

**BJS National Crime Statistics – Exchange Project  
Agency Survey Generic Clearance Package  
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# Department of Justice

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## **A Unified Message: Support for a New Initiative to Improve Incident-Based Crime Reporting and National Crime Statistics**

The Federal Bureau of Investigation (FBI) and the Bureau of Justice Statistics (BJS) have agreed upon several key principles related to improving national crime reporting and the new BJS initiative titled the National Crime Statistics Exchange (NCS-X).

The FBI and BJS are components within the Department of Justice and share statutory responsibility for developing national estimates of crime known to law enforcement and the characteristics of criminal incidents. Both organizations have long histories of providing valuable statistical information and rely on local, state, and tribal law enforcement agencies to provide the data they use in their crime reporting programs.

In 2012, BJS announced its NCS-X initiative. NCS-X is designed to increase participation in the FBI's National Incident-Based Reporting System (NIBRS) so that this reporting system will have the coverage to generate statistically-sound national estimates of crime known to law enforcement agencies. Through NCS-X, BJS will provide funding and technical assistance to selected local, state, and tribal law enforcement agencies and to state Uniform Crime Reporting (UCR) programs to enable them to report NIBRS data to the FBI. The following principles represent the shared view of the FBI and BJS regarding the NCS-X initiative:

- NCS-X is designed to expand participation in NIBRS so that the resulting data can be used to produce detailed national estimates of crime known to law enforcement. It is not designed to replace or interfere with the UCR or to establish a new and separate crime data system.
- The FBI and BJS propose to increase law enforcement agency participation in NIBRS by at least 400 agencies through NCS-X. BJS will not use NCS-X data to report agency-level crime statistics until such statistics are released by the FBI as that type of reporting falls within the scope of the FBI's authority. Understanding that some selected agencies will elect not to participate in NIBRS, BJS will identify additional local, state, and tribal agencies that may elect to participate, thereby enabling the NCS-X to reach the necessary minimum number of agencies required to produce national estimates of crime.
- BJS, along with other components within the Office of Justice Programs (OJP), will explore funding opportunities to support and encourage these selected agencies to begin their NIBRS reporting. Subject to budgetary constraints, BJS plans to make a substantial commitment each year from 2014 through 2016 to encourage selected local, state, and tribal departments to provide incident-level data to state UCR programs, to assist state UCR programs to handle this increased responsibility, and to cover some of the individual agency costs of participating in the national program.

- BJS and the FBI will work together with other organizations and advisory bodies to explore the feasibility of “enter once, use many” strategies, such as extracting NIBRS data from an agency’s Law Enforcement Data Exchange (N-DEX) submissions, a process that would not require agencies to enter data into each system independently.
- NCS-X will provide more meaningful analytic information to law enforcement, policymakers, and criminal justice planners on topics important in the twenty-first century and will provide local, state, and tribal law enforcement along with state UCR programs with technology-based tools to analyze and compare data within NIBRS.
- BJS will regularly discuss the NCS-X efforts with the FBI and the CJIS Advisory Policy Board as well as with other NCS-X supporting organizations [e.g., the International Association of Chiefs of Police (IACP), Police Executive Research Forum (PERF), the IJIS Institute (IJIS), and the National Consortium for Justice Information and Statistics (SEARCH)] to ensure broad understanding and acceptance of the initiative. A formally established NCS-X executive steering committee made up of representatives from the various partner organizations will review decisions to ensure the maximum benefit possible to key stakeholders.
- BJS and the FBI will seek UCR State Program involvement in NCS-X and will provide status updates for agencies participating in NCS-X. Some funding is available for upgrading UCR State Program technical capabilities to encourage and enable them to receive and report NIBRS data.

If NCS-X is successful, the FBI’s NIBRS data will provide the nation with detailed and insightful information about the nature of crime known to law enforcement in the United States at levels that cannot be achieved today through existing summary collection programs, such as the traditional Uniform Crime Reports.



6/11/13

David Cuthbertson  
Assistant Director, FBI’s CJIS Division

Date



6/5/13

William J. Sabol  
Acting Director, Bureau of Justice Statistics

Date



**BJS**

# The National Crime Statistics Exchange (NCS-X)

## OVERVIEW

The Bureau of Justice Statistics (BJS) is spearheading the National Crime Statistics Exchange (NCS-X), an effort aimed at generating nationally-representative, incident-based data on crimes reported to law enforcement agencies. NCS-X will leverage the existing data compiled by the Federal Bureau of Investigation's National Incident-Based Reporting System (NIBRS) by recruiting a carefully selected sample of law enforcement agencies to join the more than 5,000 agencies currently reporting NIBRS data. When

This program will increase our nation's ability to monitor, respond to, and prevent crime...

completed, this program will increase our nation's ability to monitor, respond to, and

prevent crime by allowing NIBRS to produce timely, detailed, and accurate national measures of crime incidents.

NCS-X is a collaborative undertaking, supported by the Federal Bureau of Investigation and other Department of Justice agencies. Support from the law enforcement community is essential to ensure the success of NCS-X. The procedures promoted by NCS-X to extract incident-based data from existing records management systems will be efficient and minimally burdensome to participating agencies. In addition, NCS-X will provide incentives to agencies and to state reporting programs to encourage their participation in NCS-X.

A team of organizations — including RTI International, the International Association of Chiefs of Police, the Police Executive Research Forum, the Integrated Justice Information Systems Institute, and SEARCH, the National Consortium for Justice Information and Statistics — is responsible for developing the implementation plans for NCS-X. This includes coordinating efforts with local law enforcement, state

reporting programs, and the software industry. An Executive Steering Committee comprised of law enforcement and criminal justice experts and consultants will review design and implementation options to ensure the maximum benefit to participants and key stakeholders.

## HOW DOES NCS-X AFFECT MY AGENCY?

NCS-X Phase I activities are focused on assessing the program's viability and the implementation costs. Tasks include (1) recruiting a sample of 400 law enforcement agencies for participation, (2) reaching out to stakeholders and existing state NIBRS reporting programs to gain their insight and support, (3) identifying barriers and developing incentives and resources that will encourage candidate agencies to participate in NCS-X, and (4) developing cost and feasibility guidelines for implementation.

