



Instructions for

**CATCHER/PROCESSOR: LONGLINE & POT GEAR  
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)**

**RESPONSIBILITY**

Groundfish fisheries

Unless using a NMFS-approved catcher/processor longline or pot gear electronic logbook (ELB), the owner or operator of a catcher/processor that is required to have a Federal Fisheries Permit (FFP) under § 679.4(b) and that is using longline or pot gear to harvest groundfish must use a combination of catcher/processor longline and pot gear DCPL and eLandings to record and report daily processor identification information, catch-by-set information, groundfish production data, and groundfish and prohibited species discard or disposition data.

IFQ halibut, CDQ halibut, and IFQ sablefish fisheries.

Unless using a NMFS-approved catcher/processor longline or pot gear ELB, the owner or operator of a catcher/processor that is using longline or pot gear to harvest Individual Fishing Quota (IFQ) sablefish, IFQ halibut, or Western Alaska Community Development Quota (CDQ) halibut from the Gulf of Alaska or Bering Sea and

Aleutian Islands Management Area (BSAI) must use a combination of catcher/processor longline and pot gear DCPL and eLandings to record and report daily processor identification information, catch-by-set halibut and sablefish landing data, and halibut, sablefish, and prohibited species catch (PSC) discard or disposition data.

Crab Rationalization (CR) fisheries.

Unless using a NMFS-approved catcher/processor longline or pot gear ELB, the owner or operator of a catcher/processor that is using pot gear to harvest CR crab from the BSAI must use a combination of catcher/processor longline and pot gear DCPL and eLandings to record and report daily processor identification information, CR crab landings data, and CR crab and prohibited species discard or disposition data.

**REPORTING TIME LIMITS**

The operator of a catcher/processor using longline or pot gear must record in the DCPL the information shown in the following table for each set within the specified time limit.

<b>REPORTING TIME LIMITS, CATCHER/PROCESSOR LONGLINE OR POT GEAR</b>	
<b>Required Information</b>	<b>Time Limit for Reporting</b>
Set number, time and date gear set, time and date gear hauled, beginning and end positions, CDQ group number, halibut CDQ permit number, halibut IFQ permit number, sablefish IFQ permit number, crab IFQ permit number, FFP number and/or Federal crab vessel permit number (if applicable), number of pots set, and estimated total hail weight for each set	Within 2 hours after completion of gear retrieval
All other required information	By 2400 hours, A.l.t., of the day following completion of production
Operator sign the completed logsheets	By 2400 hours, A.l.t. of the day following the week-ending date of the weekly reporting period.
Submit the goldenrod logsheet to the observer	After signature of operator and prior to departure of observer from the vessel

## **GROUNDFISH LOGBOOKS.**

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

### Current edition.

The operator must use the current edition of the DCPL. Upon written notification and approval by the Regional Administrator, DCPLs from the previous year may be used.

### Use of Two or More Vessel Logbooks of Same Gear Type.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

### Use of Two or More Vessel Logbooks of Different Gear Types.

If two or more different gear types are used onboard a vessel in a fishing year, the operator(s) of this vessel must use the same number of separate vessel logbooks for the different gear types, each separately paginated. The page numbers in each logbook must start with page one.

### Retain and record discard quantities over the maximum retainable amount (MRA).

When a catcher/processor is fishing in an IFQ fishery and the fishery for Pacific cod or rockfish is closed to directed fishing but not in PSC status in that reporting area as described in § 679.20, the operator must retain and record up to and including the MRA for Pacific cod or rockfish as defined in Table 10 or 11 to part 679. Quantities over this amount must be discarded and recorded as discard in eLandings.

### Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the

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original entry or record remains legible. All corrections must be made in ink.

### Logsheets distribution and submittal.

The operator must distribute and submit logsheets as indicated below

White: The operator must retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

Goldenrod: The operator must submit to observer after signature of operator and prior to departure of observer from the vessel.

Green: Optional, but may be required by International Pacific Halibut Commission (IPHC) (see §§ 300.60 through 300.65). If required, the operator must submit the green logsheet to the IPHC representative after the vessel's catch is off-loaded.

The operator is no longer required to submit yellow logsheets quarterly to NMFS, because the catcher/processor is using eLandings.

## **RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DCPL**

The operator must account for each day of the fishing year, January 1 through December 31, in the DCPL and indicate whether the catcher/processor was active or inactive during the time period. The operator must record time periods consecutively.

The operator must record the following information regardless of whether the catcher/processor was active or inactive.

### Page number.

Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

### Vessel and permit information.

Name of catcher/processor as displayed in

official documentation, FFP number, and Alaska Department of Fish and Game (ADF&G) processor code.

Printed name and signature of operator.

The operator's name must be printed in the DCPL. The operator must sign each completed logsheet of the DCPL as verification of acceptance of the responsibility to provide accurate and complete information.

**REQUIRED INFORMATION, IF INACTIVE**

An inactive period is a time period other than active. If inactive, the operator must mark "inactive" and record the following information on one logsheet in the DCPL.

Inactive start date.

Record the date (mm/dd) of the first day when inactive under "Start date."

Why inactive.

Write brief explanation why inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write "surrender of permit" as the reason for inactivity.

Inactive end date.

Record the date (mm/dd) of the last day when inactive under "End date."

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

**REQUIRED INFORMATION, IF ACTIVE**

A catcher/processor using longline or pot gear is active when processing or when all or part of the longline or pot gear is in the water.

Use a separate logsheet to record	Each day of an active period
	Each reporting area where harvest occurred
	Each separate management program

If the catcher/processor is active, the operator must record the following information for each day per logsheet in the DCPL.

Other permit numbers (if applicable).

