energy source used ⇒ D19 [Which other sources for heating] IF Only one energy source used ⇒ D20 [Any other sources for heating]			

D18	Other source for main heating	see below
ASK	IF D17 [Source for main heating] = Some other energy source	
What w	as the other energy source used for <u>main</u> space heating?	
11	Electricity	ELHT1
12	Natural gas	NGHT1
13	Fuel oil/Diesel/Kerosene	FKHT1
14	Bottled gas	PRHT1
15	District steam	STHT1
16	District hot water	HWHT1
18	Wood	WOHT1
19	Coal	COHT1
20	Solar	SOHT1
24	Some other energy source	OTHT1
NEXT	⇒ D20 [Any other sources for heating]	

D19	Which other sources for heating	HT2 & see below
ASK	IF D1 [Heating] = Yes & More than one energy source used	
FILL	{Ht2SourcesList} = List of all energy sources used, minus the {Electricity} - {Other3} = If a source is used (other than for reference if not, the line is blank {FuelOilType} = Type or types specified in D10 [Fuel oil, diese {Other1} - {Other3} = Sources specified in D12 [Other energy	main space heating), it appears in this list; sel, or kerosene]
Which (	other energy sources, if any, were used for heating? ({Ht2Sourc	cesList})
<b>♦</b> EX	XP: [Do not include electricity if it is used only to run fan motors	i.]
<b>♦</b> O	nly sources already selected are shown here	
♦ PF	ROBE for any others	
♦ El	NTER all that apply	
11	{Electricity}	ELHT2
12	{Natural gas}	NGHT2
13	{FuelOilType}	FKHT2
14	. ,	PRHT2
15		STHT2
16	,	HWHT2
18		WOHT2
19		COHT2
20	• •	SOHT2
21	(Oth o #1)	OTUTO

OTHT2

OTHT2

OTHT2

99	No other sources for fleating
NEXT	IF Some other energy source ⇒ D21 [Other source for heating] IF Anything but Some other energy source OR DK/RF ⇒ D22 [Percent heated]

21

22

23

24

{Other1}

{Other2}

{Other3}

Some other energy source

D20	Any other sources for heating	HT2
ASK	IF D1 [Heating] = Yes & Only one energy source used	
Were th	nere any other energy sources used for heating?  Yes No	
NEXT	IF Yes ⇒ D21 [Other source for heating] IF No OR DK/RF ⇒ D22 [Percent heated]	

D21	Other source for heating				
ASK	IF D19 [Which other sources for heating] = Some other energy source OR D20 [Any other sources for heating] = Yes				
What w	What was the other energy source used for secondary space heating?				
11	Electricity	ELHT2			
12	,	NGHT2			
13	Fuel oil/Diesel/Kerosene	FKHT2			
14	Bottled gas	PRHT2			
15	District steam	STHT2			
16	District hot water	HWHT2			
18	Wood	WOHT2			
19	Coal	COHT2			
20	Solar	SOHT2			
24	Some other energy source	OTHT2			
NEXT	⇒ D22 [Percent heated]				

### **NOTE ON ENERGY SOURCES:**

Throughout the rest of this questionnaire, there will be references such as "Electricity used" or "Natural gas used." In addition to the energy sources that were given in D9 [Energy sources used], if sources are added along the way, such as in D18 [Other source for main heating] OR D21 [Other source for heating], those sources are then also considered to be used.

D22	Percent heated	HEATP
ASK	IF D1 [Heating] = Yes	
FILL	{SqFt} IF A6 [Square footage] known = "A6 [Square footage]" IF A6 [Square footage] = DK/RF = "floorspace"	

What percent of the {SqFt} in this building was heated to at least 50 degrees Fahrenheit during 2012, including basements and indoor parking levels if they were heated to at least 50 degrees?

- ◆ If heated square footage is known, but not the percent, RECORD square footage in comments, then code DK
- ◆ PROBE for estimate if DK

RANGE	0 to 100
1	IF Zero ⇒ D23 [Heated to less than 50 degrees] IF Anything else ⇒ D24 [Heating equipment types]

D23	Heated to less than 50 degrees	HTLS50
ASK	IF D22 [Percent heated] = Zero	
Was any of this building heated to less than 50 degrees Fahrenheit?  • EXP: [Areas may be heated to less than 50 degrees to prevent pipes from freezing.]		
1 2	Yes No	
NEXT	IF Yes OR DK/RF → D24 [Heating equipment types] IF No:  IF D2 [Cooling] = Yes → D48 [Sources for cooling]  IF D3 [Water heating] = Yes → D75 [Sources for water heating]  IF D4 [Cooking] = Yes → D80 [Sources for cooking]  IF D6 [Manufacturing] = Yes → D82 [Sources for manufacturing]  IF D8 [Electricity generation capability] = Yes → D84 [Energy for generation]  OTHERWISE → D90 [Any other sources]	

D24	Heating equipment types	see below
ASK	IF D22 [Percent heated] > 0 OR D23 [Heated to less than 50 degrees] = Yes O	R DK/RF
□sноv	V CARD D2	[F1]-HELP
Looking at the list of heating equipment types on Show Card D2, please tell me which types are used in this building.		
♦ PF	ROBE for any others	
◆ ENTER all that apply		
1 2 3 4 5 6 7	Packaged central unit (roof mounted) Boilers inside (or adjacent to) the building that produce steam or hot water District steam or hot water piped in from outside the building Heat pumps (other than components of a packaged unit) Individual space heaters, other than heat pumps	FURNAC PKGHT BOILER STHW HTPMPH SLFCON OTHTEQ
NEXT	IF Furnaces ⇒ D25 [Type of furnace]  IF Boilers ⇒ D28 [Type of boiler system]  IF District steam or hot water ⇒ D29 [Type of district heat system]  IF Other heating equipment ⇒ D30 [Other heating components]  IF Packaged central unit ⇒ D36 [Type of packaged heating]  IF Heat pumps ⇒ D38 [Heat pump heating system]  IF Individual space heaters ⇒ D41 [Type of individual heater]	

IF DK/RF:

IF D2 [Cooling] = Yes  $\Rightarrow$  D48 [Sources for cooling] OTHERWISE  $\Rightarrow$  D66 [Building automation system]

D25	Type of furnace
ASK	IF Furnaces IN D24 [Heating equipment types]
	[F1]-HELP

# SHOW CARD D3

Looking at Show Card D3, please tell me the type or types of furnace systems used in the building.

- ENTER all that apply
  - 1 Packaged central unit (roof mounted)
  - 2 Split system (residential-type furnace with DX cooling unit)
  - 3 Duct furnace (installed in air distribution duct)
  - 4 Individual room furnace (freestanding or floor-mounted)

### **NEXT**

D26

IF Packaged central unit OR Duct furnace ⇒ D26 [Classify furnace as packaged]

IF Individual room furnace ⇒ D27 [Classify furnace as space heater]

### OTHERWISE:

IF District steam or hot water IN D24 [Heating equipment types] ⇒ D29 [Type of district heat system]

IF Other heating equipment IN D24 [Heating equipment types] ⇒ D30 [Other heating components]

IF Packaged central unit IN D24 [Heating equipment types]  $\Rightarrow$  D36 [Type of packaged heating]

IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system]

IF Individual space heaters ⇒ D41 [Type of individual heater]

OTHERWISE:

Classify furnace as packaged

IF More than one energy source used for heating  $\Rrightarrow$  D42 [Explain sources for heating]

OTHERWISE ⇒ D43 [Heating ventilation types]

ASK	IF Packaged central unit OR Duct furnace IN D25 [Type of furnace]			
	For the purposes of this study, I am going to refer to the packaged central furnace as a "packaged unit."  • ENTER "1" to continue			
NEXT  IF Individual room furnace IN D25 [Type of furnace] ⇒ D27 [Classify furnace as space heater]  OTHERWISE:  IF Boilers IN D24 [Heating equipment types] ⇒ D28 [Type of boiler system]  IF District steam or hot water IN D24 [Heating equipment types] ⇒ D29 [Type of district heat system]  IF Other heating equipment IN D24 [Heating equipment types] ⇒ D30 [Other heating components OTHERWISE ⇒ D36 [Type of packaged heating]				

# D27 Classify furnace as space heater

**ASK** | IF D25 [Type of furnace] = Individual room furnace

For the purposes of this study, I am going to refer to the individual room furnace as an "individual space heater."

◆ ENTER "1" to continue

### **NEXT**

- IF District steam or hot water IN D24 [Heating equipment types] 

  D29 [Type of district heat system]
- IF Other heating equipment IN D24 [Heating equipment types] ⇒ D30 [Other heating components]
- IF Packaged central unit IN D24 [Heating equipment types] ⇒ D36 [Type of packaged heating]
- IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system]
- IF Individual space heaters  $\Rightarrow$  D41 [Type of individual heater]

### OTHERWISE:

- IF More than one heating equipment ⇒ D45 [Percent heated by each type]
- IF Only one equipment, assign it as Main heating equipment, THEN
  - IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR
  - A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012)
  - ⇒ D47 [Main heating replaced]
  - OTHERWISE:

    - OTHERWISE D66 [Building automation system]

D28	Type of boiler system
ASK	IF Boilers IN D24 [Heating equipment types]
□sho\	W CARD D4

Looking at Show Card D4, please tell me the type or types of distribution systems used with the boiler.

### ENTER all that apply

1	Radiators	BLRRAD
2	Fan coil units in rooms (or areas)	BLRFNCL
3	Induction units	BLRINDC
4	Water loop heat pump	BLRWATR
5	Central air handler (hydronic/steam coils)	BLRAIR
6	Packaged unit (hydronic/steam coils)	BLRPKG
7	Duct reheat (hydronic/steam coils)	BI RDUCT

### **NEXT**

IF District steam or hot water IN D24 [Heating equipment types] ⇒ D29 [Type of district heat system]

IF Other heating equipment IN D24 [Heating equipment types]  $\Rightarrow$  D30 [Other heating components]

IF Packaged central unit IN D24 [Heating equipment types] ⇒ D36 [Type of packaged heating]

IF Individual space heaters ⇒ D41 [Type of individual heater]

OTHERWISE:

IF Water loop, Central air handler, Packaged unit, OR Duct reheat given here

OR Any type except Individual room furnace IN D25 [Type of furnace]

OR Packaged central unit IN D24 [Heating equipment types]

⇒ D43 [Heating ventilation types]

IF More than one heating equipment ⇒ D45 [Percent heated by each type]

IF Only one equipment, assign it as Main heating equipment, THEN

IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012)

⇒ D47 [Main heating replaced]

OTHERWISE:

IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling] OTHERWISE ⇒ D66 [Building automation system]

D29	Type of district heat system
ASK	IF District steam or hot water IN D24 [Heating equipment types]
	[F1]-HELP

## SHOW CARD D4

Looking at Show Card D4, please tell me the type or types of distribution systems used with the district steam or hot water.

## ◆ ENTER all that apply

1	Radiators	DHRAD
2	Fan coil units in rooms (or areas)	DHFNCL
3	Induction units	DHINDC
4	Water loop heat pump	DHWATR
5	Central air handler (hydronic/steam coils)	DHAIR
6	Packaged unit (hydronic/steam coils)	DHPKG
7	Duct reheat (hydronic/steam coils)	DHDUCT

### **NEXT**

IF Other heating equipment IN D24 [Heating equipment types] ⇒ D30 [Other heating components]

IF Packaged central unit IN D24 [Heating equipment types] ⇒ D36 [Type of packaged heating]

IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system]

IF Individual space heaters ⇒ D41 [Type of individual heater]

OTHERWISE:

IF Water loop, Central air handler, Packaged unit, OR Duct reheat given here

OR Any type except Individual room furnace IN D25 [Type of furnace]

OR Packaged central unit IN D24 [Heating equipment types]

⇒ D43 [Heating ventilation types]

IF More than one heating equipment ⇒ D45 [Percent heated by each type]

IF Only one equipment, assign it as Main heating equipment, THEN

IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR

A31 [Year of construction category]  $\neq$  2000 to 2003 OR 2004 to 2007 OR 2008 to 2012)

⇒ D47 [Main heating replaced]

OTHERWISE:

IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]

OTHERWISE D66 [Building automation system]

D30	Other heating components		
ASK	IF Other heating equipment IN D24 [Heating equipment types]		
	in outer meaning equipment in B2 i [ineating equipment types]		
SHO	DW CARD D5		
Lookin	ng at Show Card D5, please tell me if the other heating equipment includes any of	these components.	
<b>A</b> -	TAITED all the decreed of		
<b>→</b> E	◆ ENTER all that apply		
1 Heating coil or electric heat strip OTSTRP		OTSTRP	
2	2 Duct reheat or electric reheat	OTDUCT	
	3 Powered induction units (PIU) OTPIU		
	4 None of these components		
NEXT	IF Any components:		
	IF Packaged central unit IN D24 [Heating equipment types] OR		
	Packaged central unit OR Duct furnace IN D25 [Type of furnace])  ⇒ D31 [Classify other as part of packaged]		
	IF Boiler IN D24 [Heating equipment types] ⇒ D32 [Classify other as part of	boiler]	
	IF District steam or hot water IN D24 [Heating equipment types]		

D31	Classify other as part of packaged	
ASK	IF Any components given in D30 [Other heating components] & Packaged central unit IN D24 [Heating equipment types] OR Packaged central unit OR Duct furnace IN D25 [Type of furnace]	
For the purposes of this study, I am going to consider the other heating equipment to be part of the packaged unit.		
◆ ENTER "1" to continue		
NEXT	⇒ D36 [Type of packaged heating]	

⇒ D33 [Classify other as part of district]

OTHERWISE  $\Rightarrow$  D34 [Classify other as packaged] IF None of these components OR DK/RF  $\Rightarrow$  D35 [Other heat specify]

D32	Classify other as part of boiler
ASK	IF Any components given in D30 [Other heating components] & Boiler IN D24 [Heating equipment types]

For the purposes of this study, I am going to consider the other heating equipment to be part of the boiler system.

◆ ENTER "1" to continue

### **NEXT**

IF Packaged central unit IN D24 [Heating equipment types] ⇒ D36 [Type of packaged heating] IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system] IF Individual space heaters ⇒ D41 [Type of individual heater] OTHERWISE:

IF Any type except Individual room furnace IN D25 [Type of furnace]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 [Type of boiler system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D29 [Type of district heat system]

OR Any components given in D30 [Other heating components]

OR Packaged central unit IN D24 [Heating equipment types]

⇒ D43 [Heating ventilation types]

IF More than one heating equipment ⇒ D45 [Percent heated by each type]

IF Only one equipment, assign it as Main heating equipment, THEN

IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR

A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012)

⇒ D47 [Main heating replaced]

OTHERWISE:

IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]

D33	Classify other as part of district	
ASK IF Any components given in D30 [Other heating components]  & District steam or hot water IN D24 [Heating equipment types]		
heating	For the purposes of this study, I am going to consider the other heating equipment to be part of the district heating system.  • ENTER "1" to continue	
NEXT	IF Packaged central unit IN D24 [Heating equipment types] ⇒ D36 [Type of packaged heating] IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system] IF Individual space heaters ⇒ D41 [Type of individual heater] OTHERWISE: IF Any type except Individual room furnace IN D25 [Type of furnace] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 [Type of boiler system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D29 [Type of district heat system] OR Any components given in D30 [Other heating components]	

IF Only one equipment, assign it as Main heating equipment, THEN
IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR
A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012)

⇒ D47 [Main heating replaced]

OTHERWISE:

⇒ D43 [Heating ventilation types]

IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling] OTHERWISE ⇒ D66 [Building automation system]

IF More than one heating equipment ⇒ D45 [Percent heated by each type]

D34	Classify other as packaged
ASK	IF Any components given in D30 [Other heating components] &
	NOT(Packaged central unit IN D24 [Heating equipment types] OR
	Packaged central unit OR Duct furnace IN D25 [Type of furnace]
	OR Boiler IN D24 [Heating equipment types]
	OR District steam or hot water IN D24 [Heating equipment types])

For the purposes of this study, I am going to refer to the other heating equipment as a "packaged unit." In the next couple questions I just need to verify some of the components of the packaged system.

◆ ENTER "1" to continue

**NEXT** | ⇒ D36 [Type of packaged heating]

D35	Other heat specify			
ASK	IF Other heating equipment IN D24 [Heating equipment types] & D30 [Other heating components] = None of these components			
Please describe the other type of heating equipment.				
♦ R	ECORD in open box			
NEXT	IF Packaged central unit IN D24 [Heating equipment types] ⇒ D36 [Type of packaged heating] IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system] IF Individual space heaters ⇒ D41 [Type of individual heater] OTHERWISE:  IF Any type except Individual room furnace IN D25 [Type of furnace] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 [Type of boiler system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D29 [Type of district heat system] OR Any components given in D30 [Other heating components] OR Packaged central unit IN D24 [Heating equipment types] ⇒ D43 [Heating ventilation types] IF More than one heating equipment ⇒ D45 [Percent heated by each type] IF Only one equipment, assign it as Main heating equipment, THEN IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) ⇒ D47 [Main heating replaced] OTHERWISE:  IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling] OTHERWISE ⇒ D66 [Building automation system]			

	D36	Type of packaged heating Pk	(GHTTYP
	ASK	IF Packaged central unit IN D24 [Heating equipment types] OR Packaged central unit OR Duct furnace IN D25 [Type of furnace] OR Any components given in D30 [Other heating components] & NOT(Packaged central unit IN D24 [Heating equipment types] OR Packaged central unit OR Duct furnace IN D25 [Type of furnace] OR Boiler IN D24 [Heating equipment types] OR District steam or hot water IN D24 [Heating equipment types])	
ı		1	

# SHOW CARD D6

Please look at Show Card D6 and tell me if the packaged unit is a factory-assembled unitary packaged unit or a custom built-up unit?

- 1 Factory-assembled unitary packaged unit
- 2 Custom built-up packaged unit
- 3 IF VOLUNTEERED: Both factory-assembled and custom built-up packaged units

NEXT	IF Any type given ⇒ D37 [Packaged heating components]
	IF DK/RF:
	IF Heat pumps IN D24 [Heating equipment types] ⇒ D38 [Heat pump heating system]
	IF Individual space heaters ⇒ D41 [Type of individual heater]
	OTHERWISE ⇒ D43 [Heating ventilation types]

D37	Packaged heating components
ASK	IF Any type given in D36 [Type of packaged heating]

[F1]-HELP

# SHOW CARD D6

Looking at the second list on Show Card D6, please tell me which heating components are part of this packaged system.

## ◆ ENTER all that apply

1	Furnace	PKGFURN
2	Heat pump	PKGHTP
3	Heating coil	PKGCOIL
4	Powered induction unit (PIU)	PKGPIU
5	Duct reheat	PKGDUCT

NEX.	$\lceil \mid$ IF Heat pumps IN D24 [Heating equipment types] $\Rightarrow$ D38 [Heat pump heating system]
	IF Individual space heaters ⇒ D41 [Type of individual heater]
	OTHERWISE ⇒ D43 [Heating ventilation types]

D38	Heat pump heating system	see below
ASK	IF Heat pumps IN D24 [Heating equipment types]	
[]sноv	V CARD D7	[F1]-HELP
Please look at the first list on Show Card D7 and tell me which heat pump systems are used for heating in this building.		are used for heating in this
♦ EN	ITER all that apply	
		HPHPKG HPHSPLT HPHROOM HPHMINI HPHVRF

⇒ D39 [Heat pump heating type]

NEXT

D39	Heat pump heating type	see below
ASK	IF Heat pumps IN D24 [Heating equipment types]	
       	W CARD D7	[F1]-HELP
	V CARD DI	
Lookin	g at the second list on Show Card D7, which types of heat pumps are these?	
<b>♦</b> E	NTER all that apply	
	Ground source or ground water heat pump (geothermal)  Dual source heat pump (combination air source and geothermal)	HPHAIR HPHGRD HPHDUAL HPHWTR
NEXT	IF Air source heat pump & Natural gas OR Bottled gas used for heating → D40 IF Individual space heaters → D41 [Type of individual heater]  OTHERWISE:  IF Any type except Individual room furnace IN D25 [Type of furnace]  OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D29 system]  OR Any components given in D30 [Other heating components]  OR Packaged central unit IN D24 [Heating equipment types]  OR Packaged unit OR Split system IN D38 [Heat pump heating system]  → D43 [Heating ventilation types]  IF More than one heating equipment → D45 [Percent heated by each type]  IF Only one equipment, assign it as Main heating equipment, THEN  IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR → D47 [Main heating replaced]  OTHERWISE:  IF D2 [Cooling] = Yes → D48 [Sources for cooling]  OTHERWISE → D66 [Building automation system]	[Type of boiler system] [Type of district heat onstruction] < 1990 OR

D40	Heat pump backup	HPHBKUP
ASK	IF D39 [Heat pump heating type] = Air source heat pump & Natural gas OR Bottled gas used for heating	
FILL	{NatGasBotGas} IF Natural gas but not bottled gas for heating = "natural gas" IF Bottled gas but not natural gas for heating = "bottled gas" IF Both natural gas and bottled gas for heating = "natural gas or bottled gas" { NatGasBotGasList} IF Natural gas but not bottled gas for heating = "Natural gas" IF Bottled gas but not natural gas for heating = "Bottled gas" IF Both natural gas and bottled gas for heating = "Natural gas or bottled gas"	

Does the air source heat pump have electric resistance backup, is it a dual fuel heat pump with {NatGasBotGas} backup, or is there no backup source for the heat pump?

◆ DEF: [Air source heat pumps do not operate efficiently when outside temperatures are sub-freezing for extended periods of time. An air source heat pump may use electric resistance coils to provide supplemental heat. Other air source heat pumps may use a natural gas or bottled gas furnace that operates at colder temperatures (these are also known as duel fuel heat pumps)]

- 1 Electric resistance backup
- 2 {NatGasBotGasList} backup (dual fuel)
- 3 No backup source

## NEXT IF Individual space heaters ⇒ D41 [Type of individual heater] OTHERWISE: IF Any type except Individual room furnace IN D25 [Type of furnace] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 [Type of boiler system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D29 [Type of district heat systeml OR Any components given in D30 [Other heating components] OR Packaged central unit IN D24 [Heating equipment types] OR Packaged unit OR Split system IN D38 [Heat pump heating system] ⇒ D43 [Heating ventilation types] IF More than one heating equipment ⇒ D45 [Percent heated by each type] IF Only one equipment, assign it as Main heating equipment, THEN IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) ⇒ D47 [Main heating replaced] OTHERWISE:

D41	Type of individual heater	
ASK	IF Individual space heaters IN D24 [Heating equipment types]	
		[F1]-HELP
□sно\	V CARD D8	
Lookin	g at Show Card D8, please tell me the type or types of individual heaters us	sed in the building.
<b>♦</b> EI	NTER all that apply	
	Baseboard heater (permanent)  Portable space heater	SHRDNT SHBBRD SHPORT SHWALL SHFURN SHUNIT SHPTAC
NEXT	IF Any type except Individual room furnace IN D25 [Type of furnace] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN system] OR Any components given in D30 [Other heating components] OR Packaged central unit IN D24 [Heating equipment types] OR Packaged unit OR Split system IN D38 [Heat pump heating system ⇒ D43 [Heating ventilation types] IF More than one heating equipment ⇒ D45 [Percent heated by each typ IF Only one equipment, assign it as Main heating equipment, THEN IF Main heating equipment ≠ District steam or hot water & (A30 [Year of A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 of D47 [Main heating replaced] OTHERWISE:	D29 [Type of district heat  n]  ne] of construction] < 1990 OR

IF D2 [Cooling] = Yes  $\Rightarrow$  D48 [Sources for cooling] OTHERWISE  $\Rightarrow$  D66 [Building automation system]

D42	Explain sources for heating
ASK	IF ONLY Boiler, Furnace, OR District heat as heating equipment but more than one energy source used for heating
FILL	{HeatEquip} IF Boilers = "boiler" IF Furnace = "furnace" IF District heat = "district heating system" {HeatSources} = list of the energy sources given for heating

I've recorded just one type of heating equipment - a {HeatEquip} - but more than one energy source – {HeatSources} - for heating. For clarification, will you please briefly explain how these sources are used for operating the {HeatEquip}.

◆ RECORD in open box

## **NEXT** IF Any type except Individual room furnace IN D25 [Type of furnace] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 [Type of boiler system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D29 [Type of district heat OR Any components given in D30 [Other heating components] OR Packaged central unit IN D24 [Heating equipment types] OR Packaged unit OR Split system IN D38 [Heat pump heating system] ⇒ D43 [Heating ventilation types] OTHERWISE: IF More than one heating equipment ⇒ D45 [Percent heated by each type] IF Only one equipment, assign it as Main heating equipment, THEN IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) ⇒ D47 [Main heating replaced] OTHERWISE: IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]

D43	Heating ventilation types
ASK	IF Any type except Individual room furnace IN D25 [Type of furnace] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D28 [Type of boiler system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D29 [Type of district heat system] OR Any components given in D30 [Other heating components] OR Packaged central unit IN D24 [Heating equipment types] OR Packaged unit OR Split system IN D38 [Heat pump heating system]
	·

## SHOW CARD D9

Show Card D9 provides a list of mechanical ventilation equipment types. Please tell me which types are used with the heating system.

- ◆ PROBE for any others
- ENTER all that apply

1	Central air handling unit(s) with constant air volume (CAV) control	HTVCAV
2	Central air handling unit(s) with variable air volume (VAV) control	HTVVAV
3	Underfloor air distribution	HTVFLR
4	Dedicated outside air system (DOAS)	HTVOAS
5	Demand controlled ventilation	HTVDEM
6	None of these types	HTVNON

### **NEXT**

**D44** 

**ASK** 

OTHERWISE:

IF More than one heating equipment ⇒ D45 [Percent heated by each type]

IF Only one equipment, assign it as Main heating equipment, THEN

IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012)

⇒ D47 [Main heating replaced]

OTHERWISE:

Heating ventilation specify

IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]

OTHERWISE  D66 [Building automation system]

# IF D43 [Heating ventilation types] = None of these types

Please describe the ventilation system that is used with the heating system.