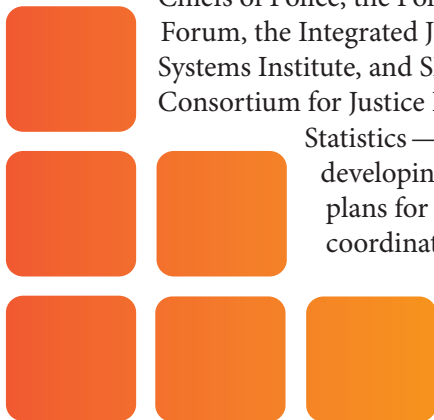
The NCS-X project team will begin contacting candidate law enforcement agencies in 2013 to introduce the NCS-X initiative, provide background on the program, and gather information about each agency's current operations and incident-based reporting capabilities. BJS will explore a variety of options to assist agencies in participating in the program, including potentially expanding reporting capabilities, technical solutions, analytic tools, and other customized incentives intended to enhance the operational capabilities of the NCS-X agencies.

## More Information

For more information regarding NCS-X, or if you have any questions, please contact the following:

Howard N. Snyder, PhD  
Deputy Director  
Bureau of Justice Statistics  
U.S. Department of Justice  
Howard.Snyder@usdoj.gov  
(202) 307-0765

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NCS-X Project Director  
RTI International  
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(919) 485-5729





*INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE*

# RESOLUTION

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## **IACP Supports the National Crime Statistics Exchange (NCS-X) Feasibility Study**

October 23, 2013

**WHEREAS**, in 2012 the Bureau of Justice Statistics (BJS) announced its National Crime Statistics Exchange (NCS-X) initiative to study the feasibility of increasing participation in the Federal Bureau of Investigation's (FBI) National Incident-Based Reporting System (NIBRS) so that NIBRS will have the coverage to generate statistically-sound national estimates of crime known to law enforcement agencies;

**WHEREAS**, the NCS-X will be designed to expand participation in the FBI's existing NIBRS so that the resulting data can be used to produce detailed national estimates of crime known to law enforcement;

**WHEREAS**, the NCS-X is not being designed to replace or interfere with the Uniform Crime Reporting (UCR) or to establish a new and separate crime data system;

**WHEREAS**, the NCS-X anticipates increasing law enforcement agency participation in NIBRS through NCS-X by at least 400 agencies;

**WHEREAS**, because some agencies will elect not to participate in NIBRS, BJS will identify additional local, state, and tribal agencies that may elect to participate, thereby enabling NCS-X to reach the necessary minimum number of agencies required to produce national estimates of crime;

**WHEREAS**, BJS, along with other components within the Office of Justice Programs (OJP), will explore funding opportunities to support and encourage these selected agencies to begin their NIBRS reporting;

**WHEREAS**, BJS has committed to working together with the FBI and other organizations and advisory bodies to explore the feasibility of "enter once, use many" strategies, such as extracting NIBRS data from any agency's N-DEX (Law Enforcement National Data Exchange) submissions, a process that would not require agencies to enter data into each system independently;

**WHEREAS**, it is anticipated that NCS-X will provide more meaningful analytic information to law enforcement, policymakers and criminal justice planners on topics important in the 21st Century and will provide local, state, and tribal law enforcement along with state UCR programs with technology-based tools to analyze and compare data within NIBRS;

**WHEREAS**, the BJS has agreed to participate and collaborate with the CJIS Advisory Policy Board and law enforcement agencies and organizations in developing any new national picture of crime that is based on local law enforcement agency reports;

**WHEREAS**, the FBI and BJS have entered into an agreement consistent with the IACP CJIS Committee recommendations to the BJS;

**WHEREAS**, the BJS has committed to implementing a communications plan to provide a clear and consistent message regarding the feasibility study, the NCS-X, and the process being used;

**WHEREAS**, subject to budgetary constraints, BJS plans to make a substantial commitment each year from 2014 through 2016 to encourage selected local, state and tribal departments to provide incident

level data to state UCR programs, to assist state UCR programs to handle this increased responsibility, and to cover some of the individual agency costs of participating in the national program;

**RESOLVED**, that the International Association of Chiefs of Police supports the BJS in conducting a feasibility study to implement the NCS-X.

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**The Urban Institute**

**National Pretrial Reporting Program  
Jurisdictional Capacity Survey**



On behalf of the Bureau of Justice Statistics – the statistical research arm of the U.S. Department of Justice – the Urban Institute (UI), a non-profit research organization located in Washington, D.C., and the Pretrial Justice Institute (PJI) are exploring the feasibility of collecting nationally representative statistics on pretrial outcomes and performance. This effort is known as the *National Pretrial Reporting Program* (NPRP). Generating nationally representative statistics on pretrial practice is crucial for understanding national trends in criminal case processing and identifying ways to improve system efficiency and defendant outcomes.

To develop the data collection methods for NPRP, UI and PJI are fielding a survey to understand both the variation in pretrial practices across jurisdictions and the information jurisdictions have available about their pretrial populations. Your jurisdiction is one of several jurisdictions selected across the country to participate in this jurisdictional capacity survey (JCS). Enclosed is a letter from the National Association of Pretrial Services Agencies (NAPSA) and the National Association of Counties (NACo) endorsing this survey.

Although this survey is voluntary, we appreciate your cooperation to make the results comprehensive, accurate, and timely. Your feedback will be invaluable to our effort in identifying the types of pretrial data that should be collected at the national level as well as the feasibility of collecting such data elements. *All answers, including your contact information, will be kept strictly confidential. Under the BJS Use of Data Statute (42 U.S.C. § 3735): “Data collected by the Bureau shall be used only for statistical or research purposes, and shall be gathered in a manner that precludes their use for law enforcement or any purpose relating to a private person or public agency other than statistical or research purposes.”*

If you have questions about this survey or need assistance, please e-mail UI at [NPRP@urban.org](mailto:NPRP@urban.org) or call UI at 1- 855-709-0870. Also, please feel free to contact Tracey Kyckelhahn, the BJS Project Manager, at [Tracey.Kyckelhahn@ojp.usdoj.gov](mailto:Tracey.Kyckelhahn@ojp.usdoj.gov) should you have any questions about this project. Thank you for your cooperation in this important data collection effort.

