

**Justification for Change  
OMB No. 0581-0178**

**June 2011**

**Revision of Raisin Administrative Committee Forms**

This justification for change addresses minor revisions to several forms that are currently approved under OMB No. 0581-0178. The forms are used by the Raisin Administrative Committee (RAC) to administer the marketing order regulating raisins produced from grapes grown in California. During the previous round of revisions to the RAC forms in December 2010, some administrative errors were inadvertently made on these forms that need to be fixed before they can be used. These changes address grammatical and administrative errors only, and would have no effect on the burden hours, respondents, or responses for this package. The revisions are explained below.

**FV-222: Confidential Raisin Administrative Committee Producer Nominee Questionnaire**

In numbered paragraph 11 on the new form, the word, “cooperative” was inserted before “marketing association” and before “bargaining association.” Following numbered paragraph 13 on the new form, a sentence was added specifying that the producer member and alternate positions are non-salaried and may require travel, and that authorized travel expenses are reimbursable.

**FV-223: Independent Producer Ballot**

On the new form, a sentence was added at the end of the first paragraph, specifying that the ballot addresses producer seats in one district only, and that voters must have production in the district in order to vote. Numbered paragraph 6 on the new form was extended by adding, “provided you have production in that district and DO NOT vote in any other district” to the end of the sentence. Paragraph 2 on page 2 on the old form was deleted, and replaced with, “The following candidates were nominated at a meeting on \_\_\_\_\_, 20\_\_\_. Vote for no more than \_\_\_\_\_ nominees, including write-ins” on the new form. On the old form, the last sentence of the Privacy Act statement at the bottom of page 1 was deleted and replaced with the sentence, “If a TIN is not disclosed, ballots will not become invalid if another means of identifying the entity exists.”

**RAC-1: Weekly Report of Standard Raisin Acquisitions**

In the table on the old form, the line after “Other Seedless” was deleted, and the grid line above the word, “Other” was also deleted. In the table on the new form, the word, “Flames” was moved up one line, next to the words, “Other Seedless,” and the word, “(specify)” was added after “Other.” In the next-to-last row on the new form, the dash between the words, “Other Seedless” and “Sulfured” was changed to a colon. In the penalty statement below the table on the old form, the word, “or” between the words, “1001” and “the,” was changed to “of.” In the authority statement at the bottom of the old form, the parentheses were deleted from the citation, “7 U.S.C. 608d” for accuracy.

### **RAC-1 CO: Organically Produced Raisins Weekly Report of Standard Organic Raisin Acquisitions**

The title on the new form was changed so that the words, “Organically Produced Raisins” appear on the first line of the title. In the table on the old form, the row for “Golden Seedless” was deleted, line after “Other Seedless” was deleted, and the grid line above the word, “Other” was also deleted. In the table on the new form, the word, “Flames” was moved up one line, next to the words, “Other Seedless,” and the word, “(specify)” was added after “Other.” In the penalty statement below the table on the old form, the word, “or” between the words, “1001” and “the,” was changed to “of.” In the authority statement at the bottom of the old form, the parentheses were deleted from the citation, “7 U.S.C. 608d” for accuracy, and the marketing order section number on the old form, “7 CFR 173(b)(2)” was deleted and replaced with “7 CFR 173(g)(2)” on the new form.

### **RAC-3: Weekly Report of Standard Raisins Received for Memorandum Receipt or Warehousing**

In the table on the old form, the line after “Other Seedless” was deleted, and the grid line above the word, “Other” was also deleted. In the table on the new form, the word, “Flames” was moved up one line, next to the words, “Other Seedless,” and the word, “(specify)” was added after “Other.” Columns 3, 4, and 5 in the table were incorrectly numbered on the old form, and have been corrected on the new form to read 4, 5, and 6 respectively. In the authority statement at the bottom of the old form, the parentheses were deleted from the citation, “7 U.S.C. 608d” for accuracy.

