**United States**

**Department of**

**Agriculture**

Food and

Nutrition

Service

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TO: Julie Wise, OMB Desk Officer

 Office of Information and Regulatory Affairs

 Office of Management and Budget

THROUGH: Ruth Brown, Desk Officer

 United States Department of Agriculture

 Office of Chief Information Office

FROM: Lynnette Williams

 Branch Chief, Planning & Regulatory Affairs

 Food and Nutrition Service

SUBJECT: Justification for Decrease Burden Hours to OMB Control No: 0584-0006

National School Lunch Program

Through this memorandum, we are requesting a non-substantive change to the burden estimates for the National School Lunch Program, under the Information Collection Request (ICR), OMB Control No. 0584-0006, which was approved on August 28, 2012.

Food and Nutrition Service (FNS) Planning and Regulatory Affairs Branch, FNS Child Nutrition Division and the Office of Management and Budget (OMB) worked to clarify the nature of the subject information collection and to decrease burden on the public. The review resulted in a significant decrease of 2 million burden hours. Unfortunately, this information did not get reflected in ROCIS prior to OMB’s approval.

There are no other changes at this time to this data collection. Below are two charts, the first is what is currently approved in ROCIS and the second chart reflects the revised burden hours for which the program is seeking approval.

|  |  |
| --- | --- |
| The currently approved burden hours are:**ICR #0584-0006, 7 CFR Part 210, National School Lunch Program - Revenue ADDED** |  |
|  | Estimated # Respondents | Responses Per Respondent | Total Annual Responses (Col. BxC) | Estimated Avg. # of Hours Per Response | Estimated Total Hours (Col. DxE) |
| **Total Reporting Burden** | 122,661 | 20.178 | 2,475,102.000 | 1.17668 | **2,912,405.980** |
| **Total Recordkeeping Burden** | 122,661 | 510 | 62,589,529.000 | 0.14129 | **8,843,485.842** |
| **TOTAL BURDEN FOR #0584-0006** | **122,661** | 530.44269 | **65,064,631.000** | 0.1806802 | **11,755,891.822** |
| The currently revised burden hours are:**ICR #0584-0006, 7 CFR Part 210, National School Lunch Program - Revenue ADDED** |  |
|  | Estimated # Respondents | Responses Per Respondent | Total Annual Responses (Col. BxC) | Estimated Avg. # of Hours Per Response | Estimated Total Hours (Col. DxE) |
| **Total Reporting Burden** | 122,661 | 10.877 | 1,334,190.000 | 0.71520 | **954,207.240** |
| **Total Recordkeeping Burden** | 122,661 | 511 | 62,706,590.000 | 0.14023 | **8,793,589.702** |
| **TOTAL BURDEN FOR #0584-0006** | **122,661** | 522.09569 | **64,040,780.000** | 0.1522123 | **9,747,796.942** |

If you have any questions regarding this request, please contact Lynnette Williams, Branch Chief for the Food and Nutrition Service, Planning & Regulatory Affairs Branch at (703) 605-4782.