Sincerely,

Bureau of Justice Statistics

William J. Sabol, Ph.D.

Acting Director

Bureau of Justice Statistics



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**The Urban Institute**

**Instructions for Completing the Survey**

1. The survey consists of 37 questions, some of which may require you to look up information or consult with another agency in your jurisdiction. We do not expect that your agency will be able to answer all or even the majority of the questions. This survey is simply intended to provide feedback about the types of data elements that jurisdictions like yours collect about their pretrial population and the effort required to compile such data. Therefore, any information you provide will be useful; we are equally interested in learning about which questions you cannot answer as we are in receiving completed responses. We also recognize that pulling together this data may be a time-consuming process. Please complete all the questions that you are able to and let us know how long each one took – the survey will prompt you to report this information. Again, all of this feedback will be invaluable to us as part of the NPRP process.
2. We acknowledge that technical definitions for common terms relating to pretrial case processing may vary widely across jurisdictions. Some of the legal and procedural terms used in this survey may not be entirely clear or applicable to your jurisdiction. Please answer all questions in a way that **most closely** reflects pretrial operations in your jurisdiction. Should you need to give an explanation for an answer or define any of the terms used as they specifically relate to your jurisdiction, please use the space provided at the end of the survey.
3. Please return the survey by Month-Day, 2014.
4. If you need assistance to answer any question, please email [NPRP@urban.org](mailto:NPRP@urban.org) or call UI at 1-855-709-0870.



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Survey Completed By:

First Name _____	Last Name _____	Position Title _____
Organization Name _____	Organization Type (e.g. jail, sheriff's office, etc.) _____	
Official Address _____		
Telephone _____	Email _____	

**SECTION A: PRETRIAL ORGANIZATION**

**A1.** Is your agency responsible for reporting to another entity or authority on matters related to the management of the pretrial population?

- Yes
- No
- Other \_\_\_\_\_

**If yes**, please list all the entities to which you report.

Entity Name	Point of Contact	Email and/or Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**A2.** Is your agency responsible for the supervision and/or treatment of pretrial defendants (in other words, is your agency considered a pretrial agency)?

- Yes
- No

**A3.** Does your agency have access to case-level data regarding pretrial defendants?

- Yes (skip to Section B)
- No (skip to A4)

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**A4. If your agency is not responsible for pretrial defendants or your agency does not have access to case-level data**, please provide the following information for the agency/agencies that is/are responsible for collecting and/or maintaining information on your jurisdiction’s pretrial population and case-level data.

<b>Entity Name</b>	<b>Point of Contact</b>	<b>Email and/or Telephone</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Thank you for your time. You are now done with the survey. We will contact the appropriate agency to complete the survey using the contact information you provided above.]

**SECTION B: PRETRIAL POPULATION**

**B1.** Please indicate the stages at which pretrial defendants are referred, or otherwise made known, to your agency (check all that apply).

- Arrest
- Booking
- Initial appearance
- Arraignment
- Preliminary hearing
- Other \_\_\_\_\_



**B2.** Does the above figure closely reflect the general case flow of pretrial defendants in your jurisdiction?

- Yes
- No

**If no,** please explain.

**B3.** Indicate the stages at which your agency collects or obtains access to case-level data on pretrial defendants (check all that apply).

- Arrest
- Booking
- Initial appearance
- Arraignment
- Preliminary hearing

**The first stage you indicated above makes up your working definition of the pretrial population for the remainder of this survey.**

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**B4.** In your jurisdiction, do the police issue a citation, or summons, to appear in court to an arrestee accused of committing the following (check all that apply):

- Traffic infractions
- Petty offenses
- Misdemeanors
- Felonies
- None of the above

**SECTION C: PRETRIAL FUNCTIONS**

**C1.** Does your jurisdiction use an actuarial risk assessment tool to assess the risk of pretrial defendants?

Yes

No

**C1a.** If yes, what is the name of the actuarial risk assessment tool that your jurisdiction uses?  
\_\_\_\_\_

**C1b.** How is information from the actuarial risk assessment tool maintained? (Check all that apply.)

Electronically

Paper files

Other \_\_\_\_\_

**C2.** Please indicate the available supervision and treatment options for the pretrial population in your jurisdiction. (Check all that apply.)

Curfews

Electronic monitoring

Supervision is not provided

Other (please specify) \_\_\_\_\_

**C2a.** Please indicate the available treatment options for the pretrial population in your jurisdiction.

Substance abuse treatment

Mental health treatment

Treatment is not provided

Other (please specify) \_\_\_\_\_

**C3.** Please indicate the financial release mechanisms that your jurisdiction offers.

Cash

Deposit bond

Surety bond

Property bond

Other (please specify) \_\_\_\_\_

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**C3a.** Please indicate the non-financial release mechanisms that your jurisdiction offers.

- Citation
- Release on recognizance
- Unsecured bond
- Supervised release
- Other (please specify) \_\_\_\_\_

**C4.** Does your jurisdiction allow defendants to be released on financial bond while under pretrial supervision?

- Yes
- No

**SECTION D: PRETRIAL RELEASE DECISION**

**D1.** What was the caseload of the pretrial population (as defined in **B3**) for 2012?

\_\_\_\_\_

**For questions D2 – D4**

- Please report data for the total population only if it is not possible to distinguish between felony and misdemeanor charges.
- If exact numbers are not available, please provide best estimates. Indicate that you have provided an estimate by checking the “Est.” box.
- If you are not able to provide an estimate, please write “-99” in each box.