IFQ permit number of the operator, if any, and each permit number of any IFQ permit on which anyone aboard is authorized to fish; groundfish CDQ group number; and halibut CDQ permit number.

Reporting area.

Groundfish. Record the Federal reporting area code (see Figures 1 and 3 to part 679) where gear retrieval was completed, regardless of where the majority of the set took place. Use a separate logsheet for each reporting area.

IFQ halibut and CDQ halibut. Record the IPHC regulatory area (see Figure 15 to part 679) where gear retrieval was completed, regardless of where the majority of the set took place.

CR crab. Leave this field blank.

Crew size.

Record the number of crew members (including operator), excluding certified observer(s), on the last day of the weekly reporting period.

Gear type.

Use a separate logsheet for each gear type.

If using hook-and-line gear, enter the alphabetical letter that coincides with the gear description.

If gear information is the same

on subsequent logsheets, mark the box instead of re-entering the gear type information on the next logsheet.

From the following table, indicate the gear type used to harvest the fish and appropriate “gear ID.”

If gear type is:	Then
Other gear	If gear is other than those listed, indicate “Other” and describe gear.
Pot gear	Enter the number of pots lost ( <i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)) and number of pots set.
Hook-and-line gear	Whether gear is fixed hook (conventional or tub), autoline, or snap ( <i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65))
	Length of skate to the nearest foot ( <i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)), number of skates lost ( <i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)), and number of skates set
	Number of skates set and number of skates lost ( <i>optional</i> , but may be required by IPHC regulations)
	Number of hooks per skate ( <i>optional</i> , but may be required by IPHC regulations (see §§ 300.60 through 300.65)), size of hooks, and hook spacing in feet
	Seabird avoidance gear code(s) (see § 679.24(e) and Table 19 to part 679).

Management program.

Indicate whether harvest occurred under a management program. Use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

If harvest made under . . . program	Record the . . .	For more information, see . . .
Western Alaska Community Development Quota (CDQ)	CDQ group number	subpart C of part 679
Exempted Fishery	Exempted fishery permit number	§ 679.6
Research Fishery	Research fishery permit number	§ 600.745(a)
Aleutian Islands Pollock (AIP)	n/a	subpart F of part 679

Observer information.

Record the number of observers aboard, the name of the observer(s), and the observer cruise number(s).

**CATCH-BY-SET INFORMATION.**

The operator must record the following information for each set in the DCPL. If no catch occurred for a given day, write “no catch.”

Set definition.

A set means  
 a string of longline gear,  
 a string of pots, or

a group of pots with individual pots deployed and retrieved in the water in a similar location with similar soak time.

A set includes a test set, unsuccessful harvest, or when gear is not working and is pulled in, even if no fish are harvested.

New pot set.

In the case of pot gear, when the pots in a string are hauled more than once in the same position, a

new set is created each time the string is retrieved and re-deployed.

Set number. Sequentially by year.

Gear deployment (or to set gear)

Hook-and-line gear begin position.

Record date (mm/dd), time (in military format, A.l.t.), and the begin position (in latitude and longitude to the nearest minute; indicate E or W for longitude) when the first hook-and-line gear of a set enters the water.

Jig or troll gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the jig or troll gear enters the water.

Pot gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the pot gear enters the water.

Gear retrieval (or to haul gear)

Hook-and-line gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude), where the last hook-and-line gear of a set leaves the water, regardless of where the majority of the set took place.

Jig or troll gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the jig or troll gear leaves the water.

Pot gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the last pot of a set is retrieved, regardless of where the majority of the set took place.

Begin and end buoy or bag numbers. *optional*, but may be required by IPHC regulations (see §§ 300.60 through 300.65)).

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Begin and end gear depths.

Record to the nearest fathom (*optional*, but may be required by IPHC regulations (see §§ 300.60 through 300.65)).

Target species code.

Enter the species code of the intended species to be harvested. Enter only one target species code.

Improved Retention/ Improved Utilization Program (IR/IU) (see § 679.27).

Enter species code of species and estimated total round weight for each IR/IU species, if applicable; indicate whether weight is estimated to the nearest pound or the nearest 0.001 mt.

Use one line to record information for each IR/IU species, including species code and amount of catch.

If more than one IR/IU species are to be recorded, the operator must use a separate line for each species.

CDQ and IFQ halibut.

Estimated total net weight of IFQ halibut and CDQ halibut to the nearest pound.

IFQ sablefish.

Number and estimated total round weight of IFQ sablefish to the nearest pound. Indicate whether IFQ sablefish product is Western cut, Eastern cut, or round weight.

CR crab.

If in a CR crab fishery, record the number and scale weight of raw CR crab to the nearest pound.

Estimated total hail weight.

Enter the estimated hail weight, which is an estimate of the total weight of the entire catch without regard to species. Indicate whether weight is estimated to the nearest pound or to the nearest 0.001 mt.

## **INSPECTION AND RETENTION OF RECORDS.**

### Inspection of records.

The operator must make available for inspection the DCPL upon the request of an authorized officer.

### Retention of records.

The operator must retain the DCPL:

Onboard. Retain the DCPL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DCPL are retained.

For 3 years. Retain the DCPL for 3 years after the end of the fishing year during which the records were made.

***PUBLIC REPORTING BURDEN STATEMENT***

Public reporting burden for this logsheet is estimated to average 41 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, Alaska Region, NMFS, P.O. Box 21668, Juneau, AK 99802-1668.

***ADDITIONAL INFORMATION***

Before completing this form please note the following: 1) Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number. 2) This information is mandatory and is required to manage commercial fishing effort in the GOA and BSAI under 50 CFR 679 and under 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act as amended in 2006. It is also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.