◆ RECORD in open box

## **NEXT** IF More than one heating equipment ⇒ D45 [Percent heated by each type] IF Only one equipment, assign it as Main heating equipment, THEN IF Main heating equipment ≠ District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) ⇒ D47 [Main heating replaced] OTHERWISE: OTHERWISE D66 [Building automation system]

D45	Percent heated by each type	FURNP, PKGHP, BOILP, STHWP, HTPHP, SLFCNP, OTHTP
ASK	For each equipment type given in D24 [Heating equipment	types]
FILL	<pre>{Introduction} IF First equipment = "The next questions are about the per you just mentioned. Please keep in mind:" OTHERWISE = BLANK {Explanation} IF First equipment and D22 [Percent heated] ≠ 100 = "We the floorspace, so these percents must add up to at lease equipment can heat the same area, it is also possible for</pre>	are talking only about the <u>heated portion</u> of st 100, but since more than one type of
	IF First equipment and D22 [Percent heated] = 100 = "The since more than one type of equipment can heat the sar to more than 100."  OTHERWISE = BLANK {Equipment}	ese percents must add up to at least 100, but
	IF Furnaces that heat air directly IN D24 [Heating equipme IF Packaged heating units IN D24 [Heating equipment type IF Boilers inside the building IN D24 [Heating equipment ty IF District steam or hot water IN D24 [Heating equipment ty IF Heat pumps IN D24 [Heating equipment types] = "heat pumps IN D24 [Heating equipment types] IF Individual space heaters IN D24 [Heating equipment types] IF Other heating equipment IN D24 [Heating equipment types]	es] = "packaged heating" /pes] = "boiler" ypes] = "district steam or hot water" pump" pes] = "space heater"
 ]sноv	W CARD D10	3 1 1
{Introdu	ıction	
{Explar		
	look at Show Card D10. What percent of the heated area in	this building is served by the {Equipment}?
♦ PR	ROBE for estimate if DK	
RANGE	0 to 100	
NEXT	IF There are equal maximum percents OR DK/RF ⇒ D46 IF There is an equipment with a maximum percent, assign equipment [MAINHT]. THEN:  IF Main heating equipment ≠ District steam or hot water A31 [Year of construction category] ≠ 2000 to 2003 OR 2 ⇒ D47 [Main heating replaced]	that equipment as the Main heating & (A30 [Year of construction] < 1990 OR

OTHERWISE:

IF D2 [Cooling] = Yes  $\Rightarrow$  D48 [Sources for cooling] OTHERWISE  $\Rightarrow$  D66 [Building automation system]

D46	Main heating equipment MNHTEQ
ASK	IF D45 [Percent heated by each type] has equal maximum percents OR DK/RF
FILL	{EquipmentList} = List of the equipments with equal maximum percents {Furnace} - {Other heating equipment} = Each equipment with an equal maximum percent appears on this list; otherwise the line is blank
	do you consider to be your main heating equipment – {EquipmentList} ?
1 2 3 4 5 6	{Packaged heating} {Boiler} {District steam or hot water} {Heat pump} \$\{\text{Space heater}\}
NEXT	IF Main equipment NOT (District steam or hot water OR DK/RF) & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) ⇒ D47 [Main heating replaced]  OTHERWISE:  IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]  OTHERWISE ⇒ D66 [Building automation system]

D47	Main heating replaced NWM	NHT
ASK	IF Main heating equipment known & NOT District steam or hot water & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 C 2004 to 2007 OR 2008 to 2012)	)R
FILL	{MainHeatEquip} IF Main heating equipment = Furnace = "Has the furnace" IF Main heating equipment = Boiler = "Has the boiler" IF Main heating equipment = Packaged heating = "Has the packaged heating unit" IF Main heating equipment = Individual space heater = "Have any of the individual space heaters IF Main heating equipment = Heat pump = "Has the heat pump" IF Main heating equipment = Other = "Has the other type of heating equipment"	,,,,
•	HeatEquip} been replaced since 1990?  EXP: [If there is more than one of this equipment type and at least one has been replaced, answer "Yes."]	
-	1 Yes 2 No	
NEXT	IF D2 [Cooling] = Yes ⇒ D48 [Sources for cooling]  OTHERWISE ⇒ D66 [Building automation system]	

D48	Sources for cooling	see below
ASK	IF D2 [Cooling] = Yes	
FILL	{CoolSourcesList} = List of all possible air conditioning energy sources used {Electricity} - {Other3} = If a source is used, it appears in this list; if not, the line is blank {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene] {Other1} - {Other3} = Sources specified in D12 [Other energy source 1] - D14 [Other energy source 3]	
	energy sources were used for air conditioning? ({CoolSourcesList})	
<b>♦</b> O	nly sources already selected are shown here	
♦ PI	ROBE for any others	
♦ EI	NTER all that apply	
11 12 13 14 15 16 17 21 22 23 24	{Electricity}ELCC{Natural gas}NGC{FuelOilType}FKCC{Bottled gas}PRCC{District steam}STCC{District hot water}HWC{District chilled water}CWC{Other1}OTCC{Other2}OTCC{Other3}OTCCSome other energy source	OOL DOL DOL DOL DOL DOL DOL DOL
NEXT	IF Some other energy source selected ⇒ D49 [Other source for cooling] OTHERWISE ⇒ D50 [Percent cooled]	

D49	Other source for cooling	see below
ASK	IF Some other energy source IN D48 [Sources for cooling]	
What w	as the other energy source used for air conditioning?	
11	Electricity	ELCOOL
12	Natural gas	NGCOOL
13	Fuel oil/Diesel/Kerosene	FKCOOL
14	Bottled gas	PRCOOL
15	District steam	STCOOL
16	District hot water	HWCOOL
17	District chilled water	CWCOOL
24	Some other energy source	OTCOOL
NEXT	⇒ D50 [Percent cooled]	

D50	Percent cooled	COOLP
ASK	IF D1 [Cooling] = Yes	
FILL	{SqFtIn} IF A6 [Square footage] known = A6 [Square footage] IF A6 [Square footage] = DK/RF = "floorspace"	
		[F1]-HELP
What p	ercent of the {SqFt} in this building was cooled by air conditioning equipment during 2012?	
	cooled square footage is known, but not the percent, RECORD square footage in comments, then code DK ROBE for estimate if DK	
RANGE	0 to 100	
NEXT	IF 1-100, DK/RF → D51 [Cooling equipment types]  IF Zero:  IF More than just Individual space heaters IN D24 [Heating equipment types]  → D74 [Regular HVAC maintenance]  IF D3 [Water heating] = Yes → D75 [Sources for water heating]  IF D4 [Cooking] = Yes → D80 [Sources for cooking]  IF D6 [Manufacturing] = Yes → D82 [Sources for manufacturing]  IF D8 [Electricity generation capability] = Yes → D84 [Energy for generation]  OTHERWISE → D90 [Any other sources]	

D51	Cooling equipment types	see below
ASK	IF D50 [Percent cooled] = 1 to 100 OR DK/RF	
[]sноv	V CARD D11	[F1]-HELP
Looking building	at the list of cooling equipment types on Show Card D11, please tell me which .	n types are used in this
♦ PF	ROBE for any others	
♦ EN	ITER all that apply	
1 2 3 4 5 6 7 8	cool air directly and circulate it without using chilled water Packaged air conditioning units, other than heat pumps Central chillers inside (or adjacent to) the building that chill water for air conditioning District chilled water piped in from outside the building Heat pumps for cooling Individual room air conditioners, other than heat pumps "Swamp" coolers or evaporative coolers	RCAC PKGCL CHILLR CHWT HTPMPC ACWNWL EVAPCL OTCLEQ
NEXT	IF Packaged air conditioning units ⇒ D52 [Type of packaged cooling] IF Central chillers ⇒ D53 [Type of chiller] IF District chilled water ⇒ D56 [Type of district chilled water system] IF Heat pumps for cooling AND NOT Heat pumps for heating ⇒ D57 [Heat pumps for cooling equipment ⇒ D59 [Other cool specify] IF Other cooling equipment ⇒ D59 [Other cool specify] IF DK/RF ⇒ D66 [Building automation system] OTHERWISE: IF Any source(s) other than electricity or chilled water reported in D48 [Sou D49 [Other source for cooling] ⇒ D60 [Cool source explanation] IF Residential-type central air & D1 [Heating] = Yes & D43 [Heating ventilates ⇒ D61 [Cooling ventilation same as heating] IF Residential-type central air & (D1 [Heating] ≠ Yes OR D43 [Heating ventilates ⇒ D62 [Cooling ventilation types] OTHERWISE:	rces for cooling] OR tion types] ≠DK/RF

OTHERWISE → D66 [Building automation system]

IF Only one selected, assign as Main cooling equipment. THEN:

IF (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003

OR 2004 to 2007 OR 2008 to 2012) ⇒ D65 [Main cooling replaced]

D52	Type of packaged cooling	PKGCLTYP
ASK	IF Packaged central unit IN D24 [Heating equipment types] OR Packaged central unit OR Duct furnace IN D25 [Type of furnace] OR Any components given in D30 [Other heating components] & NOT(Packaged central unit IN D24 [Heating equipment types] OR Packaged central unit OR Duct furnace IN D25 [Type of furnace] OR Boiler IN D24 [Heating equipment types] OR District steam or hot water IN D24 [Heating equipment types])	

## SHOW CARD D6

Please look at Show Card D6 and tell me if the packaged unit for cooling is a factory-assembled unitary packaged unit or a custom built-up unit?

- 1 Factory-assembled unitary packaged unit
- 2 Custom built-up packaged unit
- 3 IF VOLUNTEERED: Both factory-assembled and custom built-up packaged units

## **NEXT** | IF Central chillers ⇒ D53 [Type of chiller]

IF District chilled water ⇒ D56 [Type of district chilled water system]

IF Heat pumps for cooling AND NOT Heat pumps for heating ⇒ D57 [Heat pump cooling system]

IF Other cooling equipment ⇒ D59 [Other cool specify] OTHERWISE:

IF Any source(s) other than electricity or chilled water reported in D48 [Sources for cooling] OR D49 [Other source for cooling] 

D60 [Cool source explanation]

OTHERWISE:

IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠DK/RF

⇒ D61 [Cooling ventilation same as heating]

IF D1 [Heating] ≠ Yes OR D43 [Heating ventilation types] =DK/RF

⇒ D62 [Cooling ventilation types]

D53	Type of chiller	see below	
ASK	IF Central chillers IN D51 [Cooling equipment types]		
		[F1]-HELP	
□sноv	CARD D12		
Please look at Show Card D12 and tell me whether the chiller is air-cooled, water cooled, or an absorption chiller?			
♦ EN	◆ ENTER all that apply		
1 2 3	Air-cooled Water cooled Absorption	CHLAIRCL CHLWTRCL CHLABSRP	
NEXT	IF Absorption ⇒ D54 [Heater chiller] OTHERWISE ⇒ D55 [Type of chiller system]		

D54	Heater chiller HTRCHLF	?
ASK	IF Absorption IN D53 [Type of chiller]	
A "heater chiller" is a type of absorption chiller can produce both chilled and hot water and can provide both cooling and heating. Does this absorption chiller have this capability?  1 Yes 2 No		
NEXT	⇒ D55 [Type of chiller system]	

D55	Type of chiller system	see below
ASK	IF Central chillers IN D51 [Cooling equipment types]	

# SHOW CARD D13

Please look at Show Card D13 and tell me which system or systems are used for distributing the water from the chiller.

### ENTER all that apply

1	Central air handler (hydronic coils)	CHLAIR
2	Fan coil units in rooms (or areas)	CHLFNCL
3	Induction units	CHLINDC
4	Water loop heat pump	CHLWATR
5	Chilled beam	CHLBEAM
6	Packaged unit (hydronic coils)	CHLPKG
7	Duct reheat	CHLDUCT

### **NEXT**

IF District chilled water ⇒ D56 [Type of district chilled water system]

IF Heat pumps for cooling AND NOT Heat pumps for heating ⇒ D57 [Heat pump cooling system]

IF Other cooling equipment ⇒ D59 [Other cool specify] OTHERWISE:

IF Any source(s) other than electricity or chilled water reported in D48 [Sources for cooling] OR D49 [Other source for cooling] ⇒ D60 [Cool source explanation]

IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠DK/RF &

Residential-type central air IN D51 [Cooling equipment types]

OR Packaged unit IN D51 [Cooling equipment types]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D55 [Type of chiller system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D56 [Type of district chilled water system]

OR Packaged unit OR Split system IN D57 [Heat pump cooling system]

⇒ D61 [Cooling ventilation same as heating]

IF D1 [Heating] ≠ Yes OR D43 [Heating ventilation types] = DK/RF &

Residential-type central air IN D51 [Cooling equipment types]

OR Packaged unit IN D51 [Cooling equipment types]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D55 [Type of chiller system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D56 [Type of district chilled water system]

OR Packaged unit OR Split system IN D57 [Heat pump cooling system]

⇒ D62 [Cooling ventilation types]

### OTHERWISE:

IF More than one selected  $\Rightarrow$  D63 [Percent cooled by each type]

IF Only one selected, assign as Main cooling equipment. THEN:

IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating)

& (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump)

& (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003

OR 2004 to 2007 OR 2008 to 2012) 
Description Descript

OTHERWISE → D66 [Building automation system]

D56	Type of district chilled water system	see below
ASK	IF District chilled water IN D51 [Cooling equipment types]	

## SHOW CARD D13

Please look at Show Card D13 and tell me which system or systems are used for distributing the district chilled water.

### ENTER all that apply

1	Central air handler (hydronic coils)	DCWAIR
2	Fan coil units in rooms (or areas)	DCWFNCL
3	Induction units	DCWINDC
4	Water loop heat pump	DCWWATR
5	Chilled beam	DCWBEAM
6	Packaged unit (hydronic coils)	DCWPKG
7	Duct reheat	DCWDUCT

### **NEXT**

IF Heat pumps for cooling AND NOT Heat pumps for heating  $\Rightarrow$  D57 [Heat pump cooling system] IF Other cooling equipment  $\Rightarrow$  D59 [Other cool specify] OTHERWISE:

IF Any source(s) other than electricity or chilled water reported in D48 [Sources for cooling] OR D49 [Other source for cooling] ⇒ D60 [Cool source explanation]

IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠DK/RF &

Residential-type central air IN D51 [Cooling equipment types]

OR Packaged unit IN D51 [Cooling equipment types]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D55 [Type of chiller system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system]

OR Packaged unit OR Split system IN D57 [Heat pump cooling system]

⇒ D61 [Cooling ventilation same as heating]

IF D1 [Heating] ≠ Yes OR D43 [Heating ventilation types] = DK/RF &

Residential-type central air IN D51 [Cooling equipment types]

OR Packaged unit IN D51 [Cooling equipment types]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D55 [Type of chiller system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat

IN D56 [Type of district chilled water system]

OR Packaged unit OR Split system IN D57 [Heat pump cooling system]

⇒ D62 [Cooling ventilation types]

## OTHERWISE:

IF Only one selected, assign as Main cooling equipment. THEN:

IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating)

& (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump)

& (A30 [Year of construction] < 1990 OR A31 [Year of construction category]  $\neq$  2000 to 2003

OR 2004 to 2007 OR 2008 to 2012) 
Description Descript

OTHERWISE → D66 [Building automation system]

D57	Heat pump cooling system	see below
ASK	IF Heat pumps IN D51 [Cooling equipment types] & Heat pumps NOT IN D24 [Heating equipment types]	
[]ѕно\	V CARD D7	[F1]-HELP
Please building	look at the first list on Show Card D7 and tell me which heat pump systems j.	are used for cooling in this
♦ EI	NTER all that apply	
	Split system (residential-type)	HPCPKG HPCSPLT HPCROOM HPCMINI HPCVRF

**NEXT** | ⇒ D58 [Heat pump cooling type]

D58	Heat pump cooling type	see below
ASK	IF Heat pumps IN D51 [Cooling equipment types] & Heat pumps NOT IN D24 [Heating equipment types]	
		[F1]-HELP
∏sно\	W CARD D7	
Lookin	g at the second list on Show Card D7, which types of heat pumps are these?	
<b>♦</b> E	NTER all that apply	
1	Air source heat pump	HPCAIR
2		HPCGRD
	3 Dual source heat pump (combination air source and geothermal)	HPCDUAL
3	B Water loop heat pump	HPCWTR
NEXT	IF Other cooling equipment ⇒ D59 [Other cool specify]	
	OTHERWISE:	rece for earling! OD
	IF Any source(s) other than electricity or chilled water reported in D48 [Sou D49 [Other source for cooling] ⇒ D60 [Cool source explanation]	rces for cooling) OR
	IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠DK/RF &	
	Residential-type central air IN D51 [Cooling equipment types]	
	OR Packaged unit IN D51 [Cooling equipment types]	
	OR Water loop, Central air handler, Packaged unit, OR Duct reheat	
	IN D55 [Type of chiller system]	
	OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system]	
	OR Packaged unit OR Split system IN D57 [Heat pump cooling system]	
	⇒ D61 [Cooling ventilation same as heating]	
	IF D1 [Heating] ≠ Yes OR D43 [Heating ventilation types] = DK/RF &	
	Residential-type central air IN D51 [Cooling equipment types]	
	OR Packaged unit IN D51 [Cooling equipment types]	
	OR Water loop, Central air handler, Packaged unit, OR Duct reheat	
	IN D55 [Type of chiller system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat	
	IN D56 [Type of district chilled water system]	
	OR Packaged unit OR Split system IN D57 [Heat pump cooling system]	
	⇒ D62 [Cooling ventilation types]	
	OTHERWISE:	
	IF More than one selected ⇒ D63 [Percent cooled by each type]	
	IF Only one selected, assign as Main cooling equipment. THEN:	olina oquinment
	IF (Main equipment NOT District chilled water OR DK/RF) & (Main coo NOT Packaged cooling if the Main heating equipment was Package	
	& (Main cooling equipment NOT Heat pump if the main heating equ	
	& (A30 [Year of construction] < 1990 OR A31 [Year of construction]	
	OR 2004 to 2007 OR 2008 to 2012) © D65 [Main cooling replaced]	
	OTHERWISE - D66 [Building automation system]	

OTHERWISE → D66 [Building automation system]

D59	Other cool specify
ASK	IF Other cooling equipment in D51 [Cooling equipment types]
Please describe the other type of cooling equipment.	
◆ RECORD in open box	

# NEXT

IF Any source(s) other than electricity or chilled water reported in D48 [Sources for cooling] OR D49 [Other source for cooling] ⇒ D60 [Cool source explanation]

IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠DK/RF & Residential-type central air IN D51 [Cooling equipment types]

OR Packaged unit IN D51 [Cooling equipment types]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D55 [Type of chiller system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system]

OR Packaged unit OR Split system IN D57 [Heat pump cooling system]

⇒ D61 [Cooling ventilation same as heating]

IF D1 [Heating] ≠ Yes OR D43 [Heating ventilation types] = DK/RF &

Residential-type central air IN D51 [Cooling equipment types]

OR Packaged unit IN D51 [Cooling equipment types]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D55 [Type of chiller system]

OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system]

OR Packaged unit OR Split system IN D57 [Heat pump cooling system]

⇒ D62 [Cooling ventilation types]

#### OTHERWISE:

IF More than one selected ⊕ D63 [Percent cooled by each type]

IF Only one selected, assign as Main cooling equipment. THEN:

IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating)

& (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump)

& (A30 [Year of construction] < 1990 OR A31 [Year of construction category]  $\neq$  2000 to 2003

OR 2004 to 2007 OR 2008 to 2012) 
Description Descript

OTHERWISE → D66 [Building automation system]

D60	Cool source explanation
ASK	IF Any source(s) other than electricity or chilled water reported in D48 [Sources for cooling] OR D49 [Other source for cooling] & Central chillers NOT IN D51 [Cooling equipment types]
FILL	{CoolSources} = List of the energy sources given for cooling, other than electricity or chilled water {IsAre} = IF Only one cooling source in list = "is" IF More than one cooling source in list = "are"

Among the sources for cooling, I have recorded that {CoolSources} {IsAre} used. Because it is somewhat unusual to use sources other than electricity or chilled water for cooling, will you please briefly describe how the {CoolSources} {IsAre} used with the cooling equipment.

◆ RECORD in open box

## IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠DK/RF & **NEXT** Residential-type central air IN D51 [Cooling equipment types] OR Packaged unit IN D51 [Cooling equipment types] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D55 [Type of chiller system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system] OR Packaged unit OR Split system IN D57 [Heat pump cooling system] ⇒ D61 [Cooling ventilation same as heating] IF D1 [Heating] ≠ Yes OR D43 [Heating ventilation types] = DK/RF & Residential-type central air IN D51 [Cooling equipment types] OR Packaged unit IN D51 [Cooling equipment types] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D55 [Type of chiller system] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system] OR Packaged unit OR Split system IN D57 [Heat pump cooling system] ⇒ D62 [Cooling ventilation types] OTHERWISE: IF More than one cooling equipment ⇒ D63 [Percent cooled by each type] IF Only one equipment, assign as Main cooling equipment. THEN: IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating) & (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump) & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) Description Descript OTHERWISE → D66 [Building automation system]

D61	Cooling ventilation same as heating
ASK  IF D1 [Heating] = Yes & D43 [Heating ventilation types] ≠(No ventilation or DK/RF) & Residential-type central air IN D51 [Cooling equipment types] OR Packaged unit IN D51 [Cooling equipment types] OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D55 [Type of chiller system or OR Water loop, Central air handler, Packaged unit, OR Duct reheat IN D56 [Type of district chilled water system] OR Packaged unit OR Split system IN D57 [Heat pump cooling system]	
, -	ventilation system for cooling the same as the one for heating?  Yes No
NEXT	IF No ⇒ D62 [Cooling ventilation types]  OTHERWISE:  IF More than one cooling equipment ⇒ D63 [Percent cooled by each type]  IF Only one equipment, assign as Main cooling equipment. THEN:  IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating)  & (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump)  & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003  OR 2004 to 2007 OR 2008 to 2012) ⇒ D65 [Main cooling replaced]  OTHERWISE ⇒ D66 [Building automation system]

D62	Cooling ventilation types
ASK	IF D61 [Cooling ventilation same as heating] = No

## SHOW CARD D9

Show Card D9 provides a list of mechanical ventilation equipment types. Please tell me which types are used with the cooling system.

- ◆ PROBE for any others
- ENTER all that apply

1	Central air handling unit(s) with constant air volume (CAV) control	CLVCAV
2	Central air handling unit(s) with variable air volume (VAV) control	CLVVAV
3	Underfloor air distribution	CLVFLR
4	Dedicated outside air system (DOAS)	CLVOAS
5	Demand controlled ventilation	CLVDEM
6	None of these types	CLVNON

### **NEXT**

D62a

IF None of these types ⊕ D62a [Cooling ventilation specify]

OTHERWISE:

Cooling ventilation specify

IF More than one cooling equipment  $\Rightarrow$  D63 [Percent cooled by each type]

IF Only one equipment, assign as Main cooling equipment. THEN:

IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating)

& (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump)

& (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003

OR 2004 to 2007 OR 2008 to 2012)  $\Rightarrow$  D65 [Main cooling replaced]

ASK	IF D62 [Cooling ventilation types] = None of these types	
Please describe the ventilation system that is used with the cooling system.		
◆ RECORD in open box		
	·	
NEXT	IF More than one cooling equipment ⇒ D63 [Percent cooled by each type]	
	IF Only one equipment, assign as Main cooling equipment. THEN:	
	IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment	
	NOT Packaged cooling if the Main heating equipment was Packaged heating)	
	& (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump)	
	& (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003	
	OR 2004 to 2007 OR 2008 to 2012) $\Rightarrow$ D65 [Main cooling replaced]	
	OTHERWISE ⇒ D66 [Building automation system]	

D63	Percent cooled by each type	RCACP, PKGCP, CHILP, CHWTP, HTPCP, ACWNWP, EVAPP, OTCLP
ASK	For each equipment type given in D51 [Cooling equipment type given	ment types]
FILL	<pre>{Introduction} IF First equipment = "The next questions are about the   you just mentioned. Please keep in mind:" OTHERWISE = BLANK {Explanation}</pre>	e percent of floorspace cooled by the equipment
	IF First equipment and D50 [Percent cooled] ≠ 100 = " <u>portion</u> of the floorspace, so these percents must ac     type of equipment can cool the same area, it is also     than 100."	dd up to at least 100, but since more than one
	IF First equipment and D50 [Percent cooled] = 100 = since more than one type of equipment can cool the to more than 100."  OTHERWISE = BLANK  {Equipment}	
	IF Residential-type central air conditioners IN D51 [Co IF Packaged air conditioning units IN D51 [Cooling eq IF Central chillers inside the building IN D51 [Cooling IF District chilled water IN D51 [Cooling equipment type IF Heat pumps for cooling IN D51 [Cooling equipment IF Individual room air conditioners IN D51 [Cooling eq IF "Swamp" coolers or evaporative coolers IN D51 [Co IF Other cooling equipment IN D51 [Cooling equipment	uipment types] = "packaged cooling" equipment types] = "central chiller" pes] = "district chilled water" types] = "heat pump" uipment types] = "room air conditioner" poling equipment types] = "swamp cooler"
□sно\	V CARD D14	
{Introdu	uction}	
{Explar	nation}	
Please	look at Show Card D14. What percent of the cooled are	ea in this building is served by the {Equipment}?
♦ PI	ROBE for estimate if DK	
RANGE	0 to 100	
NEXT	IF there are equal maximum percents OR DK/RF ⇒ DIF there is an equipment with a maximum percent, assequipment [MAINCL9]. THEN:  IF (Main equipment NOT District chilled water OR DIF (Main equipment NOT District chilled water OR DIF (Main equipment NOT Packaged cooling if the Main heating equipment NOT Heat pump if the & (Main cooling equipment NOT Heat pump if the & (A30 [Year of construction] < 1990 OR A31 [Year of Construction] < 1990 OR A31 [Year OTHERWISE → D66 [Building automation system]	ok/RF) & (Main cooling equipment ment was Packaged heating) e main heating equipment was Heat pump) ear of construction category] ≠ 2000 to 2003 OR

<b>D</b> 04	
D64	Main cooling equipment MNCLEQ
ASK	IF D63 [Percent cooled by each type] has equal maximum percents OR DK/RF
FILL	{EquipmentList} = List of the equipments with equal maximum percents {Packaged cooling} - {Other cooling equipment} = Each equipment with an equal maximum percent appears on this list; otherwise the line is blank
Which	do you consider to be your main cooling equipment – {EquipmentList} ?
<b>♦</b> 0	nly equipment types with equal percentages are shown here
1	{Central air conditioner}
2	Packaged cooling}
3	{Central chiller}
4	{District chilled water}
5	Heat pump}
6	{Room air conditioner}
7	{Swamp coolers}
8	{Other cooling equipment}
NEXT	IF (Main equipment NOT District chilled water OR DK/RF) & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating) & (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pump) & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012) ⇒ D65 [Main cooling replaced] OTHERWISE ⇒ D66 [Building automation system]

D65	Main cooling replaced	NWMNCL
ASK	IF Main cooling equipment known & NOT District chilled water & (Main cooling equipment NOT Packaged cooling if the Main heating equipment was Packaged heating) & (Main cooling equipment NOT Heat pump if the main heating equipment was Heat pu & (A30 [Year of construction] < 1990 OR A31 [Year of construction category] ≠ 2000 to 2003 OR 2004 to 2007 OR 2008 to 2012]	ımp)
FILL	{MainCoolEquip} IF Main cooling equipment = Packaged cooling = "Has the packaged air conditioning unit" IF Main cooling equipment = Central air conditioner = "Has the central air conditioner" IF Main cooling equipment = Room air conditioner = "Have any of the room air conditioner IF Main cooling equipment = Heat pump = "Has the heat pump" IF Main cooling equipment = Central chiller = "Has the central chiller" IF Main cooling equipment = Swamp coolers = "Has the swamp cooler" IF Main cooling equipment = Other cooling equipment = "Has the other type of cooling equipment"	rs"

{MainCoolEquip} been replaced since 1990?

- ◆ EXP: [If there is more than one of this equipment type and at least one has been replaced, the answer is "Yes."]
  - 1 Yes
  - 2 No

**NEXT** | ⇒ D66 [Building automation system]

D66	Building automation system EMCS	
ASK	IF D22 [Percent heated] > 0 OR D50 [Percent cooled] > 0	
control:	nis building have a "Building Automation System" which may also be referred to as BAS, smart building s, an energy management and control system, or EMCS?  EF: [These systems monitor changes in ambient temperature and operating conditions and automatically modify the heating and cooling levels in different interior zones. This is accomplished by means of remote sensing and control instruments, and interpretive and control software.]	
1	L Yes	
2	2 No	

NEXT | IF D22 [Percent heated] > 0 ⊕ D67 [Reduce heating] OTHERWISE ⊕ D69 [Reduce cooling]

D67	Reduce heating	RDHTNF
ASK	IF D22 [Percent heated] > 0	
FILL	{TimesNotInFullUse} IF C26 [Open 24 hours a day] = Yes OR C30 [Total hours open per week] = 168 OR C31 [Weekly hours category] = 168 = "Are there any periods during a normal 24-hour day when there is" OTHERWISE = "When this building is not in full use, is there"	
		[F1]-HELP
{Times	NotInFullUse} a change in the temperature setting for heating?	
2		
NEXT	IF Yes ⇒ D68 [How reduce heating] IF No OR DK/RF: IF D50 [Percent cooled] > 0 ⇒ D69 [Reduce cooling] OTHERWISE: IF More than just Individual space heaters IN D24 [Heating equipment types] → D74 [Regular HVAC maintenance] IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating] IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking] IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] OTHERWISE ⇒ D90 [Any other sources]	

D68	How reduce heating	HWRDHT
ASK	IF D67 [Reduce heating] = Yes	
FILL	{PartOfBAS} IF D66 [Building automation system] = Yes = 'as part of the Building Automation System' OTHERWISE = BLANK	

How is the temperature for heating usually changed - {PartOfBAS}, using a programmable thermostat, manually changing the thermostat, or manually shutting down the equipment?

- ◆ DEF: [A programmable theromstat, or ""time-clock thermostat"" is programmed to automatically change thermostat settings for times when the building is unoccupied.]
  - 1 {Part of the Building Automation System}
  - 2 Programmable thermostat
  - 3 Manually reset thermostat
  - 4 Manually shut down equipment

NEXT	IF D50 [Percent cooled] > 0 ⇒ D69 [Reduce cooling]
	OTHERWISE:
	IF More than just Individual space heaters IN D24 [Heating equipment types]
	→ D74 [Regular HVAC maintenance]
	IF D3 [Water heating] = Yes $\Rightarrow$ D75 [Sources for water heating]
	IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking]
	IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing]
	IF D8 [Electricity generation capability] = Yes $\Rightarrow$ D84 [Energy for generation]
	OTHERWISE → D90 [Any other sources]

D69	Reduce cooling	RDCLNF
ASK	IF D50 [Percent cooled] > 0	
FILL	{TimesNotInFullUse} IF C26 [Open 24 hours a day] = Yes OR C30 [Total hours open per week] = 168 OR C31 [Weekly hours category] = 168 = "Are there any periods during a normal 24-hour day when there is" OTHERWISE = "When this building is not in full use, is there"	
		[F1]-HELP

{TimesNotInFullUse} a change in the temperature setting for cooling?

- 1 Yes
- 2 No

# **NEXT** | IF Yes → D70 [How reduce cooling]

IF No OR DK/RF:

IF More than just Individual room air conditioners IN D51 [Cooling equipment types]

→ D71 [Economizer cycle]

IF Packaged air conditioning units OR Central chillers OR Heat pumps for cooling IN D51 [Cooling equipment types] → D73 [Cooling tower]

IF More than just individual space heaters IN D24 [Heating equipment types]

IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating]

IF D6 [Manufacturing] = Yes ⊕ D82 [Sources for manufacturing]

IF D8 [Electricity generation capability] = Yes ⊕ D84 [Energy for generation]

D70	How reduce cooling	HWRDCL
ASK	IF D69 [Reduce cooling] = Yes	
FILL	{PartOfBAS} IF D66 [Building automation system] = Yes = 'as part of the Building Automation System' OTHERWISE = BLANK	

How is the temperature for cooling usually changed – {PartOfBAS}, using a programmable thermostat, manually changing the thermostat, or manually shutting down the equipment?