**D2.** While awaiting case adjudication, how many of the defendant population in 2012, as reported in **D1**, were:

	Felony (#) (Most serious charge)		Misdemeanor (#) (Most serious charge)		Total (#)	
		Est.		Est.		Est.
Released		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Detained		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

**D3.** While awaiting case adjudication, how many defendants reported in **D2** were released by the following mechanisms:

	Felony (#) (Most serious charge)		Misdemeanor (#) (Most serious charge)		Total (#)	
		Est.		Est.		Est.
<b>Financial release (total)</b>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Cash		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Deposit		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Surety		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Property		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>Non-financial release (total)</b>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Citation		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Release on recognizance		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Unsecured bond		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Supervised release		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

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**D4.** While awaiting case adjudication, how many defendants reported in **D2** were

	Felony (#)		Misdemeanor (#)		Total (#)	
	(Most serious charge)	Est.	(Most serious charge)	Est.		Est.
...detained on financial bail?		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
...detained without bail?		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

Now that you have answered questions D2-D4, the next couple of questions ask about the level of effort in completing these questions.

**D5.** What is the total number of labor hours for all persons involved in answering items **D2-D4**?

\_\_\_\_\_

**D6.** What challenges, if any, did you experience when completing items **D2-D4**?

- 1. All items were completed without challenges.
- 2. Information is not collected.
- 3. Information is collected, but not accessible due to legal or administrative complications. (please explain below)
- 4. Information is collected and accessible, but not easily extracted. (please explain below)
- 5. Information is available for reporting, but is too labor-intensive to provide.
- 6. Other (please explain below)

If you faced any challenges when completing these items, please explain further.

Now let's continue with questions about pretrial processes. After a set of substantive questions, we will repeat questions about the level of effort and challenges in completing those questions for the remainder of this survey.

**D7a.** What was the average bail amount (in dollars) for *released* pretrial defendants in 2012?

\_\_\_\_\_

**D7b.** What was the average bail amount (in dollars) for pretrial defendants in 2012 who were not released?

\_\_\_\_\_

**D8.** What is the total number of labor hours for all persons involved in answering items **D7a-b**?

\_\_\_\_\_



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**D9.** What challenges, if any, did you experience when completing items **D7a-b**?

- 1. All items were completed without challenges.
- 2. Information is not collected.
- 3. Information is collected, but not accessible due to legal or administrative complications. (please explain below)
- 4. Information is collected and accessible, but not easily extracted. (please explain below)
- 5. Information is available for reporting, but is too labor-intensive to provide.
- 6. Other (please explain below)

If you faced any challenges when completing these items, please explain further.

**SECTION E: PRETRIAL MISCONDUCT SECTION**

**For question E1**

- If exact numbers are not available, please provide best estimates. Indicate that you have provided an estimate by checking the “Est.” box.
- If you are not able to provide an estimate, please write “-99” in each box.

**E1.** How many of the defendant population released while awaiting case adjudication in 2012 – as specified in item D2:

	Count (#)	Est.
...failed to appear (FTA) in court?		<input type="checkbox"/>
...were arrested?		<input type="checkbox"/>
...violated the terms of supervision?		<input type="checkbox"/>

**E2.** Through your data system, is it possible to track whether FTA cases are brought back into court?

- Yes
- No

**E2.** Through your data system, is it possible to identify whether those arrested were arrested for a felony offense or a misdemeanor?

- Yes
- No

**E4.** What is the total number of labor hours for all persons involved in answering question **E1**?

\_\_\_\_\_

**E5.** What challenges, if any, did you experience when completing question **E1**?

- 1. All items were completed without challenges.
- 2. Information is not collected.
- 3. Information is collected, but not accessible due to legal or administrative complications. (please explain below)
- 4. Information is collected and accessible, but not easily extracted. (please explain below)
- 5. Information is available for reporting, but is too labor-intensive to provide.
- 6. Other (please explain below)

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If you faced any challenges when completing these items, please explain further.

**SECTION F: PRETRIAL SUBPOPULATION BREAKDOWN**

**For question F1**

- If exact numbers are not available, please provide best estimates. Indicate that you have provided an estimate by checking the “Est.” box.
- If you are not able to provide an estimate, please write “-99” in each box.

**F1.** Please provide the number of detained defendants for the following subpopulations:

		Count (#)	Est.
<b>Race</b>	Non-Hispanic, American Indian or Alaska Native		<input type="checkbox"/>
	Non-Hispanic, Asian		<input type="checkbox"/>
	Non-Hispanic, Black or African American		<input type="checkbox"/>
	Hispanic or Latino		<input type="checkbox"/>
	Non-Hispanic, Native Hawaiian or Other Pacific Islander		<input type="checkbox"/>
	Non-Hispanic, White		<input type="checkbox"/>
	More than one race		<input type="checkbox"/>
<b>Age</b>	17 or below		<input type="checkbox"/>
	18 - 24		<input type="checkbox"/>
	25 - 39		<input type="checkbox"/>
	40 - 54		<input type="checkbox"/>
	55 or above		<input type="checkbox"/>
<b>Gender</b>	Male		<input type="checkbox"/>
	Female		<input type="checkbox"/>
<b>Offense Charged (most serious)</b>	Violent Crime		<input type="checkbox"/>
	Property Crime		<input type="checkbox"/>
	Drug Crime		<input type="checkbox"/>
	Motor Vehicle/DUI		<input type="checkbox"/>
	Other		<input type="checkbox"/>

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**F2.** What is the total number of labor hours for all persons involved in answering item **F1**?

\_\_\_\_\_

**F3.** What challenges did you experience when completing item **F1**?

- 1. All items were completed without challenges.
- 2. Information is not collected.
- 3. Information is collected, but not accessible due to legal or administrative complications.  
(please explain below)
- 4. Information is collected and accessible, but not easily extracted. (please explain below)
- 5. Information is available for reporting, but is too labor-intensive to provide.
- 6. Other (please explain below)

If you faced any challenges when completing these items, please explain further.

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**For questions F4 – F5**

- If exact numbers are not available, please provide best estimates. Indicate that you have provided an estimate by checking the “Est.” box.
- If you are not able to provide an estimate, please write “-99” in each box.

