U.S. Department of Education

Customer Feedback Form

Events, Conferences, Meetings

We at the U. S. Department of Education are committed to serving our customers. We value your opinion and request that you complete this short form at the end of this event. Your opinion will help us improve our conferences meetings, and presentations. Thank you for your opinions and ideas.

**Please circle the number on the scale**

**that reflects your review.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| How Are We Doing?Name of Event: Date:  | Poor | Fair | Average | Very Good | Outstanding | Not Applicable |
| Please rate the event you participated in by assessing the: |  |
| 1. Coordination/Logistics (Did you receive enough notice)? | 1 | 2 | 3 | 4 | 5 | NA |
| 2. Relevance to your needs  | 1 | 2 | 3 | 4 | 5 | NA |
| 3. Content Quality (Informative, meets your needs)? | 1 | 2 | 3 | 4 | 5 | NA |
| 4. Agenda Topics (Related to event)? | 1 | 2 | 3 | 4 | 5 | NA |

Comments:

How can we improve this event? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What other feedback would you like to provide the Department? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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This form is anonymous; however, if you would like to be added to our listserv, to receive information updated about the U.S. Department of Education please feel free to provide your name and email address below or you may sign on electronically at: <http://www.ed.gov/parents/academic/help/partner-listserv.html>

**Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organization**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Public Burden Statement**

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