- ◆ DEF: [A programmable theromstat, or ""time-clock thermostat"" is programmed to automatically change thermostat settings for times when the building is unoccupied.]
  - 1 {Part of the Building Automation System}
  - 2 Programmable thermostat
  - 3 Manually reset thermostat
  - 4 Manually shut down equipment

IF More than just Individual room air conditioners IN D51 [Cooling equipment types]

→ D71 [Economizer cycle]

IF Packaged air conditioning units OR Central chillers OR Heat pumps for cooling IN D51 [Cooling equipment types] → D73 [Cooling tower]

IF More than just individual space heaters IN D24 [Heating equipment types]

⇒ D74 [Regular HVAC maintenance]

IF D3 [Water heating] = Yes ⊕ D75 [Sources for water heating]

IF D4 [Cooking] = Yes ⊕ D80 [Sources for cooking]

IF D6 [Manufacturing] = Yes ⊕ D82 [Sources for manufacturing]

IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation]

D71	Economizer cycle	ECN
ASK	IF More than just Individual room air conditioners IN D51 [Cooling equipment types]	
		[F1]-HELP
Does t	nis building have any equipment that uses outside air for cooling, often called an "economizer o	cycle"?
2	Yes No	
NEXT	IF Yes → D72 [Type of economizer cycle] OTHERWISE:  IF Packaged air conditioning units OR Central chillers OR Heat pumps for cooling IN D51 [Cooling equipment types] → D73 [Cooling tower] OTHERWISE → D74 [Regular HVAC maintenance]	

D72	Type of economizer cycle	ECNTYPE
ASK	IF D71 [Economizer cycle] = Yes	
[]shov	V CARD D15	
Looking	at Show Card D15, is this an air-side economizer or a water-side economizer?	
1 2	Air-side economizer Water-side economizer	
NEXT	IF Packaged air conditioning units OR Central chillers OR Heat pumps for cooling IN D51 [Cooling equipment types] → D73 [Cooling tower] OTHERWISE → D74 [Regular HVAC maintenance]	

D73	Cooling tower	CTOWER
ASK	IF Packaged air conditioning units OR Central chillers OR Heat pumps for cooling IN D51 [Cooling equipment types]	
◆ DE	nis building have a cooling tower for the cooling equipment?  EF: [A cooling tower is used to dispose of unwanted heat from the cooling equipment.]	
1 2	Yes No	
NEXT	→ D74 [Regular HVAC maintenance]	

D74	Regular HVAC maintenance	MAINT
ASK	IF More than just Individual space heaters IN D24 [Heating equipment types] OR More than just Individual room air conditioners IN D51 [Cooling equipment types]	
FILL	{HeatCool} IF Heating only = "heating" IF Cooling only = "cooling" IF Heating & Cooling = "heating and cooling"	
		[F1]-HELP
Is there	any regularly scheduled maintenance and repair for the {HeatCool} system?	
1 2		
NEXT	IF D3 [Water heating] = Yes ⇒ D75 [Sources for water heating] IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking] IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] OTHERWISE ⇒ D90 [Any other sources]	

D75	Sources for water heating	see below
ASK	IF D3 [Water heating] = Yes	
FILL	{WatrSourcesList} = List of all energy sources used {Electricity} - {Other3} = If a source is used, it appears in this list; if not, the lin {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene] {Other1} - {Other3} = Sources specified in D12 [Other energy source 1] - D14	
Which	energy sources were used for water heating? ({WatrSourcesList})	
<b>♦</b> O	nly sources already selected are shown here	
♦ PI	ROBE for any others	
♦ EI	NTER all that apply	
11 12 13 14 15 16 18 19 20 21 22 23 24	{Electricity} {Natural gas} {FuelOilType} {Bottled gas} {District steam} {District hot water} {Wood} {Coal} {Solar} {Other1} {Other3} Some other energy source	ELWATR NGWATR FKWATR PRWATR STWATR HWWATR WOWATR COWATR SOWATR OTWATR OTWATR
NEXT	IF Some other energy source selected ⇒ D76 [Other water heating source] OTHERWISE ⇒ D77 [Water heating equipment]	

D76	Other water heating source	see below
ASK	IF Some other energy source IN D75 [Sources for water heating]	
What w	as the other energy source used for water heating?	
11	Electricity	ELWATR
12	Natural gas	NGWATR
13	· · · · · · · · · · · · · · · · · · ·	FKWATR
14	Bottled gas	PRWATR
15	<u> </u>	STWATR
16	District hot water	HWWATR
18	Wood	WOWATR
19	Coal	COWATR
20	Solar	SOWATR
24	Some other energy source	OTWATR
	Q.	
NEXT	⇒ D77 [Water heating equipment]	

D77	Water heating equipment	WTHTEQ	
ASK	IF D3 [Water heating] = Yes		
		[F1]-HELP	
	Does this building have one or more centralized water heaters, one or more "point-of-use" water heaters, or both of these types (of water heaters)?		
1 2 3	One or more "point-of-use" water heaters		
NEXT	IF D77 [Water heating equipment] = One or more point-of-use OR Both types & CBECS Activity = Food service OR Inpatient health OR B16 [Service type] = Dry cleaner or Laundromat OR Car wash → D78 [Booster water IF CBECS Activity = Lodging → D79 [Instant hot water] OTHERWISE:  IF D4 [Cooking] = Yes → D80 [Sources for cooking]  IF D6 [Manufacturing] = Yes → D82 [Sources for manufacturing]  IF D8 [Electricity generation capability] = Yes → D84 [Energy for generation] OTHERWISE → D90 [Any other sources]	heaters]	

D78	Booster water heaters BOOSTWT	
ASK	IF D77 [Water heating equipment] = One or more point-of-use OR Both types & CBECS Activity = Food service OR Inpatient health OR B16 [Service type] = Dry cleaner or Laundromat OR Car wash	
How many of the point-of-use water heaters are "booster" water heaters, which are used to increase service water temperature up to 180 degrees, often for the purpose of sanitizing?		
RANGE	0 to 99	
NEXT	IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking] IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] OTHERWISE ⇒ D90 [Any other sources]	

D79	Instant hot water	INSTWT
ASK	IF D3 [Water heating] = Yes & CBECS Activity = Lodging	
Is the v	vater hot <u>as soon as</u> you turn on the faucet? Yes No	
NEXT	IF D4 [Cooking] = Yes ⇒ D80 [Sources for cooking] IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] OTHERWISE ⇒ D90 [Any other sources]	

D80	Sources for cooking	see below
ASK	IF D4 [Cooking] = Yes	
FILL	{CookSourcesList} = List of all energy sources used {Electricity} - {Other3} = If a source is used, it appears in this list; if not, the line {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene] {Other1} - {Other3} = Sources specified in D12 [Other energy source 1] - D14	
Which	energy sources were used for cooking? [ {CookSourcesList} ]	
♦ Oi	nly sources already selected are shown here	
•	PROBE for any others	
♦ Ef	NTER all that apply	
11 12 13 14 15 16 18 19 20 21 22 23 24	{Natural gas} {FuelOilType} {Bottled gas} {District steam} {District hot water} {Wood} {Coal} {Solar} {Other1} {Other3}	ELCOOK NGCOOK FKCOOK PRCOOK STCOOK HWCOOK WOCOOK COCOOK SOCOOK OTCOOK OTCOOK
NEXT	IF Some other energy source selected ⇒ D81 [Other cooking source] OTHERWISE: IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] OTHERWISE ⇒ D90 [Any other sources]	

D81	Other cooking source					
ASK	IF Some other energy source IN D80 [Sources for cooking]					
What w	What was the other energy source used for cooking?					
11	Electricity	ELCOOK				
12	Natural gas	NGCOOK				
13	Fuel oil/Diesel/Kerosene	FKCOOK				
14	Bottled gas	PRCOOK				
15	District steam	STCOOK				
16	District hot water	HWCOOK				
18	Wood	WOCOOK				
19	Coal	COCOOK				
20	Solar	SOCOOK				
24	Some other energy source	OTCOOK				
NEXT	IF D6 [Manufacturing] = Yes ⇒ D82 [Sources for manufacturing] IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] OTHERWISE ⇒ D90 [Any other sources]					

D82	Sources for manufacturing	see below
ASK	IF D6 [Manufacturing] = Yes	
FILL	{ManuSourcesList} = List of all energy sources used {Electricity} - {Other3} = If a source is used, it appears in this list; if not, the line {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene] {Other1} - {Other3} = Sources specified in D12 [Other energy source 1] - D14	
Which	energy sources were used for manufacturing? [ {ManuSourcesList} ]	
<b>♦</b> O	nly sources already selected are shown here	
•	PROBE for any others	
♦ EI	NTER all that apply	
11 12 13 14 15 16 18 19 20 21 22 23 24	{Natural gas} {FuelOilType} {Bottled gas} {District steam} {District hot water} {Wood} {Coal} {Solar} {Other1} {Other3}	ELMANU NGMANU FKMANU PRMANU STMANU HWMANU WOMANU COMANU SOMANU OTMANU OTMANU
NEXT	IF Some other energy source selected ⇒ D83 [Other manufacturing source] OTHERWISE: IF D8 [Electricity generation capability] = Yes ⇒ D84 [Energy for generation] IF D8 [Electricity generation capability] ≠ Yes ⇒ D90 [Any other sources]	

D83	Other manufacturing source	see below
ASK	IF Some other energy source IN D82 [Sources for manufacturing]	
	as the other energy source used for manufacturing?	
11	Electricity	ELMANU
12	<b>3</b>	NGMANU
13	Fuel oil/Diesel/Kerosene	FKMANU
14	Bottled gas	PRMANU
15	District steam	STMANU
16	District hot water	HWMANU
18	Wood	WOMANU
19	Coal	COMANU
20	Solar	SOMANU
24	Some other energy source	OTMANU
NEXT	IF D8 [Electricity generation capability] = Yes $\Rightarrow$ D84 [Energy for generation IF D8 [Electricity generation capability] $\neq$ Yes $\Rightarrow$ D90 [Any other sources]	

D84	Energy for generation GENR	
ASK	IF D8 [Electricity generation capability] = Yes	
Was any energy actually <u>used</u> for generating electricity in this building during 2012, even if just a small amount was used for emergency backup or for testing generators?  1 Yes 2 No		
NEXT	IF Yes ⇒ D85 [Sources for electricity generation]  IF No OR DK/RF ⇒ D90 [Any other sources]	

D85	Sources for electricity generation	see below	
ASK	IF D84 [Energy for generation] = Yes		
FILL	<b>{Other1} - {Other3}</b> = Sources specified in D12 [Other energy source 1] – D14	[Other energy source 3]	
Пѕной	V CARD D16		
Looking at Show Card D16, please tell me which energy sources were used for electricity generation.  PROBE for any others			
◆ ENTER all that apply			
12 13 14 18 19 20 21 22 23 24	Natural gas Fuel oil/Diesel/Kerosene Bottled gas/LPG/Propane Wood Coal Solar {Other1} {Other2} {Other3} Some other energy source	NGGENR FKGENR PRGENR WOGENR COGENR SOGENR OTGENR OTGENR OTGENR	

NEXT

 $\Rightarrow$  D86 [Generation technologies]

D86	Generation technologies	see below			
ASK	IF D84 [Energy for generation] = Yes				
□sноv	V CARD D17				
Looking	at Show Card D17, were any of the technologies on the list used on-site for gen	erating electricity?			
•	PROBE for any others				
♦ EN	◆ ENTER all that apply				
3	Fuel cells Large turbines	PVC FUELCL LRGTRB MCROTB WNDTRB ENGINE			
NEXT	⇒ D87 [Use of generated electricity]				

D87	Use of generated electricity	GENUSE
ASK	IF D84 [Energy for generation] = Yes	
		[F1]-HELP
	2012, was the electricity generated in this building used: primarily for emergency back-up operiods of high electricity demand, or whenever electricity was used?	r testing,
1 2	· · · · · · · · · · · · · · · · · · ·	
3		
NEXT	IF Primarily for emergency back-up and testing OR DK/RF ⇒ D90 [Any other sources] IF During periods of high electricity demand OR Whenever electricity was used ⇒ D88 [Cogeneration system]	

D88	Cogeneration system	COGEN	
ASK	IF D87 [Use of generated electricity] = During periods of high electricity demand OR Whenever electricity was used		
		[F1]-HELP	
power,	Is the electric power generating system also a cogeneration system? That is, in addition to producing electric power, does the same system simultaneously produce heat that <u>is used</u> in this or another building for space heating, water heating, or industrial processes?		
1	. Yes		
2	2 No		
NEXT	⇒ D89 [Deliver electricity to grid]		

D89	Deliver electricity to grid	TOGRID	
ASK	IF D87 [Use of generated electricity] = During periods of high electricity demand OR Whenever electricity was used		
Is the g	Is the generation system interconnected with an electric utility so that it is able to deliver or sell electricity to the grid?		
1 2	Yes No		
NEXT	⇒ D90 [Any other sources]		

D90	Any other sources		
ASK	IF D9 [Energy sources used] was answered		
FILL	{SourcesList} = List of all energy sources used		
1	As a final check, were there any energy sources used in this building other than {Sources List}?  1 Yes 2 No		
NEXT	IF Yes ⇒ D91 [Other sources]  IF No OR DK/RF:  Check that every energy source given in D9 [Energy sources used] (other than electricity or district chilled water) was assigned an end use. THEN:  IF Yes:  IF Electricity used ⇒ D94 [How purchase electricity]  IF Natural gas used ⇒ D96 [How purchase natural gas]  IF Bottled gas used ⇒ D97 [Bottled gas amount]  IF Wood used ⇒ D99 [Amount wood burned]  IF No → D93 [Missed {energy source} use]		

D91	Other sources	see below
ASK	IF D90 [Any other sources] =Yes	
FILL	<b>{Electricity} - {Solar}</b> = If a source has NOT been mentioned, it a blank	appears in this list; if it has, the line is
What o	ther sources were used?	
•	PROBE for any others	
♦ EI	NTER all that apply	
11 12 13 14 15 16 17 18 19 20	{Natural gas} {Fuel/Diesel/Kerosene} {Bottled gas} {District steam} {District hot water} {District chilled water} {Wood} {Coal} {Solar}	ELUSED NGUSED FKUSED PRUSED STUSED HWUSED CWUSED WOUSED COUSED SOUSED OTUSED
NEXT	⇒ D92 [{Energy source} use]	

D92	{Energy source} use	see below where {XX} is the energy source abbreviation
ASK	For each source selected in D91 [Other	sources]
FILL What v	{EnergySource} IF Electricity IN D91 [Other sources] = "electricity IN D91 [Other sources] = IF Natural gas IN D91 [Other sources] = IF Fuel oil/Diesel/Kerosene IN D91 [Other Bottled gas IN D91 [Other sources] = IF District steam IN D91 [Other sources] IF District hot water IN D91 [Other sources] = "woo IF Wood IN D91 [Other sources] = "coal" IF Solar IN D91 [Other sources] = "coal" IF Solar IN D91 [Other sources] = "other IF Other IN D91 [Other sources] = "other (Cooling) Does not appear as a choice for Wood of the sources] in the sources of the sources the sources	"natural gas" er sources] = "fuel oil/diesel/kerosene" "bottled gas" = "district steam" es] = "district hot water" d" energy" r fuel"
	<ul> <li>Heating</li> <li>{Cooling}</li> <li>Water heating</li> <li>Cooking</li> <li>Manufacturing</li> <li>{Electricity generation}</li> <li>Some other use</li> <li>Incorrectly recordedsource not used</li> </ul>	{XX}HT1/HT2 {XX}COOL {XX}WATR {XX}COOK {XX}MANU {XX}GENR {XX}OTH
NEXT	Check that every energy source given in chilled water) was assigned an end use: IF Yes: IF Electricity used ⇒ D94 [How put IF Natural gas used ⇒ D96 [How put IF Bottled gas used ⇒ D97 [Bottled IF Wood used ⇒ D99 [Amount wood IF No ⇒ D93 [Missed {energy source]	chase electricity] urchase natural gas]   gas amount] od burned]

D93	Missed {energy source} use	see below where {XX} is the energy source abbreviation
ASK	For every energy source given in D9 [Energy than electricity)	gy sources used] that was not assigned an end use (other
FILL	IF No end use for Bottled gas = "bottled ga IF No end use for District steam = "district steam"   IF No end use for District hot water = "district IF No end use for District chilled water = "district IF No end use for Wood = "wood"   IF No end use for Coal = "coal"   IF No end use for Solar = "solar energy"   IF No end use for Other = "another energy   Heating, {Water heating}, {Cooking}, {ID not appear as a choice for District chilled {Cooling}   Does not appear as a choice for Wood use {Electricity generation}	specified in D10 [Fuel oil, diesel, or kerosene] s" steam" ict hot water" istrict chilled water"  source" (second fill = "other energy source") Manufacturing} ed water use
	recorded that {EnergySource} was used in thy Source} used for?	is building but not how it was used. What was the
; ; ;	<ul> <li>Heating}</li> <li>{Cooling}</li> <li>{Water heating}</li> <li>{Cooking}</li> <li>{Manufacturing}</li> <li>{Electricity generation}</li> <li>Some other use</li> <li>Incorrectly recordedsource not used</li> </ul>	{XX}HT1/HT2 {XX}COOL {XX}WATR {XX}COOK {XX}MANU {XX}GENR {XX}OTH
NEXT	IF Electricity used ⇒ D94 [How purchase of IF Natural gas used ⇒ D96 [How purchase IF Bottled gas used ⇒ D97 [Bottled gas and IF Wood used ⇒ D99 [Amount wood burned]	e natural gas] nount]

### **NOTE ON USES OF ENERGY:**

In addition to the end uses given in D1 [Heating], D2 [Cooling], D3 [Water heating], D4 [Cooking], and D6 [Manufacturing], it is now possible that an end use was added in D92 [{Energy source} use] OR D93 [Missed {energy source} use]. For the rest of this questionnaire, end uses will just simply be stated, for example: "IF Cooking" would mean: IF D4 [Cooking] =Yes OR Cooking was added as an end use in D92 [{Energy source} use] OR in D93 [Missed {energy source} use].

"Any energy used" will be used to refer to:

IF D1 [Heating] = Yes OR D2 [Cooling] = Yes OR D3 [Water heating] = Yes OR D4 [Cooking] = Yes OR D6 [Manufacturing] = Yes OR D7 [Any energy used] = Yes, some energy was used OR DK/RF

D94	How purchase electricity	see below
ASK	IF Electricity used	
[]shov	V CARD D18	[F1]-HELP
	e areas of the country, consumers may purchase their electricity from more than o Card D18, please tell me all the ways that electricity is purchased for this building.	ne supplier. Looking at
	KP: [If electricity is bought from the city, that is considered to be the local utility.]	
•	PROBE for any others	
♦ EI	NTER all that apply	
1 2 3 4	Contracted or bought from an independent power producer or non-local utility Bought from someone else, such as a broker	ELLOCUT ELNONLU ELOTSRC ELCPLT
NEXT	IF more than one selected, including Bought from the local utility ⇒ D95 [Percer OTHERWISE:  IF Natural gas used ⇒ D96 [How purchase natural gas]  IF Bottled gas used ⇒ D97 [Bottled gas amount]  IF Wood used ⇒ D99 [Amount wood burned]  OTHERWISE → D103 [AMI smart metering]	nt from local utility]

D95	Percent from local utility	ELLUPCT	
ASK	ASK IF More than one response selected in D94 [How purchase electricity], including Bought for utility		
About v	About what percent of the electricity would you estimate was obtained from the local utility?		
RANGE	1 to 100		

D96	How purchase natural gas	NGSRC & see below	
ASK	IF Natural gas used		
FILL	{Introduction} IF Electricity used = "Consumers may also be able to purchase their na supplier." IF Electricity not used = "In some areas of the country, consumers may more than one supplier."		
		[F1]-HELP	
as a no	{Introduction} Was the natural gas in this building bought from the local utility, bought from someone else, such as a non-utility or a broker, or bought both of these ways?  1 Bought from the local utility 2 Bought from someone else, such as a non-utility or a broker 3 Bought both ways		
NEXT	IF Bottled gas used ⇒ D97 [Bottled gas amount] IF Wood used ⇒ D99 [Amount wood burned] IF Electricity used → D103 [AMI smart metering] OTHERWISE: IF Heating OR Cooling → D104 [Energy management plan]		

D97	Bottled gas amount PRAMTC	
ASK	IF Bottled gas used	
□sноv	SHOW CARD D19	
	You mentioned that bottled gas is used in this building. Looking at Show Card D19, which range best describes the amount of bottled gas used in 2012?	
1 2 3 4	100 to 499 5 500 to 999	
NEXT	IF Amount given   D98 [Bottled gas units]  IF DK/RF:  IF Wood used   D99 [Amount wood burned]  IF Electricity used   D103 [AMI smart metering]  OTHERWISE:  IF Heating OR Cooling   D104 [Energy management plan]  OTHERWISE   E1 [Section E Routing]	

D98	Bottled gas units	PRUNIT
ASK	IF D97 [Bottled gas amount] was answered	
	RIFY if volunteered in previous question	
Is that i	n gallons or pounds?	
1	Gallons	
2	Pounds	
NEXT	IF Wood used ⇒ D99 [Amount wood burned] IF Electricity used → D103 [AMI smart metering] OTHERWISE: IF Heating OR Cooling → D104 [Energy management plan]	
	OTHERWISE → E1 [Section E Routing]	

D99	Amount wood burned WOAMT
ASK	IF Wood used
□sноv	V CARD D20
Looking	g at Show Card D20, which range best describes how much wood was burned in this building in 2012?
1	Less than 1 cord
2	1 to 9 cords
3	10 to 20 cords
4	More than 20 cords
NEXT	⇒ D100 [How obtain wood]

D100	How obtain wood	WOSRC
ASK	IF Wood used	
Did you 1 2 3	Obtained it all free of charge	
NEXT	IF Purchased all the wood OR Some purchased and some free   D101 [Expenditures for volume of the purchased and some free D101 [Expenditures for volume of the purchased D103 [AMI smart metering]  OTHERWISE:  IF Heating OR Cooling → D104 [Energy management plan]  OTHERWISE → E1 [Section E Routing]	vood]

D101	Expenditures for wood	WOEXP
ASK	IF D100 [How obtain wood] = Purchase all the wood OR Some purchased and some free	
Please give me an estimate of the total amount spent for the wood used in 2012.  Do not enter cents  VERIFY number digit by digit		
RANGE	1 to 99,999	
NEXT	IF DK/RF ⇒ D102 [Wood expenditures category] IF Electricity used → D103 [AMI smart metering] OTHERWISE: IF Heating OR Cooling → D104 [Energy management plan] OTHERWISE → E1 [Section E Routing]	

D102	Wood expenditures category	WOEXPC
ASK	IF D101 [Expenditures for wood] = DK/RF	
Пѕнои	V CARD D21	
Looking 1 2 3 4 5	\$501 to \$1,000 \$1,001 to \$2,000	n 2012?
NEXT	IF Electricity used → D103 [AMI smart metering] OTHERWISE:	
	IF Heating OR Cooling → D104 [Energy management plan] OTHERWISE → E1 [Section E Routing]	

D103	AMI smart metering AMIMETER
ASK	IF Electricity used
Does th	nis building have advanced metering infrastructure, sometimes referred to as AMI or "smart metering"?
( i	EF: [An AMI or "smart meter" is a meter that records electricity consumption in intervals of one hour or less. Daily data are available to both the energy company and the consumer through a web portal, display device, or other form of communication.]
1 2	Yes No
NEXT	IF Heating OR Cooling → D104 [Energy management plan] OTHERWISE → E1 [Section E Routing]

D104	Energy management plan EN	RGYPLN
ASK	IF Heating OR Cooling	
monitor 1	Does this building have a formal energy management plan in which energy targets are set and consistently monitored?  1 Yes 2 No	
NEXT	→ E1 [Section E Routing]	

# SECTION E. MISCELLANEOUS EQUIPMENT

E1	Section E Routing
NEXT	IF Cooking & CBECS Activity ≠ Food service ⇒ E2 [Type of food area]  IF Water heating ⇒ E9 [Large amounts of hot water]  IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry onsite]  IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office  OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health care;  Outpatient rehabilitation center; Other type of health care ⇒ E16 [Medical equipment]  IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public assembly; Retail;  OR Service ⇒ E23 [Laboratory equipment]  IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine equipment]  IF CBECS Activity = Enclosed mall ⇒ E28 [Indoor ice rink]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity]  OTHERWISE ⇒ E31 [Refrigeration]

E2	Type of food area	FDRM
ΔSK	IF Cooking & CRECS Activity ≠ Food service	

# SHOW CARD E1

Now I have some questions about uses of space and equipment in this building.

Please look at Show Card E1 and tell me which of these types of food preparation or serving areas are found in this building.

- PROBE for any others
- ◆ ENTER all that apply

1	Snack bar or concession stand	SNACK
2	Fast food or small restaurant	<i>FASTFD</i>
3	Cafeteria or large restaurant	CAF
4	Large kitchen, commercial kitchen, or other large food preparation area	<i>FDPREP</i>
5	Small kitchen area	KITCHN
6	Employee lounge, breakroom, or pantry	PANTRY
7	Some other type of food preparation area	OTFDRM
8	IF VOLUNTEERED: None of these food preparation areas	

### NEXT

- IF ONLY Employee lounge/breakroom/pantry selected → E3 [Cooking in break room]
- IF Snack bar or concession stand →E4 [Snack bar square footage]
- IF Fast food or small restaurant →E5 [Fast food square footage]
- IF Cafeteria or large restaurant →E6 [Cafeteria square footage]
- IF Large kitchen, commercial kitchen, or other large food preparation area
  - →E7 [Commercial kitchen square footage]
- IF Some other type → E8 [Other food area]

### OTHERWISE:

- IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry onsite]
- IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office
  - OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health care;
  - Outpatient rehabilitation center; Other type of health care
  - E16 [Medical equipment]
- IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public assembly; Retail; OR Service ⇒ E23 [Laboratory equipment]
- IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine equipment]
- IF CBECS Activity = Enclosed mall ⊕ E28 [Indoor ice rink]

#### OTHERWISE:

IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]

E3	Cooking in break room	COOKBRK
ASK	IF ONLY Employee lounge/breakroom/pantry selected IN E2 [Type of food area]	
Does th	nis employee lounge or break room contain a full-size oven or stove for cooking?  Yes No	
NEXT	IF Water heating ⇒ E9 [Large amounts of hot water]  IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry onsite IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office  OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health care type] = Doctor's or dentist's office; Clinic or other outpatient health care ⇒ E16 [Medical equipment]  IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public asset OR Service ⇒ E23 [Laboratory equipment]  IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine equipment]  IF CBECS Activity = Enclosed mall ⇒ E28 [Indoor ice rink]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electro OTHERWISE ⇒ E31 [Refrigeration]	alth care; mbly; Retail; nipment]

E4	Snack bar square footage	SNACKSF
ASK	IF Snack bar or concession stand IN E2 [Type of food area]	
◆ EX	the square footage of the snack bar or concession stand area in this building? P: [Include seating area, if any.] P: PROBE for estimate if DK	
RANGE	10 to 999,999,999	
NEXT	IF Fast food or small restaurant IN E2 [Type of food area] →E5 [Fast food square footage IF Cafeteria or large restaurant IN E2 [Type of food area] →E6 [Cafeteria square footage] IF Large kitchen, commercial kitchen, or other large food preparation area IN E2 [Type of food area] →E7 [Commercial kitchen square footage]  IF Some other type IN E2 [Type of food area] →E8 [Other food area]  OTHERWISE:  IF Water heating → E9 [Large amounts of hot water]  IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry ons IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office  OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient houtpatient rehabilitation center; Other type of health care  ⇒ E16 [Medical equipment]  IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public ass OR Service → E23 [Laboratory equipment]  IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse → E24 [Machine ed IF CBECS Activity = Enclosed mall → E28 [Indoor ice rink]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no elector otherwise → E31 [Refrigeration]	e] ite] ealth care; embly; Retail; quipment]

E5	Fast food square footage	FASTFDSF
ASK	IF Fast food or small restaurant IN E2 [Type of food area]	
◆ EX	the square footage of the fast food or small restaurant in this building? P: [Include seating area, if any.] P: PROBE for estimate if DK	
RANGE	10 to 999,999,999	
NEXT	IF Cafeteria or large restaurant IN E2 [Type of food area] →E6 [Cafeteria square IF Large kitchen, commercial kitchen, or other large food preparation area IN E2 [Type of food area] →E7 [Commercial kitchen square footage]  IF Some other type IN E2 [Type of food area] →E8 [Other food area]  OTHERWISE:  IF Water heating ⇒ E9 [Large amounts of hot water]  IF CBECS Activity = Lodging; Inpatient health care; OR Nursing →E10 [Laund IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office  OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpath outpatient rehabilitation center; Other type of health care  ⇒ E16 [Medical equipment]  IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public OR Service ⇒ E23 [Laboratory equipment]  IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [MacIF CBECS Activity = Enclosed mall ⇒ E28 [Indoor ice rink]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify rotherwise ⇒ E31 [Refrigeration]	ry onsite] tient health care; lic assembly; Retail; hine equipment]

E6	Cafeteria square footage	CAFSF
ASK	IF Cafeteria or large restaurant IN E2 [Type of food area]	
♦ EX	the square footage of the cafeteria or large restaurant in this building? P: [Include seating area, if any.] P: PROBE for estimate if DK	
RANGE	10 to 999,999,999	
NEXT	IF Large kitchen, commercial kitchen, or other large food preparation area IN E2 [Type of food area] →E7 [Commercial kitchen square footage] IF Some other type IN E2 [Type of food area] → E8 [Other food area] OTHERWISE: IF Water heating ⇒ E9 [Large amounts of hot water] IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry onsite] IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health Outpatient rehabilitation center; Other type of health care ⇒ E16 [Medical equipment] IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public assemb OR Service ⇒ E23 [Laboratory equipment] IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine equipment] IF CBECS Activity = Enclosed mall ⇒ E28 [Indoor ice rink] OTHERWISE: IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity OTHERWISE ⇒ E31 [Refrigeration]	ly; Retail; nent]

E7	Commercial kitchen square footage	FDPREPSF
ASK	IF Cafeteria or large restaurant IN E2 [Type of food area]	
	the square footage of the commercial kitchen or food preparation area in this building? P: PROBE for estimate if DK	
RANGE	10 to 999,999,999	
NEXT	IF Some other type IN E2 [Type of food area] → E8 [Other food area]  OTHERWISE:  IF Water heating ⇒ E9 [Large amounts of hot water]  IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry ons IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office  OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient houtpatient rehabilitation center; Other type of health care  ⇒ E16 [Medical equipment]  IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public ass OR Service ⇒ E23 [Laboratory equipment]  IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine e IF CBECS Activity = Enclosed mall ⇒ E28 [Indoor ice rink]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no elector other water products are producted as a possible product of the product product product product products are producted as a possible product p	ealth care; sembly; Retail; quipment]

E8	Other food area
ASK	IF Some other type IN E2 [Type of food area]
	describe this other type of food preparation or serving area.  ECORD in open box
NEXT IF Water heating ⇒ E9 [Large amounts of hot water] IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry onsite] IF B5 [Office type] = Doctor's or dentist's office OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health care; Outpatient rehabilitation center ⇒ E16 [Medical equipment] IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public assembly; Retail OR Service ⇒ E23 [Laboratory equipment] IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine equipment] IF CBECS Activity = Enclosed mall ⇒ E28 [Indoor ice rink] OTHERWISE: IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]	

E9	Large amounts of hot water HWTRM
ASK	IF Water heating
FILL	{Introduction} IF E2 [Type of food area] was NOT asked = "Now I have some questions about energy-related space uses and equipment that may be used in this building." OTHERWISE = BLANK

[F1]-HELP

## {Introduction}

Is any space in this building used for any activities requiring large amounts of hot water, such as a commercial dishwasher, laundry room, heated pool, steam room, whirlpool, or showers?