**F4.** Please provide the number of defendants who failed to appear in court while released pretrial by the following populations:

		Count (#)	Est.
<b>Race</b>	Non-Hispanic, American Indian or Alaska Native		<input type="checkbox"/>
	Non-Hispanic, Asian		<input type="checkbox"/>
	Non-Hispanic, Black or African American		<input type="checkbox"/>
	Hispanic or Latino		<input type="checkbox"/>
	Non-Hispanic, Native Hawaiian or Other Pacific Islander		<input type="checkbox"/>
	Non-Hispanic, White		<input type="checkbox"/>
	More than one race		<input type="checkbox"/>
<b>Age</b>	17 or below		<input type="checkbox"/>
	18 - 24		<input type="checkbox"/>
	25 - 39		<input type="checkbox"/>
	40 - 54		<input type="checkbox"/>
	55 or above		<input type="checkbox"/>
<b>Gender</b>	Male		<input type="checkbox"/>
	Female		<input type="checkbox"/>
<b>Offense Charged (most serious)</b>	Violent Crime		<input type="checkbox"/>
	Property Crime		<input type="checkbox"/>
	Drug Crime		<input type="checkbox"/>
	Motor Vehicle/DUI		<input type="checkbox"/>
	Other		<input type="checkbox"/>
<b>Release Type</b>	Financial (e.g., cash, surety bond)		<input type="checkbox"/>
	Non-financial (e.g., supervised release, release on recognizance)		<input type="checkbox"/>

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**F5.** Please provide the number of defendants arrested for a new crime while released pretrial by the following populations:

		Count (#)	Est.
<b>Race</b>	Non-Hispanic, American Indian or Alaska Native		<input type="checkbox"/>
	Non-Hispanic, Asian		<input type="checkbox"/>
	Non-Hispanic, Black or African American		<input type="checkbox"/>
	Hispanic or Latino		<input type="checkbox"/>
	Non-Hispanic, Native Hawaiian or Other Pacific Islander		<input type="checkbox"/>
	Non-Hispanic, White		<input type="checkbox"/>
	More than one race		<input type="checkbox"/>
<b>Age</b>	17 or below		<input type="checkbox"/>
	18 - 24		<input type="checkbox"/>
	25 - 39		<input type="checkbox"/>
	40 - 54		<input type="checkbox"/>
	55 or above		<input type="checkbox"/>
<b>Gender</b>	Male		<input type="checkbox"/>
	Female		<input type="checkbox"/>
<b>Offense Charged (most serious)</b>	Violent Crime		<input type="checkbox"/>
	Property Crime		<input type="checkbox"/>
	Drug Crime		<input type="checkbox"/>
	Motor Vehicle/DUI		<input type="checkbox"/>
	Other		<input type="checkbox"/>
<b>Release Type</b>	Financial (e.g., cash, surety bond)		<input type="checkbox"/>
	Non-financial (e.g., supervised release, release on recognizance)		<input type="checkbox"/>

**F6.** What is the total number of labor hours for all persons involved in answering items **F4-F5**?

\_\_\_\_\_

**D R A F T [February 2014]**  
**The Urban Institute**

**F7.** What challenges did you experience when completing items **F4-F5**?

- 1. All items were completed without challenges.
- 2. Information is not collected.
- 3. Information is collected, but not accessible due to legal or administrative complications. (please explain below)
- 4. Information is collected and accessible, but not easily extracted. (please explain below)
- 5. Information is available for reporting, but is too labor-intensive to provide.
- 6. Other (please explain below)

If you faced any challenges when completing these items, please explain further.

**SECTION G: GENERAL COMMENTS**

Please use the space below to add any comments or suggestions about how to make the gathering of pretrial information easier and how to encourage participation among jurisdictions when the National Pretrial Reporting Program (NPRP) is fielded in the future. Thank you for completing the survey!

## NCS-X Sample Design Stratum

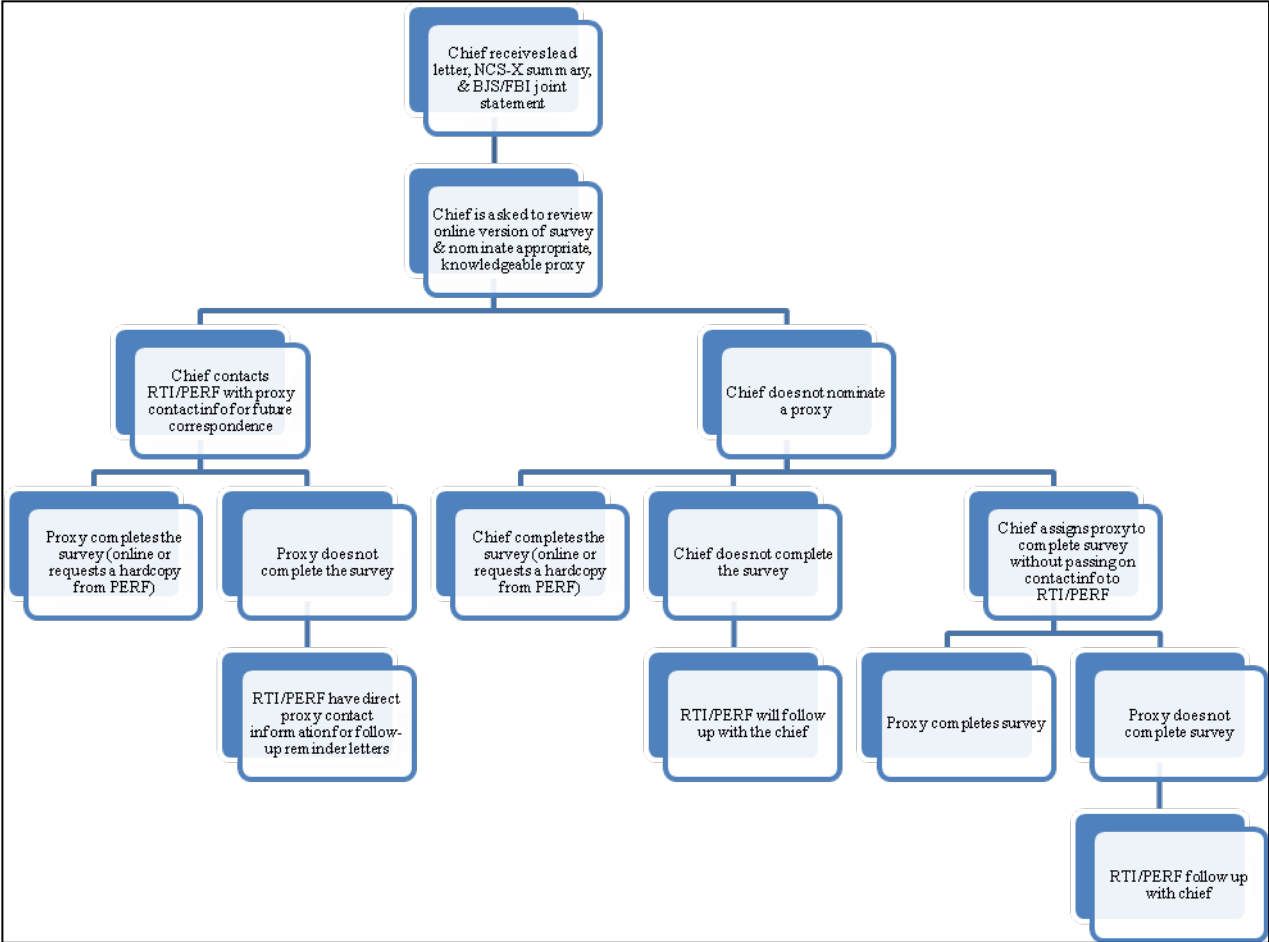
Stratum	NIBRS	No. Officers	Government Type	Description
1	Yes	Zero or more	All	NIBRS 2011
2	No	More than 749	All	Non-NIBRS, more than 750 officers
3	No	1-749	State	Non-NIBRS, 1-749 officers, State
4	No	Zero	State/Municipal	Non-NIBRS, zero officers, State & Municipal Agencies
5	No	36-749	County & Township	Non-NIBRS, 36-749 officers, County & Twntp
6	No	0-35	County & Township	Non-NIBRS, 0-35 officers, County & Twntp
7	No	112-749	Municipal	Non-NIBRS, 112-749 officers, Municipal
8	No	67-111	Municipal	Non-NIBRS, 67-111 officers, Municipal
9	No	36-66	Municipal	Non-NIBRS, 36-66 officers, Municipal
10	No	1-34	Municipal	Non-NIBRS, 1-34 officers, Municipal
11	No	Zero or more	All others	Other
12	No	Zero or more	Tribal	Non-NIBRS, Tribal