### **RAC-5: Notification of Intention to Handle Raisins and Application for Inspection Point**

In paragraph 1, line 4 of the old form, the word “Administration” was changed to “Administrative” to accurately refer to the Raisin Administrative Committee. In the Privacy Act statement at the bottom of the old form, the words, “validate ballots and” were deleted from line 4 of the paragraph, and the last sentence was deleted. On the new form, the following sentence was added at the end of the Privacy Act statement at the bottom of the page: “If a TIN is not disclosed, the information provided will not become invalid if another means of identifying the entity exists.”

### **RAC-6: Inter-Handler Transfer of Free Tonnage Raisins**

On line 1 of the new form, the phrase, “Submit to RAC on date of transfer” was moved next to the words, “Transferring” and “Receiving.” Grid lines were added to the table in the middle of the new form, and the titles, “Date of Transfer,” “Varietal Type,” “Condition,” and “Net weight in lbs.,” were changed on the new form so that the numbers appear below the titles. On the new form, boxes were put around the signature blocks for the Transferring Handler and Receiving Handler, and a certification statement was added to the Transferring Handler box. Instructions for completing the form were added to the bottom of page 1 of the new form. Since the RAC-6 is printed in quadruplicate, instructions were added at the bottom of the new form specifying what respondents should do with each colored page: “Original – RAC, Yellow – Transferring Handler, Goldenrod – Receiving Handler, Pink – RAC.” The penalty statement in the last paragraph of page 1 of the old form was deleted, and was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

### **RAC-6 CO: Inter-Handler Transfer of Free Tonnage Raisins**

On the new form, the words “Organically Produced Raisins” were added as the first line of the title. On line 1 of the new form, the phrase, “Submit to RAC on date of transfer” was moved next to the words, “Transferring” and “Receiving.” Grid lines were added to the table in the middle of the new form, and the titles, “Date of Transfer,” “Varietal Type,” “Condition,” and “Net weight in lbs.,” were changed so that the numbers appear below the titles. On the new form, boxes were put around the signature blocks for the Transferring Handler and Receiving Handler, and a certification statement was added to the Transferring Handler box. Instructions for completing the form were added to page 1 of the new form. Since the RAC-6 is printed in quadruplicate, instructions were added at the bottom of the new form specifying what respondents should do with each colored page: “Original – RAC, Yellow – Transferring Handler, Goldenrod – Receiving Handler, Pink – RAC.” The penalty statement in the last paragraph of page 1 of the old form was deleted, and was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement. On page 2 of the new form, the letters, “CO” were added at the end of the title.

### **RAC-7: Stack Control Record**

The penalty statement was added at the bottom of the new form, above the Paperwork Reduction Act statement.

### **RAC-7A: Field Summary of Raisins Held**

The penalty statement was added at the bottom of the new form, above the Paperwork Reduction Act statement.

### **RAC-8: Application for Exemption of Experimental and Specialty Packs From Outgoing Inspection Requirements**

In paragraph 1, line 2 of the old form, the word “of” was changed to “in,” and in paragraph 1, line 3 of the old form, the word, “Administration” was changed to “Administrative” to accurately refer to the Raisin Administrative Committee. The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

### **RAC-9: RAC Bin Control Record**

On the new form, brackets were added around the words, “Total Outgoing” in paragraph 2, line 3, around the word, “Outgoing” in the title of the last column in the table, and around the word, “Outgoing” on the last row of the table. The penalty statement was added at the bottom of page 2 of the new form above the Paperwork Reduction Act statement.

### **RAC-15: Daily Packout Report**

In the authority statement above the signature blocks on the old form, the parentheses were deleted from the citation, “7 U.S.C. 608d” for accuracy, and the marketing order section number on the old form, “7 CFR 989.173(a)(3),” was deleted and replaced with “7 CFR 989.159(b)(2)” on the new form.