- 1 Yes
- 2 No

#### **NEXT**

IF CBECS Activity = Lodging; Inpatient health care; OR Nursing → E10 [Laundry onsite]

IF B19 [Public order type] = Fire station ⇒ E11 [Non-fire station space]

IF B5 [Office type] = Doctor's or dentist's office OR Mixed-use office

OR B15 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health care;

Outpatient rehabilitation center; Other type of health care

⇒ E16 [Medical equipment]

IF CBECS Activity = Education; Laboratory; Office; Outpatient health care; Public assembly; Retail; OR Service ⇒ E23 [Laboratory equipment]

IF CBECS Activity = Nonrefrigerated OR Refrigerated warehouse ⇒ E24 [Machine equipment]

IF CBECS Activity = Enclosed mall  $\Rightarrow$  E28 [Indoor ice rink]

OTHERWISE:

IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]

E10	Laundry onsite	LAUNDR
ASK	IF Any energy used & CBECS Activity = Lodging; Inpatient health care; OR Nursing	

Are the linens primarily laundered in this building, in another building on-site, or by an off-site laundry service?

- ◆ EXP: [Linens include sheets, bedding, towels, tablecloths, and napkins.]
  - 1 In this building
  - 2 In another building on-site
  - 3 By an off-site laundry service

#### **NEXT**

IF B15 [Health care type] = Inpatient rehabilitation center ⇒ E16 [Medical equipment]

IF CBECS Activity = Inpatient health care ⇒ E23 [Laboratory equipment]

IF CBECS Activity = Lodging &

((B18 [Lodging type] = Hotel OR Motel or inn) OR (B20 [Residential type] = Hotel OR Motel or inn) ⇒ E14 [Conference or event space]

IF CBECS Activity = Lodging AND B18 [Lodging type] ≠ Motel or inn OR Hotel ⇒ E25 [Indoor pool] OTHERWISE:

IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]

E11	Non-fire station space FSSPA	ACE
ASK	IF B19 [Public order type] = Fire station	
	space in this building used for hall rental, police station, government offices, or other activities not re ire station? Yes No	lated
NEXT	IF Yes → E12 [Percent non-fire station activities] IF No OR DK/RF → E13 [Fire station living quarters]	

E12	Percent non-fire station space	FSSPACEP
ASK	IF E4a [Non-fire station space] = Yes	
About v	vhat percent of the total floorspace in the building is used for these activities?	
RANGE	1 to 100	
NEXT	⇒ E13 [Fire station living quarters]	

E13	Fire station living quarters	FSLIVEQ
ASK	IF B19 [Public order type] = Fire station OR Combination police and fire station	
Are the	re living quarters in this fire station?  Yes No	
NEXT	IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]	

E14	Conference or event space	LODGSP
ASK	IF CBECS Activity = Lodging AND ((B18 [Lodging type] = Hotel OR Motel or inn) OR (B20 [Residential type] = Hotel OR Motel or inn)	
Is there	any space in this building used for conferences or social events? Yes No	
NEXT	IF Yes → E15 [Percent conference or event space] IF No OR DK/RF ⇒ E25 [Indoor pool]	

E15	Percent conference or event space	LODGSPP
ASK	IF E14 [Conference or event space] = Yes	
About what percent of the total floorspace in the building is used for these events?		
RANGE	1 to 100	
NEXT	⇒ E25 [Indoor pool]	

E16	Medical equipment	MEDEQP
ASK	IF Any energy used & B5 [Office type] = Doctor's or dentist's office OR Mixed-use office B14 [Health care type] = Doctor's or dentist's office; Clinic or other outpatient health or rehabilitation center; Inpatient rehabilitation center; OR Other type of health care	
		[F1]-HELP
	is building have any equipment for medical diagnosis or treatment, such as X-ray, CT sca ator, dialysis, or ultrasound machines?	an, MRI, linear
1 2		
NEXT	IF CBECS Activity = Inpatient health care OR E16 [Medical equipment] = Yes  ⇒ E17 [Number of X-ray machines]  IF CBECS Activity = Outpatient health care ⇒ E22 [Outpatient surgery]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electric OTHERWISE ⇒ E31 [Refrigeration]	city]
NOTE	IF the building is a Doctor's or dentist's office (from either B5 [Office type] OR B14 [Heal IF E16 [Medical equipment] = Yes ⇒ CHANGE the CBECS Activity = Outpatient heal IF E16 [Medical equipment] = No ⇒ KEEP the CBECS Activity = Office	

E17	Number of X-ray machines	XRAYN
ASK	IF CBECS Activity = Inpatient health care OR E16 [Medical equipment] = Yes	
How many X-ray machines are used in this building?		
RANGE	0 to 999	
NEXT	→ E18 [Number of CT scan machines]	

E18	Number of CT scan machines	CTSCANN
ASK	IF CBECS Activity = Inpatient health care OR E16 [Medical equipment] = Yes	
How many CT scan machines are used in this building?		
RANGE	0 to 999	
NEXT	→ E19 [Number of MRI machines]	

E19	Number of MRI machines	MRIN
ASK	IF CBECS Activity = Inpatient health care OR E16 [Medical equipment] = Yes	
How ma	How many MRI machines are used in this building?	
RANGE	0 to 999	
NEXT	→ E20 [Number of linear accelerators]	

E20	Number of linear accelerators	NACCN
ASK	IF CBECS Activity = Inpatient health care OR E16 [Medical equipment] = Yes	
♦ DI	any linear accelerators are used in this building?  EF: [A linear accelerator is used for external beam adiation treatments for patients with cancer.]	
RANGE	0 to 999	
NEXT	IF CBECS Activity = Inpatient health care ⇒ E21 [Percent outpatient space] IF CBECS Activity = Outpatient health care ⇒ E22 [Outpatient surgery] OTHERWISE: IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]	

E21	Percent outpatient space	OUTHOSPP
ASK	IF CBECS Activity = Inpatient health care	
FILL	<b>{SqFt}</b> IF A6 [Square footage] known = "A6 [Square footage] square feet" IF A6 [Square footage] = DK/RF = "square footage"	
♦ DE	<ul> <li>What percent of the {SqFt} in this building is used for outpatient care?</li> <li>◆ DEF: [Outpatient care is medical care or treatment that does not require an overnight stay.]</li> </ul>	
RANGE	0 to 100	
NEXT	⇒ E23 [Laboratory equipment]	

E22	Outpatient surgery	OUTSURG	
ASK	IF CBECS Activity = Outpatient health care		
1	Are there any operating rooms used for outpatient surgery in this building?  1 Yes 2 No		
NEXT	⇒ E23 [Laboratory equipment]		

LABEQP

E23

**Laboratory equipment** 

ASK	IF Any energy used & CBECS Activity = Education; Inpatient health care; Laboratory; Office; Outpatient health care; Public assembly; Retail; OR Service
<b>♦</b> EX	nis building have any specialized laboratory equipment that requires extra energy consumption?  KP: [Some examples are fume hoods, gas chromatographs, centrifuges, spectrometers, and analysis equipment.]
1 2	Yes No
NEXT	IF CBECS Activity = Education; Laboratory; Retail; OR Service ⇒ E24 [Machine equipment] IF CBECS Activity = Public Assembly OR B15 [Health care type] = Outpatient rehabilitation center OR Inpatient rehabilitation center ⇒ E25 [Indoor pool] IF CBECS Activity = Outpatient health care OR Inpatient health care ⇒ E29 [Sterilizers or autoclaves] OTHERWISE: IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]

E24	Machine equipment	MCHEQP
ASK	IF Any energy used & CBECS Activity = Education; Laboratory; Nonrefrigerated warehouse Refrigerated warehouse; Retail OR Service	se;
1	nis building have any machine or shop equipment such as woodworking tools, metalworking s, or any other types of power tools?  Yes No	tools, arc
NEXT	IF CBECS Activity = Education ⇒ E25 [Indoor pool]  OTHERWISE:  IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity OTHERWISE ⇒ E31 [Refrigeration]	y]

E25	Indoor pool	POOL
ASK	IF Any energy used & (CBECS Activity = Education; Lodging; OR Public Assembly OR B15 [Health care type] = Outpatient rehabilitation center OR Inpatient rehabilitation center)	
Is there	e an indoor swimming pool in this building?  Yes	
2	2 No	
NEXT	IF Yes → E26 [Heated pool] IF No OR DK/RF: IF CBECS Activity = Education; Lodging; OR Public assembly ⇒ E28 [Indoor ice rink] IF B15 [Health care type] = Outpatient rehabilitation center OR Inpatient rehabilitation center → E29 [Sterilizers or autoclaves]	er e

E26	Heated pool	HTPOOL
ASK	IF E25 [Indoor pool] =Yes	
Is it a h	eated pool? Yes No	
NEXT	IF Yes ⇒ E27 [Pool energy source] IF No OR DK/RF: IF CBECS Activity = Education; Lodging; OR Public assembly ⇒ E28 [Indoor ice rink] IF B15 [Health care type] = Outpatient rehabilitation center OR Inpatient rehabilitation center  → E29 [Sterilizers or autoclaves]	er

E27	Pool energy source	PLSRC
ASK	IF E26 [Heated pool] =Yes	
◆ Ro	nergy source is used to heat the pool?  ead choices if necessary  Electricity Natural gas Fuel oil/Diesel/Kerosene Bottled gas/LPG/Propane Solar Some other energy source	
NEXT	IF CBECS Activity = Education; Lodging; OR Public assembly ⇒ E28 [Indoor ice rink] OTHERWISE → E29 [Sterilizers or autoclaves]	

E28	Indoor ice rink	RINK
ASK	IF Any energy used & CBECS Activity = Education; Lodging; Enclosed mall OR Public assembly	
Does th	nis building contain an indoor ice skating rink?	
1 2	Yes No	
NEXT	IF CBECS Activity = Enclosed mall & Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity]  IF CBECS Activity = Enclosed mall & Electricity used → E31 [Refrigeration]  OTHERWISE ⇒ E29 [Sterilizers or autoclaves]	;

E29	Sterilizers or autoclaves	STRLZR
ASK	IF Any energy used & CBECS Activity = Education; Food sales; Food service; Inpatient he Laboratory; Lodging; Nursing; Office; Outpatient health care; Public assembly; Public order and safety; OR Religious worship	ealth care;
Does this building use any sterilizers or autoclaves?  DEF: [Sterilizers are used to sterilize containers, medical instruments, surgical tools, and trays. Sterilizers use water to produce steam, to cool steam,		

◆ DEF: [Autoclaves are similar to sterilizers except that they use ethylene oxide as the sterilizing medium and a stream of pressurized water at high temperatures to draw off spent ethylene oxide. Like steam sterilizers, some autoclaves also use a continuous stream of water to create a vacuum to speed the drying process.]

1 Yes

2 No

**NEXT** IF Electricity NOT used & D84 [Energy for generation] ≠ Yes → E30 [Verify no electricity] OTHERWISE ⇒ E31 [Refrigeration]

E30	Verify no electricity NOELEC	
ASK	IF Any energy used & Electricity NOT used & D84 [Energy for generation] ≠ Yes	
this bui	I do not have electricity recorded as being used in this building. Is it true that there is not any electricity used in this building?  1 True, electricity is not used 2 False, electricity is used	
NEXT	IF True, electricity is not used OR DK/RF → E83 [Window glass type] IF False, electricity is used → E31 [Refrigeration]	

E31	Refrigeration	RFGEQP
ASK	IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used	
		[F1]-HELP
Is there	any refrigeration or freezer equipment used in this building, including vending machines?	
1 2	Yes No	
NEXT	NEXT   IF Yes → E32 [Refrigeration types]   IF No OR DK/RF & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero OR DK/RF) → E44 [Computers used]   OTHERWISE:	
	<ul> <li>IF C29 [No operating hours] ≠ True, no operating hours &amp; C30 [Total hours open per weeler between the companies of the companies</li></ul>	eek] > Zero

E32	Refrigeration types	see below
ASK	IF E31 [Refrigeration] = Yes	
	W CARD E2 g at Show Card E2, please tell me which types of refrigeration or freezer equipment are four	[F1]-HELP
building.  ◆ PROBE for any others		

<b>♦</b>	ENTER all that apply	

1	Full-size residential-type refrigerators/freezers	RFGRES
2	Half-size or compact refrigerators	RFGCOMP
3	Walk-in refrigeration/freezer units	RFGWI
4	Open refrigerated/freezer cases or cabinets	RFGOP
5	Closed refrigerated/freezer cases or cabinets	RFGCL
6	Refrigerated vending machines	RFGVEN
7	Commercial ice makers	RFGICE
8	Large cold storage areas	RFGSTO

8	7 Commercial ice makers RFGICE 8 Large cold storage areas RFGSTO	
NEXT	IF Residential-type selected → E33 [Number residential refrigerators] IF Compact size selected → E34 [Number compact size refrigerators] IF Walk-in units selected → E35 [Number walk-in units] IF Open cases or cabinets selected → E36 [Number open cases] IF Closed cases or cabinets selected → E37 [Number closed cases] IF Refrigerated vending machines selected → E38 [Number vending] IF Commercial ice makers selected → E39 [Number ice makers] IF Large cold storage areas selected → E40 [Percent cold storage] IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery] IF DK/RF → E44 [Computers used]	

E33	Number residential refrigerators	RFGRSN
ASK	IF Residential-type IN E32 [Refrigeration types]	
	any residential-type refrigerators or freezers are there?	
RANGE	1 to 9999	
NEXT	IF Compact size selected → E34 [Number compact size refrigerators]  IF Walk-in units selected → E35 [Number walk-in units]  IF Open cases or cabinets selected → E36 [Number open cases]  IF Closed cases or cabinets selected → E37 [Number closed cases]  IF Refrigerated vending machines selected → E38 [Number vending]  IF Commercial ice makers selected → E39 [Number ice makers]  IF Large cold storage areas selected → E40 [Percent cold storage]  IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery]  IF DK/RF → E44 [Computers used]	

E34	Number compact size refrigerators	RFGCOMPN	
ASK	IF Compact size IN E32 [Refrigeration types]		
How many half-size or compact refrigerators are there?  PROBE for estimate if DK			
RANGE	1 to 9999		
NEXT	IF Walk-in units selected → E35 [Number walk-in units]  IF Open cases or cabinets selected → E36 [Number open cases]  IF Closed cases or cabinets selected → E37 [Number closed cases]  IF Refrigerated vending machines selected → E38 [Number vending]  IF Commercial ice makers selected → E39 [Number ice makers]  IF Large cold storage areas selected → E40 [Percent cold storage]  IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel  OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery]  IF DK/RF → E44 [Computers used]		

E35	Number walk-in units	RFGWIN
ASK	IF Walk-in units IN E32 [Refrigeration types]	
How many walk-in refrigeration or freezer units are there?  PROBE for estimate if DK		
RANGE	1 to 999	
NEXT	IF Open cases or cabinets selected → E36 [Number open cases]  IF Closed cases or cabinets selected → E37 [Number closed cases]  IF Refrigerated vending machines selected → E38 [Number vending]  IF Commercial ice makers selected → E39 [Number ice makers]  IF Large cold storage areas selected → E40 [Percent cold storage]  IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel  OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery]  IF DK/RF → E44 [Computers used]	

E36	Number open cases	RFGOPN
ASK	IF Open cases or cabinets IN E32 [Refrigeration types]	
	any open refrigerated or freezer cases or cabinets are there?	
RANGE	1 to 999	
NEXT	IF Closed cases or cabinets selected → E37 [Number closed cases]  IF Refrigerated vending machines selected → E38 [Number vending]  IF Commercial ice makers selected → E39 [Number ice makers]  IF Large cold storage areas selected → E40 [Percent cold storage]  IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel  OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery]  IF DK/RF → E44 [Computers used]	

E37	Number closed cases	RFGCLN
ASK	IF Closed cases or cabinets IN E32 [Refrigeration types]	
How many closed refrigerated or freezer cases or cabinets are there?  PROBE for estimate if DK		
RANGE	1 to 999	
NEXT	IF Refrigerated vending machines selected → E38 [Number vending] IF Commercial ice makers selected → E39 [Number ice makers] IF Large cold storage areas selected → E40 [Percent cold storage] IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery] IF DK/RF → E44 [Computers used]	

ASK	IF Refrigerated vending machines IN E32 [Refrigeration types]
	any refrigerated vending machines are there?  ROBE for estimate if DK
RANGE	1 to 999
NEXT	IF Commercial ice makers selected → E39 [Number ice makers] IF Large cold storage areas selected → E40 [Percent cold storage] IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery] IF DK/RF → E44 [Computers used]

E39	Number ice makers	RFGICN
ASK	IF Commercial ice makers IN E32 [Refrigeration types]	
	any commercial ice makers are there?  ROBE for estimate if DK	
RANGE	1 to 999	
NEXT	IF Large cold storage areas selected → E40 [Percent cold storage]  IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel  OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery]  IF DK/RF → E44 [Computers used]	

E40	Percent cold storage	RFGSTP
ASK	IF Large cold storage areas IN E32 [Refrigeration types]	
	what percent of the total floorspace in the building is used for cold storage?	
RANGE	1 to 100	
NEXT	IF CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel OR B20 [Residential type] = Motel or inn OR Hotel → E41 [Waste heat recovery] OTHERWISE → E44 [Computers used]	

E41	Waste heat recovery WHRECOV	,
ASK	IF E31 [Refrigeration] = Yes & CBECS Activity = Food sales OR B18 [Lodging type] = Motel or inn OR Hotel OR B20 [Residential type] = Motel or inn OR Hotel	
_	ration equipment gives off excess heat that can be used to supplement other equipment in the building such a waste heat recovery system associated with the refrigeration equipment?	.
1	. Yes	
2	2 No	
NEXT	IF Yes → E42 [Waste heat use]	
	IF No OR DK/RF → E44 [Computers used]	

E42	Waste heat use	WHUSE
ASK	IF E41 [Waste heat recovery] = Yes	
◆ EN	the waste heat used for - space heating, water heating, or some other use?  NTER all that apply  Space heating Water heating Some other use	
NEXT	IF Some other use → E43 [Other waste heat use] OTHERWISE → E44 [Computers used]	

E43	Other waste heat use
ASK	IF E26b [Waste heat use] = Some other use
What is the other use for the waste heat?	
♦ RI	ECORD in open box
NEXT	→ E44 [Computers used]

E44	Computers used	PCTERM
ASK	IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero OR DK/RF)	
Are the	re any computers used in this building?	
◆ E	◆ EXP: [Even if only laptops are used, answer Yes.]	
<b>♦</b> EX	KP: [Do not include tablet computers or inventory, such as in retail stores.]	
2	Yes No	
NEXT	IF Yes → E45 [Number of computers] IF No OR DK/RF → E55 [Dedicated servers]	

E45	Number of computers	PCNUM
ASK	IF E44 [Computers used] = Yes	
◆ EX	inting any dedicated servers or laptop computers, about how many computers are used in this KP: [Do not include tablet computers or inventory, such as in retail stores.]  EF: [A server is usually just the CPU, or "case," portion of a computer that manages network resources such as computer files, printers, databases, or network traffic; servers do not require much human operation, so most do not have keyboards or monitors.]	building?
RANGE	0 to 9,999,999	
NEXT	IF DK/RF → E46 [Computers category] IF > Zero → E47 [Multiple monitors] IF Zero → E51 [Number of laptops]	

E46	Computers category	PCTRMC
ASK	IF E45 [Number of computers] = DK/RF	
SHOV	V CARD E3	
Looking	at Show Card E3, which category best describes the number of computers used in this bu	ilding?
1	1 to 4	
2	5 to 9	
3	10 to 19	
4	20 to 49	
5	50 to 99	
6	100 to 249	
7	250 to 499	
8	500 to 999	
9	1,000 to 2,499	
10	2,500 to 4,999	
11	5,000 or more	
NEXT	→ E47 [Multiple monitors]	

E47	Multiple monitors	MLTMON
ASK	IF E45 [Number of computers] > Zero	
FILL	{Computers} IF E45 [Number of computers] = One = Does the computer OTHERWISE = Do any of the computers	
{Comp	uters} use more than one monitor?	
1	Yes	
2	No No	
NEXT	IF Yes & E45 [Number of computers] ≠ One → E48 [Multiple monitor category] OTHERWISE → E49 [Flat screen]	

E48	Multiple monitor category MLTMI	VC
ASK	IF E47 [Multiple monitors] = Yes & E45 [Number of computers] ≠ One	
Would y few?	S Some	st a
NEXT	→ E50 [Flat screen category]	

Flat screen FLATG1PC

ASK	IF E45 [Number of computers] = One
FILL	<b>{FlatQuestion}</b> IF E47 [Multiple monitors] = Yes = Are any of the monitors of this type? IF E47 [Multiple monitors] ≠ Yes = Does the computer have this type of monitor?

### SHOW CARD E4

Please look at Show Card E4 which shows a picture of a flat screen monitor. {FlatQuestion}

- ◆ DEF: [A flat screen monitor, also known as a liquid crystal display or LCD, is lightweight and very thin, in contrast to most standard monitors which have bulky backs and take up a lot of desk space.]
  - 1 Yes
  - 2 No

NEXT	→ E51 [Number of laptops]
/	2 EGE [Harrison of laptopo]

E50	Flat screen category	FLATG1PC
ASK	IF E45 [Number of computers] ≠ One	

# SHOW CARD E4

Please look at Show Card E4 which shows a picture of a flat screen monitor. Would you say that all of the monitors are flat screen, most of them, some of them, or just a few?

- DEF: [A flat screen monitor, also known as a liquid crystal display or LCD, is lightweight and very thin, in contrast to most standard monitors which have bulky backs and take up a lot of desk space.]
  - 1 All
  - 2 Most
  - 3 Some
  - 4 A few

**NEXT** → E51 [Number of laptops]

E51	Number of laptops	LAPTPN
ASK	IF E44 [Computers used] = Yes	
<b>♦</b> E>	ow many laptop computers are used in this building?  (P: [Do not include tablet computers or inventory, such as in retail stores.]	
RANGE	0 to 9,999,999	
NEXT	IF DK/RF → E52 [Laptops category] IF Number given → E53 [Number of printers]	

E52	Laptops category LAPTPC
ASK	IF E51 [Number of laptops] = DK/RF
SHOV	V CARD E3
Looking	at Show Card E3, which category best describes the number of laptop computers used in this building?
1	1 to 4
2	5 to 9
3	10 to 19
4	20 to 49
5	50 to 99
6	100 to 249
7	
8	
9	1,000 to 2,499
10	2,500 to 4,999
11	5,000 or more
NEXT	→ E53 [Number of printers]

E53	Number of printers	PRNTRN
ASK	IF E44 [Computers used] = Yes	
	now many printers are there in this building?	
RANGE	0 to 9,999,999	
NEXT	IF ≥ 1 → E54 [Type of printers] IF Zero OR DK/RF → E55 [Dedicated servers]	

E54	Type of printers	PRNTYP
ASK	IF E53 [Number of printers] ≥ 1	
FILL	{IsAre} IF E53 [Number of printers] = 1 = Is this an IF E53 [Number of printers] > 1 = Are these mainly {Printers} IF E53 [Number of printers] = 1 = printer IF E53 [Number of printers] > 1 = printers	
		[F1]-HELP
{IsAre}	inkjet or laser {Printers}?	
2	<ul> <li>1 Inkjet</li> <li>2 Laser</li> <li>3 IF VOLUNTEERED: Some other type</li> <li>4 IF VOLUNTEERED: Half inkjet, half laser</li> </ul>	
NEXT	→ E55 [Dedicated servers]	

ASK  IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero OR DK/RF)	E55	Dedicated servers	SERVER
	ASK	OR E30 [Verify no electricity] = False, electricity is used	

Are there any dedicated computer servers used in this building?