## Expected Number of Sampled Agencies per Stratum

Stratum	Description	Sample Size Allocation
1	NIBRS 2011	5,410
2	Non-NIBRS, more than 750 officers	72
3	Non-NIBRS, 1-749 officers, State	12
4	Non-NIBRS, zero officers, State & Municipal Agencies	3
5	Non-NIBRS, 36-749 officers, County & Twntp	69
6	Non-NIBRS, 0-35 officers, County & Twntp	22
7	Non-NIBRS, 112-749 officers, Municipal	74
8	Non-NIBRS, 67-111 officers, Municipal	18
9	Non-NIBRS, 36-66 officers, Municipal	23
10	Non-NIBRS, 1-34 officers, Municipal	94
11	Other	5
12	Non-NIBRS, Tribal	8
	Total	5,810



Figure 1. Data Collection Procedures.



November 25, 2013

«Agency Head»  
«Agency Name»  
«Address1», «Address2»  
«City», «STATE» «Zipcode»

Dear «Agency Head»,

The Bureau of Justice Statistics (BJS), in collaboration with the FBI, is implementing the National Crime Statistics Exchange (NCS-X). **The NCS-X is not a new reporting program.** It is a collaborative undertaking, supported by the Federal Bureau of Investigation and other Department of Justice agencies, to expand law enforcement participation in the FBI's National Incident Based Reporting System (NIBRS). More than 5,500 law enforcement agencies across the country currently contribute NIBRS information to the FBI, but these data are not nationally representative. With the addition of data from 400 scientifically-selected law enforcement agencies, NIBRS will be able to generate national estimates of crime incidents that will provide timely, detailed, and accurate national crime statistics to law enforcement agencies and policy makers across the country.

[**AGENCY NAME**] has been selected as one of the 400 agencies needed to make NIBRS an authoritative national information resource. Through NCS-X, incentives will be available to the selected agencies to support the increased use of incident-based data and to address other funding and technical assistance needs required to enable the transition to reporting NIBRS data. The first step is better understanding your agency's current reporting capabilities. To that end, we will be sending you a survey asking about how your agency collects crime incident data, your record management system, your participation in crime data reporting programs, and resources you need to become a NIBRS reporter.

***It is important to note that participating in this survey is voluntary and does not obligate your agency to ultimately participate in NCS-X or contribute data to NIBRS. Your participation is critical however, to help us identify barriers to reporting to NIBRS and what resources BJS can provide to assist agencies.***

The Police Executive Research Forum (PERF) is administering the survey on behalf of BJS. The information you provide will only be used to help implement NCS-X and will not be released publicly. **You should receive the survey in approximately 2 weeks.**

In addition to BJS and PERF, the NCS-X implementation team includes RTI International, the International Association of Chiefs of Police (IACP), the Integrated Justice Information Sharing (IJIS) Institute, and the SEARCH Group. For your information, I have attached 1) the FBI/BJS joint statement of support for NCS-X, 2) a resolution of support for NCS-X approved by IACP at its recent annual conference in Philadelphia, and 3) a short description of the NCS-X initiative.

If you have any general questions about the NCS-X, please feel free to contact RTI International (1-800-344-1389; [ncsx@rti.org](mailto:ncsx@rti.org)), Amy Blasher at the FBI (304-625-4830, [amy.blasher@ic.fbi.gov](mailto:amy.blasher@ic.fbi.gov)), or me directly. For questions about the survey, please contact Mary Beth Lombardo at PERF (202-454-8329; [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org)).

Sincerely,

Dr. Howard N. Snyder  
Deputy Director  
Bureau of Justice Statistics  
U.S. Department of Justice  
[Howard.Snyder@usdoj.gov](mailto:Howard.Snyder@usdoj.gov)  
(202) 307-0765

November 25, 2013

«Agency Head»  
«Agency Name»  
«Address1», «Address2»  
«City», «STATE» «Zipcode»

Dear «Agency Head»,

Approximately 2 weeks ago, you were sent a letter from Dr. Howard Snyder, Deputy Director of the Bureau of Justice Statistics (BJS), about the National Crime Statistics Exchange (NCS-X). The NCS-X is a collaborative initiative, supported by the Federal Bureau of Investigation and other Department of Justice agencies, to expand law enforcement participation in the FBI's National Incident Based Reporting System (NIBRS). The NCS-X project is designed to understand reporting barriers, to deliver incentives to participating states and agencies, and ultimately to increase participation in NIBRS. One of the key objectives is also to identify specific ways in which state and local agencies can receive value from the analysis of incident-based data.

