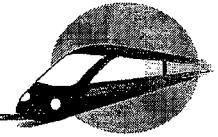


Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2130-0584. Public reporting for this collection of information is estimated to be approximately 16 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Railroad Administration 1200 New Jersey Avenue, SE, Washington, D.C. 20590. *March 2011 Narrative Application Form – Individual PE/NEPA, Part II Statement of Work*

**Narrative Application Form – Individual PE/NEPA
Part II Statement of Work**



High-Speed Intercity Passenger Rail (HSIPR) Program

Statement of Work

The quality and completeness of this document will be measured as a Project Readiness evaluation criterion, as outlined in Section 5.2.1 of the NOFA. The applicant must provide a sufficient level of detail regarding scope, schedule, and budget that demonstrates the project is ready to immediately advance to award. Tables have been provided as illustrative examples for capturing data however, applicants can delete or adjust the tables as necessary. This form must be listed in Section G.2 of the Narrative Application Form Part I.

(1) **Background.** Briefly describe the events that led to the need for the proposed PE/NEPA project and the underlying issue the project will address. Also describe the transparent, inclusive planning process used to analyze the investment needs and service objectives of the full corridor on which the underlying project and the proposed PE/NEPA activities are located.

(2) **Scope of Activities.** Clearly describe the scope of the proposed PE/NEPA activities and identify the general objective and key deliverables.

(2a) **General Objective.** Provide a general description of the PE/NEPA work to be accomplished through this grant, including PE/NEPA activities, the underlying project study area, and other parties involved. Describe the end-state of the project, how it will address the need identified in Background (above), and the outcomes that will be achieved as a result of the proposed PE/NEPA activities and underlying project.

(2b) **Description of Work.** Provide a detailed description of the work to be accomplished through this grant by task including a description of the geographical and physical boundaries of the project. Address the work in a logical sequence that would lead to the anticipated outcomes and the end state of the activities.

(2c) **Deliverables.** Describe the work products of the project that were provided to FRA during the application process or will be completed as a part of this grant. In the table provided, list the deliverables, both interim and final, that are the outcomes of the project tasks. This should include a first deliverable 1 – Detailed PE/NEPA Workplan and Schedule.

	Deliverable	Task
1		
2		
3		
4		



(3) **Project Schedule.** In the table below, estimate the approximate duration for completing each task in months. For total project duration, reference Section C.4 in the Narrative Application Form Part I.

	Task	Duration		
		Start Month	to	End Month
1			to	
2			to	
	Total project duration	<i>[Insert Project Duration from C.4]</i>		

(4) **Project Cost Estimate/Budget.** Provide a high-level cost summary of PE/NEPA activity in this section, using the PE/NEPA Application Package Instructions and the Narrative Application Form Part I as references. The figures in this section of the Statement of Work should match exactly with the funding amounts requested in the SF-424 form and Section C of the Narrative Application Form Part I. If there is any discrepancy between the Federal funding amounts requested in this section, the SF-424 form, or Section C of the Narrative Application Form Part I, the lesser amount will be considered as the Federal funding request. Round to the nearest whole dollar when estimating costs.

The total estimated cost of proposed PE/NEPA activities is provided below, for which the FRA grant will contribute no more than the Federal funding request amount indicated. Any additional expense required beyond that provided in this grant to complete the proposed PE/NEPA activities shall be borne by the Grantee.

FD/Construction Project Overall Cost Summary			
#	Task	Cost in FY11 Dollars	
1		\$ 00,000	
2		\$ 00,000	
	Total FD/Construction project cost	\$ 00,000	
Federal/Non-Federal Funding			
		Cost in FY11 Dollars	Percentage of Total Activities Cost
	Federal funding request	\$ 00,000	00 %
	Non-Federal match amount	\$ 00,000	00 %
	Total FD/Construction project cost	\$ 00,000	100 %