- DEF: [A server is usually just the CPU, or "case," portion of a computer that manages network resources such as computer files, printers, databases, or network traffic; servers do not require much human operation, so most do not have keyboards or monitors.]
- DEF: [Dedicated means that the server performs no other tasks besides server tasks.]
  - 1 Yes

# NEXT IF Yes → E56 [Number of servers] IF No OR DK/RF: IF E44 [Computers used] = Yes: IF E45 [Number of computers] = DK/RF OR E51 [Number of laptops] = DK/RF OR BOTH KNOWN & E45 [Number of computers] + E51 [Number of laptops] > 4 → E58 [Separate computer areas] IF CBECS Activity = Education → E61 [Interactive whiteboards] OTHERWISE → E64 [TV or video displays] IF E44 [Computers used] ≠ Yes → E64 [TV or video displays]

E56	Number of servers	SRVNUM
ASK	IF E55 [Dedicated servers] = Yes	
About h	ow many dedicated servers are used in this building?	
RANGE	1 to 9,999,999	
NEXT	IF DK/RF → E57 [Servers category] IF Number given → E58 [Separate computer areas]	

E57	Servers category	SRVRC
ASK	IF E56 [Number of servers] = DK/RF	
SHOV	V CARD E3	
Looking	at Show Card E3, which category best describes the number of servers used in this building	?
1	1 to 4	
2	5 to 9	
3	10 to 19	
4	20 to 49	
5	50 to 99	
6	100 to 249	
7	250 to 499	
8	500 to 999	
9	1,000 to 2,499	
10	2,500 to 4,999	
11	5,000 or more	
NEXT	→ E58 [Separate computer areas]	

E58	Separate computer areas	see below
ASK	IF E44 [Computers used] = Yes OR E55 [Dedicated servers] = Yes & E45 [Number of computers] = DK/RF OR E51 [Number of laptops] = DK/RF OR BOTH KNOWN & E45 [Number of computers] + E51 [Number of laptops] >	> 4
∏sно\	V CARD E5	
Please building	look at Show Card E5 and tell me if any of these types of separate computer areas J.	s are found in this
♦ PI	ROBE for any others	
<b>♦</b> E	NTER all that apply	
1 2 3 2	Computer-based training room Student or public computer center Trading floor	DATACNTR TRNGRM STDNRM TRDFLR

IF Data center/server farm selected → E59 [Data center square footage]

OTHERWISE → E63 [TV or video displays]

IF Trading floor selected → E60 [Trading floor square footage]
IF B30 [CBECS Activity] = Education OR Office → E61 [Interactive whiteboards]

**NEXT** 

E59	Data center square footage	DATACNTRSF
ASK	IF Data center or server farm IN E58 [Separate computer areas]	
What is	the square footage of the data center or server farm you just mentioned?	
RANGE	10 to 999,999,999	
NEXT	IF Trading floor IN E58 [Separate computer areas] → E60 [Trading floor square footal OTHERWISE:  IF E44 [Computers used] = Yes AND B30 [CBECS Activity] = Education → E61 [Interactive whiteboards]  OTHERWISE → E63 [TV or video displays]	ge]

E60	Trading floor square footage	TRDFLRSF
ASK	IF Trading floor IN E58 [Separate computer areas]	
What is	the square footage of the trading floor you just mentioned?	
RANGE	10 to 999,999,999	
NEXT	IF E44 [Computers used] = Yes AND B30 [CBECS Activity] = Education OR Office → E61 [Interactive whiteboards] OTHERWISE → E63 [TV or video displays]	

E61	Interactive whiteboards	WBOARDS	
ASK	IF E44 [Computers used] = Yes AND B30 [CBECS Activity] = Education OR Office		
	Are there any interactive whiteboards that connect to a computer and projector?  DEF: [An interactive whiteboard is a large interactive display		
	that connects to a computer and a projector. The computer's desktop is projected onto the board's surface where users control the computer using a pen, finger, or other device.]		
1 2	Yes No		
NEXT	IF Yes → E62 [Number of interactive whiteboards] IF No OR DK/RF → E63 [TV or video displays]		

E62	Number of interactive whiteboards	NWBOARDS	
ASK	IF E61 [Interactive whiteboards] = Yes		
	How many interactive whiteboards are used in this building?  PROBE for estimate if DK		
RANGE	1 to 999		
NEXT	→ E63 [TV or video displays]		

E63	TV or video displays	TVVIDEO		
ASK	IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero)			
Are the	Are there any televisions or video displays, other than computer monitors?			
1	Yes			
2	No			
NEXT	IF Yes → E64 [Number of TV or video displays] IF No OR DK/RF → E65 [Cash registers]			

E64	Number of TV or video displays	TVVIDEON	
ASK	IF E63 [TV or video displays] = Yes		
	How many televisions or video displays are used in this building?  PROBE for estimate if DK		
RANGE	1 to 9999		
NEXT	→ E65 [Cash registers]		

E65	Cash registers	RGSTR
ASK	IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero)	
Are the	re any cash registers or "point-of-sales" terminals used in this building?  Yes	
2	No No	
NEXT	IF Yes → E66 [Number of cash registers] IF No OR DK/RF → E67 [Photocopiers]	

E66	Number of cash registers	RGSTRN	
ASK	IF E65 [Cash registers] = Yes		
	About how many cash registers or "point-of-sales" terminals are used in this building?  PROBE for estimate if DK		
RANGE	1 to 9,999		
NEXT	→ E67 [Photocopiers]		

E67	Photocopiers	COPIER	
ASK	IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero)		
1	Are there any photocopiers, other than small desktop copiers, used in this building?  1 Yes 2 No		
NEXT	IF Yes → E68 [Number of photocopiers] IF No OR DK/RF → E69 [FAX machines]		

E68 Number of photocopiers COPRN

ASK	IF E67 [Photocopiers] = Yes
	now many photocopiers are there?  ROBE for estimate if DK
RANGE	1 to 9,999
NEXT	→ E69 [FAX machines]

E69	FAX machines	FAX
ASK	IF Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used & NOT(B24 [Completely vacant] = Yes & C18 [Months in use] = Zero)	
Are there any FAX machines used in this building?		
	1 Yes	
	2 No	

E70	Percent lit when open	LTOHRP
ASK	IF C29 [No operating hours] ≠ True, no operating hours & C30 [Total hours open per week] & (Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = electricity is used)	
FILL	<b>{SqFt}</b> IF A6 [Square footage] known = "A6 [Square footage] square feet" IF A6 [Square footage] = DK/RF = "square footage"	

[F1]-HELP

The next questions are about the lighting inside the building.

What percent of the {SqFt} in this building is lit when the building is normally open?

- ◆ DEF: ["Normally open" means the hours when the usual activities occur.]
- ◆ If lit square footage is known but not the percent, RECORD square footage in comments, then code DK

RANGE	0 to 100
NEXT	IF DK/RF → E71 [Lit when open category]
	IF Percent given: IF C26 [Open 24 hours a day] = Yes OR C30 [Total hours open per week] = 168
	OR C31 [Weekly hours category] = 168 → E72 [Lights off during 24 hours]
	OTHERWISE → E73 [Percent lit off hours]

E71	Lit when open category	LOHRPC
ASK	IF E70 [Percent lit when open] = DK/RF	

[F1]-HELP

## SHOW CARD E6

Looking at Show Card E6, what is your best estimate of the percent of the square feet in this building that is lit when the building is normally open?

- 1 1 to 25 percent
- 2 26 to 50 percent
- 3 51 to 75 percent
- 4 76 to 100 percent
- 5 Not lit at all when it is normally open

# NEXT IF C26 [Open 24 hours a day] = Yes OR C30 [Total hours open per week] = 168 OR C31 [Weekly hours category] = 168 → E72 [Lights off during 24 hours] OTHERWISE → E73 [Percent lit off hours]

E72	Lights off during 24 hours	LTNR24
ASK	IF C26 [Open 24 hours a day] = Yes OR C30 [Total hours open per week] = 168 OR C31 [Weekly hours category] = 168 & (Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = F electricity is used)	alse,
<u></u>	ere any periods during a normal 24-hour day when some of the lights are turned off?  Yes No	
NEXT	IF Yes → E73 [Percent lit off hours] IF No OR DK/RF: IF E70 [Percent lit when open] > 0 OR E71 [Lit when open category] ≠ Not lit → E75 [Lighti OTHERWISE → E80 [Percent of exterior lighted]	ng types]

E73	Percent lit off hours	LTNHRP
ASK	IF (C26 [Open 24 hours a day] ≠ Yes & C30 [Total hours open per week] ≠ 168 & C31 [Weekly hours category] ≠ 168) OR E72 [Lights off during 24 hours] = Yes & (Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used)	
FILL	{SqFt} IF A6 [Square footage] known = "A6 [Square footage] square feet" IF A6 [Square footage] = DK/RF = "square footage" {OffHours} IF C26 [Open 24 hours a day] = Yes OR C30 [Total hours open per week] = 168 OR C31 [Weekly hours category] = "the time during a 24-hour period when some lights off" OTHERWISE = "the hours when the building is not normally open"	are turned

[F1]-HELP

What percent of the {SqFt} is lit during off hours, that is {OffHours},? Exclude the space lit by emergency lighting.

◆ If lit square footage is known but not the percent, RECORD square footage in comments, then code DK

0 to 100
IF DK/RF → E74 [Lit off hours category]
IF 1-100 → E75 [Lighting types]
IF Zero:
IF E70 [Percent lit when open] > 0 OR E71 [Lit when open category] $\neq$ Not lit $\Rightarrow$ E75 [Lighting types] OTHERWISE $\Rightarrow$ E80 [Percent of exterior lighted]

E74	Lit off hours category	LNHRPC
ASK	IF E73 [Percent lit off hours] = DK/RF	
	26 to 50 percent	[F1]-HELP
5	76 to 100 percent	
NEXT	IF 1 to 100 percent OR DK/RF → E75 [Lighting types] IF Not lit at all: IF E70 [Percent lit when open] > 0 OR E71 [Lit when open category] ≠ Not lit → E75 [Lit otherwise] OTHERWISE → E80 [Percent of exterior lighted]	ighting types]

E75	Lighting types		see below
ASK	IF E70 [Percent lit when open] > 0 OR E71 [Lit when open category] = 1 to 100 OR E73 [Percent lit off hours] > 0 OR E74 [Lit off hours category] = 1 to 100 OR		
			[F1]-HELP
∐SHOV	V CARD E7		
Looking	at Show Card E7, what types of lighting were used to light any of the space in th	is building?	>
♦ PF	ROBE for any others		
<b>♦</b> E1	ITER all that apply		
1		FLUOR	
2		CFLR	
3	<b>3</b> ,	BULB	
5	· · · · · · · · · · · · · · · · · · ·	HALO	
٦	High intensity discharge (HID) lights such as high pressure sodium, metal halide or mercury vapor	HID	
6	·	LED	
7		OTLT	
	Other type of lightning	<u> </u>	
NEXT	IF Other type of lighting selected → E76 [Other bulb type]		
	OTHERWISE:  JE More than one type selected > E77 [Percent lit by bulb type]		
	IF More than one type selected → E77 [Percent lit by bulb type] IF Only one type selected:		
	IF D66 [Building automation system] = Yes → E78 [BAS controls lighting]		
	OTHERWISE → E79 [Lighting controls]		

E76	Other bulb type OTLT	Χ
ASK	IF Other type of lighting IN E75 [Lighting types]	
	pe of bulb is the other type of lighting?	
NEXT	IF More than one type selected → E77 [Percent lit by bulb type] IF Only one type selected: IF D66 [Building automation system] = Yes → E78 [BAS controls lighting] OTHERWISE → E79 [Lighting controls]	

E77	Percent lit by bulb type FLUORP, CFLRP, BULBP, HALOP, HIDP, LEDP, OTLTP
ASK	For each lighting type given in E75 [Lighting types]
FILL	Introduction
∐ѕно∨	V CARD E8
{Introdu	ction}
{Explan	ation}
Please	look at Show Card E8. What percent of the lighted area in this building is lit by the {BulbType}?
◆ PF	ROBE for estimate if DK
RANGE	0 to 100
NEXT	IF D66 [Building automation system] = Yes → E78 [BAS controls lighting] OTHERWISE → E79 [Lighting controls]

E78	BAS controls lighting	EMCSLT
ASK	IF (E70 [Percent lit when open] > 0 OR E71 [Lit when open category] ≠ Not lit OR E73 [Percent lit off hours] > 0 OR E74 [Lit off hours category] ≠ Not lit) & D66 [Building automation system] = Yes	
		[F1]-HELP
Does th	ne Building Automation System, or BAS, that you mentioned earlier also control the interior?	lighting
1 2	Yes No	
NEXT	→ E79 [Lighting controls]	

E79	Lighting controls	see below
ASK	IF (E70 [Percent lit when open] > 0 OR E71 [Lit when open category] $\neq$ Not lit E73 [Percent lit off hours] > 0 OR E74 [Lit off hours category] $\neq$ Not lit)	OR
[]SHO\	V CARD E9	
Looking at Show Card E9, please tell me which of these lighting controls or lighting control strategies, if any, are used in this building.		
◆ PROBE for any others		
<b>♦</b> EI	NTER all that apply	
1 2 3	Multi-level lighting or dimming	SCHED OCSN DIM DAYHARV

2	Occupancy sensors that reduce lighting when rooms are unoccupied	OCSN
3	Multi-level lighting or dimming	DIM
4	Daylight harvesting	DAYHARV
5	High-end trimming or light-level tuning	TRIM
6	Personal light control	PRSCTRL
7	Plug-load control	PLGCTRL
8	Demand responsive lighting	DRLGHT
9	None of these	

**NEXT** → E80 [Percent of exterior lighted]

E80	Percent of exterior lighted	LTEXPC
ASK	IF (Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used)	
What percentage of all the exterior building wall surfaces is lighted? Would you say less than 10 percent,		

- 1 Less than 10 percent
- 2 10 to 25 percent
- 3 25 to 50 percent
- 4 More than 50 percent

NEXT	→ E81 [Lighted parking area]
------	------------------------------

E81	Lighted parking area	PKLT	
ASK	IF (Electricity used OR D84 [Energy for generation] = Yes OR E30 [Verify no electricity] = False, electricity is used)		
l .	Is there a parking area associated with the building that is lighted with fixtures powered through the building's electrical service?		
1	Yes		
2 No			
NEXT	IF Yes → E82 [Vehicle parking capacity] IF No → E83 [Window glass type]		

E82	Vehicle parking capacity	PKLTN
ASK	IF E81 [Lighted parking area] = Yes	
What is	What is the vehicle capacity of the parking area, that is, the number of parking spaces?	
RANGE	1 to 999,999	
NEXT	→ E83 [Window glass type]	

E83	Window glass type WINTYP
ASK	All Buildings
□sно\	V CARD E10
	ture on Show Card E10 shows a window with multi-layer glass. Do the exterior windows in this building single layer glass, multi-layer glass, or a combination of both of these types?
1 2 3 4	Combination of both
NEXT	IF Single layer, Multi-layer, OR Combination → E84 [Daylighting features] IF No windows OR DK/RF → F1 [Section F Routing]

E84	Daylighting features	see below	
ASK	IF E83 [Window glass type] ≠ (No windows OR DK/RF)		
SHOV	/ CARD E10		
	Looking at the list at the bottom of Show Card E10, please tell me which of these daylighting or conservation features are present in this building.		
♦ PF	◆ PROBE for any others		
<b>♦</b> EN	ITER all that apply		
1 2 3 4 5	External overhangs or awnings Skylights or atriums designed to provide light	TINT REFL AWN SKYLT	

→ E85 [Percent daylight]

**NEXT** 

E85	Percent daylight	DAYLTP	
ASK	IF E83 [Window glass type] ≠ (No windows OR DK/RF)		
	What percent of the building receives enough outside light so that the interior lights do not need to be turned on?  If none, ENTER "0"		
◆ PF	◆ PROBE for estimate if DK		
RANGE	RANGE 0 to 100		
NEXT	→ F1 [Section F Routing]		

# SECTION F. ELECTRICITY

F1	Section F Routing
NEXT	IF Electricity used → F2 [WS2 electricity filled out]  OTHERWISE → G1 [Section G Routing]

F2	WS2 electricity filled out	WS2ELCE
ASK	IF Electricity used	
Do you	have Worksheet 2 with you and filled out for electricity?  Yes	
2	No	
NEXT	IF No OD DI//DF > F0 [Describe algorish forms]	
NEXT	IF No OR DK/RF → F3 [Provide electricity figures]  IF Yes → F4 [Flectricity consumption]	

F3	Provide electricity figures ELFIGS
ASK	IF F2 [WS2 electricity filled out] = No OR DK/RF
	ext questions are about electricity usage in the building during calendar year 2012. Would you be able to e an approximate figure of how much electricity was used or how much was spent on it?  Yes No
NEXT	IF Yes → F4 [Electricity consumption] IF No OR DK/RF → F30 [Number electricity suppliers]

F4	Electricity consumption	ELCNS
ASK	IF F2 [WS2 electricity filled out] = Yes OR F3 [Provide electricity figures] = Yes	
		[F1]-HELP
Please	give me the total number of kilowatthours of electricity used in calendar year 2012.	
	EXP: [If part of a multibuilding campus or complex, and the respondent only knows the consumption for the whole campus or complex, ENTER the total consumption for the campus or complex here.]	
•	VERIFY number <u>digit by digit</u>	
RANGE	1 to 99,999,999,999	
NEXT	→ F5 [Electricity expenditures]	

F5	Electricity expenditures	ELEXP
ASK	IF F2 [WS2 electricity filled out] = Yes OR F3 [Provide electricity figures] = Yes	
		[F1]-HELP
	give me the total dollars spent on electricity in calendar year 2012. This should include state and the following charges: fuel adjustment, system, distribution, and demand.	and local
♦ Do	◆ Do <u>not</u> enter cents	
♦ VE	ERIFY number <u>digit by digit</u>	
RANGE	0 to 999,999,999	
NEXT	IF F4 [Electricity consumption] = DK/RF & F5 [Electricity expenditures] = DK/RF → F30 [Number electricity suppliers]  OTHERWISE → F6 [Starting date for electricity figures]	

F6	Starting date for electricity figures	ELSTDAT
ASK	IF F4 [Electricity consumption] given OR F5 [Electricity expenditures] given	
		[F1]-HELP
What is	What is the starting date for these electricity usage figures?	
♦ El	NTER date as MMDDYYYY	
♦ If	the day is not known, ENTER "15" for DD	
NEXT	→ F7 [Ending date for electricity figures]	

F7	Ending date for electricity figures	ELENDAT
ASK	IF F4 [Electricity consumption] given OR F5 [Electricity expenditures] given	
		[F1]-HELP
What is	s the ending date [for these electricity usage figures]?	
<b>♦</b> E	NTER date as MMDDYYYY	
_	/ERIFY that this is the <u>last</u> day of the last billing period	
<b>♦</b> If	◆ If the day is not known, ENTER "15" for DD	
NEXT	NEXT  IF CBECS Activity ≠ Enclosed mall & (C5 [Number of businesses] >1  OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One  → F8 [All occupants electricity included]  IF CBECS Activity = Enclosed mall & (C5 [Number of businesses] >1  OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One  → F10 [Electricity covers whole mall]  OTHERWISE → F14 [Other bldgs electricity included]	

F8	All occupants electricity included	ELALL	
ASK	IF CBECS Activity ≠ Enclosed mall & (F4 [Electricity consumption] given OR F5 [Electricity expenditures] given & C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero	OR One)	
1	Do these figures include the electricity for all of the businesses or organizations in this building?  1 Yes 2 No		
NEXT	IF No → F9 [Sq ft not included]  OTHERWISE → F14 [Other bldgs electricity included]		

F9	Sq ft not included	ELNISF
ASK	IF F8 [All occupants electricity included] = No	
What is the approximate square footage of the space in the building that is <u>not</u> included in these figures?  PROBE for estimate if DK		
RANGE	1 to 999,999,999	
NEXT	→ F14 [Other bldgs electricity included]	

F10	Electricity covers whole mall ELMALLINC	
ASK	IF (F4 [Electricity consumption] given OR F5 [Electricity expenditures] given) & CBECS Activity = Enclosed mall & (C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One)	)
FILL	{FoodCourt} IF B41 [Food court] = Yes = "food court," OTHERWISE = BLANK	
commo	se figures include the energy for the entire mall building, including the anchor stores, {FoodCourt} in areas, and individual stores?  Yes	
2	. No	
NEXT	IF No → F11 [Not included in mall electricity] OTHERWISE → F14 [Other bldgs electricity included]	

F11	Not included in mall electricity	see below
ASK	IF F10 [Electricity covers whole mall] = No	
	of these is <u>not</u> included? TER all that apply	
1 2 3 4 5	Common areas Individual stores	ELMALLANC ELMALLFC ELMALLCOM ELMALLST ELMALLOT
NEXT	IF Other selected → F12 [Other not included in mall electricity] OTHERWISE → F13 [Mall sq ft not included]	

F12	Other not included in mall electricity
ASK	IF Other IN F11 [Not included in mall electricity]
	describe the other type of area that is not included.  ECORD in space below
NEXT	→ F13 [Mall sq ft not included]

F13	Mall sq ft not included ELNIMALLSF		
ASK	IF F10 [Electricity covers whole mall] = No		
	What is the approximate square footage of the space in the building that is <u>not</u> included in these figures?  PROBE for estimate if DK		
RANGE	1 to 999,999,999		
NEXT	→ F14 [Other bldgs electricity included]		

F14	Other bldgs electricity included	ELOTBD
ASK	IF F4 [Electricity consumption] given OR F5 [Electricity expenditures] given	
Is any o	consumption from other buildings included in these figures? Yes No	
NEXT	IF Yes → F15 [Sq ft of other included]  IF No OR DK/RF:  B48 [Central physical plant] = Yes & B51 [Plant produces chilled water] = Yes  & B53 [Central plant in building] = No → F16 [Central plant electricity included]  OTHERWISE → F17 [Include other major electricity]	

F15	Sq ft of other included	ELOTSF	
ASK	IF F14 [Other bldgs electricity included] = Yes		
	What is the approximate square footage of the <u>other</u> buildings that are included in these figures?  PROBE for estimate if DK		
RANGE	1 to 999,999,999		
NEXT	IF B48 [Central physical plant] = Yes & B51 [Plant produces chilled water] = Yes & B53 [Central plant in building] = No → F16 [Central plant electricity included] OTHERWISE → F17 [Include other major electricity]		

F16	Central plant electricity included	PLTNGINC
ASK	IF B48 [Central physical plant] = Yes & B51 [Plant produces chilled water] = Yes & B53 [Central plant in building] = No	

Earlier you mentioned that there is a central plant on this campus. Do these figures include any electricity that was used in the central plant?

- ◆ EXP: [We do not want the energy used in the central plant. This question is for verification purposes.]
  - 1 Yes
  - 2 No

ity]
i

F17	Include other major electricity ELOTUS			
ASK	IF F4 [Electricity consumption] given OR F5 [Electricity expenditures] given			
	Do these figures include charges for any <u>other</u> major electricity usage outside the building, such as parking lot lights, exterior lights, signs or billboards, large pumps, or swimming pools?			
1	Yes			
2	. No			
NEXT	IF Yes → F18 [Outside uses included in electricity]			
	OTHERWISE:			
	IF D87 [Use of generated electricity] = Whenever electricity was used			
	→ F20 [Generated electricity included]			
	IF Independent power producer or non-local utility OR Bought from someone else			
	IN D94 [How purchase electricity] → F21 [Include all non-local electricity]			
	IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF			
	& D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Electricity regression check]			
	OTHERWISE:			
	IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]			
	IF F2 [WS2 electricity filled out] = No OR DK/RF $\rightarrow$ F28 [Monthly electricity available]			

F18	Outside uses included in electricity	see below
ASK	IF F17 [Include other major electricity] = Yes	

Which of these outside uses is included?

◆ ENTER all that apply

1	Parking lot lights	ELOUTPRK
2	Exterior lights	ELOUTLTS
3	Signs or billboards	ELOUTSGN
4	Large pumps	ELOUTPMP
5	Swimming pools	ELOUTSWM
6	Other	ELOUTOT

#### NEXT

IF Other selected → F19 [Other type of outside electricity use] OTHERWISE

IF D87 [Use of generated electricity] = Whenever electricity was used

→ F20 [Generated electricity included]

IF Independent power producer or non-local utility OR Bought from someone else IN D94 [How purchase electricity] → F21 [Include all non-local electricity]

IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Electricity regression check] OTHERWISE:

IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]

IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F19	Other type of outside electricity use
ASK	IF Other IN F18 [Outside uses included in electricity]
Please describe this other type of outside electricity use.  RECORD in space below	
NEXT	IF D87 [Use of generated electricity] = Whenever electricity was used  → F20 [Generated electricity included]  IF Independent power producer or non-local utility OR Bought from someone else  IN D94 [How purchase electricity] → F21 [Include all non-local electricity]

IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Electricity regression check]

OTHERWISE:

IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]

IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F20	Generated electricity included	ELGENINC
ASK	IF F4 [Electricity consumption] given & D87 [Use of generated electricity] = Whenever electricity was used	
FILL	{ElCons} = F4 [Electricity consumption]	

Earlier you mentioned that the building generates electricity whenever electricity is used. Does the {ElCons} kilowatthours include just the purchased electricity or does it also include the electricity that was generated onsite?

- Figures cover only purchased electricity
- Figures include purchased and generated electricity

#### **NEXT** IF Independent power producer or non-local utility OR Bought from someone else IN D94 [How purchase electricity] → F21 [Include all non-local electricity] IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF

& D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Electricity regression check] OTHERWISE:

IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]

IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F21	Include all non-local electricity ELNONU			
ASK	IF (F4 [Electricity consumption] given OR F5 [Electricity expenditures] given) & (Independent power producer or non-local utility OR Bought from someone else IN D94 [How purchase electricity])			
Do thes	Do these figures include all the electricity from the independent power producer, non-local utility, or broker?			
1 2	Yes No			
NEXT	IF No → F22 [What not included]  IF Yes OR DK/RF:  IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF  & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Flootricity regression check]			

& D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Electricity regression check] OTHERWISE:

IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]

IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F22	What not included	
ASK	IF F21 [Include all non-local electricity] = No	
What was not included?  • RECORD the additional charges in the open box		
NEXT	IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF → F23 [Electricity regression check]  OTHERWISE:	

IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]

IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F23	Electricity regression check
ASK	IF (F4 [Electricity consumption] given OR F5 [Electricity expenditures] given) & (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF

Based on various characteristics of the structure, Blaise will use a detailed equation to compute predicted consumption and expenditures estimates. The electricity consumption and/or expenditures given will be ratio adjusted if other square footage was either included or excluded in the figures, and then will either PASS or FAIL this regression check, based on the following formula:

```
IF F4 [Electricity consumption] > [Predicted consumption] × 8
   OR F5 [Electricity expenditures] > [Predicted expenditures] × 8 → FAIL (HIGH)
IF F4 [Electricity consumption] < [Predicted consumption] ÷ 13
   OR F5 [Electricity expenditures] < [Predicted expenditures] ÷ 13 → FAIL (LOW)
OTHERWISE → PASS</pre>
```

IF FAIL (HIGH) → F24 [Anything unusual high]
IF FAIL (LOW) → F25 [Anything unusual low]
IF PASS:
IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]
IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F24	Anything unusual high	ELHIGH
ASK	IF F23 [Electricity regression check] = FAIL (HIGH)	

These usage figures seem high for what you have told me about this building. Is there anything unusual that might explain this high usage?

- 1 Yes
- 2 No

NEXT	IF Yes → F26 [What is unusual]
	IF No OR DK/RF:
	IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]
	IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]

F25	Anything unusual low ELLOW		
ASK	IF F23 [Electricity regression check] = FAIL (LOW)		
These usage figures seem low for what you have told me about this building. Is there anything unusual that might explain this low usage?			
1	. Yes		
2	. No		
NEXT	IF Yes → F26 [What is unusual]		
	IF No OR DK/RF:		
	IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included] IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]		

F26 What is unusual

ASK	IF F24 [Anything unusual high] = Yes OR F25 [Anything unusual low] = Yes	
Please tell me [what is out of the ordinary about this building].		
◆ RECORD in open box		
NEXT	IF F2 [WS2 electricity filled out] = Yes → F27 [Monthly electricity included]	
INEXI	IF F2 [WS2 electricity filled out] = No OR DK/RF → F28 [Monthly electricity available]	

F27	Monthly electricity included	ELINC12	
ASK	IF (F4 [Electricity consumption] given OR F5 [Electricity expenditures] given) & F2 [WS2 electricity filled out] = Yes		
	Did you include your monthly electricity usage on Worksheet 2?  1 Yes 2 No		
NEXT	IF No OR DK/RF → F28 [Monthly electricity available] IF Yes: IF F23 [Electricity regression check] = FAIL (HIGH) OR FAIL (LOW) OR F9 [Sq ft not included] / A6 [Square footage] > 0.25 → F30 [Number electricity sup IF F23 [Electricity regression check] = PASS → F29 [Electricity bill available]	pliers]	

F28	Monthly electricity available	ELHAV12
ASK	IF (F4 [Electricity consumption] given OR F5 [Electricity expenditures] given) & (F2 [WS2 electricity filled out] = No OR DK/RF OR F27 [Monthly electricity included] = No OR DK/RF)	
Do you have a record of the monthly electricity use that I could have to help us better understand the seasonal patterns of electricity use?		

- ◆ If available, you will be prompted again to collect this at the end of the interview, so it is not necessary to stop the interview to collect it here
  - 1 Yes, monthly electricity available
  - 2 No, will not be able to provide monthly electricity

NEXT	$T \mid IF ((A6  [Square  footage] = DK/RF  \&  A12  [Square  footage  category] = DK/RF)  OR  D1  [Heating] = DK/RF)$		
	OR D2 [Cooling] = DK/RF OR D3 [Water heating] = DK/RF)		
	OR F23 [Electricity regression check] = FAIL (HIGH) OR FAIL (LOW)		
	OR F9 [Sq ft not included] / A6 [Square footage] > 0.25 → F30 [Number electricity suppliers]		
	OTHERWISE → F29 [Electricity bill available]		

F29	Electricity bill available	ELBILL
ASK	IF F4 [Electricity consumption] given OR F5 [Electricity expenditures] given & F23 [Electricity regression check] = PASS	

Would it be possible for me to scan one of your electricity bills? There is information on some utility bills that may help energy researchers who use these data.

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

F30	Number electricity suppliers	ELNUMSP
ASK	IF F3 [Provide electricity figures] = No OR DK/RF OR	
	F4 [Electricity consumption] = DK/RF & F5 [Electricity expenditures] = DK/RF OR	
	F23 [Electricity regression check] = FAIL (HIGH) OR FAIL (LOW) OR	
	(A6 [Square footage] = DK/RF & A12 [Square footage category]) OR D1 [Heating] = OR D2 [Cooling] = DK/RF OR D3 [Water heating] = DK/RF OR	DK/RF
	F9 [Sq ft not included] / A6 [Square footage] > 0.25	
FILL	{SuppliersIntro} IF (F3 [Provide electricity figures] = No OR DK/RF) OR (F4 [Electricity consumption] = & F5 [Electricity expenditures] = DK/RF) = "We should be able to obtain this informat from your electricity supplier, so I just need to collect some information about your electrounds."	ion directly
	OTHERWISE = "We may need to go to your supplier to verify some information, so I no some questions about your electricity supplier or suppliers."	ed to ask you

#### {SuppliersIntro}

In some parts of the country, customers can purchase energy from more than one supplier. How many different companies supplied electricity to this building during calendar year 2012?

