Environmental Excellence Awards
Application Screen Shots

The process to nominate agencies, individuals, projects, and processes for FHWA's Environmental Excellence Awards is described in detail here. Anyone may submit a nomination.

As the application page for the Environmental Excellence Awards is currently under development, the following screenshots demonstrate the prototype for the website. This is what FHWA anticipates the Environmental Excellence Awards nomination website to look like.

To nominate a project, a respondent will visit the Environmental Excellence Awards nomination website. The following screenshot is the anticipated homepage for the Environmental Excellence Awards Program (Figure 1). Information about the Program, eligibility requirements, and nomination requirements is included here. Respondents should review the instructions on this page before submitting an application.

Note: The landing page for the on-line application will have the following OMB Burden Statement.
This collection of information is voluntary and will be used to recognize partners, projects, and processes across the United States that use FHWA funding sources to go beyond environmental compliance and achieve environmental excellence. Public reporting burden is estimated to average 8 hour per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this collection is 2125-XXXX . Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Michael Howell (michael.howell@dot.gov) , Information Collection Clearance Officer, Federal Highway Administration, E64-433, 1200 New Jersey Avenue, SE, Washington, DC 20590.

Figure 1: Screenshot of the anticipated Environmental Excellence Awards application homepage.

After reviewing the instructions, respondents will then locate the "Submit an Application" tab in the upper-right of the webpage and select this link. This will bring them to the "Submit an Application" page (Figure 2). This page asks respondents to complete the information requested on this page, including name, organization, phone and fax numbers, and address. An email address and the creation of a password will be required to create an account. Once these boxes have been filled, respondents will select "Submit" to create a user account. Upon the submission of this information, respondents will see an "Account Created" page (Figure 3).

Figure 2: Creating a user account.

Figure 3: Successful creation of a user account.

Once a respondent has created an account, he or she is now ready to submit an application. To do so, respondents will need to select "Login to Submit an Application" (see Figure 3) or "Submit an Application" in the upper-right of the webpage and enter their email address and password that was previously created (Figure 4).
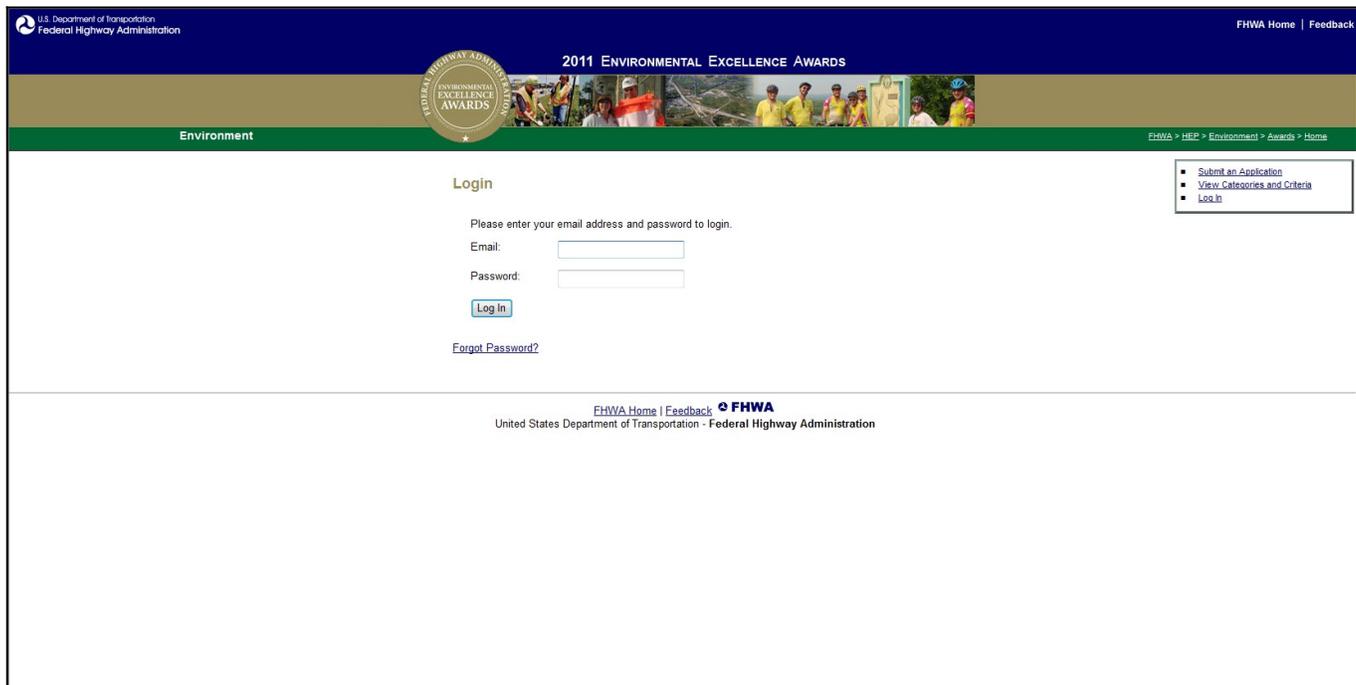

