



Instructions for  
**GROUNDFISH DAILY FISHING LOGBOOK (DFL)**  
**CATCHER VESSEL TRAWL GEAR**

**RESPONSIBILITY**

Unless using a NMFS-approved catcher vessel trawl gear electronic logbook (ELB), the owner or operator of a catcher vessel 60 feet or greater length overall, required to have a Federal Fisheries Permit (FFP), and using trawl gear to harvest groundfish is responsible for compliance with the applicable recordkeeping and reporting requirements, including maintaining a trawl gear DFL. The signature of the owner or operator on the DFL is verification of acceptance of that responsibility.

The owner of a catcher vessel is responsible for compliance with the applicable recordkeeping and reporting requirements in § 679.5 and in § 679.28 and must ensure that the operator or representative complies with the applicable requirements.

**REPORTING TIME LIMITS**

The operator of a catcher vessel using trawl gear must record in the DFL the information shown in the following table for each haul within the specified time limit:

<b>REPORTING TIME LIMITS, CATCHER VESSEL TRAWL GEAR</b>	
Required information	Time limit for reporting
Haul number, time and date gear set, time and date gear hauled, begin and end positions of gear, CDQ group number (if applicable), and total estimated haul weight for each haul.	Within 2 hours after completion of gear retrieval, except that catcher vessels harvesting pollock CDQ in the Bering Sea and delivering unsorted codends to a mothership must record CDQ group number within 2 hours after completion of weighing all catch in the haul on the mothership.
Discard and disposition information	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information.
All other required information	Within 2 hours after the vessel's catch is off-loaded, notwithstanding other time limits.
Operator sign the completed logsheets	Within 2 hours after completion of catch delivery.

**GROUNDFISH LOGBOOKS.**

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

Current edition.

The operator must use the current edition of the DFL. Upon written notification and approval by the Regional Administrator, DFLs from the previous year may be used.

Use of Two or More Vessel Logbooks of Same Gear Type.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

Use of Two or More Vessel Logbooks of Different Gear Types.

If two or more different gear types are used onboard a vessel in a fishing year, the operator(s) of this vessel must use the same number of separate vessel logbooks for the different gear types, each separately paginated. The page numbers in each logbook must start with page one.

Two Vessel Logbooks for Pair Trawl.

If two vessels are dragging a trawl between them (pair trawl), the operator of each vessel must maintain a separate logbook to record the amount of the catch retained and fish discarded by that vessel. Each of the two logbooks must be separately paginated.

Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

Logsheet distribution and submittal.

The operator must distribute and submit logsheets as indicated below:

White: The operator must retain white logsheets permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

Goldenrod: The operator must submit goldenrod logsheets to observer after signature of operator and prior to departure of observer from the vessel.

Yellow: The operator must submit yellow logsheets quarterly to:

NOAA Fisheries Office for Law Enforcement  
Alaska Region Logbook Program  
P.O. Box 21767  
Juneau, AK 99802-1767  
(Telephone: 907-586-7225)

Blue: The operator must submit blue logsheets to the mothership, shoreside processor,

SFP, or buying station that receives the harvest within 2 hours after completion of catch delivery.

**RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DCPL**

A catcher vessel using trawl gear is active when all or part of the trawl net is in the water.

The operator must account for each day of the fishing year, January 1 through December 31, in the DFL and indicate whether the catcher vessel was active or inactive during the time period.

If a catcher vessel using trawl gear is	Then
<b>Active</b> when all or part of the trawl net is in the water.	Complete one logsheet per day
<b>Inactive.</b> An inactive period is a time period other than active.	Use one logsheet. 1. Check "inactive". 2. Record the first and last day when inactive. 3. Indicate why catcher vessel is inactive

The operator must record the following information on each DFL logsheet regardless of whether the catcher vessel was active or inactive.

Page number.

The operator must record the first day of the fishing year, January 1, on page one of the DFL regardless of whether the catcher vessel was active or inactive. Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year.

Vessel information.

The operator must record the name of catcher vessel as displayed in official documentation, FFP number, and Alaska Department of Fish and Game (ADF&G) vessel registration number.

Printed name and signature of operator.

The operator’s name must be printed in the DFL, and the operator must sign each completed logsheet.

The signature of the owner or operator on the DFL verifies acceptance of the responsibility to provide complete and accurate information.

**REQUIRED INFORMATION, IF INACTIVE**

If inactive, the operator must record the following information for one day per logsheet in the DFL and mark the checkbox for “inactive.”

Inactive start date.

Record the date (mm/dd) of the first day when inactive under “Start date.”

Why inactive.

Write brief explanation why inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity.

Inactive end date.

Record the date (mm/dd) of the last day when inactive under “End date.”

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

**REQUIRED INFORMATION, IF ACTIVE**

If the catcher vessel is active, the operator must record one day per logsheet in the DFL and must start a separate logsheet as shown in the following table.

Use a separate logsheet	For each day of an active period
	For each reporting area in which harvest occurred
	If fishing in crab protection zones, use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	For each separate management program type
	If fishing under more than one management program, use a separate logsheet for each.

If the catcher vessel is active, the operator must record the following information:

Date.

Enter date of each day (mm/dd/yyyy). This date is also the date of gear deployment.

Federal reporting area.

Record the Federal reporting area code where gear retrieval was completed, regardless of where the majority of the set took place. Use a separate logsheet for each reporting area.

C. *Opilio* Crab Bycatch Limitation Zone (COBLZ) or Red King Crab Savings Area (RKCSA).

If gear retrieval occurred in the COBLZ (see Figure 13 to part 679) or RKCSA (see Figure 11 to part 679) area within a reporting area, use two separate logsheets, the first to record the information from the reporting area that includes COBLZ or RKCSA, and the second to record the information from the reporting area that does not include COBLZ or RKCSA.

