

SUPPORTING STATEMENT

Innovation of the Day Submission Platform

Part A: Justification

1. Necessity of Information Collection

We request clearance for the proposed questions to be used as an electronic stakeholder survey. Submission and frequency of submission of information is completely voluntary. The submission form is always available electronically.

The Electronic Stakeholder Survey is necessary to collect information for demonstrating the outputs and outcomes of meetings, conferences, and other activities presented by HUD's Office for International and Philanthropic Innovation (IPI).

2. Needs and Uses

IPI supports HUD's efforts to find new solutions and align ideas and resources by working across public, private, and civil sectors to further HUD's mission. IPI works towards these goals by developing networks and facilitating collaboration of key partners and resources. To gather feedback on the various meetings, conferences, and other events and activities IPI presents, it is necessary to survey participants at both immediate and medium-term intervals. IPI is seeking to understand the effectiveness of these events in sharing information, connecting participants, establishing plans for coordination, and influencing programmatic, research, and funding agendas and resources. As we increase the effectiveness of these cross-sector convenings, HUD benefits from increased access to and synthesis of information regarding successes and failures in domestic and global housing and urban development. Residents and communities across the country benefit from the increased impact achieved by alignment of cross-sector resources and ideas. Authority: Title 13 U.S.C. Section 9(a), and Title 12, U.S.C., Section 1701z-1 *et seq.*

3. Use of Information Technology

a. Data Collection

The stakeholder survey is a simple electronic form that will collect information from users and be available to appropriate IPI staff to manage the submissions.

b. Data Dissemination

Survey responses will be shared with appropriate HUD staff for the purposes of improving activities. Individual survey responses will not be shared with the public.

4. Efforts to Identify Duplication

HUD does not have any other similar platform available to collect information and feedback on meetings and conferences to understand immediate and medium-term outcomes and impacts.

5. Minimizing Burden

We have designed the submission questions to obtain the required information, while keeping respondent burden to a minimum. Submissions are always completely voluntary.

6. Consequences of Less Frequent Collection

Frequency of information submission is completely voluntary.

7. Special Circumstances

We collect the data in a manner consistent with OMB guidelines, and there are no special circumstances.

8. Consultations Outside the Agency

Attached is a copy of the *Federal Register Notice* required by 5 CFR 1320.8(d).

HUD has discussed plans for the IPI Electronic Stakeholder Survey with all appropriate staff within the agency and at the OMB desk and no concerns have been surfaced.

9. Paying Respondents

The IPI Electronic Stakeholder Survey does not give respondents payments or gifts.

10. Assurance of Confidentiality

Information collected through the electronic stakeholder survey is completely voluntary and any response may remain anonymous if desired. Individual survey responses will not be shared with the public.

11. Justification for Sensitive Questions

The survey does not include any questions of a sensitive nature.

12. Estimate of Hour Burden

Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:

Estimated Respondent Burden Hours and Costs

Form	Respondent Sample	Number of Respondents	Average Time to Complete (Minimum, Maximum) In Minutes	Frequency	Total Burden (hours)
Stakeholder Surveys	The public	300	10 min	Twice a year	100

13. Estimate of Cost Burden

The annualized cost estimate to respondents for burden hours is \$0. There are no costs to respondents other than that of their time to respond.

14. Cost to Federal Government

Funding for the project is supported by existing budgets.

15. Project Schedule

HUD would like to launch the electronic survey form in the fall of 2012, pending OMB approval. When available, surveys will be sent to participants in monthly/bi-monthly IPI activities at two separate times—immediately following the activity and approximately nine months following the activity. Outreach to participants will be conducted to promote maximum response rates. These baseline and medium-term responses will allow for anecdotal analysis of the outcomes and impacts of IPI activities.

16. Request to Not Display Expiration Date

There are no requests.

17. Exceptions to the Certificate

There are no exceptions.

18. Contacts for Statistical Aspects and Data Collection

Not Applicable

Attachment