

PURSE SEINE TRANSSHIPMENT AND OTHER UNLOADING LOGSHEET

(Separate form to be completed for each transshipment/unloading and each processing destination)

TRIP NO: _____ TRIP START DATE: _____

VESSEL NAME: _____ RADIO CALL SIGN: _____

(1) PORT: _____

OR POSITION: LAT: _____ LONG: _____

(2) DATES:

(a) AT UNLOADING POINT: ARRIVAL: _____ DEPARTURE: _____

(b) AT UNLOADING: START: _____ END: _____

(3) PARTIAL OR COMPLETE UNLOADING: _____

(4) UNLOADING TO:

(a) CARRIER VESSEL NAME: _____

and RADIO CALL SIGN OR REGIONAL REGISTER NO: _____

or (b) NAME AND ADDRESS OF COMPANY ACCEPTING FISH: _____

(5) DESTINATION OF FISH: _____

FISH TO BE PROCESSED AT: _____

(6) QUANTITY UNLOADED:

	YELLOWFIN	SKIPJACK	BIGEYE	MARLIN	OTHER	UNIT OF MEASUREMENT
ACCEPTED:	_____	_____	_____	_____	_____	_____
REJECTED:	_____	_____	_____	_____	_____	_____
TRANSSHIPPED:	_____	_____	_____	_____	_____	_____

(7) SIGNATURES:

VESSEL MASTER

RECEIVING AGENT

NB: An attachment to this form should include a signed copy of the size breakdown of catch as provided by the cannery.

INSTRUCTIONS

An **UNLOADING and TRANSSHIPMENT LOGSHEET FORM (UL)** must be filled out at the completion of any unloading or transshipment of fish from the vessel. For vessels unloading to more than one cannery and/or transshipment vessel, a separate form must be filled out for each cannery and/or transshipment vessel.

When completing the UL, the vessel Master/Captain should take the following steps:

1. Ensure that all the specified information is entered on the UL and that the information is true, complete, and correct.
2. Sign the form and obtain the signature of the receiving agent – that is, the person representing the cannery or vessel receiving the fish.
3. Retain a duplicate of the signed form.
4. For deliveries to the canneries and transshipments in Pago Pago, NMFS representatives will endeavor to pick up the UL from the cannery and/or vessel at the completion of unloading. However, if a NMFS representative does not pick up the UL, or for deliveries and transshipments in ports other than Pago Pago, **a copy of the UL** should be e-mailed or faxed within two (2) days of the unloading or transshipment to the NMFS American Samoa field station (see below for contact information). **The original UL** should be mailed by registered airmail to address below. Please ensure that the signed and dated UL is faxed or e-mailed to the American Samoa field station before mailing the original.

**NMFS American Samoa field station
P.O. Box 4150
Pago Pago, AS 96799**

Office Phone: (684) 633-5598
Office Fax: (684) 633-1400
Mobile Phones: (684) 258-9675, 258-9674
E-Mail: gordon.yamasaki@noaa.gov

For every UL, it is required that a final outturn report (FOT) be completed and submitted to the NMFS. It should be filled out in English and include: the name of the vessel; the name of the company/vessel to which the catch was received/transshipped; the signature of the receiver, the weight unloaded by size and species; the unit of measurement (e.g. short tons, metric tons, kilograms, pounds); and the name of the processing company to which the fish were delivered/consigned. There is no specific time requirement for submitting the FOT, but the original should be submitted within a reasonable time period after the fish were received at their final destination. If the fish are delivered to and processed at the canneries in Pago Pago, a NMFS representative will endeavor to pick up the reports from the cannery. If the FOT is not picked up by a NMFS representative, or if the vessel unloads or transships at a port other than Pago Pago, the FOT should be mailed by registered airmail to the NMFS American Samoa field station (see above for address).