



## BOUNDARY AND ANNEXATION SURVEY (BAS)

### AMERICAN INDIAN RESERVATIONS AND OFF-RESERVATION TRUST LAND

Boundaries as of —

**GENERAL INSTRUCTIONS**

**To report changes for your American Indian Area (AIA), please complete this form.**

- It is important that all questions on the form are answered completely.
- If there are no boundary changes to report, please review the form and return only the "NO CHANGE" postcard provided with your materials or respond electronically at <http://www.census.gov/geo/www/bas/bashome.html>.
- Please do not return all of the maps. Sign and return only the maps with changes.
- Return the completed form(s) and updated map(s) using the preaddressed envelope or return label.
- For further instructions on filling out this form, please refer to the BAS Respondent Guide.

American Indian reservation/off-reservation trust land name

<b>BAS ID</b>		<b>CENSUS CODE</b>		<b>CODE</b>	
---------------	--	--------------------	--	-------------	--

**Question 1 NAME CHANGE** – Please mark (X) the applicable boxes.

**1a.** Is the name of this American Indian reservation/off-reservation trust land correct as shown above?

<input type="checkbox"/> Yes – Continue with question 2.	Please provide supporting documentation: (Refer to the BAS Respondent Guide for instructions.)	
<input type="checkbox"/> No – Enter correction here. → Continue with question 2.	Name	Effective date of change Date (Month/Day/Year)

**Question 2 CONTACT INFORMATION** – Please fill in your contact information in the space provided below.

**BAS Respondent**

Mailing Address (The BAS Respondent is the person filling out this form.)

Name		Address	
Position		City	
Department		State	ZIP code
Telephone ( )	Ext.		
Fax ( )		E-mail	

Mark (X) this box if the BAS Respondent is the same as the BAS Mailing Contact. →

Mark (X) this box if the BAS Respondent is the same as the Tribal Chair. →

**Question 3 CONTACT INFORMATION** – Please fill in or correct the contact information below.

**BAS Mailing Contact**

Mailing Address (Provide address where BAS materials should be sent.)

Name		Address	
Position		City	
Department		State	ZIP code
Telephone ( )	Ext.		
Fax ( )		E-mail	

**Tribal Chair**

Mailing Address

Name		Address	
Position		City	
Department		State	ZIP code
Telephone ( )	Ext.		
Fax ( )		E-mail	

**RETURN FORMS TO:****REMINDER: Sign and date the signature box on all updated map sheets.***Thank you for your participation and timely response.***QUESTIONS?****For further information:**

Telephone:

E-mail: [geo.aiana@census.gov](mailto:geo.aiana@census.gov)Website: <http://www.census.gov/geo/www/bas/bashome.html>

SPECIAL INSTRUCTIONS (If any)

**IMPORTANT - PLEASE REVIEW THE ENCLOSED MAPS AND ANNOTATE EACH CHANGE ON THE MAP(S) WITH THE APPROPRIATE DOCUMENTATION ACCORDING TO THE INSTRUCTIONS PROVIDED IN THE BAS RESPONDENT GUIDE.**

Update the map(s) USING THE APPROPRIATE COLORED PENCILS.

You must provide supporting documentation such as a trust deed or court order when submitting legal boundary changes.

**CENSUS USE ONLY**

Date processed		Clerk ID processed		S/S change <input type="checkbox"/>	S map <input type="checkbox"/>	Map change <input type="checkbox"/>
Date verified		Clerk ID verified		S/S no change <input type="checkbox"/>	O map <input type="checkbox"/>	Map no change <input type="checkbox"/>
Date form keyed		Date GPP updated		PLAT/Description <input type="checkbox"/>	Map signed <input type="checkbox"/>	Letter <input type="checkbox"/>

**Question 4** **LEGAL BOUNDARY AND OTHER CHANGES** – Please mark (X) the applicable box(es).

Time period

**4a.** Were there any additions or deletions of any reservation or off-reservation trust land areas during the time period shown above? (Include legal changes such as changing the status of land from off-reservation trust land to reservation land. Please refer to the BAS Respondent Guide for a description of legal boundary changes.)