Figure 4: Selecting "Submit an Application" to begin the nomination process for the Environmental Excellence Awards.

Upon log in, a respondent will be able to update his or her user profile, work on and submit an application, view submitted applications, and view the categories and criteria of the Environmental Excellence Awards. The following screenshots show how the application page is anticipated to look. Please note that the application page is a single page online but is shown here as separate screenshots (Figures 5a and 5b).

When submitting an application, respondents will be required to "add location" and "add a nominee" as part of the application process (Figure 5a). When a respondent is ready to submit an application, he or she will select "Preview Application" at the bottom of the page (Figure 5b). Respondents will be required to complete any missing fields before proceeding and submitting their application.

Figure 5a: Submitting an application.

Figure 5a: Submitting an application.

Categories

Please select at least one category.

☐ **Air Quality Improvement and Global Climate Change**

- Quantity of emissions reductions, to the extent possible of air pollutants and/or greenhouse gases from mobile sources
- Integrates environmental concerns into regional planning and project development
- Builds interagency partnerships and creates proactive public involvement
- Meets environmental challenges creatively

Please provide comments explaining how this category applies to this project*:

☐ **America's Byways®**

- Protects of enhances one or more National Scenic Byway or All-American Road intrinsic qualities: archaeological, cultural, historic, natural, recreational, scenic
- Provides a unique travel experience through the interpretation of a byway's intrinsic qualities
- Balances the preservation, protection and promotion of a byway's intrinsic qualities
- Protects of enhances one or more National Scenic Byway or All-American Road intrinsic qualities: archaeological, cultural, historic, natural, recreational, scenic "best practices" that the national byway community can implement

Please provide comments explaining how this category applies to this project*:

☐ **Context Sensitive Solutions**

- Promotes community cohesion by incorporating innovative mitigation and enhancement measures with public involvement
- Benefits all segments of society (Civil Rights Title VI/ Environmental Justice)
- Uses flexible (context sensitive) design concepts
- Demonstrates effective assessment of community impacts

Please provide comments explaining how this category applies to this project*:

☐ **Cultural and Historical Resources**

- Enhances our understanding of heritage
- Provides economic opportunities and supports tourism development
- Displays innovative opportunities with planning and project development
- Displays sensitivity to historic, cultural, and community values

Please provide comments explaining how this category applies to this project*:

Figure 5b: Submitting an application.

☐ **Recycling and Reuse**

- Innovative use of recycled or by-product materials
- Reduction in institutional barriers to the use of recycled or by-product materials
- Demonstrates cost effective and beneficial use of recycled or by-product materials
- Provides potential for a large use of recycled and/or by-product materials

Please provide comments explaining how this category applies to this project*:

☐ **Roadside Resource Management and Maintenance**

- Promotes integrated management and maintenance methods that result in high quality, sustainable roadside environments
- Promotes native natural vegetation and habitats
- Demonstrates environmental protection aspects of maintenance activities
- Economically efficient

Please provide comments explaining how this category applies to this project*:

☐ **Wetlands, Watersheds and Water Quality**

- Promotes innovative and emerging techniques for storm water management in a watershed
- Promotes protection, enhancement and ecologically based maintenance of wetlands
- Provides water quality improvements
- Fits harmoniously into surrounding environment

Please provide comments explaining how this category applies to this project*:

[Preview Application]

Once a respondent has selected "Preview Application," he or she will be able to view inputs entered related to the application (Figure 6). If the application meets with the respondent's approval, he or she will then select "Submit Application" to submit the application. The respondent will see an "Application Submitted" screen once the application has been successfully submitted (Figure 7).

Figure 6: Previewing an application.

Figure 7: Successful submission of an application.