RANGE	1 to 4
NEXT	Number given → F31 [Electricity suppliers] DK/RF → G1 [Section G Routing]

F31	Electricity suppliers	EL1LKP—EL4LKP
ASK	IF F30 [Number electricity suppliers] given	
FILL	{FirstNext} IF Only one supplier = BLANK IF First supplier given = "first" OTHERWISE = "next"	

What is the name of the {FirstNext} supplier that provided electricity in calendar year 2012?

- ◆ Start typing the name of the supplier or use [BACKSPACE] to bring up the look-up table
- ◆ Type in the first few letters of the supplier name, and the look-up table will scroll to the closest match
- If you find a match, make sure the correct line is highlighted (blue) and press [ENTER]
- ◆ If you don't find a match, use [BACKSPACE] to clear the Search line, which will bring you back to the top of the look-up table where \*\* NOT ON LIST will be highlighted, then press [ENTER] two times

NEXT	IF NOT ON LIST selected → F33 [Supplier name]
	IF Supplier found in look-up table → F32 [Verify electricity supplier]
	IF DK/RF:
	IF Only one supplier or last supplier → G1 [Section G Routing]
	IF More suppliers left to answer for → Ask F31 [Electricity suppliers] again for next supplier

F32	Verify electricity supplier
ASK	IF Supplier found in F31 [Electricity suppliers] look-up table
FILL	<b>{Supplier}</b> = Supplier name from F31 [Electricity suppliers] look-up table

Just to verify, I have selected that your electricity supplier is {Supplier}. Is that correct?

- ◆ If No, you will be taken back to the previous screen to select again
  - 1 Yes
  - 2 No

NEXT | IF Yes → F39 [Number electricity accounts] | IF No → F31 [Electricity suppliers]

F33	Supplier name EL1NEW—EL4NEW		
ASK	IF NOT ON LIST selected in F31 [Electricity suppliers]		
◆ ENTER the name of the supplier			
NEXT	IF Name given → F34 [Street address] IF DK/RF:		
	IF Only one supplier or last supplier → G1 [Section G Routing] IF More suppliers left to answer for → Back to F31 [Electricity suppliers] for next supplier		

F34	Street address	EL1AD1—EL4AD1	
ASK	IF NOT ON LIST selected in F31 [Electricity suppliers]		
FILL	{Supplier} = "F33 [Supplier name]"		
What is the address for {Supplier}, beginning with the street?			
NEXT	→ F35 [P.O. Box or Suite]		

F35	P.O. Box or Suite	EL1AD2—EL4AD2	
ASK	IF NOT ON LIST selected in F31 [Electricity suppliers]		
Is there a post office box or suite number?  If not, press [ENTER]			
NEXT	→ F36 [City]		

F36	City	EL1CTY—EL4CTY	
ASK	IF NOT ON LIST selected in F31 [Electricity suppliers]		
What is	What is the city?		
NEXT	NEXT → F37 [State abbreviation]		

F37	State abbreviation	EL1STA—EL4STA
ASK	IF NOT ON LIST selected in F31 [Electricity suppliers]	
	the state?  NTER the two letter abbreviation	
NEXT	→ F38 [ZIP code]	

F38	ZIP code	EL1ZIP—EL4ZIP
ASK	IF NOT ON LIST selected in F31 [Electricity suppliers]	
And wh	at is the ZIP code?	
NEXT	→ F39 [Number electricity accounts]	

F39	Number electricity accounts EL1NAC	EL4NAC
ASK	IF Supplier found in F31 [Electricity suppliers] look-up table OR F33 [Supplier name] given	
FILL	<b>{Supplier}</b> = Supplier name from F31 [Electricity suppliers] look-up table OR F33 [Supplier name]	
How many different electricity accounts does this building have with {Supplier}?		
RANGE	1 to 999	
NEXT	IF 1 to 10 accounts → F40 [Electricity account number] IF More than 10 accounts OR DK/RF ⇒ F45 [Electricity bill available]	

F40	Electricity account number EL1	AC1—EL4AC10
ASK	IF F39 [Number electricity accounts] = 1 to 10 Ask as many times as account numbers given, or until DK/RF	
FILL	{FirstNext} IF Only one account = BLANK IF First account given = "first" OTHERWISE = "next" {Supplier} = Supplier name from F31 [Electricity suppliers] look-up table OR F33 [Supplier]	ıpplier name]
Please give me the {FirstNext} electricity account number for {Supplier}.   VERIFY number digit by digit		
NEXT	IF Independent power producer or non-local utility OR Bought from someone else IN D94 [How purchase electricity] → F41 [Supplier is non-local utility] OTHERWISE → F42 [Bills cover only building]	

F41	Supplier is non-local utility EL1NONU—EL4NONU
ASK	IF (Supplier found in F31 [Electricity suppliers] look-up table OR F33 [Supplier name] given) & (Independent power producer or non-local utility OR Bought from someone else IN D94 [How purchase electricity])
FILL	<b>{Supplier}</b> = Supplier name from F31 [Electricity suppliers] look-up table OR F33 [Supplier name]
	entioned earlier that you purchase electricity from an independent power producer, non-local utility, or Is {Supplier} one of those companies?  Yes No
NEXT	→ F42 [Bills cover only building]

F42	Bills cover only building EL10TB—EL40TB		
ASK	SK IF Supplier found in F31 [Electricity suppliers] look-up table OR F33 [Supplier name] given		
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements" {Supplier} = Supplier name from F31 [Electricity suppliers] look-up table OR F33 [Supplier name]		
1	{Bills} from {Supplier} cover just this building or are other buildings covered as well?  1 Just this building 2 Other building(s)		
NEXT	IF Other buildings → F43 [Sq ft of others included] IF Just this building OR DK/RF → F44 [Include other major electricity]		

F43	Sq ft of others included	EL10TS—EL40TS
ASK	IF F42 [Bills cover only building] = Other buildings	
	{Bills} IF Only one account = "bill or statement" IF 2 to 10 accounts = "bills or statements"  the approximate square footage of the other buildings included on the {Bills}?  ROBE for estimate if DK	
RANGE	1 to 999,999,999	
NEXT	→ F44 [Include other major electricity]	

F44	Include other major electricity EL1OTU—EL4OTU	
ASK	IF Supplier found in F31 [Electricity suppliers] look-up table OR F33 [Supplier name] given	
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements"	
{Bills} include charges for any <u>other</u> major electricity usage outside the building, such as parking lot lights, exterior lights, signs or billboards, large pumps or swimming pools?		
2	Yes No	
NEXT	→ F45 [Electricity bill available]	

F45	Electricity bill available EL1BILL—EL4BILL	
ASK	IF (Supplier found in F31 [Electricity suppliers] look-up table OR F33 [Supplier name] given)	
FILL	<b>{Supplier}</b> = Supplier name from F31 [Electricity suppliers] look-up table OR F33 [Supplier name]	
that ma	Would it be possible for me to scan one electricity bill from {Supplier}? There is information on some utility bills that may help energy researchers who use these data.  • EXP: [Examples of these items include other miscellaneous charges, past months data, and units of measure.]	
If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here		
1 2		

IF More suppliers left to answer for → Back to F31 [Electricity suppliers] for next supplier

OTHERWISE → G1 [Section G Routing]

NEXT

# **SECTION G. NATURAL GAS**

G1	Section G Routing
NEXT	IF Natural gas used → G2 [WS2 natural gas filled out] OTHERWISE → H1 [Section H Routing]

G2	WS2 natural gas filled out	WS2NGCE
ASK	IF Natural gas used	
Do you	have Worksheet 2 with you and filled out for natural gas? Yes No	
NEXT	IF No OR DK/RF → G3 [Provide natural gas figures] IF Yes → G4 [Units for natural gas]	

G3	Provide natural gas figures NGFIGS				
ASK	IF G2 [WS2 natural gas filled out] = No OR DK/RF				
give mo	The next questions are about natural gas usage in this building during calendar year 2012. Would you be able to give me an approximate figure of how much natural gas was used or how much was spent on it?  1 Yes 2 No				
NEXT	IF Yes → G4 [Units for natural gas] IF No OR DK/RF → G31 [Number natural gas suppliers]				

G4	Units for natural gas	NGUNIT		
ASK	IF G2 [WS2 natural gas filled out] = Yes OR G3 [Provide natural gas figures] = Yes			
SHOW CARD G1				
Please look at Show Card G1 and tell me the units in which your natural gas is measured.  1 Hundred cubic feet (Ccf)				
2				
3				
4	Dekatherms			
5				
6	F VOLUNTEERED: Some other units			
NEXT	IF Some other units → G5 [Other natural gas units] IF Anything else OR DK/RF → G6 [Natural gas consumption]			

Other natural gas units

NGUNITX

ASK	IF G4 [Units for natural gas] = Some other units
What a	are the other units?
NEXT	→ G6 [Natural gas consumption]

G6	Natural gas consumption	NGCNS
ASK	IF G2 [WS2 natural gas filled out] = Yes OR G3 [Provide natural gas figures] = Yes	
		[F1]-HELP
Please	give me the total amount of natural gas used in calendar year 2012.	
	EXP: [If part of a multibuilding campus or complex, and the respondent only knows the consumption for the whole campus or complex, ENTER the total consumption for the campus or complex here.]	
•	VERIFY number <u>digit by digit</u>	
RANGE	1 to 99,999,999,999	
NEXT	→ G7 [Natural gas expenditures]	

G7	Natural gas expenditures	NGEXP
ASK	IF G2 [WS2 natural gas filled out] = Yes OR G3 [Provide natural gas figures] = Yes	
		[F1]-HELP
	Please give me the total dollars spent on natural gas in calendar year 2012. This should include state and local taxes and the following charges: fuel adjustment, system, demand, and distribution.	
<b>♦</b> Do	◆ Do <u>not</u> enter cents	
♦ VE	ERIFY number <u>digit by digit</u>	
RANGE	0 to 999,999,999	
NEXT	IF G6 [Natural gas consumption] = DK/RF & G7 [Natural gas expenditures] = DK/RF → G31 [Number natural gas suppliers]  OTHERWISE → G8 [Starting date for natural gas figures]	

G8	Starting date for natural gas figures	NGSTDAT
ASK	IF G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given	
		[F1]-HELP
What is	the starting date for these natural gas usage figures?	
<b>♦</b> E1	NTER date as MMDDYYYY	
♦ If	the day is not known, ENTER "15" for DD	
NEXT	⇒ G9 [Ending date for natural gas figures]	

G9	Ending date for natural gas figures	NGENDAT
ASK	IF G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given	
		[F1]-HELP
What is	the ending date [for these natural gas usage figures]?	
<b>♦</b> E	NTER date as MMDDYYYY	
• \	/ERIFY that this is the <u>last</u> day of the last billing period	
♦ If	the day is not known, ENTER "15" for DD	
NEXT	IF CBECS Activity ≠ Enclosed mall & (C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ → G10 [All occupants natural gas included] IF CBECS Activity = Enclosed mall & (C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ → G12 [Natural gas covers whole mall] OTHERWISE → G16 [Other bldgs natural gas included]	ŕ

G10	All occupants natural gas included	NGALL
ASK	IF CBECS Activity ≠ Enclosed mall & G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given & C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One	
-	se figures include the natural gas for all of the businesses or organizations in this building?  Yes No	
NEXT	IF No → G11 [Sq ft not included] IF CBECS Activity = Enclosed mall & B41 [Food court] = Yes & Natural gas IN D80 [Sources for cooking] → G12 [Natural gas covers food court] OTHERWISE → G16 [Other bldgs natural gas included]	

G11	Sq ft not included NGNISF	
ASK	IF G10 [All occupants natural gas included] = No	
	What is the approximate square footage of the space in the building that is <u>not</u> included in these figures?  PROBE for estimate if DK	
RANGE	1 to 999,999,999	
NEXT	IF CBECS Activity = Enclosed mall & B41 [Food court] = Yes & Natural gas IN D80 [Sources for cooking] → G12 [Natural gas covers food court] OTHERWISE → G16 [Other bldgs natural gas included]	

G12	Natural gas covers whole mall	NGMALLINC
ASK	IF (G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given) & CBECS Activity = Enclosed mall & (C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category	v] ≠ Zero OR One)
FILL	{FoodCourt} IF B41 [Food court] = Yes = "food court," OTHERWISE = BLANK	
	se figures include the energy for the entire mall building, including the anchor stores, {for areas, and individual stores?	ood court}
1	. Yes	
2	. No	
NEXT	IF No → G13 [Not included in mall natural gas]	
	OTHERWISE → G16 [Other bldgs natural gas included]	

G13	Not included in mall natural gas	NGMALLEXC
ASK	IF G12 [Natural gas covers whole mall] = No	
	of these is <u>not</u> included? TER all that apply	
1 2 3 4 5	Common areas Individual stores	NGMALLANC NGMALLFC NGMALLCOM NGMALLST NGMALLOT
NEXT	IF Other selected → G14 [Other not included in mall natural gas] OTHERWISE → G15 [Mall sq ft not included]	

G14	Other not included in mall natural gas
ASK	IF Other IN G13 [Not included in mall natural gas]
	describe the other type of area that is not included.  ECORD in space below
NEXT	→ G15 [Mall sq ft not included]

G15	Mall sq ft not included	NGNIMALLSF
ASK	IF G12 [Natural gas covers whole mall] = No	
	the approximate square footage of the space in the building that is <u>not</u> included in thes	se figures?
RANGE	1 to 999,999,999	
NEXT	→ G16 [Other bldgs natural gas included]	

G16	Other bldgs natural gas included	NGOTBD
ASK	IF G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given	
Is any	consumption from other buildings included in these figures?	
,	Yes	
2	2 No	
NEXT	IF Yes → G17 [Sq ft of other included]	
	IF No OR DK/RF:	
	IF B48 [Central physical plant] = Yes & B53 [Central plant in building] = No	
	→ G18 [Central plant natural gas included]	
	OTHERWISE   G19 [Include other major natural gas]	

G17	Sq ft of other included	NGOTSF	
ASK	IF G16 [Other bldgs natural gas included] = Yes		
	What is the approximate square footage of the <u>other</u> buildings that are included in these figures?  • PROBE for estimate if DK		
RANGE	1 to 999,999,999		
NEXT	IF B48 [Central physical plant] = Yes & B53 [Central plant in building] = No  → G18 [Central plant natural gas included]  OTHERWISE ⇒ G19 [Include other major natural gas]		

G18 Central plant natural gas included

**PLTNGINC** 

ASK	IF B48 [Central physical plant] = Yes & B53 [Central plant in building] = No
FILL	<b>{Supplier}</b> = Supplier name from G32 [Natural gas suppliers] look-up table OR G34 [Supplier name]

Earlier you mentioned that there is a central plant on this campus. Do these figures include any natural gas that was used in the central plant?

◆ EXP: [We do not want the energy used in the central plant. This question is for verification purposes.]

→ G24 [Natural gas regression check]

- 1 Yes
- 2 No

**NEXT** ⇒ G19 [Include other major natural gas]

G19	Include other major natural gas	NGOTUS	
ASK	IF G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given		
Do these figures include charges for any <u>other</u> major natural gas usage outside the building, such as for kilns, gas space heaters, exterior or decorative lighting, compressed natural gas vehicles, or pumps not used in the building?			
1 2	Yes No		
NEXT	IF Yes → G20 [Outside uses included in natural gas] OTHERWISE IF D96 [How purchase natural gas] = Bought from someone else OR Bought both wa → G22 [Include all non-local natural gas]	ys	

OTHERWISE:

IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included]

IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]

IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF & D17 [Source for main heating] ≠ DK/RF

G20	Outside uses included in natural gas	see below
ASK	IF G19 [Include other major natural gas] = Yes	

Which of these outside uses is included?

◆ ENTER all that apply

1	Kilns	NGOUTKLN
2	Gas space heaters	NGOUTHTR
3	Exterior decorative lights	NGOUTLTS
4	Compressed natural gas vehicles	NGOUTVEH
5	Pumps not used in the building	NGOUTPMP
6	Other	NGOUTOT

#### NEXT

IF Other selected → G21 [Other type of outside natural gas use]

IF D96 [How purchase natural gas] = Bought from someone else OR Bought both ways

→ G22 [Include all non-local natural gas]

IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating]  $\neq$  DK/RF & D2 [Cooling]  $\neq$  DK/RF & D3 [Water heating]  $\neq$  DK/RF & D17 [Source for main heating]  $\neq$  DK/RF

→ G24 [Natural gas regression check]

OTHERWISE:

IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included]

IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]

G21 C	Other type of outside natural gas use
ASK II	IF Other IN G20 [Outside uses included in natural gas]

Please describe this other type of outside natural gas use.

◆ RECORD in space below

#### NEXT |

IF D96 [How purchase natural gas] = Bought from someone else OR Bought both ways

→ G22 [Include all non-local natural gas]

IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF & D17 [Source for main heating] ≠ DK/RF

→ G24 [Natural gas regression check]

#### OTHERWISE:

IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included]

IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]

G22	Include all non-local natural gas	NGNONU	
ASK	IF (G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given) & (D96 [How purchase natural gas] = Bought from someone else OR Bought both ways)		
Do thes	Do these figures include all the natural gas from the non-utility or broker?		
1 2	1 Yes 2 No		
NEXT	IF No → G23 [What not included] IF Yes OR DK/RF: IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heatin & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF & D17 [Source for main heatin → G24 [Natural gas regression check] OTHERWISE: IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included] IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas availaged]	ng] ≠ DK/RF	

G23	What not included		
ASK	IF G22 [Include all non-local natural gas] = No		
	What was not included?  ◆ RECORD the additional charges in the open box		
NEXT	NEXT  IF (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF & D17 [Source for main heating] ≠ DK/RF → G24 [Natural gas regression check]  OTHERWISE:  IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included]  IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]		

G24	Natural gas regression check
ASK	IF (G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given) & (A6 [Square footage] known OR A12 [Square footage category] known) & D1 [Heating] ≠ DK/RF & D2 [Cooling] ≠ DK/RF & D3 [Water heating] ≠ DK/RF & D17 [Source for main heating] ≠ DK/RF

Based on various characteristics of the structure, Blaise will use a detailed equation to compute predicted consumption and expenditures estimates. The natural gas consumption and/or expenditures given will be adjusted based on the units for natural gas, and ratio adjusted if other square footage was either included or excluded in the figures, and then will either PASS or FAIL this regression check, based on the following formula:

IF G6 [Natural gas consumption] > [Predicted consumption] × 8
 OR G7 [Natural gas expenditures] > [Predicted expenditures] × 8 → FAIL (HIGH)
IF G6 [Natural gas consumption] < [Predicted consumption] ÷ 13
 OR G7 [Natural gas expenditures] < [Predicted expenditures] ÷ 13 → FAIL (LOW)
OTHERWISE → PASS</pre>

Anything unusual high

NEXT	IF FAIL (HIGH) → G25 [Anything unusual high]
	IF FAIL (LOW) → G26 [Anything unusual low]
	IF PASS:
	IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included]
	IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]

	, , , , , , , , , , , , , , , , , , , ,		
ASK	IF G24 [Natural gas regression check] = FAIL (HIGH)		
These usage figures seem high for what you have told me about this building. Is there anything unusual that might explain this high usage?			
1 2	Yes No		
NEXT	IF Yes → G27 [What is unusual] IF No OR DK/RF: IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included] IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]		

**NGHIGH** 

G26	Anything unusual low	NGLOW
ASK	IF G24 [Natural gas regression check] = FAIL (LOW)	
might e	These usage figures seem low for what you have told me about this building. Is there anything unusual that might explain this low usage?  1 Yes 2 No	
NEXT	IF Yes → G27 [What is unusual] IF No OR DK/RF: IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included] IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]	]

G27	What is unusual	
ASK	ASK   IF G25 [Anything unusual high] = Yes OR G26 [Anything unusual low] = Yes	
Please tell me [what is out of the ordinary about this building].  RECORD in open box		
NEXT	IF G2 [WS2 natural gas filled out] = Yes → G28 [Monthly natural gas included] IF G2 [WS2 natural gas filled out] = No OR DK/RF → G29 [Monthly natural gas available]	

G28	Monthly natural gas included	NGINC12
ASK	IF (G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given) & G2 [WS2 natural gas filled out] = Yes	
Did you	ı include your monthly natural gas usage on Worksheet 2?	
- 2	Yes No	
NEXT	IF No OR DK/RF → G29 [Monthly natural gas available] IF Yes: IF G24 [Natural gas regression check] = PASS → G30 [Natural gas bill available] IF G24 [Natural gas regression check] = FAIL (HIGH) OR FAIL (LOW) → G31 [Number natural gas suppliers]	

G29	Monthly natural gas available NGHAV12
ASK	IF (G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given) & (G2 [WS2 natural gas filled out] = No OR DK/RF OR G28 [Monthly natural gas included] = No OR DK/RF)

Do you have a record of the monthly natural gas use that I could have to help us better understand the seasonal patterns of natural gas use?

- ◆ If available, you will be prompted again to collect this at the end of the interview, so it is not necessary to stop the interview to collect it here
  - 1 Yes, monthly natural gas available
  - 2 No, will not be able to provide monthly natural gas

NEXT	[ (( - [ - ]
	OR D2 [Cooling] = DK/RF OR D3 [Water heating] = DK/RF
	OR D17 [Source for main heating] = DK/RF)
	OR G24 [Natural gas regression check] = FAIL (HIGH) OR FAIL (LOW)
	OR G11 [Sq ft not included] / A6 [Square footage] > 0.25 → G31 [Number natural gas suppliers]
	OTHERWISE → G30 [Natural gas bill available]

G30	Natural gas bill available	NGBILL
ASK	IF G6 [Natural gas consumption] given OR G7 [Natural gas expenditures] given & G24 [Natural gas regression check] = PASS	

Would it be possible for me to scan one of your natural gas bills? (There is information on some utility bills that may help energy researchers who use these data.)

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

NEXT → H1 [Section H Routing]

G31	Number natural gas suppliers NGNUMSP	
ASK	IF G3 [Provide natural gas figures] = No OR DK/RF OR G6 [Natural gas consumption] = DK/RF & G7 [Natural gas expenditures] = DK/RF OR G24 [Natural gas regression check] = FAIL (HIGH) OR FAIL (LOW) OR ((A6 [Square footage] = DK/RF & A12 [Square footage category]) OR D1 [Heating] = DK/RF OR D2 [Cooling] = DK/RF OR D3 [Water heating] = DK/RF OR D17 [Source for main heating] = DK/RF) OR G11 [Sq ft not included] / A6 [Square footage] > 0.25	
FILL	{SuppliersIntro} IF (G3 [Provide natural gas figures] = No OR DK/RF) OR (G6 [Natural gas consumption] = DK/RF & G7 [Natural gas expenditures] = DK/RF) = "We should be able to obtain this information directly from your natural gas supplier, so I just need to collect some information about your natural gas accounts."  OTHERWISE = "We may need to go to your supplier to verify some information, so I need to ask you some questions about your natural gas supplier or suppliers."	

## {SuppliersIntro}

In some parts of the country, customers can purchase energy from more than one supplier. How many different companies supplied natural gas to this building during calendar year 2012?

RANGE	RANGE 1 to 4	
NEXT	Number given → G32 [Natural gas suppliers]	
	DK/RF → H1 [Section H Routing]	

G32	Natural gas suppliers	NG1LKP—NG2LKP
ASK	IF G31 [Number natural gas suppliers] given	
FILL	{FirstNext} IF Only one supplier = BLANK IF First supplier given = "first" OTHERWISE = "next"	

What is the name of the {FirstNext} supplier that provided natural gas in calendar year 2012?

- ◆ Start typing the name of the supplier or use [BACKSPACE] to bring up the look-up table
- ◆ Type in the first few letters of the supplier name, and the look-up table will scroll to the closest match
- If you find a match, make sure the correct line is highlighted (blue) and press [ENTER]
- ◆ If you don't find a match, use [BACKSPACE] to clear the Search line, which will bring you back to the top of the look-up table where \*\* NOT ON LIST will be highlighted, then press [ENTER] two times

NEXT	IF NOT ON LIST selected → G34 [Supplier name]
	IF Supplier found in look-up table → G33 [Verify natural gas supplier]
	IF DK/RF:
	IF Only one supplier or last supplier → H1 [Section H Routing]
	IF More suppliers left to answer for → Ask G32 [Natural gas suppliers] again for next supplier

G33	Verify natural gas supplier
ASK	IF Supplier found in G32 [Natural gas suppliers] look-up table
FILL	<b>{Supplier}</b> = Supplier name from G32 [Natural gas suppliers] look-up table

Just to verify, I have selected that your natural gas supplier is {Supplier}. Is that correct?

- ◆ If No, you will be taken back to the previous screen to select again
  - 1 Yes
  - 2 No

NEXT	IF Yes → G40 [Number natural gas accounts]
	IF No → G32 [Natural gas suppliers]

G34	Supplier name NG1NEW—NG4NEW	
ASK	IF NOT ON LIST selected in G32 [Natural gas suppliers]	
◆ EN	◆ ENTER the name of the supplier	
NEXT	IF Name given → G35 [Street address] IF DK/RF:	
	IF Only one supplier or last supplier → H1 [Section H Routing] IF More suppliers left to answer for → Back to G32 [Natural gas suppliers] for next supplier	

G35	Street address	NG1AD1—NG4AD1
ASK	IF NOT ON LIST selected in G32 [Natural gas suppliers]	
FILL	{Supplier} = "G34 [Supplier name]"	
What is	the address for {Supplier}, beginning with the street?	
NEXT	⇒ G36 [P.O. Box or Suite]	

G36	P.O. Box or Suite	NG1AD2—NG4AD2
ASK	IF NOT ON LIST selected in G32 [Natural gas suppliers]	
	a post office box or suite number? not, press [ENTER]	
NEXT		

G37	City	NG1CTY—NG4CTY
ASK	IF NOT ON LIST selected in G32 [Natural gas suppliers]	
What is	the city?	
NEXT	⇒ G38 [State abbreviation]	

G38	State abbreviation	NG1STA—NG4STA
ASK	IF NOT ON LIST selected in G32 [Natural gas suppliers]	
	the state?	
NEXT	⇒ G39 [Zip code]	

G39	ZIP code	NG1ZIP—NG4ZIP
ASK	IF NOT ON LIST selected in G32 [Natural gas suppliers]	
And wh	at is the ZIP code?	
NEXT	⇒ G40 [Number natural gas accounts]	

G40	Number natural gas accounts NG1NAC—NG4NAC	
ASK	IF Supplier found in G32 [Natural gas suppliers] look-up table OR G34 [Supplier name] given	
FILL	<b>{Supplier}</b> = Supplier name from G32 [Natural gas suppliers] look-up table OR G34 [Supplier name]	
How many different natural gas accounts does this building have with {Supplier}?		
RANGE	1 to 999	
NEXT	IF 1 to 10 accounts → G41 [Natural gas account number] IF More than 10 accounts OR DK/RF ⇒ G46 [Natural gas bill available]	

G41	Natural gas account number NG1AC1—NG4AC10
ASK	IF G40 [Number natural gas accounts] = 1 to 10 Ask as many times as account numbers given, or until DK/RF
FILL	{FirstNext} IF Only one account = BLANK IF First account given = "first" OTHERWISE = "next" {Supplier} = Supplier name from G32 [Natural gas suppliers] look-up table OR G34 [Supplier name]
	give me the {FirstNext} natural gas account number for {Supplier}.  ERIFY number <u>digit by digit</u>
NEXT	IF D96 [How purchase natural gas] = Bought from someone else OR Bought both ways  → G42 [Supplier is non-local utility]  OTHERWISE → G43 [Bills cover only building]

G42	Supplier is non-local utility NG1NONU—NG4NONU	
ASK	SK IF (Supplier found in G32 [Natural gas suppliers] look-up table OR G34 [Supplier name] given) & (D96 [How purchase natural gas] = Bought from someone else OR Bought both ways)	
FILL	<b>{Supplier}</b> = Supplier name from G32 [Natural gas suppliers] look-up table OR G34 [Supplier name]	
1	You mentioned earlier that you purchase natural gas from a non-utility or broker. Is {Supplier} one of those companies?	
1 2	. Yes	
	. No	
NEXT	→ G43 [Bills cover only building]	

G43	Bills cover only building NG10TB—NG40TB
ASK	IF Supplier found in G32 [Natural gas suppliers] look-up table OR G34 [Supplier name] given
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements" {Supplier} = Supplier name from G32 [Natural gas suppliers] look-up table OR G34 [Supplier name]
{Bills} from {Supplier} cover just this building or are other buildings covered as well?  1 Just this building 2 Other building(s)	
NEXT	IF Other buildings → G44 [Sq ft of others included] IF Just this building OR DK/RF → G45 [Include other major natural gas]

G44	Sq ft of others included	NG1OTS—NG4OTS
ASK	IF G43 [Bills cover only building] = Other buildings	
	{Bills} IF Only one account = "bill or statement" IF 2 to 10 accounts = "bills or statements"  the approximate square footage of the other buildings included on the {Bills}?  ROBE for estimate if DK	
RANGE	1 to 999,999,999	
NEXT	⇒ G45 [Include other major natural gas]	

G45	Include other major natural gas	NG1OTU—NG4OTU
ASK	IF Supplier found in G32 [Natural gas suppliers] look-up table OR G34 [S	Supplier name] given
FILL	{Bills}  IF Only one account = "Does the bill or statement"  IF 2 to 10 accounts = "Do the bills or statements"	
	ii 2 to 10 decounts – Do the biis of statements	
	nclude charges for any <u>other</u> major natural gas usage outside the building, s, exterior or decorative lighting, compressed natural gas vehicles, or pump	

**NEXT** 

→ G46 [Natural gas bill available]

G46	Natural gas bill available NG1BILL—NG4BILL	
ASK	K IF (Supplier found in G32 [Natural gas suppliers] look-up table OR G34 [Supplier name] given)	
FILL	<b>{Supplier}</b> = Supplier name from G32 [Natural gas suppliers] look-up table OR G34 [Supplier name]	
utility b	it be possible for me to scan one of your natural gas bills from {Supplier}? (There is information on some ills that may help energy researchers who use these data.)  XP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]	
♦ If	available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here	
	Vos hill available	

### SECTION H. FUEL OIL/DIESEL/KEROSENE

NOTE: In ASK and NEXT instructions in this section, "Fuel oil" refers to fuel oil, diesel, or kerosene.

