

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average

(K)Total/(I)Total = (J)Average

NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT

Submission of Itineraries

OMB NO.

0579-XXXX

DATE PREPARED

September 30, 2009

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
2.126 (c)	Submission of Itineraries (Routine) - Bussiness		160	12.0000	1,920.00	0.2500	480.00			0.00
	Submission of Itineraries (Occasional) - Business		80	2.0000	160.00	0.2500	40.00			0.00
	Submission of Itineraries (Routine) - Individuals		40	12.0000	480.00	0.2500	120.00			0.00
	Submission of Itineraries (Occasional) - Individuals		20	2.0000	40.00	0.2500	10.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
	SUBTOTAL				2,600.00		650.00	0.00		0.00
	TOTAL OF ALL PAGES				2,600.00		650.00	0.00		0.00
	TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				2,600.00		650.00			