As part of the first step of NCS-X, a selected sample of 400 state and local U.S. law enforcement agencies is being asked to participate in a survey about collecting crime incident data, record management systems, and participation in crime data reporting programs. Police Executive Research Forum (PERF) is working with RTI International on behalf of BJS to conduct the NCS-X survey.

**[AGENCY NAME]** has been selected as a part of the NCS-X sample. *Participating in this survey is voluntary and does not obligate your agency to ultimately participate in NCS-X or contribute data to NIBRS. Your participation is critical to helping us identify barriers to reporting NIBRS and ways the system can be improved.*

We ask that you first review the survey at <http://onlinesurvey.policeforum.org/BJSNCSX.html> and identify the individual in your agency who is most qualified to complete it and serve as a point of contact for future correspondence with the NCS-X team. Once you have reviewed the survey and identified the correct contact person, please send an e-mail to [ncsx@rti.org](mailto:ncsx@rti.org) and provide this individual's contact information to the NCS-X implementation team. Instructions for completing the survey are below and this letter can be provided to them.

There are **two ways to complete the survey**:

- 1. Internet:** Complete the survey at the following URL: <http://onlinesurvey.policeforum.org/BJSNCSX.html>. When you complete the questionnaire via the Internet, you will be prompted to enter your username, «**participantID**» and password, «**Password**». You will also have to enter your ID number «**ID##**» in the space labeled "ID NUMBER" located at the top right corner of the screen. Without entering your agency's unique username, password, and ID #, you will not be able to complete the survey online. These identifiers provide a secure location to submit your survey.
- 2. Hardcopy:** If you are unable to complete the survey online, you may request a hardcopy version. Please contact Mary Beth Lombardo at PERF at 202-454-8329 or e-mail [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org). Once you have received the hardcopy survey, you can return it in one of three ways:

- **E-mail:** E-mail the scanned, completed survey to the Police Executive Research Forum at [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org).
- **Fax:** Fax the completed survey to the Police Executive Research Forum at 202-466-7826.
- **Mail:** Mail the completed hardcopy survey to:

Police Executive Research Forum  
Attn: Mary Beth Lombardo  
1120 Connecticut Avenue NW, Suite 930  
Washington, DC 20036

Please note that the information you provide will only be used to help implement the NCS-X and will not be released publicly. We do need your cooperation in order for NCS-X to be successful.

Thank you in advance for your participation in this survey. If you have any *general questions about the NCS-X or NIBRS reporting*, please contact RTI International (800-344-1389; [ncsx@rti.org](mailto:ncsx@rti.org)) or Amy Blasher at the FBI (304-625-4830, [amy.blasher@ic.fbi.gov](mailto:amy.blasher@ic.fbi.gov)). For *questions about the survey*, please contact Mary Beth Lombardo at PERF (202-454-8329; [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org)).

Sincerely,

Chuck Wexler  
Executive Director  
Police Executive Research Forum

November 25, 2013

«Agency Head»  
«Agency Name»  
«Address1», «Address2»  
«City», «STATE» «Zipcode»

Dear «Agency Head»:

We recently contacted you regarding the National Crime Statistics Exchange (NCS-X) that is being implemented by The Bureau of Justice Statistics (BJS). **Your agency was selected as part of a national sample of 400 agencies** to participate in NCS-X and was asked to complete a survey that will help us better understand your agency's capabilities for reporting incident-based data. As of <<DATE>>, we have not received your completed survey.

**We respectfully ask that you complete the survey by <<mm/dd/yyyy>>.** If you or someone at your agency has already submitted or returned the survey, please accept our sincere thanks and disregard this letter. If not, please know that the information you provide will only be used to help implement the NCS-X.

*Participating in this survey is voluntary and does not obligate your agency to ultimately participate in the NCS-X; however, the information you provide will greatly assist us if your agency does choose to participate.*

There are **two ways to complete the survey**:

- 1. Internet:** Complete the survey at the following URL: <http://onlinesurvey.policeforum.org/BJSNCSX.html>. When you complete the questionnaire via the Internet, you will be prompted to enter your username, «**participantID**» and password, «**Password**». You will also have to enter your ID number «**ID##**» in the space labeled "ID NUMBER" located at the top right corner of the screen. Without entering your agency's unique username, password, and ID #, you will not be able to complete the survey online. These identifiers provide a secure location to submit your survey.
- 2. Hardcopy:** If you are unable to complete the survey online, you may request a hardcopy version. Please contact Mary Beth Lombardo at PERF at 202-454-8329 or e-mail [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org). Once you have received the survey, you can return it in one of three ways:
  - **E-mail:** E-mail the scanned, completed survey to the Police Executive Research Forum at [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org).
  - **Fax:** Fax the completed survey to the Police Executive Research Forum at 202-466-7826.
  - **Mail:** Mail the completed hardcopy survey to:

Police Executive Research Forum  
Attn: Bruce Kubu  
1120 Connecticut Avenue NW, Suite 930  
Washington, DC 20036

Thank you in advance for your participation in this survey. If you have any *general questions about the NCS-X*, please contact RTI International (800-344-1389; [ncsx@rti.org](mailto:ncsx@rti.org)). For *questions about the survey*, please contact Mary Beth Lombardo at PERF (202-454-8329; [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org)).

Sincerely,

IACP, BJS, whomever agencies will best respond to

November 25, 2013

«Proxy Head»  
«Agency Name»  
«Address1», «Address2»  
«City», «STATE» «Zipcode»

Dear <<Agency Proxy Name>>:

We recently contacted your agency regarding the National Crime Statistics Exchange (NCS-X) that is being implemented by The Bureau of Justice Statistics (BJS). **Your agency was selected as part of a national sample of 400 agencies** to participate in NCS-X and to complete a survey that will help us better understand your agency's capabilities for reporting incident data. As of <<DATE>>, we have not received your completed survey.