H1	Section H Routing
NEXT	IF Fuel oil used → H2 [WS2 fuel oil filled out] OTHERWISE → I1 [Section I Routing]

H2	WS2 fuel oil filled out	WS2FKCE
ASK	IF Fuel oil used	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
:	have Worksheet 2 with you and filled out for {FuelOilType}?  Yes No	

Н3	Provide fuel oil figures FK	FIGS
ASK	IF H2 [WS2 fuel oil filled out] = No OR DK/RF	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
The ne	ext questions are about {FuelOilType} purchases in this building during calendar year 2012. Would	vou be

The next questions are about {FuelOilType} purchases in this building during calendar year 2012. Would you be able to give me an approximate figure of how much {FuelOilType} was purchased or how much was spent on it?

- 1 Yes
- 2 No

NEXT	IF Yes → H4 [Fuel oil purchases]
	IF No OR DK/RF:
	IF D17 [Source for main heating] = Fuel oil OR D18 [Other source for main heating] = Fuel oil OR
	D75 [Sources for water heating] = Fuel oil OR D76 [Other water heating source] = Fuel oil
	OR (D85 [Sources for electricity generation] = Fuel oil → H20 [Number fuel oil suppliers]
	OTHERWISE → I1 [Section I Routing]

H4	Fuel oil purchases	FKCNSP
ASK	IF H2 [WS2 fuel oil filled out] = Yes OR H3 [Provide fuel oil figures] = Yes	
FILL	<b>{FuelOilType}</b> = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
		[F1]-HELP
Please	give me the total number of gallons of {FuelOilType} purchased in calendar year 2012.	
	EXP: [If part of a multibuilding campus or complex, and the respondent only knows the consumption for the whole campus or complex, ENTER the total consumption for the campus or complex here.]	
•	VERIFY number digit by digit	
RANGE	0 to 99,999,999,999	
NEXT	⇒ H5 [Fuel oil expenditures]	

H5	Fuel oil expenditures FK	KEXP	
ASK	IF H2 [WS2 fuel oil filled out] = Yes OR H3 [Provide fuel oil figures] = Yes		
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]		
	[F1	l]-HELP	
Please	give me the total dollars spent on {FuelOilType} in calendar year 2012, including state and local ta	axes.	
♦ Do	◆ Do <u>not</u> enter cents		
♦ VE	◆ VERIFY number <u>digit by digit</u>		
RANGE	0 to 999,999,999		
NEXT	IF H4 [Fuel oil purchases] = Zero & H5 [Fuel oil expenditures] = Zero (OR one is Zero and one is DK/RF) ⇒ H6 [Purchased before 2012] IF H4 [Fuel oil purchases] = DK/RF & H5 [Fuel oil expenditures] = DK/RF → I1 [Section I Routing] OTHERWISE → H7 [Starting date for fuel oil figures]		

Н6	Purchased before 2012	FKSTORD
ASK	IF H4 [Fuel oil purchases] = Zero & H5 [Fuel oil expenditures] = Zero (OR one is Zero and one is DK/RF)	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
Was ar	y {FuelOilType} used in 2012 that was purchased or delivered in 2011 or before?	
1	Yes	
2	No No	
NEXT	⇒ I1 [Section I Routing]	

H7 Starting date for fuel oil figures FKSTDAT

ASK	IF (H4 [Fuel oil purchases] given OR H5 [Fuel oil expenditures] given) & Not both zero		
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]		
	[F1]-HELP		
What is	What is the first delivery date for these {FuelOilType} purchases?		
♦ EI	◆ ENTER date as MMDDYYYY		
♦ If	◆ If the day is not known, ENTER "15" for DD		
NEXT	⇒ H8 [Ending date for fuel oil figures]		

Н8	Ending date for fuel oil figures	FKENDAT
ASK	IF (H4 [Fuel oil purchases] given OR H5 [Fuel oil expenditures] given) & Not both zero	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
		[F1]-HELP
What is	the last delivery date [for these {FuelOilType} purchases]?	
<b>♦</b> E	NTER date as MMDDYYYY	
♦ If	the day is not known, ENTER "15" for DD	
NEXT	IF (C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One) → H9 [All occupants fuel oil OTHERWISE → H11 [Other bldgs fuel oil included]	included]

H9	All occupants fuel oil included	FKALL
ASK	IF (H4 [Fuel oil purchases] given OR H5 [Fuel oil expenditures] given & (C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One)	
FILL	<b>{FuelOilType}</b> = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
Do thes	se figures include the {FuelOilType} for all of the businesses or organizations in this building?  Yes No	
NEXT	IF No → H10 [Sq ft not included] IF Yes OR DK/RF → H11 [Other bldgs fuel oil included]	

H10	Sq ft not included	FKNISF
ASK	IF H9 [All occupants fuel oil included] = No	
	s the approximate square footage of the space in the building that is <u>not</u> included in these figure	es?
RANGE	1 to 999,999,999	
NEXT	→ H11 [Other bldgs fuel oil included]	

H11	Other bldgs fuel oil included	FKOTBD
ASK	IF H4 [Fuel oil purchases] given OR H5 [Fuel oil expenditures] given	
Is any o	consumption from other buildings included in these figures?  Yes No	
NEXT	IF Yes → H12 [Sq ft of other included]  IF No OR DK/RF:  IF B48 [Central physical plant] = Yes & B53 [Central plant in building] = No  ⇒ H13 [Central plant fuel oil included]  OTHERWISE → H14 [Include other major fuel oil]	

H12	Sq ft of other included	FKOTSF
ASK	IF H11 [Other bldgs fuel oil included] = Yes	
	the approximate square footage of the <u>other</u> buildings that are included in these figures?	
RANGE	1 to 999,999,999	
NEXT	IF B48 [Central physical plant] = Yes & B53 [Central plant in building] = No  ⇒ H13 [Central plant fuel oil included]  OTHERWISE ⇒ H14 [Include other major fuel oil]	

H13	Central plant fuel oil included	PLTNGINC
ASK	IF B48 [Central physical plant] = Yes & B53 [Central plant in building] = No	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	

Earlier you mentioned that there is a central plant on this campus. Do these figures include any {FuelOilType} that was used in the central plant?

- ◆ EXP: [We do not want the energy used in the central plant. This question is for verification purposes.]
  - 1 Yes
  - 2 No

<b>NEXT</b>   → H14 [Include other major fuel oi	il]
--	-----

H14	Include other major fuel oil	FKOTUS
ASK	IF H4 [Fuel oil purchases] given OR H5 [Fuel oil expenditures] given	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
Do these figures include charges for any <u>other</u> major {FuelOilType} usage outside the building, such as for kilns, welding, pumps, or motors?		
1	. Yes	
2	? No	

### **NEXT**

IF H4 [Fuel oil purchases] given & A12 [Square footage category] given

& D17 [Source for main heating] = Fuel oil OR D18 [Other source for main heating] = Fuel oil OR D75 [Sources for water heating] = Fuel oil OR D76 [Other water heating source] = Fuel oil OR (D85 [Sources for electricity generation] = Fuel oil

& D3 [Water heating] ≠ DK/RF → H15 [Fuel oil regression check]

OTHERWISE:

IF D17 [Source for main heating] = Fuel oil OR D18 [Other source for main heating] = Fuel oil OR D75 [Sources for water heating] = Fuel oil OR D76 [Other water heating source] = Fuel oil OR (D85 [Sources for electricity generation] = Fuel oil

& (H10 [Sq ft not included] / A6 [Square footage] > 0.25

OR A12 [Square footage category] = DK/RF OR D3 [Water heating] = DK/RF)

→ H20 [Number fuel oil suppliers]

OTHERWISE → H19 [Fuel oil bill available]

H15	Fuel oil regression check
DO	IF H4 [Fuel oil purchases] given & A12 [Square footage category] given & D17 [Source for main heating] = Fuel oil OR D18 [Other source for main heating] = Fuel oil & D3 [Water heating] ≠ DK/RF

Based on various characteristics of the structure, Blaise will use a detailed equation to compute predicted consumption and expenditures estimates. The fuel oil consumption given will either PASS or FAIL this regression check, based on the following formula:

IF H4 [Fuel oil purchases] > (Predicted consumption  $\times$  10)  $\rightarrow$  FAIL (HIGH) IF H4 [Fuel oil purchases] < (Predicted consumption  $\div$  20)  $\rightarrow$  FAIL (LOW) OTHERWISE  $\rightarrow$  PASS

NEXT	IF FAIL (HIGH) → H16 [Anything unusual high]
	IF FAIL (LOW) → H17 [Anything unusual low]
	IF PASS & H10 [Sq ft not included] / A6 [Square footage] > 0.25 → H20 [Number fuel oil suppliers]
	OTHERWISE → H19 [Fuel oil bill available]

H16	Anything unusual high	FKHIGH
ASK	IF H15 [Fuel oil regression check] = FAIL (HIGH)	
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
	FuelOilType} usage figures seem high for what you have told me about this building. Is there I that might explain this high usage? Yes No	e anything
NEXT	IF Yes → H18 [What is unusual] IF No OR DK/RF → H20 [Number fuel oil suppliers]	

H17	Anything unusual low FKLOW
ASK	IF H15 [Fuel oil regression check] = FAIL (LOW)
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]
These {FuelOilType} usage figures seem low for what you have told me about this building. Is there anything unusual that might explain this low usage?  1 Yes 2 No	
NEXT	IF Yes → H18 [What is unusual]
	IF No OR DK/RF → H20 [Number fuel oil suppliers]

H18	What is unusual	
ASK	IF H16 [Anything unusual high] = Yes OR H17 [Anything unusual low] = Yes	
	Please tell me [what is out of the ordinary about this building].  • RECORD in open box	
NEXT	→ H20 [Number fuel oil suppliers]	

H19	Fuel oil bill available FKBILL
FILL	{FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]
ASK	IF (H4 [Fuel oil purchases] given OR H5 [Fuel oil expenditures] given &     ((D17 [Source for main heating] ≠ Fuel oil & D18 [Other source for main heating] ≠ Fuel oil)     OR     ((D17 [Source for main heating] = Fuel oil OR D18 [Other source for main heating] = Fuel oil)     & H10 [Sq ft not included] / A6 [Square footage] <= 0.25 & A12 [Square footage category] ≠ DK     & D3 [Water heating] ≠ DK)     OR     (H4 [Fuel oil purchases] given & H15 [Fuel oil regression check] = PASS     & H10 [Sq ft not included] / A6 [Square footage] <= 0.25)

Would it be possible for me to scan one of your {FuelOilType} bills? (There is information on some utility bills that may help energy researchers who use these data.)

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

**NEXT** → I1 [Section I Routing]

H20	Number fuel oil suppliers FKNUMSP	
ASK		
FILL	{SuppliersIntro}  IF H3 [Provide fuel oil figures] = No OR DK/RF OR  (H4 [Fuel oil purchases = DK/RF) & H5 [Fuel oil expenditures = DK/RF)  = "We should be able to obtain this information directly from your supplier, so I just need to collect some information about your accounts."  OTHERWISE = "We may need to go to your supplier to verify some information, so I need to ask you some questions about your supplier or suppliers."  {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]	
{SuppliersIntro}  How many different companies supplied {FuelOilType} to building during calendar year 2012?		
RANGE	1 to 4	
NEXT	Number given → H21 [Fuel oil supplier name] DK/RF → I1 [Section I Routing]	

H21	Fuel oil supplier name	FK1SUP—FK4SUP
ASK	IF H20 [Number fuel oil suppliers] given	
FILL	<pre>{FirstNext} IF Only one supplier = BLANK IF First supplier given = "first" OTHERWISE = "next" {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene]</pre>	
What is the name of the {FirstNext} supplier that provided {FuelOilType} during 2012?  • ENTER the name of the supplier		
NEXT	IF Name given → H22 [Street address] IF DK/RF: IF Only one supplier or last supplier → I1 [Section I Routing] IF More suppliers left to answer for → Ask H21 [Fuel oil supplier name] again	for next supplier

H22	Street address	FK1AD1—FK4AD1
ASK	IF Name given in H21 [Fuel oil supplier name]	
FILL	{Supplier} = H21 [Fuel oil supplier name]	
What is	the address for {Supplier}, beginning with the street?	
NEXT	⇒ H23 [P.O. Box or Suite]	
,		

H23	P.O. Box or Suite	FK1AD2—FK4AD2
ASK	IF Name given in H21 [Fuel oil supplier name]	
	Is there a post office box or suite number?  If not, press [ENTER]	
NEXT	⇒ H24 [City]	

H24	City	FK1CTY—FK4CTY
ASK	IF Name given in H21 [Fuel oil supplier name]	
What is	the city?	
NEXT	⇒ H25 [State abbreviation]	

H25	State abbreviation	FK1STA—FK4STA
ASK	IF Name given in H21 [Fuel oil supplier name]	
	the state? NTER the two letter abbreviation	
NEXT	⇒ H26 [ZIP code]	

H26	ZIP code	FK1ZIP—FK4ZIP
ASK	IF Name given in H21 [Fuel oil supplier name]	
And wh	at is the zip code?	
NEXT	⇒ H27 [Number fuel oil accounts]	

H27	Number fuel oil accounts	FK1NAC—FK4NAC
ASK	IF Name given in H21 [Fuel oil supplier name]	
FILL	<b>{FuelOilType}</b> = Type or types specified in D10 [Fuel oil, diesel, or kerosene] <b>{Supplier}</b> = H21 [Fuel oil supplier name]	
How many different {FuelOilType} accounts does this building have with {Supplier}?		
NEXT	IF 1 to 10 accounts → H28 [Fuel oil account number] IF More than 10 accounts OR DK/RF → H32 [Fuel oil bill available]	

H28	Fuel oil account number	FK1AC1—FK4AC10
ASK	IF H27 [Number fuel oil accounts] = 1 to 10 Ask as many times as account numbers given, or until DK/RF	
FILL	{FirstNext} IF Only one account = BLANK IF First account given = "first" OTHERWISE = "next" {FuelOilType} = Type or types specified in D10 [Fuel oil, diesel, or kerosene] {Supplier} = H21 [Fuel oil supplier name]	
Please give me the {FirstNext} {FuelOilType} account number for {Supplier}.		
<b>♦</b> VI	ERIFY number <u>digit by digit</u>	
NEXT	→ H29 [Bills cover only building]	

H29	Bills cover only building	FK1OTB—FK4OTB
ASK	IF Name given in H21 [Fuel oil supplier name]	
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements" {Supplier} = H21 [Fuel oil supplier name]	
{Bills} fi	rom {Supplier} cover just this building or are other buildings covered as well?  Just this building Other building(s)	
NEXT	IF Other buildings → H30 [Sq ft of others included] IF Just this building OR DK/RF → H31 [Include other major fuel oil]	

H30	Sq ft of others included	FK10TS—FK40TS
ASK	IF H29 [Bills cover only building] = Other buildings	
	{Bills} IF Only one account = "bill or statement" IF 2 to 10 accounts = "bills or statements"  the approximate square footage of the other buildings included on the {Bills}?  ROBE for estimate if DK	
RANGE	1 to 999,999,999	
NEXT	→ H31 [Include other major fuel oil]	

H31	Include other major fuel oil	FK1OTU—FK4OTU
ASK	IF Name given in H21 [Fuel oil supplier name]	
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements"	
{Bills} in	nclude charges for any <u>other</u> major fuel oil usage outside the building, such ors?	as for kilns, welding, pumps,
1 2	Yes No	
NEXT	⇒ H32 [Fuel oil bill available]	

H32	Fuel oil bill available	FK1BILL—FK4BILL
ASK	IF Name given in H21 [Fuel oil supplier name]	
FILL	<b>{FuelOilType}</b> = Type or types specified in D10 [Fuel oil, diesel, or kerosene] <b>{Supplier}</b> = H21 [Fuel oil supplier name]	

Would it be possible for me to scan one {FuelOilType} bill from {Supplier}? (There is information on some utility bills that may help energy researchers who use these data.)

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

NEXT IF More suppliers left to answer for → Back to H21 [Fuel oil supplier name] for next supplier OTHERWISE → I1 [Section I Routing]

# **SECTION I. DISTRICT STEAM**

l1	Section I Routing
NEXT	IF District steam used → I2 [WS2 district steam filled out] OTHERWISE → J1 [Section J Routing]

12	WS2 district steam filled out	WS2STCE
ASK	IF District steam used	
Do you 1 2	have Worksheet 2 with you and filled out for district steam?  Yes  No	
NEXT	IF No OR DK/RF → I3 [Provide district steam figures] IF Yes → I4 [Units for district steam]	

13	Provide district steam figures	STFIGS
ASK	IF I2 [WS2 district steam filled out] = No OR DK/RF	
	kt questions are about district steam usage in this building during calendar year 2012. Would me an approximate figure of how much district steam was used or how much was spent on it Yes No	•
NEXT	IF Yes → I4 [Units for district steam] IF No OR DK/RF: IF D15 [From central plant] = No OR D16 [Purchase from offsite] = Yes → I15 [District steam supplier name] OTHERWISE → J1 [Section J Routing]	

14	Units for district steam	STUNIT	
ASK	IF I2 [WS2 district steam filled out] = Yes OR I3 [Provide district steam figures] = Yes		
Пѕн	SHOW CARD I1		
Pleas	se look at Show Card I1 and tell me the units in which your district steam is measured.		
	1 Thousand pounds		
	2 Pounds 3 Million Btu		
	4 IF VOLUNTEERED: Some other units		
NIEW	F IF Come attenumite N IF Fother district steems united		
NEX	IF Some other units → I5 [Other district steam units]  OTHERWISE → I6 [District steam consumption]		

Other district steam units STUNITX

ASK	IF I4 [Units for district steam] = Some other units	
What a	What are the other units?	
NEXT	⇒ I6 [District steam consumption]	

		0.701/0
16	District steam consumption	STCNS
ASK	IF I2 [WS2 district steam filled out] = Yes OR I3 [Provide district steam figures] = Yes	
		[F1]-HELP
Please	give me the total amount of district steam used in calendar year 2012.	
	EXP: [If part of a multibuilding campus or complex, and the respondent only knows the consumption for the whole campus or complex, ENTER the total consumption for the campus or complex here.]	
•	VERIFY number <u>digit by digit</u>	
RANGE	1 to 99,999,999,999	
NEXT	⇒ I7 [District steam expenditures]	

17	District steam expenditures	STEXP	
ASK	IF I2 [WS2 district steam filled out] = Yes OR I3 [Provide district steam figures] = Yes		
		[F1]-HELP	
Please	give me the total dollars spent on district steam in calendar year 2012, including state and loc	al taxes.	
<b>♦</b> Do	◆ Do <u>not</u> enter cents		
♦ VE	◆ VERIFY number <u>digit by digit</u>		
RANGE	0 to 999,999,999		
NEXT	IF I6 [District steam consumption] = DK/RF & I7 [District steam expenditures] = DK/RF:  IF D15 [From central plant] = No OR D16 [Purchase from offsite] = Yes  → I15 [District steam supplier name]  OTHERWISE → J1 [Section J Routing]  OTHERWISE → I8 [Starting date for district steam figures]		

18	Starting date for district steam figures	STSTDAT	
ASK	IF I6 [District steam consumption] given OR I7 [District steam expenditures] given		
		[F1]-HELP	
What is	What is the starting date for these district steam usage figures?		
<b>♦</b> El	◆ ENTER date as MMDDYYYY		
◆ If the day is not known, ENTER "15" for DD			
NEXT	$\Rightarrow$ I9 [Ending date for district steam figures]		

19	Ending date for district steam figures	STENDAT
ASK	IF I6 [District steam consumption] given OR I7 [District steam expenditures] given	
		[F1]-HELP
What is	the ending date [for these district steam usage figures]?	
♦ ENTER date as MMDDYYYY		
◆ VERIFY that this is the <u>last</u> day of the last billing period		
◆ If the day is not known, ENTER "15" for DD		
NEXT	IF C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One → I10 [All occupants steam i	ncludedl
	OTHERWISE → 112 [Other bldgs steam included]	riciuueuj

<b>I10</b>	All occupants steam included	STALL
ASK	IF I6 [District steam consumption] given OR I7 [District steam expenditures] given & C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One	
Do thes	se figures include the district steam from all of the businesses or organizations in this building?  Yes No	
NEXT	IF No → I11 [Sq ft not included] OTHERWISE → I12 [Other bldgs steam included]	

<b>I11</b>	Sq ft not included STNI	ISF
ASK	IF I10 [All occupants steam included] = No	
What is the approximate square footage of the space in the building that is <u>not</u> included in these figures?  PROBE for estimate if DK		
RANGE	1 to 999,999,999	
NEXT	→ I12 [Other bldgs steam included]	

<b>I12</b>	Other bldgs steam included	STOTBD
ASK	IF I6 [District steam consumption] given OR I7 [District steam expenditures] given	
Is any	consumption from other buildings included in these figures? Yes No	
NEXT	IF Yes → I13 [Sq ft of other included] IF No OR DK/RF → I14 [District steam bill available]	

<b>I13</b>	Sq ft of other included	STOTSF
ASK	IF I12 [Other bldgs steam included] = Yes	
What is the approximate square footage of the <u>other</u> buildings that are included in these figures?  • PROBE for estimate if DK		
RANGE	1 to 999,999,999	
NEXT	⇒ I14 [District steam bill available]	

<b>I14</b>	District steam bill available	STBILL
ASK	IF I6 [District steam consumption] given OR I7 [District steam expenditures] given	

Would it be possible for me to scan one of your district steam bills? (There is information on some utility bills that may help energy researchers who use these data.)

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

NEXT	<b>→</b> J1	[Section J	Routing1
	<b>2</b> 0 ±	1000mon o	rtouting

<b>I15</b>	District steam supplier name STSUP	
ASK	IF D15 [From central plant] = No OR D15 [Purchase from offsite = Yes]	
	& (I3 [Provide district steam figures] = No OR DK/RF OR	
	I6 [District steam consumption] = DK/RF & I7 [District steam expenditures] = DK/RF)	
1	ould be able to obtain this information directly from your district steam supplier, so I just need to collect information about your district steam accounts.	

What is the name of the supplier that provided district steam in calendar year 2012?

◆ ENTER the name of the supplier

NEXT	IF Name given → I16 [Street address]
1127	IF DK/RF → J1 [Section J Routing]
	IF DNRF 7 31 [Section 3 Routing]

<b>I16</b>	Street address	STAD1
ASK	IF Name given in I15 [District steam supplier name]	
FILL	{Supplier} = I15 [District steam supplier name]	
What is	the address for {Supplier}, beginning with the street?	
NEXT	⇒ I17 [P.O. Box or Suite]	

<b>I17</b>	P.O. Box or Suite	STAD2
ASK	IF Name given in I15 [District steam supplier name]	
	a post office box or suite number? not, press [ENTER]	
NEXT	⇒ I18 [City]	

<b>I18</b>	City	STCTY
ASK	IF Name given in I15 [District steam supplier name]	
What is the city?		
NEXT	⇒ I19 [State abbreviation]	

<b>I19</b>	State abbreviation	STSTA
ASK	IF Name given in I15 [District steam supplier name]	
	the state?  NTER the two letter abbreviation	
NEXT	⇒ I20 [ZIP code]	

120	ZIP code	STZIP
ASK	IF Name given in I15 [District steam supplier name]	
And wh	at is the ZIP code?	
NEXT	⇒ I21 [Number district steam accounts]	

<b>I21</b>	Number district steam accounts	STNAC
ASK	IF Name given in I15 [District steam supplier name]	
FILL	{Supplier} = I15 [District steam supplier name]	
How many different district steam accounts does this building have with {Supplier}?		
RANGE	1 to 999	
NEXT	IF 1 to 10 accounts → I22 [District steam account number] IF More than 10 accounts OR DK/RF → I25 [District steam bill available]	

122	District steam account number	STAC1—STAC10	
ASK	IF I21 [Number district steam accounts] = 1 to 10 Ask as many times as account numbers given, or until DK/RF		
FILL	{FirstNext} IF Only one account = BLANK IF First account given = "first" OTHERWISE = "next" {Supplier} = I15 [District steam supplier name]		
	Please give me the {FirstNext} district steam account number for {Supplier}.		
♦ VI	◆ VERIFY number digit by digit		
NEXT	→ I23 [Bills cover only building]		

123	Bills cover only building	STOTB
ASK	IF Name given in I15 [District steam supplier name]	
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements" {Supplier} = I15 [District steam supplier name]	
{Bills} fi	rom {Supplier} cover just this building or are other buildings covered as well?  Just this building Other building(s)	
NEXT	IF Other buildings → I24 [Sq ft of others included] IF Just this building OR DK/RF ⇒ I25 [District steam bill available]	

124	Sq ft of others included	STOTS	
ASK	IF I23 [Bills cover only building] = Other buildings		
FILL What is	{Bills} IF Only one account = "bill or statement" IF 2 to 10 accounts = "bills or statements"  sthe approximate square footage of the other buildings included on the {Bills}?		
◆ PROBE for estimate if DK			
RANGE	1 to 999,999,999		
NEXT	⇒ I25 [District steam bill available]		

125	District steam bill available STBILL2
ASK	IF Name given in I15 [District steam supplier name]
bills th	it be possible for me to scan one district steam bill from {Supplier}? (There is information on some utility at may help energy researchers who use these data.)  XP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
♦ If	available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
	Yes, bill available No, will not be able to provide bill

**NEXT** → J1 [Section J Routing]

# SECTION J. DISTRICT HOT WATER AND CHILLED WATER

J1	Section J Routing
NEXT	IF District hot water used → J2 [WS2 district hot water filled out]  IF District chilled water used & B51 [Plant produces district chilled water] = Yes  → J24 [District chilled water from plant]  IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes  → J26 [District chilled water from utility]  OTHERWISE → K1 [Section K Routing]

J2	WS2 district hot water filled out	WS2HWCE	
ASK	IF District hot water used		
Do you have Worksheet 2 with you and filled out for district hot water?  1 Yes 2 No			
NEXT	IF No OR DK/RF → J3 [Provide district hot water figures] IF Yes → J4 [District hot water consumption]		

J3	Provide district hot water figures	HWFIGS
ASK	IF J2 [WS2 district hot water filled out] = No OR DK/RF	
	kt questions are about district hot water usage in this building during calendar year give me an approximate figure of how much district hot water was used or how mu Yes No	
NEXT	IF Yes → J4 [District hot water consumption] IF No OR DK/RF:  IF D15 [From central plant] = No OR D16 [Purchase from offsite] = Yes  → J13 [District hot water supplier name]  IF District chilled water used & B51 [Plant produces district chilled water] = Yes  → J24 [District chilled water from plant]  IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes  → J26 [District chilled water from utility]  OTHERWISE → K1 [Section K Routing]	

J4	District hot water consumption	HWCNS
ASK	IF J2 [WS2 district hot water filled out] = Yes OR J3 [Provide district hot water figures] = Yes	5
		[F1]-HELP
Please	give me the total amount, in million Btu, of district hot water used in calendar year 2012.	
	EXP: [If part of a multibuilding campus or complex, and the respondent only knows the consumption for the whole campus or complex, ENTER the total consumption for the campus or complex here.]	
•	VERIFY number <u>digit by digit</u>	
RANGE	1 to 99,999,999,999	
NEXT	⇒ J5 [District hot water expenditures]	

J5	District hot water expenditures	HWEXP	
ASK	IF J2 [WS2 district hot water filled out] = Yes OR J3 [Provide district hot water figures] = Yes	;	
		[F1]-HELP	
Please	give me the total dollars spent on district hot water in calendar year 2012, including state and	local taxes.	
♦ Do	not enter cents		
◆ VE	◆ VERIFY number digit by digit		
RANGE	0 to 999,999,999		
NEXT	IF J4 [District hot water consumption] = DK/RF & J5 [District hot water expenditures] = DK/R  IF D15 [From central plant] = No OR D16 [Purchase from offsite] = Yes  → J13 [District hot water supplier name]  IF District chilled water used & B51 [Plant produces district chilled water] = Yes  → J24 [District chilled water from plant]  IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes	F:	

J6	Starting date for district hot water figures	HWSTDAT
ASK	IF J4 [District hot water consumption] given OR J5 [District hot water expenditures] given	
		[F1]-HELP
What is the starting date for these district hot water usage figures?		
<b>♦</b> E	NTER date as MMDDYYYY	
◆ If the day is not known, ENTER "15" for DD		
NEXT	⇒ J7 [Ending date for district hot water figures]	

Ending date for district hot water figures

**HWENDAT** 

ASK	IF J4 [District hot water consumption] given OR J5 [District hot water expenditures] given	
	[F1]-HELP	
What is	the ending date [for these district hot water usage figures]?	
<b>♦</b> El	NTER date as MMDDYYYY	
	◆ VERIFY that this is the <u>last</u> day of the last billing period	
♦ If	the day is not known, ENTER "15" for DD	
NEXT	IF C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1	
	OR C8 [Number of businesses category] ≠ Zero OR One → J8 [All occupants hot water included] OTHERWISE → J10 [Other bldgs hot water included]	

J8	All occupants hot water included	HWALL
ASK	IF J4 [District hot water consumption] given OR J5 [District hot water expenditures] given & C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One	
Do thes	se figures include the district hot water for all of the businesses or organizations in this building Yes No	13.
NEXT	IF No → J9 [Sq ft not included]  OTHERWISE → J10 [Other bldgs hot water included]	

J9	Sq ft not included HWNISF	
ASK	IF J8 [All occupants hot water included] = No	
	What is the approximate square footage of the space in the building that is <u>not</u> included in these figures?  PROBE for estimate if DK	
RANGE	1 to 999,999,999	
NEXT	→ J10 [Other bldgs hot water included]	

J10	Other bldgs hot water included	HWOTBD
ASK	IF J4 [District hot water consumption] given OR J5 [District hot water expenditures] given	
Is any o	consumption from other buildings included in these figures? Yes No	
NEXT	IF Yes → J11 [Sq ft of other included] IF No OR DK/RF → J12 [District hot water bill available]	

J11	Sq ft of other included	HWOTSF
ASK	IF J10 [Other bldgs hot water included] = Yes	
	the approximate square footage of the <u>other</u> buildings that are included in these figures?	
RANGE	1 to 999,999,999	
NEXT	⇒ J12 [District hot water bill available]	

J12	District hot water bill available	HWBILL
ASK	IF J4 [District hot water consumption] given OR J5 [District hot water expenditures] given	
	Would it be possible for me to scan one of your district hot water bills? (There is information on some utility bills that may help energy researchers who use these data.)	

