

**SMALL MINORITY PRODUCER GRANT PROGRAM 2012
USDA Rural Business Cooperative Service**

Burden Estimate for Applicants for Small Socially Disadvantaged Producer Grant Program 2013									
USDA Rural Business-Cooperative Service									
Section of Regulation	Title	Form Number	Estimated Number of Respondents	Reports Filed Annually	Total Annual Responses	Estimated Number of Hours Per Response	Estimated Total Hours	Wage Class (per hour)	Cost to the Public
REPORTING REQUIREMENTS - NO FORMS									
Section IV (B)(7)	Budget/Work Plan	Written	53	1	53	2	106	\$ 39	\$ 4,134
Section IV (B)(5)	Executive Summary	Written	53	1	53	0.5	26.5	\$ 39	\$ 1,034
Section IV (B) (6)	Eligibility Discussion	Written	53	1	53	1	53	\$ 39	\$ 2,067
Section IV (B) (8)	Evaluation Criterion	Written	53	1	53	2	106	\$ 39	\$ 4,134
Section IV (F)	Intergov. Review Comments	Written	53	1	53	1	53	\$ 39	\$ 2,067
Section VI B (2)(3)	Project Performance Report	Written	17	2	34	2	68	\$ 39	\$ 2,652
Section VI B	Grant Agreement	Written	17	1	17	1	17	\$ 39	\$ 663
SUB TOTAL					316		429.5		\$ 16,751
FORMS APPROVED UNDER THIS DOCKET									
Section VI B	Letter of Intent to Meet Conditions	Form RD 1942-46	17	1	17	1	17	\$ 39	\$ 663
Section VI B	Request for Advance or Reimbursement	Form SF-270	17	8	136	1	136	\$ 39	\$ 5,304
Section VI B	Assurance Agreement	Form RD 400-4	17	1	17	0.25	4.25	\$ 39	\$ 166
SUB TOTAL					170		157.25		\$ 6,133
REPORTING REQUIREMENTS APPROVED UNDER OTHER OMB NUMBERS									
Section IV B (1)	Application for Federal Assistance (For Nonconstruction)	Form SF-424 4040-0004	17	1	17	0.75	12.75	\$ 39	\$ 497
Section IV B (2)	Budget Information-Non-Construction Programs	Form SF-424A 4040-0006	17	1	17	3	51	\$ 39	\$ 1,989
Section VI B	Financial Report -Semi-Annual	Form SF-425 0348-0061	17	3	14	1.5	21	\$ 39	\$ 819
Section IV B (3)	Assurances--Non-Construction Programs	Form SF-424B 4040-0007	17	1	17	0.25	4.25	\$ 39	\$ 166
SUB TOTAL									
TOTAL ALL APPLICANT COSTS					486		17.25		\$ 22,883.25