### **RAC-20: Monthly Report of Free Tonnage Raisin Disposition**

In the table on the old form, the line after “Other Seedless” was deleted, and the grid line above the word, “Other” was also deleted. In the table on the new form, the word, “Flames” was

moved up one line, next to the words, “Other Seedless,” and the word, “(specify)” was added after “Other.” The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-20 CO: Organically Produced Raisins Monthly Report of Free Tonnage Organic Raisin Disposition**

The title on the new form was changed so that the words, “Organically Produced Raisins” appear on the first line of the title. In the table on the old form, the grid line above the word, “Other” was deleted, as were the table rows for “Golden Seedless” and “Other Seedless-Sulfured.” In the table on the new form, the word, “Flames” was moved up one line, next to the words, “Other Seedless,” and the word, “(specify)” was added after “Other.” The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-21: Monthly Free Tonnage Exports by Country of Destination**

On the line above the table on page 1 of the new form, the phrase, “All weights in packed pounds” was put in bold font. In numbered paragraph 3 on page 2 of the old form, the word, “required” was changed to “requested.” The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-21 CO: Organically Produced Raisins Monthly Free Tonnage Organic Exports by Country of Destination**

The title on the new form was changed so that the words, “Organically Produced Raisins” appear on the first line of the title. On the line above the table on page 1 of the new form, the phrase, “All weights in packed pounds” was put in bold font. In numbered paragraph 3 on page 2 of the old form, the word, “required” was changed to “requested.” The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-28: Processor’s Report of Acquisition of Off-Grade**

At the bottom of page 1 on the old form, the word, “Handler” was changed to “Processor.” On the new form, the penalty statement was added at the bottom of page 2 above the Paperwork Reduction Act statement.

**RAC-28A: Processor’s Report of Disposition of Off-Grade Raisins and Raisin Material**

At the bottom of page 1 on the old form, the word, “Handler” was changed to “Processor.” On the new form, the penalty statement was added at the bottom of page 2 above the Paperwork Reduction Act statement.

**RAC-30: Weekly Off-Grade Summary**

In the table on the old form, the line after “Other Seedless” was deleted, and the word, “Flame” was deleted and replaced with the word, “Flames.” On the table on the old form, the word, “Seedless” following the word, “Other,” was deleted. On the new form, the word, “(specify)” was added after the word, “Other.” The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-32: Monthly Report of Disposition of Off-Grade Raisins, Other Failing Raisins, and Raisin Material**

The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-33: Weekly Report of Disposition of Standard Raisins Recovered from Reconditioning of Off-Grade Raisins**

The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-35: Application for Sale, Shipment, or Disposition of Raisins or Raisin Residual Material**

In the signature block at the bottom of page 1 of the old form, the word, “By” was changed to “Name.” On the new form, a line and the word, “Signature,” was added at the bottom of the page for the signer to write his/her name. The penalty statement was added at the bottom of page 2 of the new form, above the Paperwork Reduction Act statement.

**RAC-36: Raisins and Raisin Residual Sales Provisions**

The penalty and authority statements were added at the bottom of the new form, above the Paperwork Reduction Act statement.

**RAC-50: Inventory of Free Tonnage Standard Quality Raisins on Hand**

On the line above the table on page 1 of the new form, the phrase, “All weights in packed pounds” was put in bold font. On the new form, the title of the second column in the table was changed to “Total All Varieties,” and a column was added to the far right of the table titled, “Other Seedless Sulfured.” On page 2 of the new form, the words “as free tonnage” were inserted in the first line of paragraph (b)(2) after “any reserve tonnage,” and the penalty statement was added at the bottom of page 2 above the Paperwork Reduction Act statement.

**RAC-50 CO: Organically Produced Raisins Inventory of Free Tonnage Standard Quality Raisins on Hand**

The title on the new form was changed so that the words, “Organically Produced Raisins” appear on the first line of the title. On the line above the table on page 1 of the new form, the phrase, “All weights in packed pounds” was put in bold font. On the old form, the column titled, “Golden Seedless” was deleted. On page 2 of the new form, the words, “as free tonnage” were inserted in the first line of paragraph (b)(2) after “any reserve tonnage,” and the penalty statement was added at the bottom of page 2 above the Paperwork Reduction Act statement.