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available

2	No, will not be able to provide bill
NEXT	IF District chilled water used & B51 [Plant produces district chilled water] = Yes  → J24 [District chilled water from plant]  IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes  → J26 [District chilled water from utility]  OTHERWISE → K1 [Section K Routing]

J13	District hot water supplier name HWSUP
ASK	IF D15 [From central plant] = No OR D15 [Purchase from offsite = Yes]
	& (J3 [Provide district hot water figures] = No OR DK/RF OR
	J4 [District hot water consumption] = DK/RF & J5 [District hot water expenditures] = DK/RF)

We should be able to obtain this information directly from your district hot water supplier, so I just need to collect some information about your district hot water accounts.

What is the name of the supplier that provided district hot water in calendar year 2012?

◆ ENTER the name of the supplier

NEXT IF Name given → J14 [Street address]
IF DK/RF:
IF District chilled water used & B51 [Plant produces district chilled water] = Yes
→ J24 [District chilled water from plant]

IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes

→ J26 [District chilled water from utility]

OTHERWISE → K1 [Section K Routing

J14	Street address	HWAD1
ASK	IF Name given in J13 [District hot water supplier name]	
FILL	{Supplier} = J13 [District hot water supplier name]	
What is the address for {Supplier}, beginning with the street?		
NEXT	→ J15 [P.O. Box or Suite]	

J15	P.O. Box or Suite	HWAD2
ASK	IF Name given in J13 [District hot water supplier name]	
	Is there a post office box or suite number?  If not, press [ENTER]	
NEXT	→ J16 [City]	

J16	City	HWCTY
ASK	IF Name given in J13 [District hot water supplier name]	
What is	What is the city?	
NEXT	→ J17 [State abbreviation]	

State abbreviation HWSTA

ASK	IF Name given in J13 [District hot water supplier name]
	s the state?  NTER the two letter abbreviation
NEXT	→ J18 [ZIP code]

J18	ZIP code	HWZIP
ASK	IF Name given in J13 [District hot water supplier name]	
And what is the ZIP code?		
NEXT	→ J19 [Number district hot water accounts]	

J19	Number district hot water accounts	
		777777
ASK	IF Name given in J13 [District hot water supplier name]	
FILL	<b>{Supplier}</b> = J13 [District hot water supplier name]	
How many different district hot water accounts does this building have with {Supplier}?		
RANGE	1 to 999	
NEXT	IF 1 to 10 accounts → J20 [District hot water account number] IF More than 10 accounts OR DK/RF → J23 [District hot water bill available]	

J20	District hot water account number	HWAC1—HWAC10
ASK	IF J19 [Number district hot water accounts] = 1 to 10 Ask as many times as account numbers given, or until DK/RF	
FILL	{FirstNext} IF Only one account = BLANK IF First account given = "first" OTHERWISE = "next" {Supplier} = J13 [District hot water supplier name]	
Please give me the {FirstNext} district hot water account number for {Supplier}.  ◆ VERIFY number digit by digit		
NEXT	→ J21 [Bills cover only building]	

J21	Bills cover only building	HWOTB
ASK	IF Name given in J13 [District hot water supplier name]	
FILL	{Bills} IF Only one account = "Does the bill or statement" IF 2 to 10 accounts = "Do the bills or statements" {Supplier} = J13 [District hot water supplier name]	
{Bills} from {Supplier} cover just this building or are other buildings covered as well?  1 Just this building 2 Other building(s)		
NEXT	IF Other buildings → J22 [Sq ft of others included] IF Just this building OR DK/RF → J23 [District hot water bill available]	

J22	Sq ft of others included	HWOTS
ASK	IF J21 [Bills cover only building] = Other buildings	
FILL	{Bills} IF Only one account = "bill or statement" IF 2 to 10 accounts = "bills or statements"	
What is the approximate square footage of the <u>other</u> buildings included on the {Bills}?  PROBE for estimate if DK		
RANGE	1 to 999,999,999	
NEXT	→ J23 [District hot water bill available]	

J23	District hot water bill available	HWBILL2
ASK	IF Name given in J13 [District hot water supplier name]	
<ul> <li>Would it be possible for me to scan one district hot water bill from {Supplier}? (There is information on some utility bills that may help energy researchers who use these data.)</li> <li>EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]</li> <li>If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here</li> <li>Yes, bill available</li> <li>No, will not be able to provide bill</li> </ul>		ation on some
NEXT	IF District chilled water used & B51 [Plant produces district chilled water] = Yes  → J24 [District chilled water from plant]  IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes  → J26 [District chilled water from utility]	

The next questions are about district chilled water. I will  $\underline{not}$  be asking you for any usage figures, just a couple basic questions.

Earlier I recorded that there is a central plant on this campus or complex that produces chilled water. Is the district chilled water used in this building provided by the central plant?

- 1 Yes
- 2 No

NEXT

NEXT	IF Yes → J25 [District chilled water metered]
	OTHERWISE → J26 [District chilled water from utility]

IF Yes → J27 [District chilled water bill available]
IF No → J28 [District chilled water from where]
OTHERWISE → K1 [Section K Routing]

J25	District chilled water metered CWMETER	
ASK	IF J24 [District chilled water from plant] = Yes	
	istrict chilled water metered so that you would be able to report the amount used only in <u>this building?</u> 1 Yes 2 No	
NEXT	IF Yes → J27 [District chilled water bill available] OTHERWISE → K1 [Section K Routing]	

ASK  IF District chilled water used & B51 [Plant produces district chilled water] ≠ Yes OR J24 [District chilled water from plant] ≠ Yes  FILL  {CWIntro}  IF B51 [Plant produces district chilled water] ≠ Yes = "The next questions are about district chilled water. I will not be asking you for any usage figures, just a couple basic questions."  OTHERWISE = BLANK  {CWIntro}  Is the district chilled water used in this building provided by a district chilled water utility?  1 Yes 2 No	J26	District chilled water from utility	CWUTIL
IF B51 [Plant produces district chilled water] ≠ Yes = "The next questions are about district children water. I will not be asking you for any usage figures, just a couple basic questions."  OTHERWISE = BLANK  {CWIntro}  Is the district chilled water used in this building provided by a district chilled water utility?  1 Yes	ASK		
Is the district chilled water used in this building provided by a district chilled water utility?  1 Yes	FILL	IF B51 [Plant produces district chilled water] ≠ Yes = "The next questions are about d water. I will <u>not</u> be asking you for any usage figures, just a couple basic questions."	
1 Yes		,	
00	15 1116		

J27	District chilled water bill available	CWBILL
ASK	IF 125 [District chilled water metered] = Yes OR 126 [District chilled water from utility] = Yes	<b>1</b>

Would it be possible for me to scan one of your district chilled water bills or statements? (The information will be used to help plan for the next CBECS.)

- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

NEXT	→ K1 [Section K Routing]

J28	District chilled water from where		
ASK	IF J4 [District hot water consumption] given OR J5 [District hot water expenditures] given		
	Where does this building get its district chilled water from?  • RECORD in open box		
NEXT	→ K1 [Section K Routing]		

#### **SECTION K. TOTAL WATER**

<b>K1</b> Water used
----------------------

**ASK** All Buildings

The next questions are about water supplied to the building for everyday use, such as for restrooms, kitchens, laundries, showers, building heating and cooling, and landscape irrigation.

Did this building use any water in 2012?

- 1 Yes
- 2 No

NEXT	IF Yes → K2 [Provide water figures]
	IF No OR DK/RF → SECTION L

# K2 Provide water figures ASK IF K1 [Water used] = Yes

Would you be able to give me the amount of water used in calendar year 2012? (These questions are found on the third page of Worksheet 2.)

- ◆ EXP: [If water is supplied from multiple sources, provide the total from all sources, including municipally supplied potable, municipally supplied reclaimed, and other sources of freshwater, including wells.]
  - 1 Yes
  - 2 No
  - 3 IF VOLUNTEERED: No, because the water comes from a well

## **NEXT** | IF Yes → K3 [Units for water]

**OTHERWISE** 

IF K1a [Total water use] = Yes & Any energy used & CBECS Activity = Education; Food sales; Food service; Inpatient health care; Laboratory; Lodging; Nursing; Office; Outpatient health care; Public assembly; Public order and safety; OR Religious worship → K7 [Sewer flow metered] OTHERWISE → K20 [Heard of WaterSense]

K3	Units for water			
ASK	IF K2 [Provide water figures] = Yes			
[]SHO\	W CARD K1			
Please	Please look at Show Card K1 and tell me the units in which your water is measured.			
2 3 4 5	Million Gallons Cubic feet (cf) Hundred cubic feet (ccf, HCF) Thousand cubic feet (Mcf)			
7	7 IF VOLUNTEERED: Some other units			
NEXT	IF Some other units → K4 [Other water units] OTHERWISE → K5 [Total water consumption]			

K4	Other water units		
ASK	IF K3 [Units for water] = Some other units		
What a	What are the other units?		
NEXT	⇒ K5 [Total water consumption]		

K5	Total water consumption	WTRCNS	
ASK	IF K2 [Provide water figures] = Yes		
		[F1]-HELP	
Please	Please give me the total volume of water used in 2012.		
•	VERIFY number <u>digit by digit</u>		
RANGE	1 to 99,999,999,999		
NEXT	IF Amount given ⇒ K6 [How water volume determined] OTHERWISE → K19 [Water bill available]		

K6	How water volume determined	WTRMET		
ASK	IF Amount given in K5 [Total water consumption]			
How is the annual water volume determined? Is it metered, estimated, both metered and estimated, or measured in some other way?				
1	Metered			

NEXT	→ K7 [Sewer flow metered]
—	2 11. [201101 11011 111010101]

4 Other

3 Both metered and estimated

K7	Sewer flow metered	SWRMET		
ASK	IF Amount given in K5 [Total water consumption]			
1	Is the sewer flow metered for this building?  1 Yes 2 No			
NEXT	⇒ K8 [Water used outside]			

K8	Water used outside	WTOUT
ASK	IF Amount given in K5 [Total water consumption]	
Was ar	ny of this water used outside the building for a landscape irrigation system?	

- ◆ EXP: [Do not include water used <u>inside</u> other buildings.]
- ◆ DEF: [Irrigation systems are used to water outdoor landscape plantings. They consist of a circuit of equipment controlled by a central valve that can include: pipes, sprinkler heads, rotors and drip or bubble emitters. The central valve can be operated either manually or by an automatic controller.]
  - 1 Yes 2 No

NEXT	IF Yes → K9 [Outside water metered]
	IF No OR DK/RF:
	IF D73 [Cooling tower] = Yes → K11 [Cooling tower water metered]
	OTHERWISE → K13 [Starting date for water figures]

K9	Outside water metered	WTOUTMET
ASK	IF Amount given in K5 [Total water consumption]	
Is the v	Is the water used outside metered separately?  1 Yes 2 No	
NEXT	IF Yes → K10 [Outside water consumption] IF No OR DK/RF: IF D73 [Cooling tower] = Yes → K11 [Cooling tower water metered] OTHERWISE → K13 [Starting date for water figures]	

K10	Outside water consumption	WTOUTCNS
ASK	IF K9 [Outside water metered] = Yes	
In the s	ame units, how much of this water was used outside the building?  VERIFY number digit by digit	
RANGE	0 to 99,999,999,999	
NEXT	IF D73 [Cooling tower] = Yes → K11 [Cooling tower water metered] OTHERWISE → K13 [Starting date for water figures]	

K11	Cooling tower water metered	WTCTMET
ASK	IF Amount given in K5 [Total water consumption] & D73 [Cooling tower] = Yes	
Is the water used for the cooling tower metered separately?  1 Yes 2 No		
NEXT	IF Yes → K12 [Cooling tower water consumption] OTHERWISE → K13 [Starting date for water figures]	

K12	Cooling tower water consumption	WTCTCNS
ASK	IF K11 [Cooling tower water metered] = Yes	
In the s	In the same units, how much of this water was used for the cooling tower?  VERIFY number digit by digit	
RANGE	0 to 99,999,999,999	
NEXT	→ K13 [Starting date for water figures]	

K13 Starting date fo	r water figures	WTSTDAT
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[F1]-HELP	
What is the starting date for these water usage figures?	
♦ ENTER date as MMDDYYYY	
♦ If the day is not known, ENTER "15" for DD	

K14	Ending date for water figures	WTENDAT
ASK	K5 [Total water consumption] given	
		[F1]-HELP
What is	s the ending date [for these water usage figures]?	
_ <b>♦</b> E	NTER date as MMDDYYYY	
• \	◆ VERIFY that this is the <u>last</u> day of the last billing period	
<b>♦</b> If	◆ If the day is not known, ENTER "15" for DD	
NEXT	IF C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One → K15 [All occupants water OTHERWISE → K17 [Other bldgs water included]	included]

K15	All occupants water included	WTALLOCC
ASK	IF K5 [Total water consumption] given & C5 [Number of businesses] >1 OR C7 [Re-ask number of businesses] > 1 OR C8 [Number of businesses category] ≠ Zero OR One	
Do thes	Do these figures include the water for all of the businesses or organizations in this building?  1 Yes	
2	2 No	
NEXT	IF No → K16 [Sq ft not included]	
	OTHERWISE → K17 [Other bldgs water included]	

K16	Sq ft not included WTEXCLSF		
ASK	IF K15 [All occupants water included] = No		
	What is the approximate square footage of the space in the building that is <u>not</u> included in these figures?  PROBE for estimate if DK		
RANGE	1 to 999,999,999		
NEXT	→ K17 [Other bldgs water included]		

K17	Other bldgs water included	WTOTBD
ASK	IF K5 [Total water consumption] given	
Is any	vater use for other buildings included in these figures?  Yes No	
NEXT	IF Yes → K18 [Sq ft of other included] IF No OR DK/RF → K19 [Water bill available]	

K18	Sq ft of other included	WTOTSF
ASK	IF K17 [Other bldgs water included] = Yes	
	the approximate square footage of the <u>other</u> buildings that are included in these figures?	
RANGE	1 to 999,999,999	
NEXT	⇒ K19 [Water bill available]	_

K19	Water bill available	WTBILL
ASK	IF K2 [Provide water figures] = Yes	

Would it be possible for me to scan one of your water bills? (There is information on some utility bills that may help energy researchers who use these data.)

- ◆ EXP: [Examples of these items include miscellaneous charges, past months data, and units of measure.]
- ◆ If available, you will be prompted to scan the bill at the end of the interview, so it is not necessary to stop the interview here
  - 1 Yes, bill available
  - 2 No, will not be able to provide bill

K20	Heard of WaterSense	WTRSENS
ASK	All Buildings	
Have y	ou heard of the U.S. Environmental Protection Agency WaterSense program?	
1	Yes	
2	No	
NEXT	→ SECTION L	

### **SECTION L. COLLECT MATERIALS**

L1	Collect materials
ASK	IF WS2 was reported to be filled out for any of the energy sources OR F28 [Monthly electricity available] = Yes OR G29 [Monthly natural gas available] = Yes OR F29 [Electricity bill available]=Yes OR F45 [Electricity bill available]=Yes OR G30 [Natural gas bill available]=Yes OR G46 [Natural gas bill available]=Yes OR H19 [Fuel oil bill available]=Yes OR H32 [Fuel oil bill available]=Yes OR I14 [District steam bill available]=Yes OR I25 [District steam bill available]=Yes OR J12 [District hot water bill available]=Yes OR J23 [District hot water bill available]=Yes OR K19 [Water bill available] = Yes OR Supplier information was provided for any energy source

Now, I just need to collect some of the forms that you filled out ahead of time or that we talked about during this interview.

◆ ENTER "1" to continue

L2

**NEXT** → L2 [Collect Worksheet 2]

**Collect Worksheet 2** 

ASK	IF WS2 was reported to be filled out for any of the energy sources	
May I please have Worksheet 2? [This is the "Energy Amounts Used and Dollars Spent" worksheet that you filled out before this interview.]  1 Collected WS 2 2 Did not collect WS2 3 Respondent will FAX, mail, or e-mail		
NEXT	IF F28 [Monthly electricity available] = Yes OR G29 [Monthly natural gas available] = Yes  → L3 [Collect monthly records]  IF F29 [Electricity bill available]=Yes OR F45 [Electricity bill available]=Yes  OR G30 [Natural gas bill available]=Yes OR G46 [Natural gas bill available]=Yes  OR H19 [Fuel oil bill available]=Yes OR H32 [Fuel oil bill available]=Yes  OR I14 [District steam bill available]=Yes OR I25 [District steam bill available]=Yes  OR J12 [District hot water bill available]=Yes OR J23 [District hot water bill available]=Yes  OR K19 [Water bill available] = Yes → L4 [Scan energy bills]  IF Supplier information was provided for any energy source → L5 [Who signs authorization]	

L3	Collect monthly records
ASK	IF F28 [Monthly electricity available] = Yes OR G29 [Monthly natural gas available] = Yes
FILL	{ElectricityNaturalGas} IF28 [Monthly electricity available] = Yes & G29 [Monthly natural gas available] ≠ Yes = "electricity" IF28 [Monthly electricity available] ≠ Yes & G29 [Monthly natural gas available] = Yes = "natural gas" IF28 [Monthly electricity available] = Yes & G29 [Monthly natural gas available] = Yes = "electricity and natural gas"
1 2	blease have the monthly {ElectricityNaturalGas} records that we talked about a few minutes ago?  Collected monthly records Did not collect monthly records Respondent will FAX, mail, or e-mail

NEXT	IF F29 [Electricity bill available]=Yes OR F45 [Electricity bill available]=Yes
	OR G30 [Natural gas bill available]=Yes OR G46 [Natural gas bill available]=Yes
	OR H19 [Fuel oil bill available]=Yes OR H32 [Fuel oil bill available]=Yes
	OR I14 [District steam bill available]=Yes OR I25 [District steam bill available]=Yes
	OR J12 [District hot water bill available]=Yes OR J23 [District hot water bill available]=Yes
	OR K19 [Water bill available] = Yes → L4 [Scan energy bills]
	IF Supplier information was provided for any energy source → L5 [Who signs authorization]

L4	Scan energy bills
ASK	IF F29 [Electricity bill available]=Yes OR F45 [Electricity bill available]=Yes OR G30 [Natural gas bill available]=Yes OR G46 [Natural gas bill available]=Yes OR H19 [Fuel oil bill available]=Yes OR H32 [Fuel oil bill available]=Yes OR I14 [District steam bill available]=Yes OR I25 [District steam bill available]=Yes OR J12 [District hot water bill available]=Yes OR J23 [District hot water bill available]=Yes OR K19 [Water bill available] = Yes
May I p	please scan the energy and/or water bill(s) that we talked about a few minutes ago?
:	Scanned bill(s) Did not scan bill(s) Respondent will FAX, mail, or e-mail

NEXT | IF Supplier information was provided for any energy source → L5 [Who signs authorization] OTHERWISE → L14 [Response effort]

#### L5 Who signs authorization

**ASK** 

IF Supplier information was provided for any energy source

As I mentioned earlier, we may need to contact your energy supplier to obtain the energy consumption. In order for the energy companies to release this information to us, we need to have an authorization form signed by you, or by some other representative of your company.

Should the authorization form be signed by you or someone else?

- 1 Signed by respondent
- 2 Signed by someone else
- 3 IF VOLUNTEERED: Respondent refuses to sign or have anyone else sign

**NEXT** 

IF Signed by respondent OR Signed by someone else OR DK/RF→ L6 [Prepare authorization form] IF Respondent refuses to sign or have anyone else sign → L14 [Response effort]

## L6 Prepare authorization form

**ASK** 

IF L5 [Who signs authorization form] ≠ Respondent refuses to sign or have anyone else sign

Please give me a moment to fill in the energy supplier names on this form.

- Begin preparing the Authorization Form by recording the information shown below in the box near the top of the form
- ◆ VERIFY with respondent as you record

Establishment address: {Address}

City: {City}

State: {State} ZIP code: {ZIP}

Case ID: {CaseID}

◆ ENTER "1" when finished

IF Electricity supplier information was provided → L7 [Electricity suppliers]

IF Natural gas supplier information was provided → L8 [Natural gas suppliers]

NEXT | IF Fuel oil supplier information was provided → L9 [Fuel oil suppliers]

IF District steam supplier information was provided → L10 [District steam suppliers]

IF District hot water supplier information was provided → L11 [District hot water suppliers]

OTHERWISE → L12 [Authorization form signed]

L7	Electricity suppliers		
ASK	IF L5 [Who signs authorization form] ≠ Respondent refuses to sign or have anyone else sign & Electricity supplier information was provided		
FILL	{Electricity} = "Electricity" for each supplier name that has been provided {SupplierName} = Supplier names given in F31 [Electricity suppliers] OR F33 [Supplier name]		
<ul> <li>Continue preparing the Authorization Form         by filling in "Electricity" on the line(s) for         "Energy Source" and copying the supplier         name(s) shown below in the adjacent box(es)</li> </ul>			
Energy	y Source Supplier		
Electric	icity {SupplierName}		
{Electri	ricity} {SupplierName}		
{Electri	ricity} {SupplierName}		
{Electri	ectricity} {SupplierName}		
◆ ENTER "1" when finished			
NEXT	IF Natural gas supplier information was provided → L8 [Natural gas suppliers]  IF Fuel oil supplier information was provided → L9 [Fuel oil suppliers]  IF District steam supplier information was provided → L10 [District steam suppliers]  IF District hot water supplier information was provided → L11 [District hot water suppliers]  OTHERWISE → L12 [Authorization form signed]		

L8	Natural gas suppliers	
ASK	IF L5 [Who signs authorization form] ≠ Respondent refuses to sign or have anyone else sign & Natural gas supplier information was provided	
FILL		al gas" for each supplier name that has been provided oplier names given in G32 [Natural gas suppliers] OR G34 [Supplier name]
<ul> <li>Continue preparing the Authorization Form         by filling in "Natural gas" on the line(s) for         "Energy Source" and copying the supplier         name(s) shown below in the adjacent box(es)</li> </ul>		
Energy Source Supplier		<u>Supplier</u>
Natural gas		{SupplierName}
{Natura	al gas}	{SupplierName}
{Natura	al gas}	{SupplierName}
{Natural gas}		{SupplierName}
◆ ENTER "1" when finished		
NEXT	IF Fuel oil supplier information was provided → L9 [Fuel oil suppliers]  IF District steam supplier information was provided → L10 [District steam suppliers]  IF District hot water supplier information was provided → L11 [District hot water suppliers]  OTHERWISE → L12 [Authorization form signed]	

L9	Fuel oil suppliers		
ASK	IF L5 [Who signs authorization form] ≠ Respondent refuses to sign or have anyone else sign & Fuel oil supplier information was provided		
FILL		{Fuel oil/Diesel/Kerosene} = "Fuel oil/Diesel/Kerosene" for each supplier name that has been provided {SupplierName} = Supplier names given in H21 [Fuel oil supplier name]	
<ul> <li>Continue preparing the Authorization Form         by filling in "Fuel oil/Diesel/Kerosene" on the line(s) for         "Energy Source" and copying the supplier         name(s) shown below in the adjacent box(es)</li> </ul>			
Energy Source		Supplier	
Fuel oil/Diesel/Kerosene		{SupplierName}	
{Fuel oil/Diesel/Kerosene}		{SupplierName}	
{Fuel oil/Diesel/Kerosene} {SupplierName		{SupplierName}	
{Fuel o	il/Diesel/Kerosene}	{SupplierName}	
♦ EN	ITER "1" when finished		

IF District steam supplier information was provided → L10 [District steam suppliers]

OTHERWISE → L12 [Authorization form signed]

IF District hot water supplier information was provided → L11 [District hot water suppliers]

NEXT

L10	District steam suppliers	
ASK	IF L5 [Who signs authorization form] ≠ Respondent refuses to sign or have anyone else sign & District steam supplier information was provided	
FILL	{SupplierName} = Supplier name given in I15 [District steam supplier name]	
1	Continue preparing the Authorization Form by filling in "District steam" on the line(s) for "Energy Source" and copying the supplier name(s) shown below in the adjacent box(es)	
Energy	<u>'Source</u>	Supplier Sup
District	District steam {SupplierName}	
◆ ENTER "1" when finished		
NEXT	IF District hot water supp OTHERWISE → L12 [Au	lier information was provided → L11 [District hot water suppliers] thorization form signed]

District hot water sup	opliers	
IF L5 [Who signs authorization form] ≠ Respondent refuses to sign or have anyone else sign & District hot water supplier information was provided		
{SupplierName} = Sup	plier name given in J13 [District hot water supplier name]	
<ul> <li>Continue preparing the Authorization Form         by filling in "District hot water" on the line(s) for         "Energy Source" and copying the supplier         name(s) shown below in the adjacent box(es)</li> </ul>		
Source	Supplier	
	IF L5 [Who signs authors & District hot water of the SupplierName] = SupplierName] = SupplierName   SupplierNam	

NEXT → L12 [Authorization form signed]

◆ ENTER "1" when finished

L12	Authorization form signed	
ASK	IF L5 [Who signs authorization form] = Signed by respondent & Supplier information was provided was provided for any energy source	
Please	<ul> <li>Give respondent the Authorization Form and have them record their information and signature in the middle portion of the form</li> <li>Please fill out the rest of this information and sign this form.</li> <li>Collected signed authorization form</li> <li>Did not collect signed authorization form</li> <li>Respondent will FAX, mail, or e-mail</li> </ul>	
NEXT	→ L14 [Response effort]	

L13	Contact for authorization	
ASK	IF L5 [Who signs authorization] = Signed by someone else & Supplier information was provided was provided for any energy source	

Please give me the name, address, and telephone number of the person who should sign the authorization form.

- ◆ RECORD contact information on the Case Assignment Folder
- ◆ ENTER "1" when completed

NEXT → L14 [Response effort]

L14	Response effort REFFORT	
ASK	All Buildings	
Including yourself, please tell me how many people were needed to compile the information for this interview.		
RANGE	1 to 99	
NEXT	→ L15 [Green building certification]	

L15	Green building certification	GRNCRT
ASK	All Buildings	
In the past 3 years, has this building been certified as a "green building," such as Energy Star, LEED, or Green Globes?  1 Yes		
2	No	
NEXT	IF Yes → L16 [Type of green certification]  OTHERWISE → L18 [Thank you]	

L16	Type of green certification	see below
ASK	IF L15 [Green building certification] = Yes	
some o	ype of certification did the building receive? Was it Energy Star, LEED, G ther green building recognition? ITER all that apply Energy Star	Green Globes, or did it receive  ENGYSTR
2	Green Globes	LEED GRNGLBS
•	4 Other	OTCERT
NEXT	IF Other selected → L17 [Other certification] OTHERWISE → L18 [Thank you]	

L17	Other certification	GRNCRTX
ASK	IF Other IN L16 [Type of green certification]	
What was the other type of recognition received by this building?  • ENTER the type of certification		
NEXT	→ L18 [Thank you]	

L18	Thank you	
ASK	All Buildings	
That completes our interview. Thank you so much for your time and help.  • ENTER "1", [ENTER], then [F10] to Exit		
NEXT	INTERVIEW COMPLETE	