

Justification for Change  
 OMB #1545-2222  
 VITA/TCE Volunteer Program

In the past, VITA/TCE forms had been determined to be exempt from the PRA; further consideration has determined that some of these forms do fall under the PRA and require approval by OMB. IRS is taking steps to assure compliance by requesting a change to this ICR to incorporate additional forms under the VITA/TCE program that have been in use without an OMB number. Forms included in this request:

- Form 13715, Volunteer Site Information Sheet  
 This form is completed by VITA/TCE coordinators or sponsors to list the location and operating hours of their sites. This information is used by IRS toll-free assistance line to help taxpayers locate the nearest volunteer tax preparation site, and also used to post the sites on irs.gov.
- Form 13206, Volunteer Assistance Summary Report  
 Partners are required to provide information for all volunteers that worked at their site(s). This information is to assist IRS of volunteer's interest and/or participation in the IRS volunteer income tax preparation and outreach program and to identify skills.

Summary of Burden

Form	# Respondents	# Responses Per Respondent	Annual Responses	Hours Per Response	Total Burden
13715	15,000	2	30,000	0.2833	8,500
13206	15,000	1	15,000	0.50	7,500
Total New Burden			45,000		16,000