**RAC-51: Inventory of Off-Grade Raisins on Hand**

On the new form, the phrase above the table, “Report all weights in pounds,” was put in bold font, and the penalty statement was added above the Paperwork Reduction Act statement.

**RAC-51 CO: Organically Produced Raisins Inventory of Off-Grade Raisins on Hand**

The title on the new form was changed so that the words, “Organically Produced Raisins” appear on the first line of the title. The phrase above the table on the new form, “Report all weights in pounds,” was put in bold font. On the old form, the table columns entitled, “Golden Seedless”

and “Other Seedless Sulfured” were deleted. The penalty statement was added at the bottom of the new form above the Paperwork Reduction Act statement.

**RAC-55: Report of the Weighted Average Price Paid to Producers for Free Tonnage Raisins**

On the old form, the word, “or” in line 1 of paragraph 1 was changed to “of,” and the phrase above the table, “Report all weights in pounds” was deleted. On the new form, a line was added above the table for respondents to specify the time period to which the form refers. The table grid on the new form was made larger.

**RAC-69: Application and Agreement for Dehydrator On-Premise Inspection Service Relating to Raisins for the Crop Year 20XX**

On page 1 of the old form, the word, “thereon” was deleted from line 3 of paragraph 1.

**RAC-70: Agreement for Voluntary Participation in the RAC Export Programs for All Authorized Varieties**

On the old form, the word, “program” at the end of paragraph 1, line 2, was changed to “programs,” and the words, “ERO varietal” on the last line of paragraph 2 were changed to “export programs varietals,” to better identify the export programs. In paragraph 3 of the old form, the words following, “RAC Approval” were deleted and replaced with “are eligible for any export incentive program” on the new form. The paragraph below the signature blocks on the old form was changed so that the words, “This cash adjustment or raisin replacement offer is” were deleted and replaced with the words, “These offers are,” and the last word in this sentence was changed from “program” to programs.” The penalty statement was added above the Paperwork Reduction Act statement on the new form.

**RAC-75: Application for Exemption**

The penalty statement was added at the bottom of the new form above the Paperwork Reduction Act statement.

**RAC-88: Application and Agreement for Cooperative Bargaining Association On-Premise Inspection Services Relating to Raisins**

The penalty statement was added at the bottom of page 2 of the new form above the Paperwork Reduction Act statement.

**RAC-99: Notice to Designate a Portion of Inspection Point Off-Limits**

The penalty statement was added at the bottom of the new form above the Paperwork Reduction Act statement.

**RAC-100: Export Program Application/Deposit**

On the old form, the word, “Naturals” above the table was deleted and replaced with a blank line and the word, “specify” in parentheses. The phrase, “Specify weight in pounds” was added below the table on the new form. On the new form, in the section below the table, the words, “Natural Condition Weight” were moved from the center of the page to the right. The forward slash next to the words, “Shrink Allowance” was deleted on the old form. On the new form, a

division symbol was added next to the words, “Total Packed Weight (lbs),” and the words, “shrink factor” were added right below the blank line adjacent to “Total Packed Weight (lbs).”

### **RAC-100C: Export Program Application for Cash Back**

On the old form, the word, “Naturals” above the table was deleted and replaced with a blank line and the word, “specify” in parentheses. The phrase, “Specify weight in pounds” was added below the table on the new form. On the new form, in the section below the table, the words, “Natural Condition Weight” were moved from the center of the page to the right. The forward slash next to the words, “Shrink Allowance” was deleted on the old form. On the new form, a division symbol was added next to the words, “Total Packed Weight (lbs).”