**The head of your agency has nominated you as the person most qualified to complete the survey** and receive correspondence about the NCS-X. We respectfully ask that you complete the agency survey by <<DATE>>. If you or someone at your agency has already submitted or returned the survey, please accept our sincere thanks and disregard this request. If not, please know that the information you provide will only be used to help implement the NCS-X project.

*Participating in this survey is voluntary and does not obligate your agency to ultimately participate in the NCS-X; however, the information you provide will greatly assist us if your agency does choose to participate.*

There are **two ways to complete the survey**:

- 1. Internet:** Complete the survey at the following URL: <http://onlinesurvey.policeforum.org/BJSNCSX.html>. When you complete the questionnaire via the Internet, you will be prompted to enter your username, «**participantID**» and password, «**Password**». You will also have to enter your ID number «**ID##**» in the space labeled "ID NUMBER" located at the top right corner of the screen. Without entering your agency's unique username, password, and ID #, you will not be able to complete the survey online. These identifiers provide a secure location to submit your survey.
- 2. Hardcopy:** If you are unable to complete the survey online, you may request a hardcopy version. Please contact Mary Beth Lombardo at PERF (202-454-8329; [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org)). Once you have received the survey, you can return it in one of three ways:
  - **E-mail:** E-mail the scanned, completed survey to the Police Executive Research Forum at [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org).
  - **Fax:** Fax the completed survey to the Police Executive Research Forum at 202-466-7826.

- **Mail:** Mail the completed hardcopy survey using the included postage-paid envelope to:

Police Executive Research Forum  
Attn: Bruce Kubu  
1120 Connecticut Avenue NW, Suite 930  
Washington, DC 20036

Thank you in advance for your participation in this survey. If you have any *general questions about the NCS-X*, please contact RTI International (800-344-1389; [ncsx@rti.org](mailto:ncsx@rti.org)). For *questions about the survey*, please contact Mary Beth Lombardo at PERF (202-454-8329; [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org)).

Sincerely,

BJS, IACP, or whomever agencies will respond best to





**BJS National Crime Statistics – Exchange Project  
Agency/Survey  
RTI/PERF**

RTI and the Police Executive Research Forum (PERF), with funding by the U.S. Department of Justice (DOJ) Bureau of Justice Statistics (BJS), are conducting a survey to obtain critical information about law enforcement agencies' crime data collection, reporting, and technical capabilities. This survey is part of a larger program, the National Crime Statistics Exchange (NCS-X) program, which is an effort aimed at expanding the sample of agencies reporting NIBRS data to the FBI and generating nationally-representative, incident-based data on crimes reported to law enforcement agencies. Specifically, the data from this study will be used to learn more about how agencies collect and store crime data and to determine what barriers exist that prevent agencies from reporting incident-based data. Neither personal nor specific agency information will be identified in any final reports.

Please assign a person knowledgeable about your agency's database administration and crime data reporting practices to complete the survey. In most cases, this assigned staff member will need to consult with others in your agency to complete all the questions.

Your participation is vital to our goal of achieving as close to a 100 percent response rate as possible. Thus, although your participation is voluntary, our receipt of your completed survey is critical to the achievement of our goal.

If you have questions about the NCS-X project, please contact RTI (1-866-354-4992, [ncsx@rti.org](mailto:ncsx@rti.org)) or Alexia Cooper at BJS (202-307-0582, [alexia.cooper@usdoj.gov](mailto:alexia.cooper@usdoj.gov)). If you have questions about the survey itself, please contact Mary Beth Lombardo at PERF (202-454-8329, [mlombardo@policeforum.org](mailto:mlombardo@policeforum.org)).

**1. Agency Name:**

**Agency ORI Number:**

**Please provide the date your agency completed this survey (MM/DD/YYYY):**

**Please provide your agency's complete mailing address:**

**Street:**

**City:**

**State:**

**Zip Code:**

**Offense/Incident Data Collection, Processing, and Reporting**

We would like to learn more about how your agency collects, uses, reports, and shares crime offense/incident information for such crimes as homicide, rape, robbery, assault, burglary, theft, motor vehicle theft, and other offenses.

**5. How do officers in your agency collect and record crime offense/incident reports? *Mark all that apply.***

- Officers manually complete a paper offense/incident report form
- Officers enter the offense/incident report information directly into an automated system, such as a laptop computer, tablet, MDT (mobile data terminal), or other digital device
- Other (please specify):

- All of the above

**If your agency manually records some offenses/incidents and automates others, please briefly describe the differences in collecting and recording practices.**

**Contributing Data to Incident-Based Reporting Systems**

In this section, we are interested in learning about why agencies have chosen not to contribute their incident-based data to a regional, a state, or a federal incident-based reporting system and what might be done to ease their transition to contributing to these types of systems.

22. Below is a list of reasons some agencies have given for why they are reluctant to contribute their incident-based data to other reporting systems. Please indicate the extent to which your agency agrees or disagrees with the following statements.

	Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
It would require costly new software and/or hardware to implement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our officers are not trained in how to collect data according to incident-based reporting system requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
We lack the necessary data entry personnel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The regional or state incident-based reporting systems impose additional data collection requirements, which pose an extra burden	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The data entry process is too complex	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Because of the way incident-based reporting systems record crime, the incidence of crime in our jurisdiction will appear to increase	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
We have concerns about reporting rape/sexual assault incidents to other reporting systems given the sensitive nature of these crimes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our agency feels the data we are currently collecting are sufficient	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
An incident-based reporting system designed for statistical reporting is not an effective tool for investigative support	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The additional time and effort needed to collect these data will cause lost officer patrol time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our current RMS does not collect or store information in a way that meets the reporting requirements of regional, state, or federal incident-based reporting programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data editing requirements to ensure compliance with regional, state, or federal incident-based reporting represents an undue burden on our agency	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please describe any reasons or factors not mentioned above that have led your agency to choose not to contribute to an incident-based reporting system, or directly to NIBRS.