

**Memorandum**

Date May 30, 2012

From LaShonda Roberson, MPH
LCDR, USPHS
IRB-B Administrator
Human Research Protection Office

Subject CDC Approval of New Protocol 6307.0, "Adoption, Health Impact and Cost of Smoke Free Multi-Unit Housing Policies". (Expedited)

To Diane Orenstein, PhD
NCCDPHP/DCH

CDC's IRB B has reviewed the request for approval of new protocol 6307.0, "Adoption, Health Impact and Cost of Smoke Free Multi-Unit Housing Policies" and has approved the protocol for the maximum allowable period of one year. CDC IRB approval will expire on 5/28/2013. The protocol was reviewed in accordance with the expedited review process outlined in 45 CFR 46.110(b) (1), categories 3, 4 and 7.

The IRB determined that the study poses minimal risk to subjects. Children and pregnant women are allowed.

If other institutions involved in this protocol are being awarded CDC funds through the CDC Procurement and Grants Office (PGO), you are required to send a copy of this IRB approval to the CDC PGO award specialist handling the award. You are also required to verify with the award specialist that the awardee has provided PGO with the required documentation and have approval to begin or continue research involving human subjects as described in this protocol.

As a reminder, the IRB must review and approve all human subjects' research protocols at intervals appropriate to the degree of risk, but not less than once per year. There is no grace period beyond one year from the last IRB approval date. It is ultimately your responsibility to submit your research protocol for continuation review and approval by the IRB. Please keep this approval in your protocol file as proof of IRB approval and as a reminder of the expiration date. To avoid lapses in approval of your research and the possible suspension of subject enrollment and/or termination of the protocol, please submit your continuation request at least six weeks before the protocol's expiration date of 5/28/2013.

Any problems of a serious nature should be brought to the immediate attention of the IRB, and any proposed changes to the protocol should be submitted as an amendment to the protocol for IRB approval before they are implemented.

DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service
Centers for Disease Control
and Prevention (CDC)

If you have any questions, please contact your National Center Human Subjects Contact or the CDC Human Research Protection Office at (404) 639-7570 or email at huma@cdc.gov.

CC:

Joan Redmond Leonard