On page 2 of the new form, the letter, “C” was added in the title, after “100.” Also on page 2, in paragraph 1 on the old form, the parentheses were deleted from the citation, “7 U.S.C. 608d” for accuracy. On the new form, in the paragraph titled, “Packed Weight,” the words, “(No. per case)” were added between the words, “case” and “by.” On the old form, in the paragraph titled, “Total Packed Weight” the word, “computer” was deleted and replaced with “computed.”

### **RAC-102: Export Raisin Back Release Order**

On the new form, the words, “Release No.” and “Date” were moved from below the title to the top right of the page, and the word, “To” was moved from the right margin below the title, to the left margin below “Source.” In paragraph 1 of the old form, the blank line between the words, “tonnage” and “raisins” was deleted. The table in the middle of the page was deleted from the old form, and replaced with a blank space on the new form. On the old form, the column to the far right of the table, titled “Lbs.,” was deleted. The abbreviation “(lbs.)” was added next to the word, “Quantity” on the new form. In the signature blocks at the bottom of the page, the phrase “(print packer name)” was added below the word, “To” on the new form. The words, “Raisin Administrative Committee” were added below the word, “Date” against the right margin on the new form, and the word, “By” was added below that with a line for a signature. Finally, the penalty statement was added at the bottom of the new form above the Paperwork Reduction Act statement.

### **RAC-102A: Release Order**

On the old form, the word, “Date” below the title was deleted and replaced with the word, “Source” on the new form. The word, “Source” on the old form was deleted and replaced with the word, “Date” on the new form. In paragraph 1 on the old form, the blank line between the words, “tonnage” and “raisins” was deleted and replaced with a comma on the new form. Five rows were deleted from the table in the middle of the old form. In the signature blocks at the bottom of the old form, the word “By” was changed to “Signature,” and the extra line above the words, “Raisin Administrative Committee” was deleted. On the new form, the words, “Raisin Administrative Committee” and “By” were moved from the left margin to the right margin. Finally, the penalty statement was added at the bottom of the new form above the Paperwork Reduction Act statement.

**RAC-106: Application to Purchase Reserve Pool Raisins to Fulfill an Offer to Sell Pursuant to Announcement FV-XX**

In the authority statement at the bottom of the old form, the parentheses were deleted from the citation, “7 U.S.C. 608d” for accuracy, and the marketing order section number, “7 CFR 989.173(a)(3)” was deleted and replaced with “7 CFR 989.167” on the new form.

**RAC-500: Monthly Report of Receipt of Raisins Produced From Grapes Grown Outside of the Production Area**

The penalty statement was added at the bottom of page 2 of the new form above the Paperwork Reduction Act statement.

**RAC-501: Monthly Report of Disposition of Raisins Produced From Grapes Grown Outside of the Production Area**

The penalty statement was added at the bottom of page 2 of the new form above the Paperwork Reduction Act statement.

**RAC-510: Non-California Raisins**

In paragraph 1 on the old form, the word, “Producer” was changed to “Producer’s.” At the bottom of page 1 on the old form, the word, “By” was deleted and replaced with the word, “Signature.” On page 2, paragraph 1, line 2 of the old form, the marketing order reference, “7 CFR 989.173(b)(7),” was deleted and replaced with, “7 CFR 989.157.”

**RAC-1000: Application for a Raisin Diversion Certificate**

In the third paragraph from the bottom on the old form, the word, “programs” in line 2 was deleted and replaced with the word, “persons.” The penalty statement was added at the bottom of page 1 of the new form. At the bottom of page 2 of the new form, the Privacy Act statement was added above the Paperwork Reduction Act statement.

**RAC-1000R: Application for a Raisin Diversion Certificate**

The penalty statement was added at the bottom of page 1 of the new form. At the bottom of page 2 of the new form, the Privacy Act statement was added above the Paperwork Reduction Act statement.

**RAC-1001: Schedule for Redemption of Raisin Diversion Certificates**

The penalty statement was added at the bottom of the new form above the Paperwork Reduction Act statement.