Crew Size.

Enter the number of crew members (including operator) and excluding certified observer(s) on the last day of a trip.

Gear type.

Indicate whether pelagic trawl or non-pelagic trawl gear was used to harvest the fish. Use a separate logsheet for each gear type.

Management program.

Indicate whether harvest occurred under one of the management programs listed in the following table. If YES, use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

If harvest made under . . . program	Record the . . .	For more information, see . . .
Western Alaska Community Development Quota (CDQ)	CDQ group number	subpart C of part 679
Exempted Fishery	Exempted fishery permit number	§ 679.6
Research Fishery	Research fishery permit number	§ 600.745(a)
Aleutian Islands Pollock (AIP)	n/a	subpart F of part 679

Observer information. Record the number of observers aboard, the name of the observer(s), and the observer cruise number(s).

**CATCH-BY-HAUL INFORMATION.**

The operator must record the following information for each haul. If no catch occurred for a given day, write “no catch.”

Haul number.

Number hauls sequentially by year.

Gear deployment (or to set gear).

Record the following information for trawl gear deployment:

The time (in military format, A.l.t.) when the trawl net enters the water, and

The position (latitude and longitude to the nearest minute; indicate E or W for longitude) where the trawl net enters the water.

Gear retrieval (or to haul gear).

Record the following information for trawl gear retrieval:

The date (mm/dd) and time (in military format, A.l.t.) when retrieval of trawl gear cable begins.

The position (in latitude and longitude to the nearest minute; indicate E or W for longitude) where retrieval of trawl gear cable begins.

Average sea depth.

Enter average sea depth for the haul, recorded to the nearest meter or fathom. Circle meters (M) or

fathoms (FM). Use the same units to report sea depth throughout the year.

Average gear depth.

Enter average gear depth for the haul, recorded to the nearest meter or fathom. Circle meters (M) or fathoms (FM). Use the same units to report gear depth throughout the year.

Species codes.

The operator must record and report the required information for all groundfish (see Table 2a to part 679), prohibited species (see Table 2b to part 679), and forage fish (see Table 2c to part 679). The operator may also record and report the required information for non-groundfish (see Table 2d to part 679).

Target species code.

Enter the species code of the species to be harvested. Enter only one target species code.

Total estimated hail weight.

If not using NMFS-approved scales, the operator must record the hail weight of each haul. Total hail weight is an estimate of the total weight of the entire catch without regard to species. Indicate whether estimated weight is to the nearest pound or to the nearest 0.001 mt.

**DISCARD/DISPOSITION INFORMATION.**

The operator must record the discard or disposition that occurred prior to and during

delivery to a buying station, mothership, shoreside processor, or SFP.

No discards or disposition.

If no discards or disposition occurred on a given day, write "NO DISCARDS", "0", or "ZERO" on the "daily total" line.

Species and product codes.

Record the species code and product code for all discards and disposition of groundfish and PSC species (Pacific herring, Pacific salmon, steelhead trout, Pacific halibut, king crabs, and Tanner crabs).

Discard and disposition weight.

Record the daily estimated total round weight of groundfish or Pacific herring PSC discards and disposition, balance forward weight from the previous day, and cumulative total weight since last delivery, calculated by adding the daily totals and balance carried forward from the day before; indicate whether estimated weight is to the nearest pound or nearest 0.001 mt.

Discard and disposition PSC numbers.

Record the daily number of PSC discards and disposition, balance forward from the previous day, and cumulative total number since last delivery of PSC species (Pacific salmon, steelhead trout, Pacific halibut, king crabs, and Tanner crabs).

Discards bled from an unsorted codend.

If fish are discarded (bled) from an unsorted codend, estimate and record the amount of each species discarded (use Code 98).

Discard and disposition cumulative total.

Summarize cumulative discard and disposition totals of groundfish and PSC species separately by reporting area, if harvest occurred in the COBLZ or RKCSA, management program, and gear type.

Discard zero balance forward.

After the offload or transfer of all fish or fish product onboard and prior to the beginning of each fishing trip, the operator must record the balance forward from the previous day as "zero" and start a new logsheet. At the beginning of each

fishing trip, nothing shall be carried forward from the previous fishing trip.

**CATCH DELIVERY INFORMATION**

The operator must enter the following delivery information for groundfish delivered to a buying station, mothership, shoreside processor, or SFP:

**NOTE**  
**If catch is delivered to more than one processor, use a separate page to record catch delivery information for each processor.**

Delivery Date.

Date (mm/dd) that delivery was completed.

ADF&G fish ticket number.

ADF&G fish ticket number issued to operator by the recipient receiving the delivery.

Recipient's Name.

Enter name of recipient.

ADF&G Processor Code.

ADF&G processor code of recipient.

**INSPECTION AND RETENTION OF RECORDS.**

Inspection of records.

The operator must make available for inspection the DFL upon the request of an authorized officer.

Retention of records.

The operator must retain the DFL:

Onboard. Retain the DFL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DFL are retained.

For 3 years. Retain the DFL for 3 years after the end of the fishing year during which the records were made.

### **REPORTING BURDEN**

Public reporting burden for this logbook is estimated to average 18 minutes per response. This time includes reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NOAA National Marine Fisheries Service, Alaska Region, Attn: Assistant Regional Administrator, Sustainable Fisheries Division, P.O. Box 21668, Juneau, Alaska 99802.

### **ADDITIONAL INFORMATION**

Before completing this form please note the following: 1) Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing effort under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act. It is also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.