



<<DATE>>

<<STATE>> Resident  
<<Add 1>>  
<<Add 2>>  
<<City>>, <<State>> <<Zip>>

Dear <<STATE>> Resident:

I am writing to ask for your help with a survey being conducted for the National Oceanic and Atmospheric Administration (NOAA). The survey collects information about severe weather events and participation in outdoor activities. The findings from the study will be used to improve access to information about the environment and ensure the quality of marine and coastal resources.

For the results to be meaningful, we need **all** households who receive this short survey to complete the questionnaire and send it back in the postage-paid envelope that is provided.

Your address was randomly selected from a list of all addresses in <<STATE>>. This is a voluntary survey. Responses are kept confidential as required by section 402(b) of the Magnuson- Stevens Act and NOAA Administrative Order 216-100, Confidentiality of Fisheries Statistics, and will not be released for public use except in aggregate statistical form without identification as to its source.

If you have any questions about this study, we are happy to talk to you: please contact XXXXXXXX at 1-XXX-XXX-XXXX.

Thank you again for your help with this important study.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Dave Van Voorhees". The signature is fluid and cursive, with a large initial "D" and "V".

Dave Van Voorhees  
Chief, Fisheries Statistics Division  
NOAA Fisheries, Office of Science and Technology