- Yes – Record all legal changes (additions, deletions and other changes) in the Documentation of Changes section of the form and update the map(s) USING THE ENCLOSED RED PENCIL. Provide supporting documentation for each change (i.e. trust deed or court order). *Continue with question 4b.*
- No – *Continue with question 4b.*

**4b.** Were there any additions or deletions of any reservation or off-reservation trust land areas before the time period shown above that do not appear on the enclosed maps? (Include legal changes such as changing the status of land from off-reservation trust land to reservation land.)

- Yes – Record all legal changes (additions, deletions and other changes) in the Documentation of Changes section of the form and update the map(s) USING THE ENCLOSED RED PENCIL. Provide supporting documentation for each change (i.e. trust deed or court order). *Continue with question 4c.*
- No – *Continue with question 4c.*

**4c.** Besides legal changes, are there any boundary corrections that need to be made to your boundary on the map(s)?

- Yes – Please correct the map(s) USING THE ENCLOSED RED PENCIL and the initials BC to indicate a boundary correction.
- Enter the total number of boundary corrections. →  *Continue with question 4d.*
- No – *Continue with question 4d.*

**4d.** Did you add, delete, or modify any tribal subdivision areas?

(Include changes to name, type and/or status as well as boundary changes.)

- Yes – Complete the Tribal Names and Status Documentation Section of the form. *Continue with question 4e.*
- No – *Continue with question 4e.*

**4e.** Did you change, add or delete any roads, streams/rivers, or any other physical features on the map(s)?

- Yes – Correct the map(s) according to the instructions provided in the BAS Respondent Guide. *Continue with question 4f.*
- No – *Continue with question 4f.*

**4f.** Did you change, add or delete any of the address ranges shown at the reservation and/or off-reservation trust land boundary, or add any address ranges for boundary changes you made to the map(s)?

- Yes – Correct the map(s) according to the instructions provided in the BAS Respondent Guide.
- No

**REMINDER: Sign and date the signature box on all updated map sheets.**

**For further information:** <http://www.census.gov/gep/www/bas/bashome.html>





# Tribal Names and Status Documentation

## TRIBAL SUBDIVISIONS

American Indian reservation/off-reservation trust land name

<b>BAS ID</b>		<b>CENSUS CODE</b>		<b>CODE</b>	
---------------	--	--------------------	--	-------------	--

**Tribal Subdivisions as of**

Listed below are all of the tribal subdivisions in the U.S. Census Bureau records that have been submitted by your tribal government for your reservation and/or off-reservation trust land. Tribal subdivisions are units of self-government or administration within reservation and/or trust land boundaries that serve social, economic, cultural, or legal purposes and may be designated as districts, communities, chapters, precincts, etc.

If your tribal government previously submitted tribal subdivisions to the U.S. Census Bureau, please review the list of tribal subdivisions below and make any necessary changes to the name, type, status or date. Active, legal subdivisions are defined as having a functioning government with elected officials that provides services within the subdivision. Inactive subdivisions have no functioning government or elected officials and receive services solely from the tribe. Tribal government resolutions or ordinances must accompany any changes as supporting documentation. If you would like to delineate a tribal subdivision for the first time, please refer to the BAS Respondent Guide for instructions.

To report additions, deletions, modifications and/or boundary changes to existing tribal subdivisions, please update both the list below and the enclosed map(s). You may make changes to the maps with the BLUE pencil that is provided. Please refer to your BAS Respondent Guide for more information.

<b>OFFICIAL NAME OF TRIBAL SUBDIVISION</b>  If the name shown has <b>changed</b> — • Please draw a line through it, • Print the correct name above it, and • Enter the date the change was effective in column (8).  If the name is <b>misspelled</b> — • Please correct the spelling only. • Do not enter a date in column (8).  (1)	<b>TYPE</b>  Is this an active [ <b>A</b> ] or inactive [ <b>I</b> ] subdivision? (See definitions above.)  If the type shown is incorrect — • Please draw a line through it, • Print the correct type above it, and • Enter the date the change was effective in column (8), if applicable.  (2)	<b>STATUS CHANGES</b> If changes in status have occurred: <i>mark (X) the appropriate column and enter the effective date in column (8).</i>					<b>EFFECTIVE DATE</b>  <i>Month, day, year</i>  (8)
		New subdivision	Deleted subdivision	Subdivision never existed	Legal boundary change	Boundary correction	

***If additional space is needed, please use the BAS-5 "Tribal Names and Status Documentation" form found in the BAS Respondent Guide.***

